



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
MEETING AGENDA

CITY OF
DUBLIN

WEDNESDAY, JULY 24, 2013, 7:00 PM
SHANNON COMMUNITY CENTER, 11600 SHANNON AVE.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATIONS

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. MINUTES OF THE REGULAR MEETING – June 26, 2013

STAFF RECOMMENDATION: Approve Minutes.

5. WRITTEN COMMUNICATIONS - None

6. UNFINISHED BUSINESS - None

7. NEW BUSINESS

7.1 **Youth Advisory Committee Work Plan for 2013-2014**

Committee Members will review the Youth Advisory Committee work plan for the 2013-2014 term.

STAFF RECOMMENDATION: Receive report

OTHER BUSINESS

8.1 Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).

9. ADJOURNMENT

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.

CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE MEETING
MINUTES OF Wednesday, June 26, 2013

CALL TO ORDER

The June 26, 2013 meeting of the Youth Advisory Committee was called to order at 7:07 p.m. at the Dublin Senior Center by Staff Member Frank Luna.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Staff Member Luna.

ROLL CALL

Committee Members (CM) Present: Brooke Brunckhorst, Ben Sher, Angie Wang, Audrey Nunez, Nicki Butler, Sruthi Mukkamala, Alicia Tran, Jessie Sher, Shilp Kothari, James Wang, Kush Rastogi, Neil Bedi
Committee Members Absent: Alexandra Padnos, Jenny Dyer, Rebecca DeGuzman, Kayla Frierson
Liaison Present: Vivian Sung, Parks and Community Services Commission Liaison
Staff Present: Henry Siu, Frank Luna, Officer Channing Rhodes- Dublin Police
Adult Member Absent: Ashley Wolfe

ORAL COMMUNICATIONS

Jordan Gadbaugh a Senior Recreation Leader from the Family Services program area, lead Youth Advisory Committee Members and staff through a variety of team building exercises and games. The Youth Advisory Committee Members thoroughly enjoyed participating in the team building exercises and it was a great way to start off the 2013-2014 term.

MINUTES OF THE REGULAR MEETING - May 22, 2013

ON A MOTION BY CM BRUNCKHORST, AND SECONDED BY CM RASTOGI THE COMMITTEE VOTED TO APPROVE THE MINUTES OF MAY 22, 2013, AS PRESENTED. (THE VOTE WAS TAKEN BY THE COMMITTEE MEMBERS PRESENT WHO WERE ON THE 2012-2013 YOUTH ADVISORY COMMITTEE. NEWLY APPOINTED COMMITTEE MEMBERS ABSTAINED FROM THE VOTING.)

WRITTEN COMMUNICATIONS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

Youth Advisory Committee Responsibilities

Staff Member Luna distributed the Bylaws and Rules of Procedure for the Committee. Staff Member Luna reviewed the responsibilities of the Youth Advisory Committee as contained in the Bylaws and Rules of Procedure with the Committee Members.

Staff Member Siu emphasized the importance of attendance at the monthly scheduled Youth Advisory Committee meetings. If the Youth Advisory Committee Member cannot be present at the monthly meeting, they are to contact a Staff Member Siu or Frank Luna and inform them that they will not be attending. He further explained, in order to run a meeting, there needs to be at least seven Youth Advisory Committee Members present which is considered a quorum. A quorum is needed to conduct agenzized items and hold a formal meeting.

Election of the Youth Advisory Committee Chairperson and Vice-Chairperson

Committee Members nominated various members for the position of Chairperson and Vice-Chairperson.

ON A MOTION BY CM BRUNCKHORST, SECONDED BY CM WANG AND BY MAJORITY VOTE, THE COMMITTEE APPROVED THE ELECTION OF COMMITTEE MEMBER KUSH RASTOGI TO THE POSITION OF CHAIRPERSON FOR THE 2013-2014 TERM.

ON A MOTION BY CM RASTOGI, SECONDED BY CM NUNEZ, AND BY MAJORITY VOTE, THE COMMITTEE APPROVED THE ELECTION OF COMMITTEE MEMBER ANGIE WANG TO THE POSITION OF VICE-CHAIRPERSON FOR THE 2013-2014 TERM.

OTHER BUSINESS –

Mary Ayers, from the Dublin Library, provided information regarding programs for teens that are being offered this summer at the Dublin Library. SAT/ACT practice sessions for High School Juniors and Seniors are being offered as well as assistance in writing college entrance essays. Ms. Ayers encouraged Youth Advisory Committee Members to contact the Dublin Library for more information.

ADJOURNMENT

Being no further business, the meeting was adjourned at 8:09 p.m. by Chairperson Rastogi.

Respectfully submitted:

Frank Luna
Recreation Supervisor

APPROVED:

Chairperson



AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: July 24, 2013

SUBJECT: Youth Advisory Committee Work Plan for 2013-2014
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive report and review the Youth Advisory Committee Work Plan for the 2013-2014 term.

FINANCIAL STATEMENT: None

DESCRIPTION: A major function of the Youth Advisory Committee is to provide input to Staff on youth services and teen programming in the community. Through participation in the program planning and decision making process.

Youth Advisory Committee Members will be asked to establish a work plan. A work plan provides a framework for planning and serves as a guide during a specific time period for carrying out the work of the Youth Advisory Committee. The work plan includes a schedule of events and responsibilities that details the action to be taken to accomplish the goals and objectives laid out in the plan. Staff is suggesting that the Youth Advisory Committee review, discuss and approve the following work plan for the 2013-2014 term:

WORK PLAN GOAL 1 Offer the Youth Mini Grant program which was established in the 2012-2013 term. The program provides funds to help Dublin High School organizations/club or programs that provide performing arts, multicultural awareness or other youth related activities.

Objective 1.1 Establish a timeline to advertise and market the program beginning September 1, 2013. Advertise at the High Schools and Middle Schools located in Dublin.

Objective 1.2 Begin receiving applications February 1, 2014.

Objective 1.3 Youth Advisory Committee interviews applicants March 27, 2014 and awards grants April 7, 2014.

COPIES TO:

ITEM NO: 7.1

WORK PLAN GOAL 2

Provide leadership at scheduled City Special Events. Assist Staff with various planned activities at the events.

Objective 1.1 "Splatter" at Emerald Glen Park on September 21, 2013.

Objective 1.2 Annual Dublin Tree Lighting Ceremony on December 5, 2013.

Objective 1.3 Tri-Valley Teen Job Fair- March 1, 2014 at the City of Pleasanton Senior Center.

Objective 1.4 St. Patrick's Day Festival March 15 & 16, 2014.

WORK PLAN GOAL 3

Plan and coordinate events and programs that support the Youth Fee Assistance program using past established programs.

Objective 1.1 "Splatter" at Emerald Glen Park on September 21, 2013

Objective 1.2 St. Patrick's Day Festival March 15 & 16, 2014

Objective 1.3 The Dublin Community Car Show scheduled for April 10, 2014

Objective 1.4 A Spring Benefit Concert scheduled for April 13, 2014 at the Shannon Community Center

RECOMMENDATION:

Staff recommends the Youth Advisory Committee receive the report and review the Youth Advisory Committee work plan for the 2013-2014 term.