



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
MEETING AGENDA

WEDNESDAY, JULY 23, 2014, 7:00 PM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BLVD.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Information on the Tri-Valley Health Fair - Carnaval de la Salud by City of Dublin Staff.**

3.2 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING – June 25, 2014**

STAFF RECOMMENDATION: Approve Minutes.

5. **WRITTEN COMMUNICATIONS - None**

6. **UNFINISHED BUSINESS - None**

7. **NEW BUSINESS**

7.1 **Youth Advisory Committee Work Plan for 2014-2015**

Advisory Committee Members will establish the Youth Advisory Committee work plan for the 2014-2015 term.

STAFF RECOMMENDATION: Receive report and establish the Youth Advisory Committee Work Plan for the 2014-2015 term.

OTHER BUSINESS

8.1 **Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).**

9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

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A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.

CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE MEETING
MINUTES OF Wednesday, June 25, 2014

CALL TO ORDER

The June 25, 2014 meeting of the Youth Advisory Committee was called to order at 7:08 PM, at the Dublin Senior Center by Staff Member Frank Luna.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Staff Member Frank Luna.

ROLL CALL

Committee Members (CM) Present: Neil Bedi, Nicki Butler, Jessie Sher, Rebecca DeGuzman, Alexandra Padnos, Meghan Butler, Parin Patel, Ianna Fong, Ivan Fong, Smruthi Balajee, Shivi Bhatnagar, Loic Alini

Committee Members Absent: Ryan McCorriston, Nicole Chen, Sophia Bafaiz, Kush Rastogi

Liaison Absent: Alicia Tran, Parks and Community Services Commission Liaison

Staff Present: Frank Luna, Henry Siu, Dublin Police Officer Jeff Mecchi

ORAL COMMUNICATIONS –

Mary Ayers from the Dublin Library presented information regarding teen reading activities taking place at the Dublin Library during the summer months. Ms. Ayers encouraged Youth Advisory Members to contact her at the Dublin Library for more information.

Mark Duncanson, Recreation Coordinator from the City of Pleasanton, led Youth Advisory Committee Members and staff through a variety of team building exercises and games. The Youth Advisory Committee Members participated in the team building exercises and it was a great way to start off the 2014-2015 term.

MINUTES OF THE REGULAR MEETING- May 28, 2014

ON A MOTION BY CM JESSIE SHER, AND SECONDED BY CM BEDI AND BY A VOTE OF 5-0-7, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF MAY 28, 2014 AS PRESENTED. (THE VOTE WAS TAKEN BY THE COMMITTEE MEMBERS PRESENT WHO WERE ON THE 2013-2014 YOUTH ADVISORY COMMITTEE. NEWLY APPOINTED COMMITTEE MEMBERS ABSTAINED FROM THE VOTING.)

WRITTEN COMMUNICATIONS - None

UNFINISHED BUSINESS – None

NEW BUSINESS

Youth Advisory Committee Responsibilities

Staff distributed the Bylaws and Rules of Procedure for the Youth Advisory Committee and reviewed the responsibilities of the Youth Advisory Committee as contained therein.

Staff emphasized the importance of attendance at the monthly scheduled Youth Advisory Committee meetings. If the Advisory Committee Member cannot be present at the monthly meeting, they are to contact a Staff Member Siu or Luna and inform them that they will not be attending. It was further explained that in order to run a meeting, there needs to be at least seven Youth Advisory Committee Members present which is considered a quorum. A quorum is needed to hear agenzized items and hold a formal meeting

Election of the Youth Advisory Committee Chairperson and Vice Chairperson

Youth Advisory Committee Members nominated various members for the position of Chairperson and Vice Chairperson.

ON A MOTION BY CM NICKI BUTLER, SECONDED BY CM BEDI AND BY A VOTE OF 12-0-0, THE COMMITTEE APPROVED THE ELECTION OF COMMITTEE MEMBER JESSIE SHER TO THE POSITION OF CHAIRPERSON FOR THE 2014-2015 TERM.

ON A MOTION BY CM SHER, SECONDED BY CM PADNOS, AND BY A VOTE OF 12-0-0, THE COMMITTEE APPROVED THE ELECTION OF COMMITTEE MEMBER NEIL BEDI TO THE POSITION OF VICE-CHAIRPERSON FOR THE 2014-2015 TERM.

Appointments to the Dublin Crossing Community Park Master Plan Task Force

The Youth Advisory Committee was asked to select an Advisory Committee Member and one alternate to serve on the Dublin Crossing Community Park Master Plan Task Force. Staff stated to the Youth Advisory Committee Members that the purpose of the Task Force is to provide input and direction on the development of a comprehensive Dublin Crossing Community Park Master Plan. The Dublin Crossing Community Park will be centrally located in Dublin at the intersection of Dublin Boulevard and the future Scarlett Drive extension on a portion of the current Camp Parks property. The Youth Advisory Committee selected CM Ianna Fong to serve on the Task Force with CM Parin Patel as the alternate.

OTHER BUSINESS - None

ADJOURNMENT

Being no further business, the meeting was adjourned at 9:04 PM by Chairperson Sher.

Respectfully submitted:

Frank Luna
Recreation Supervisor

APPROVED:

Chairperson



AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: July 23, 2014

SUBJECT: Youth Advisory Committee Work Plan for 2014-2015
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive report and establish the Youth Advisory Committee Work Plan for the 2014-2015 term.

FINANCIAL STATEMENT: None

DESCRIPTION: Youth Advisory Committee Members will be asked to establish the work plan for their term of service. A work plan provides a framework for establishing goals and objectives and serves as a guide during a specific time period for accomplishing the goals and objectives. The work plan also includes a schedule of events and responsibilities that details the action to be taken to accomplish the goals and objectives laid out in the plan. Staff is suggesting that the Youth Advisory Committee review, discuss and approve the following suggested work plan for the 2014-2015 term:

WORK PLAN GOAL #1 Plan and coordinate events and programs that support the Youth Fee Assistance Program.

Objective 1.1 Dublin High School Homecoming Carnival at Dublin High School on September 19, 2014.

Objective 1.2 “splatter” at Emerald Glen Park on September 20, 2014

Objective 1.3 St. Patrick’s Day Festival at Civic Center on March 14 & 15, 2015

Objective 1.4 Spring Benefit Concert at the Shannon Community Center scheduled for April 12, 2015

WORK PLAN GOAL #2 Volunteer and provide leadership at scheduled City Special Events. Assist Staff with various planned activities at the events.

Objective 1.1 “splatter” at Emerald Glen Park on September 20, 2014.

Objective 1.2 Annual Dublin Tree Lighting Ceremony at Civic Center on December 4, 2014.

COPIES TO:

ITEM NO: 7.1

Objective 1.3 Tri-Valley Teen Job Fair at City of Dublin Senior Center on March 7, 2015.

Objective 1.4 St. Patrick's Day Festival at Civic Center on March 14 & 15, 2015.

WORK PLAN GOAL #3

Offer the Youth Mini Grant program which will provide funds to help Dublin-based School organizations/clubs or programs that provide performing arts, multicultural awareness or other youth related activities.

Objective 1.1 Establish a timeline to advertise and market the program beginning September 1, 2014. Advertise at the High Schools, Middle Schools, and Dublin-based youth organizations.

Objective 1.2 Begin receiving applications February 2, 2015.

Objective 1.3 Interviews applicants March 25, 2015

Objective 1.4 Award grants April 6, 2015.

WORK PLAN GOAL #4

Generate an annual report highlighting the accomplishments of the Youth Advisory Committee during the 2014-2015 term. Youth Advisory Committee Members will present the report to the Parks and Community Services Commission.

Objective 1.1 Create a power point presentation on accomplishments of the 2014 -2015 Youth Advisory Committee by April 17, 2015.

Objective 1.2 Provide Parks and Community Services staff the annual report for review by April 24, 2015.

Objective 1.3 Present the annual report to the Parks and Community Services Commission in May 2015.