



**HUMAN SERVICES COMMISSION
REGULAR MEETING
Minutes
CITY OF DUBLIN
January 23, 2014**

The January 23, 2014 Human Services Commission (HSC) was called to order at 6:03:06 PM at the Dublin Civic Center, Dublin, California, by Chair Lockhart.

CALL TO ORDER/ROLL CALL

Commissioners (Cm.) Present: Brown, Lockhart, McCormick, Muetterties, Wakamoto-Lee
Commissioners Absent: None

PLEDGE OF ALLEGIANCE

Chair Lockhart led the Pledge of Allegiance.

ORAL COMMUNICATIONS

3.1 Public Comments – None

MINUTES OF PREVIOUS MEETINGS

4. November 4, 2013

On a motion by Cm. McCormick and seconded by Cm. Wakamoto-Lee, on a vote of 5-0, the HSC unanimously approved the minutes of the November 4, 2013 meeting.

WRITTEN COMMUNICATIONS – None

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS

8.1 City of Dublin Fiscal Year 2014-2015 Community Grants Program Funding

Recommendations

Chair Lockhart introduced Staff and organization presentations.

Lynette Darensburg, Administrative Analyst II, presented the Community Grants Program Funding Recommendations as outlined in the staff report.

Chair Lockhart thanked the organizations for participating in the grant presentation process and for services provided in the community, then gave a brief overview of the presentation process. Next, Chair Lockhart asked that the following statements be included in the minutes: I wanted to publicly state that I will recuse myself from making and participating in making any decisions involving grant funding to Dublin Partnerships in Education (DPIE), the School of Imagination, and Valley Children's Museum. I will do so because I currently serve as either staff or as a board member for these organizations. I understand that each of these organizations is seeking grant funding today and some of those applications may eventually make their way to the City Council. I will remove myself from the room when each of these organizations presents to the Commission and will again remove myself during Commission deliberation relating to these organizations.

Rafael Valle, representing Chabot-Las Positas Community College District/Tri-Valley One Stop Career Center (Chabot-Las Positas), presented program services and requested funding for support of the Tri-Valley One Stop Career Center.

Vice Chair (Vc.) Brown asked what type of outreach Chabot-Las Positas is conducting.

Mr. Valle stated that Chabot-Las Positas is collaborating with the City of Dublin's Economic Development Division, to explore outreach through the website and possible television exposure. Other outreach opportunities include job fairs at the senior center, Dublin library, Alameda County Sherriff's Office, federal correction institutions and companies involved in mass layoffs.

Linda McKeever, representing Open Heart Kitchen (OHK), presented program services and requested funding for support of the Hot Meal Program.

The HSC had no questions.

Zach Lupton, representing Easter Seals Bay Area (Easter Seals), presented program services and requested funding for support of Kaleidoscope Youth Group.

The HSC had no questions.

Mitch Reitman, representing Eden I & R, Inc. (Eden I & R), presented program services and requested funding for support of 2-1-1 Alameda County.

The HSC had no questions.

Michelle McDonald, representing Dublin High School Parent Faculty Student Organization (PFSO), presented program services and requested funding for support of Dublin High Safe and Sober Grad Night.

The HSC had no questions.

Jim Schmidt, representing Livermore Valley Opera (LVO), presented program services and requested funding for support of the LVO Student Outreach Program.

Chair Lockhart asked if LVO has served any Dublin schools this year.

Mr. Schmidt replied that Frederickson Elementary School and Murray Elementary School have received program services from LVO and additional schools are anticipated to be scheduled this year.

Chair Lockhart asked if the schools are charged a fee for services.

Mr. Schmidt responded, not at this time and any future fees, if required, would be nominal.

Vickie Thompson, representing Tri-Valley Haven (the Haven), presented program services and requested funding for support of Tri-Valley Haven's Homeless Services Program.

Vc. Brown asked about expenses for a bilingual case manager in the amount of \$8,000.

Ms. Thompson answered that the request for \$8,000 represents a portion of the salary for a bilingual medical case manager.

Ms. Thompson presented an additional program representing the Haven and requested funding for support of the Haven's Domestic Violence Services Program.

Chair Lockhart stated that the biggest population growth in Dublin is in the Asian community and asked if calls from this group have increased, and if so how these needs are being addressed.

Ms. Thompson stated a slight increase has been noticed and through the assistance of other organizations, specific cultural needs are being addressed along with multilingual staff and the language line.

Laura Nachison, representing Kidango, Inc. (Kidango), presented program services and requested funding for support of Early Childhood Education: School and Family Partnership.

The HSC had no questions.

Roy Cook, representing Sandra J. Wing Healing Therapies Foundation (Sandra J. Wing), presented program services and requested funding for support of Sandra J. Wing Healing Therapies Foundation.

Chair Lockhart asked if the applicants' insurance would cover the services rendered.

Mr. Cook stated that to qualify for the therapies offered, service is required to fall outside insurance coverage.

Mr. McCormick asked who Sandra J. Wing is.

Mr. Cook stated that Sandra is a cancer survivor who benefited from holistic therapies while undergoing treatment and who wanted to give back to the community by making holistic services available to all.

Donnamarie Fuller, representing Child Care Links, presented program services and requested funding for support of Early Childhood Education.

Vc. Brown asked if this grant is the only source of revenue for Child Care Links.

Ms. Fuller responded that it is the only source of funding that would cover child restraint services and that other revenues are encumbered funding for specific programs.

Chair Lockhart asked if funding is being requested by the neighboring cities.

Ms. Fuller stated that funding is being requested in Pleasanton and possibly Livermore.

Jennifer Cullen, representing Senior Support Program of the Tri-Valley (Senior Support), presented program services and requested funding for support of Case Management.

Vc. Brown asked if all the seniors served are in independent living situations.

Ms. Cullen responded that most are, but when a senior is ready and no longer safe to live alone, a case manager can assist with the transition by providing information, emotional support, and guidance through the whole process.

Chair Lockhart asked if outreach is offered to families of seniors who have been seen by Senior Support.

Ms. Cullen stated yes, and that a caregivers support group is offered along with Spanish and Mandarin bilingual speaking staff.

Ms. Nachison presented an additional program representing Kidango and requested funding for support of Early Childhood Development Center Improvements.

Chair Lockhart verified that the HVAC systems will be put on the portable modular classrooms and not the school.

Ms. Nachison confirmed that the HVAC systems will be put on the portable modular classrooms.

Chair Lockhart asked if the school became unavailable, can the portable modular classrooms be moved still utilizing the HVAC units.

Ms. Nachison stated yes, the portable modular classrooms can be moved still utilizing the HVAC units.

Sue Compton, representing Axis Community Health (ACH), presented program services and requested funding for support of Clinic Capital Project.

Vc. Brown asked how services are communicated to the population it serves.

Ms. Compton responded that in the past there were no resources for outreach, so staff contributed as they could, but through the Affordable Care Act (ACA) a full time outreach staff member is available and provides outreach at the Dublin library, Wells Middle School health fair, churches, apartment communities, and BART.

Chair Lockhart was recused from hearing the DPIE presentation.

Chris Bennett, representing DPIE, presented program services and requested funding for support of the DPIE Operational Grant.

Vc. Brown asked if the payroll expenses in the planning budget include the Enhancement Administrator mentioned in the presentation.

Ms. Bennett stated that the total includes two part-time personnel, plus the addition of a Superintendent position.

The discussion for DPIE concluded and Chair Lockhart re-entered the dais.

Lawrence Kohl, representing Pacific Chamber Symphony (PCS), presented program services and requested funding for support of Music is Fun! Educational Assemblies for Elementary Schools.

Chair Lockhart asked if PCS is in communication with the visual and performing arts committee of the Dublin Unified School District regarding a visual and performing arts proposal for the next five years.

Mr. Kohl responded no, that all communication has been with teachers regarding feedback on the PCS program.

Victoria Gwiasda, representing CALICO, presented program services and requested funding for support of Child Abuse Intervention.

The HSC had no questions.

Ms. Compton presented an additional program representing ACH and requested funding for support of Access to Care for Uninsured Low-Income Dublin Residents.

Cm. Wakamoto-Lee asked if people who seek assistance through ACH are aware that the Affordable Care Act (ACA) requires all residents to have insurance.

Ms. Compton replied that many are confused and are fearful because they think having insurance will require them to pay monthly payments and copays, but Medicare covers this cost and the ACH

outreaching efforts have cleared up the misnomers that might prevent people from obtaining health care and receiving preventative care.

Cm. Wakamoto-Lee stated that she noted that ACH is a certified enrollment center with Covered California and asked if it is easier for people to apply online or through paper applications.

Ms. Compton responded that it is common for more than one agency to be involved and the online systems do not always communicate with each other, so many times paper applications are being used.

Cm. Wakamoto-Lee noted that ACH did not request an increase in funding although administrative costs must have increased due to the ACA.

Ms. Compton replied that enrollment is not a covered cost and since City funding is limited, no increase was requested.

Bill Ballas, representing Hope Hospice, Inc., (Hope Hospice) presented program services and requested funding for support of the Grief Support Center.

Chair Lockhart asked if Hope Hospice is requesting funding in the neighboring cities.

Mr. Ballas stated yes.

Chair Lockhart was recused from the Valley Children's Museum presentation.

Dawn Benson, representing Valley Children's Museum, presented program services and requested funding for support of Mobile Museum.

Cm. Mutterties asked what the plans are for the new facility.

Ms. Benson responded that the facility will be located in the Dublin Crossings Development, occupying a 25,000 square foot building and will be phased in as the development is built, in approximately two to three years.

The discussion for Valley Children's Museum concluded and Chair Lockhart re-entered the dais.

Mr. Kohl presented an additional program representing PCS and requested funding for support of the Matinee Concert for Students and Seniors; Clinics for Music Students.

The HSC had no questions.

Kelly O'Lague Dulka representing Tri-Valley YMCA (YMCA), presented program services and requested funding for support of Build Assets, Reduce Bullying.

Chair Lockhart noted a limit of 30 kids can be served per day and asked how many kids are waiting to be served.

Ms. O'Lague Dulka stated it is anticipated that if funding was available, 200-300 kids would be served per day.

Chair Lockhart asked if families and kids are interested in the program.

Ms. O'Lague Dulka responded yes and kids that are unable to be served wait outside the facility to get in. Aside from the meal at school, this program is often the only source of food they receive. YMCA is also looking for other resources to provide clothing and medical care for the kids in the program.

Chair Lockhart stated that perhaps organizations that provide these services would be able to provide specific assistance.

Kenny Altenburg and Ms. O'Lague Dulka, presented an additional program representing YMCA and requested funding for support of Family Engagement at Emerald Vista.

Chair Lockhart asked if there is any overlap between the parents being served at Kidango and Family Engagement at Emerald Vista.

Ms. O'Lague Dulka responded that the requirements between the programs are different. Through the Family Engagement at Emerald Vista, kids can sign themselves in and out, so many of the working parents are not seen, whereas the parents with significant mental health issues and substance abuse issues tend to be more present.

Tara Marino, representing Spectrum Community Services (Spectrum), presented program services and requested funding for support of Meals on Wheels.

Chair Lockhart asked if services are spread across the community or concentrated in one area.

Ms. Marino explained that services are provided to Dublin, Pleasanton, and Livermore.

Chair Lockhart asked if clients are located in a particular area in Dublin.

Ms. Marino stated there are clusters where senior apartments are located, but in general the services are spread out.

Gloria Gregory, representing CityServe of the Tri-Valley (CityServe), presented program services and requested funding for support of CityServe of the Tri-Valley.

Cm. Wakamoto-Lee asked for the percentage of volunteer hours provided in Dublin.

Ms. Gregory explained that volunteer hours are not tracked in that way, but estimated sixty percent of volunteer hours are in Dublin.

Chair Lockhart was recused from the meeting for the School of Imagination presentation.

Mitch Sigman, representing School of Imagination, presented program services and requested funding for support of the School of Imagination Grant.

Cm. McCormick confirmed that funds are being requested to provide scholarships for six children, with three children in need of all services and the three in need of partial services.

Mr. Sigman clarified that three children require 100% coverage for services and the other three require 50-60% coverage for services, based on the family's income limits.

The discussion for School of Imagination concluded and Chair Lockhart re-entered the dais.

Michael Galvan, representing Community Resource for Independent Living (CRIL), presented program services and requested funding for support of Independent Living Housing & Employment Services for People with Disabilities.

The HSC had no questions.

Chair Lockhart recessed the meeting for a five minute break.

Chair Lockhart called the meeting back to order at 8:14:48 PM.

Chair Lockhart opened the floor for public comments. There were no public comments.

Chair Lockhart was recused from the following funding recommendations: Dublin Partnerships in Education, the School of Imagination, and Valley Children's Museum.

Amy Cunningham, Assistant to the City Manager (ATTCM) initiated the discussions for funding recommendations.

The HSC agreed on recommending \$10,000 in Community Support Grant funding during Fiscal Year (FY) 2014-2015 to DPIE for an Operation Grant.

Upon discussion, the HSC agreed on recommending \$6,625 in Community Support Grant funding during FY 2014-2015 to School of Imagination for the School of Imagination Grant.

Upon discussion, the HSC agreed on recommending \$6,625 in Community Support Grant funding during FY 2014-2015 to Valley Children's Museum for the Mobile Museum.

Discussions for Dublin Partnerships in Education, the School of Imagination, and Valley Children's Museum concluded. Chair Lockhart re-entered the dais.

Ms. Cunningham reminded the commissioners of the 15% service cap with the Community Development Block Grant (CDBG) and advised that adjustments may need to be made at a later time, as was the case during the current FY. The final grant numbers will be known in May 2014 or later.

The HSC agreed on recommending \$10,000 in CDBG funding during FY 2014-2015 to ACH for Access to Care.

The HSC agreed on recommending \$10,000 in CDBG funding during FY 2014-2015 to OHK for the Hot Meal Program.

The HSC agreed on recommending \$9,500 in CDBG funding during FY 2014-2015 to Senior Support for Case Management.

The HSC agreed on recommending \$7,902 in CDBG funding during FY 2014-2015 to Spectrum for Meals on Wheels.

The HSC agreed on recommending \$10,000 in CDBG funding during FY 2014-2015 to the Haven for the Homeless Services Program.

Upon discussion, the HSC agreed on recommending \$13,500 in CDBG funding during FY 2014-2015 to ACH for Clinic Capital Project.

Upon discussion, the HSC agreed on recommending \$6,500 in CDBG funding during FY 2014-2015 to CALICO for Child Abuse Intervention.

Ms. Cunningham pointed out that staff is recommending 100% funding for the Haven's Domestic Violence Program with a portion of the housing services funded through the Housing In-Lieu Fund and the additional funding through Community Support Grant Funds, General Fund.

The HSC agreed on recommending \$3,500 in Housing In-Lieu funding during FY 2014-2015 to the Haven for the Domestic Violence Program.

The HSC agreed on recommending \$3,500 in Housing In-Lieu funding during FY 2014-2015 to CRIL for Independent Living Housing & Employment Services for People with Disabilities.

The HSC agreed on recommending \$4,500 in Community Support Grant funding during FY 2014-2015 to the Haven for the Domestic Violence Program.

The HSC agreed on recommending \$10,000 in Community Support Grant funding during FY 2014-2015 to Chabot-Las Positas for Tri-Valley One Stop Career Center.

The HSC agreed on recommending \$10,000 in Community Support Grant funding during FY 2014-2015 to Child Care Links for Early Child Education.

The HSC agreed on recommending \$4,000 in Community Support Grant funding during FY 2014-2015 to PFSO for Dublin High Safe and Sober Grad Night.

The HSC agreed on recommending \$4,000 in Community Support Grant funding during FY 2014-2015 to Easter Seals for Kaleidoscope Youth Group.

The HSC agreed on recommending \$10,000 in Community Support Grant funding during FY 2014-2015 to Eden I & R for 2-1-1 Alameda County.

Upon discussion, the HSC agreed on recommending \$11,400 in Community Support Grant funding during FY 2014-2015 to Hope Hospice for the Grief Support Center.

Upon discussion, the majority of the commissioners were in agreement not to fund Kidango's capital project HVAC system. They expressed concerns about Kidango not remaining on site long term.

The HSC agreed not to recommend Community Support Grant funding during FY 2014-2015 to Kidango for Childhood Development Center Improvements.

The HSC agreed on recommending \$10,000 in Community Support Grant funding during FY 2014-2015 to Kidango for Early Childhood Education: School and Family partnership.

Upon discussion, the HSC agreed on recommending \$4,659 in Community Support Grant funding during FY 2014-2015 to YMCA for Build Assets, Reduce Bullying.

The HSC agreed on recommending \$10,000 in Community Support Grant funding during FY 2014-2015 to YMCA for Family Engagement at Emerald Vista.

Chair Lockhart recognized LVO and PCS for providing valuable programs, but encouraged the HSC to make a recommendation that the City of Dublin, Heritage and Cultural Arts Commission assume responsibility for establishing a budget recommendation and advising the City Council on funding for cultural art programs.

Ms. Cunningham acknowledged that the City Council Sub Committee did recommend this to the City Council last year and that Parks and Community Services is looking into funding such programs. That analysis has not been completed and at this time no funding has been identified.

Chair Lockhart encouraged the arts groups to connect with the school districts and collaborate on the best way to serve the visual and performing arts in the schools. She suggested that the HSC focus should be on funding the physical needs and mental health services in the community.

Upon discussion, the HSC agreed not to recommend Community Support Grant funding during FY 2014-2015 to LVO for the LVO Student Outreach Program.

Upon discussion, the HSC agreed not to recommend Community Support Grant funding during FY 2014-2015 to PCS for the Matinee Concert for Students and Seniors; Clinics for Music Students.

Upon discussion, the HSC agreed not to recommend Community Support Grant funding during FY 2014-2015 to PCS for Music is Fun! Educational Assemblies for Elementary Schools.

Upon discussion, the HSC agreed on recommending \$12,360 in Community Support Grant funding during FY 2014-2015 to CityServe of the Tri-Valley for CityServe of the Tri-Valley.

Upon discussion, the HSC agreed on recommending \$5,831 in Community Support Grant funding during FY 2014-2015 to Sandra J. Wing for the Sandra J. Wing Healing Therapies Foundation.

On a motion by Cm. Wakamoto-Lee and seconded by Vc. Brown, on a vote of 5-0, the HSC unanimously approved funding recommendations for the Community Grants Program.

On a motion by Vc. Brown and seconded by Cm. Wakamoto-Lee, on a vote of 5-0, the HSC recommended Parks and Community Services establish a budget and grant process recommendation to provide funding for cultural arts programs.

OTHER BUSINESS

9. Brief INFORMATION ONLY reports from the Human Services Commission and / or Staff related to meetings attended at City Expense (AB 1234).

Ms. Cunningham announced the next HSC meeting to be held on April 24, 2014, with a focus on the mission, vision, and needs assessment. Ms. Cunningham also stated that if the HSC would like to see a more in depth presentation of one or two of the organizations that presented tonight, to let her know.

Vc. Brown asked about visiting some of the facilities of the organizations that presented.

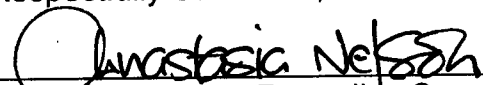
Ms. Cunningham responded that there has been discussion about visiting the ACH facility jointly, with Livermore and Pleasanton Commissions.

Chair Lockhart thanked all the organizations for presenting and for the hard work and contributions made to the community.

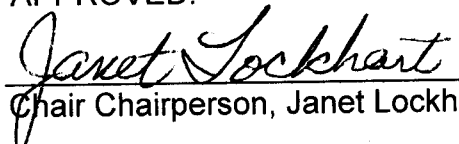
ADJOURNMENT

Being no further business, the meeting adjourned at 9:04:57 PM.

Respectfully Submitted,


Anastasia Nelson, Recording Secretary

APPROVED:


Chair Chairperson, Janet Lockhart