



CITY OF DUBLIN  
YOUTH ADVISORY COMMITTEE  
MEETING AGENDA

WEDNESDAY, AUGUST 27, 2014, 7:00 PM  
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BLVD.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING – July 23, 2014**  
**STAFF RECOMMENDATION: Approve Minutes.**

5. **WRITTEN COMMUNICATIONS - None**

6. **UNFINISHED BUSINESS - None**

7. **NEW BUSINESS**

7.1 **Review of Roberts Rules of Order and Brown Act**

The Advisory Committee will receive a review of the Roberts Rules of Order and the Brown Act as pertains to City Commissions and Committees.

**STAFF RECOMMENDATION: Receive report**

7.2 **2014-2015 Youth Mini Grant Program Timeline and Work plan**

The Advisory Committee shall establish a timeline and work plan for the 2014-2015 Youth Mini Grant Program.

**STAFF RECOMMENDATION: Receive report and establish the 2014-2015 Youth Mini Grant Program timeline and work plan.**

**OTHER BUSINESS**

8.1 **Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).**

9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.*

*A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.*

**CITY OF DUBLIN**  
**YOUTH ADVISORY COMMITTEE MEETING**  
**MINUTES OF Wednesday, July 23, 2014**

**CALL TO ORDER**

The July 23, 2014 meeting of the Youth Advisory Committee was called to order at 7:02 PM, at the Dublin Senior Center by Vice Chairperson Neil Bedi.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Vice Chairperson Neil Bedi.

**ROLL CALL**

Committee Members (CM) Present: Neil Bedi, Nicki Butler, Alexandra Padnos, Meghan Butler, Parin Patel, Sophia Bafaiz, Kush Rastogi, Ivan Fong, Smruthi Balajee Shivi Bhatnagar, Loic Alini

Committee Members Absent: Ryan McCorrison, Nicole Chen, Jessie Sher, Rebecca DeGuzman, Ianna Fong

Liaison Present: Alicia Tran, Parks and Community Services Commission Liaison

Staff Present: Henry Siu, Dublin Police Officer Jeff Mecchi

**ORAL COMMUNICATIONS**

City of Dublin Staff Amy Cunningham provided information on the Tri-Valley Health Fair- Carnaval de la Salud, which takes place at the Robert Livermore Community Center in Livermore on August 23, 2014 from 10:00 AM to 4:00 PM. Ms. Cunningham explained that the purpose of the Health Fair is to provide free health and wellness screenings and appropriate follow up to under-served community members. There will also be activities and performances throughout the event.

Mary Hughes-Ayers from the Dublin Library provide information to Youth Advisory Committee Members on teen activities scheduled in August at the Dublin Library. The Dublin Library teen group has an ice cream social on August 13, and on August 17 a mock SAT/ACT test will be offered to high school students.

**MINUTES OF THE REGULAR MEETING- June 25, 2014**

**ON A MOTION BY CM PADNOS, AND SECONDED BY CM NICKI BUTLER AND BY A VOTE OF 9-0-2, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF JUNE 25, 2014 AS PRESENTED. CM'S RASTOGI AND BAFIAZ ABSTAINED DUE TO THEIR ABSENCE AT THE JUNE 25, 2014 MEETING.**

**WRITTEN COMMUNICATIONS - None**

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

**Youth Advisory Committee Work Plan for 2014-2015**

The Youth Advisory Committee Members accepted the Youth Advisory Committee Work Plan for 2014-2015 as presented. The Advisory Committee Members stated that they are looking forward to working on the goals and objectives stated in the work plan. The Youth Advisory Committee Members stated that there is one event in which they will not be able to participate. The event is the “splatter” event scheduled for September 20, 2014. Dublin High School Homecoming festivities will be held on the same day and the majority of the Youth Advisory Committee Members will be participating at the Dublin High School Homecoming activities throughout the day and evening. The Youth Advisory Committee Members do not want to commit to assisting in the event since a majority of the members will not be available.

**OTHER BUSINESS - None**

**ADJOURNMENT**

Being no further business, the meeting was adjourned at 7:32 PM by Vice Chairperson Bedi.

Respectfully submitted:

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Frank Luna  
Recreation Supervisor

APPROVED:

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Chairperson



**AGENDA STATEMENT**  
**YOUTH ADVISORY COMMITTEE**  
**MEETING DATE: August 27, 2014**

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**SUBJECT:** **Review of Roberts Rules of Order and Brown Act**  
*Prepared by Frank Luna, Recreation Supervisor*

**ATTACHMENTS:** None

**RECOMMENDATION:** Receive report.

**FINANCIAL STATEMENT:** None

**DESCRIPTION:** City Clerk Caroline Soto will provide a review of Roberts Rules of Order and the Brown Act to the Youth Advisory Committee Members.

Roberts Rules of Order is a set of rules for conduct at meetings that allows everyone to be heard and to make decisions without confusion.

The Brown Act solely applies to California city and county governmental bodies, including public agencies, boards, commissions and councils. The intent of the Brown Act is to ensure that members of these governmental bodies conduct meetings in which meeting actions be taken openly and deliberations be conducted openly.

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**COPIES TO:**

**ITEM NO: 7.1**



**AGENDA STATEMENT**  
**YOUTH ADVISORY COMMITTEE**  
**MEETING DATE: August 27, 2014**

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**SUBJECT:** 2014-2015 Youth Mini Grant Program Timeline and Work Plan  
*Prepared by Frank Luna, Recreation Supervisor*

**ATTACHMENTS:** None

**RECOMMENDATION:** Receive report and establish the 2014-2015 Youth Mini Grant Program timeline and work plan.

**FINANCIAL STATEMENT:** None

**DESCRIPTION:** The Youth Advisory Committee shall establish a timeline and work plan for the 2014-2015 Youth Mini Grant Program. The timeline/work plan should include deadlines for advertising and marketing, and start and end dates for the application period. The timeline/work plan should also indicate when the applicants would be contacted to be informed of the application status and whether their application has advanced to the next step in the process. The final step in the application process would be a presentation by the applicant(s) to the Youth Advisory Committee with the Advisory Committee determining which applicants would be granted funding. The timeline and work plan should include specific dates to ensure each step in the application process is followed.

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**COPIES TO:**

**ITEM NO: 7.2**