



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
MEETING AGENDA

WEDNESDAY, SEPTEMBER 24, 2014, 7:00 PM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BLVD.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING – August 27, 2014**
STAFF RECOMMENDATION: Approve Minutes.

5. **WRITTEN COMMUNICATIONS - None**

6. **UNFINISHED BUSINESS - None**

7. **NEW BUSINESS**

7.1 **Review City of Dublin Commissioner's Resource Book**

The Youth Advisory Committee will receive a review of the Commissioner's Resource Book as it pertains to City Commissions and Committees.

STAFF RECOMMENDATION: Receive report

OTHER BUSINESS

8.1 **Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).**

9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.

CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE MEETING
MINUTES OF Wednesday, August 27, 2014

CALL TO ORDER

The August 27, 2014 meeting of the Youth Advisory Committee was called to order at 7:00 PM, at the Dublin Senior Center by Chairperson Jessie Sher.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairperson Jessie Sher.

ROLL CALL

Committee Members (CM) Present: Neil Bedi, Nicki Butler, Parin Patel, Sophia Bafaiz, Kush Rastogi, Ivan Fong, Smruthi Balajee, Shivi Bhatnagar, Nicole Chen, Ryan McCorriston, Jessie Sher, Rebecca DeGuzman, Ianna Fong

Committee Members Absent: Alexandra Padnos, Meghan Butler, Loic Alini

Liaison Present: Alicia Tran, Parks and Community Services Commission Liaison

Staff Present: Henry Siu, Frank Luna, and Dublin Police Officer Jeff Mecchi

ORAL COMMUNICATIONS

Mary Hughes-Ayers from the Dublin Library provided information to Youth Advisory Committee Members on teen volunteer opportunities at the Dublin Library. The Dublin Library staff is soliciting teen volunteers for their homework center, lego club, and book explorers club. Interested teens were asked to contact the Dublin Library for more information.

MINUTES OF THE REGULAR MEETING- July 23, 2014

ON A MOTION BY CM RASTOGI, AND SECONDED BY CM BEDI AND BY A VOTE OF 8-0-5, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF JULY 23, 2014 AS PRESENTED. CM'S SHER, IANA FONG, CHEN, MCCORRISTON, DEGUZMAN ABSTAINED DUE TO THEIR ABSENCE AT THE JULY 23, 2014 MEETING.

WRITTEN COMMUNICATIONS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

Review of Roberts Rules of Order and Brown Act

City Clerk Caroline Soto provided a review of Roberts Rules of Order and the Brown Act to the Youth Advisory Committee Members. City Clerk Soto provided a handout with information regarding procedures of Roberts Rules of Order and the purpose of the Brown Act. City Clerk Soto stated to the Youth Advisory Committee Members that Roberts Rule of Order and The Brown Act help City's City Council, Commission and Committee meetings run smoothly.

2014-2015 Youth Mini Grant Program Timeline and Work plan

Youth Advisory Committee Members recommend that the Youth Mini Grant application deadline be earlier this year. Last year, the application deadline was the end of November; Committee Members are recommending that the deadline be move to the third week of October with grants awarded by end of November. Youth Advisory Committee Members believe having an earlier application deadline will allow grant award winners to spend funds within the current school year. The following is the Youth Mini Grant timeline for 2014 -2015:

- September 12, 2014- Applications available on City of Dublin Website
- October 20, 2014- Applications due
- October 22, 2014- Review applications at the monthly scheduled Youth Advisory Committee meeting.
- November 26, 2014- Applicant presentations at the monthly scheduled Youth Advisory Committee meeting.

OTHER BUSINESS

Staff Member Siu asked if any Youth Advisory Committee Members can volunteer at the City’s “Splatter” Event on September 20th. Youth Advisory Committee Members were asked to contact Henry Siu if they are available to volunteer.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:42 PM by Chairperson Sher.

Respectfully submitted:

Frank Luna
Recreation Supervisor

APPROVED:

Chairperson



AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: September 24, 2014

SUBJECT: Review City of Dublin Commissioner's Resource Book
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive Report and review the City of Dublin Commissioner's Resource Book

FINANCIAL STATEMENT: None

DESCRIPTION: Staff will review and discuss the Commissioner's Resource Book as pertains to City Commissions and Committees.

The City of Dublin's Commissioner's Resource Book is intended to provide Commission/Committee members with background information on the City of Dublin and its government and introduce the role as a Commissioner or Committee member. The handbook reviews the history, government and administrative organization of the City and provides general operating guidelines for all Commissioners. A detailed description of each regular Commission and Advisory Committee, as established by the City Council and general information relative to meeting procedures and conduct is included in the Resource Book.

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