

# HERITAGE AND CULTURAL ARTS COMMISSION

## REGULAR MEETING

### *Minutes*

#### CITY OF DUBLIN

November 13, 2014

The November 13, 2014 Regular Meeting of the Heritage and Cultural Arts Commission was called to order at 7:00 PM at the Dublin Civic Center, Dublin, California, by Chair Deets.

#### **PLEDGE OF ALLEGIANCE**

Cm. Carr led the Pledge of Allegiance.

#### **ROLL CALL**

Commissioners (Cm.) Present: Carr, Deets, Iharosi, Minniear, Tutino, Vanderpool  
Commissioners Absent: King

#### **ORAL COMMUNICATIONS**

**3.1 PUBLIC COMMENTS** None

#### **APPROVAL OF MINUTES**

**4.1 September 11, 2014**

On a motion by Cm. Tutino, seconded by Cm. Minniear and by a vote of 6-0-0, with Commissioner King absent, the Commission voted to approve the minutes of September 11, 2014 as presented.

**WRITTEN COMMUNICATIONS** None

**PUBLIC HEARING** None

**UNFINISHED BUSINESS** None

#### **NEW BUSINESS**

**8.1 Term Expirations**

Ms. Ann Mottola, Heritage and Cultural Arts Manager, presented the specifics of the item as outlined in the Staff Report.

Cm. Tutino asked if Commissioners eligible for re-appointment must apply for the position. Ms. Mottola stated Commissioners would need to submit an application in order to be considered for re-appointment.

Cm. Minniear asked who will be selecting the Commissioners. Ms. Mottola stated the Mayor would recommend the appointments and City Council would need to concur.

**8.2 Summer Quarterly Report**

Ms. Ann Mottola, Heritage and Cultural Arts Manager, presented the specifics of the item as outlined in the Staff Report.

Cm. Vanderpool asked about the decrease in the St. Raymond Church rentals. Ms. Mottola stated the previous ongoing church rental no longer rents the church as their attendance outgrew the facility.

Cm. Minniear asked about the significant decrease in volunteer hours as compared to last year. Ms. Mottola stated that volunteers are staffed differently this year during the Museum's public hours. The decrease in hours is due to the decrease in the number of volunteers required per shift. Volunteers are still contributing substantial hours by way of other operational needs.

Cm. Minniear commented on the large increase in attendance for exhibits and stated the increase should be highlighted for City Council.

Cm. Minniear asked about the inventory of the City's public art collection. Ms. Mottola stated the Public Art Inventory and Maintenance Plan has not started yet and will be addressed in the Annual Report.

Cm. Carr mentioned the public art mural located at San Ramon Village Plaza on the corner of Alcosta Boulevard and San Ramon Road in regards to the Public Art Inventory and Maintenance Plan. Ms. Mottola stated she will need to gather information on the mural.

### **8.3 Annual Report**

Ms. Ann Mottola, Heritage and Cultural Arts Manager, presented the specifics of the item as outlined in the Staff Report.

Cm. Minniear asked about the Memorandum of Understanding (MOU) for the use of the Camp Parks Visitor Center as a Military History Center. Ms. Mottola stated the MOU is scheduled to be presented to City Council in December. Cm. Minniear asked if the Commission would be able to receive a copy of the preliminary MOU, without delaying the progress to City Council. Ms. Mottola stated the Commission would receive a copy of the Staff Report being presented to City Council, but will not be able to review the MOU beforehand. Cm. Minniear stated he would like to be able to state that the Commission supports the MOU prior to going to City Council. Ms. Mottola stated the development process for the interpretive plan and conservation plan would involve stakeholder engagement, which is where the Heritage Commission would be involved. The MOU is a legal agreement between the City of Dublin and Camp Parks for use of the Visitor Center; it is not an agreement on *how* the History Center would be operated.

Cm. Minniear mentioned that the City of Pleasanton recently worked on a strategic plan for cultural arts. Cm. Minniear commented that it could be beneficial to share information between cities in regards to the Cultural Arts Database. Ms. Mottola stated she would reach out to the City of Pleasanton to see what information could be shared.

Cm. Carr asked about utilizing the Dublin High School Performing Arts Center (DHSPAC). Chair Deets stated he understood Dublin Unified School District (DUSD) would be concentrating on educational programs and adjusting to the new center during the first year; no discussion in regards to public events is taking place at this time.

Cm. Minniear asked about public art pieces versus art pieces created by private developers in regards to the Public Art Inventory and Maintenance Plan. Ms. Mottola stated Staff would not be able to capture art by all private developers; Staff would be able to capture the art by private developers that were

required by the City's Public Art Ordinance. Cm. Minniear stated it would be nice to know where all the art pieces in Dublin come from. Ms. Mottola stated the additional information may be able to be added at a later date to the Public Art Inventory and Maintenance Plan.

**OTHER BUSINESS**

**9.1 BRIEF INFORMATION ONLY REPORTS FROM HERITAGE & CULTURAL ARTS  
COMMISSIONERS AND/OR STAFF**

Cm. Vanderpool reported she visited the Santa Rita Jail exhibit.

Vice Chair Iharosi reported she attended the Santa Rita Jail exhibit, the splatter event and the Dublin Crossing Task Force meetings.

Chair Deets reported he was a panel member for the Fallon Sports Park Public Art Selection Committee.

Cm. Minniear reported he attended the Dublin Crossings Task Force meetings and the Alameda County Parks Recreation and History Commission meeting. Cm. Minniear stated he thinks it would be worth having a Historic Ordinance in the City of Dublin. Cm. Minniear informed the Commission that TV30 is putting together a history show and will be working with the City to feature the Camp Parks History Collection on the show.

Ms. Mottola followed up with the Commission regarding delivering Recreation Activity Guides to apartment complexes; an Activity Guide is to be delivered to each Dublin address. The previous delivery issue was a mail carrier issue.

Ms. Mottola provided program and project updates.

**ADJOURNMENT**

Being no further business, the meeting adjourned at 8:04 PM.

Respectfully submitted,

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Jennifer Kransky  
Senior Office Assistant

APPROVED:

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Chairperson