



CITY OF DUBLIN  
YOUTH ADVISORY COMMITTEE  
MEETING AGENDA

CITY OF  
**DUBLIN**

WEDNESDAY, SEPTEMBER 25, 2013, 7:00 PM  
SHANNON COMMUNITY CENTER, 11600 SHANNON AVE.

1. **CALL TO ORDER**
  2. **PLEDGE OF ALLEGIANCE**
  3. **ORAL COMMUNICATIONS**
    - 3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).
  4. **MINUTES OF THE REGULAR MEETING – August 28, 2013**

**STAFF RECOMMENDATION: Approve Minutes.**
  5. **WRITTEN COMMUNICATIONS** - None
  6. **UNFINISHED BUSINESS** - None
  7. **NEW BUSINESS**
    - 7.1 **2013-2014 Youth Mini Grant Program Timeline/Work plan**

Youth Advisory Committee Members shall establish a timeline/work plan for the 2013-2014 Youth Mini Grant Program.  
**STAFF RECOMMENDATION: Receive report and establish the 2013-2014 Youth Mini Grant Program timeline/work plan.**
    - 7.2 **“splatter” End of Event Evaluation**

Youth Advisory Committee Members who volunteered at the “splatter” event held on September 21, 2013 will provide feedback to Staff and Committee Members regarding their experience volunteering at the event as well as opportunities for improvement.  
**STAFF RECOMMENDATION: Receive report and provide feedback.**
- OTHER BUSINESS**
- 8.1 **Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).**
9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.*

*A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.*

**CITY OF DUBLIN**  
**YOUTH ADVISORY COMMITTEE MEETING**  
**MINUTES OF Wednesday, August 28, 2013**

**CALL TO ORDER**

The August 28, 2013 meeting of the Youth Advisory Committee was called to order at 7:02 PM at the Shannon Community Center by Chairperson Kush Rastogi.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Chairperson Rastogi.

**ROLL CALL**

Committee Members (CM) Present: Sruthi Mukkamala, Jessie Sher, Shilp Kothari, James Wang, Neil Bedi, Ben Sher, Kayla Frierson, Alexandra Padnos, Brooke Brunckhorst, Nicki Butler, Kush Rastogi

Committee Members Absent: Angie Wang, Audrey Nunez, Alicia Tran, Jenny Dyer, Rebecca DeGuzman

Liaison Present: Vivian Sung, Parks and Community Services Commission Liaison

Staff Present: Henry Siu, Frank Luna, Officer Chris Golding- Dublin Police

Adult Member present: Ashley Wolfe

**ORAL COMMUNICATIONS**

Ms. Mary Ayers from the Dublin Public Library gave a brief presentation regarding volunteer tutoring opportunities for students at the Dublin Public Library. Tutors would be requested to meet with students Monday thru Thursdays in the afternoons. Ms. Ayers stated that she could be contacted at the Dublin Public Library for more information

**MINUTES OF THE REGULAR MEETING- July 24, 2013**

**ON A MOTION BY CM JESSIE SHER, AND SECONDED BY CM BEDI AND BY A VOTE 5-0-6, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF JULY 24, 2013 AS PRESENTED. CM'S BEN SHER, FRIERSON, PADNOS, BRUNCKHORST, BUTLER, AND RASTOGI ABSTAINED DUE TO THEIR ABSENCE AT THE JULY 24, 2013 MEETING.**

**WRITTEN COMMUNICATIONS - None**

**UNFINISHED BUSINESS – None**

**NEW BUSINESS**

**Roberts Rules of Order and Brown Act training**

Ms. Caroline Soto, City Clerk, provided an informative presentation to Youth Advisory Committee Members on the Roberts Rules of Order and the Brown Act as it pertains to City Commissions and Committees. Ms. Soto stated that the Youth Advisory Committee Members are doing a good job following the Roberts Rules of Order during the meeting. Ms. Soto provided an informational brochure to Committee Members regarding this topic and she also gave City lapel pins to the members.

**City Special Event “Splatter”**

Mr. Frank Luna, Recreation Supervisor, provided a brief summary of the “splatter” Event to be held on Saturday, September 21 at Emerald Glen Park from 12:00 PM – 8:00 PM. Mr. Luna provided a sign up

list with scheduled times for members to volunteer. Mr. Henry Siu, Recreation Coordinator, encouraged all members to volunteer if possible.

**OTHER BUSINESS**

Committee Member Ben Sher stated that the Dublin High School Leadership class is interested in collaborating with the Youth Advisory Committee to offer a winter ball dance. Mr. Luna stated the City would be interested in partnering with the Dublin Unified School District to offer a high school dance should Dublin High School be interested in sponsoring the event. Committee Member Sher stated he would review the idea with the Dublin High School Leadership class and ask for feedback.

Mr. Chris Golding, Dublin Youth Services Officer, advised the Youth Advisory Members to act responsibly during the first week of school, and to be safe and make good choices. If they observe any negative behavior, they are encouraged to speak with the Youth Services Police officer on campus. He also encouraged Youth Advisory Committee Members to feel free to visit him when he is on the campus.

**ADJOURNMENT**

Being no further business, the meeting was adjourned at 7:35 PM by Vice Chairperson Rastogi.

Respectfully submitted:

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Frank Luna  
Recreation Supervisor

APPROVED:

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Chairperson



**AGENDA STATEMENT**  
**YOUTH ADVISORY COMMITTEE**  
**MEETING DATE: September 25, 2013**

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**SUBJECT:** 2013-2014 Youth Mini Grant Program Timeline/Work Plan  
*Prepared by Frank Luna, Recreation Supervisor*

**ATTACHMENTS:** None

**RECOMMENDATION:** Receive report and establish the 2013-2014 Youth Mini Grant Program timeline/work plan.

**FINANCIAL STATEMENT:** None

**DESCRIPTION:** The Youth Advisory Committee shall establish a timeline/work plan for the 2013-2014 Youth Mini Grant Program. The timeline/work plan should include deadlines for advertising and marketing, and start and end dates for the application period. The timeline/work plan should also indicate when the applicants would be contacted to be informed of the status of their application and whether their application has advanced to the next step in the process. The final step in the application process would be a presentation by the applicant(s) to the Youth Advisory Committee with the Committee determining which applicants would be granted funding. The timeline/work plan should include specific dates to ensure each step in the application process is followed.

**RECOMMENDATION:** Staff recommends the Youth Advisory Committee receive the report and establish the 2013-2014 Youth Mini Grant Program timeline/work plan.

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**COPIES TO:**

**ITEM NO: 7.1**



**AGENDA STATEMENT**  
**YOUTH ADVISORY COMMITTEE**  
**MEETING DATE: September 25, 2013**

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**SUBJECT:** "splatter" End of Event Evaluation  
*Prepared by Frank Luna, Recreation Supervisor*

**ATTACHMENTS:** None

**RECOMMENDATION:** Receive report and provide feedback.

**FINANCIAL STATEMENT:** None

**DESCRIPTION:** One of the Youth Advisory Committee's work plan goals for the 2013-2014 term is to provide leadership at scheduled City special events and assist Staff with various planned activities at the event. Youth Advisory Committee Members volunteered for the "splatter" Event held on September 21, 2013 at Emerald Glen Park. Youth Advisory Committee Members who volunteered at the "splatter" event will be asked to provide feedback to Staff and Committee Members regarding their experience volunteering at the event as well as opportunities for improvement.

**RECOMMENDATION:** Staff recommends that the Youth Advisory Committee receive the report and provide feedback.

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**COPIES TO:**

**ITEM NO: 7.2**