



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
MEETING AGENDA

CITY OF
DUBLIN

WEDNESDAY, APRIL 24, 2013, 7:00 PM
SHANNON COMMUNITY CENTER, 11600 SHANNON AVENUE

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING – March 27, 2013**

STAFF RECOMMENDATION: Approve Minutes.

5. **WRITTEN COMMUNICATIONS - None**

6. **UNFINISHED BUSINESS - None**

7. **NEW BUSINESS**

7.1 **Youth Advisory Committee and Student Representative to the Parks and Community Services Commission Applications for the 2013-2014 Term**

The Committee shall receive information on the application process for the 2013-2014 Youth Advisory Committee and the Student Representative to the Parks and Community Services Commission.

STAFF RECOMMENDATION: Receive report.

7.2 **Youth Advisory Committee 2012-2013 Annual Report**

The Committee shall appoint Committee Members to create a presentation highlighting the accomplishments of the Youth Advisory Committee during the 2012-2013 term. **STAFF RECOMMENDATION: Receive report and Appoint Committee Members to create a presentation highlighting the accomplishments of the Youth Advisory Committee during the 2012-2013 term.**

7.3 **Community Car Show Subcommittee Report**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.

The Committee shall receive a report from the Community Car Show Subcommittee on the outcome of the event that took place on Saturday, April 20, 2013.

STAFF RECOMMENDATION: Receive report.

7.4 Youth Mini Grant Program Subcommittee Report

The Committee shall receive a report from the Youth Mini Grant Program Subcommittee on the conclusion of the program for the 2012-2013 term.

STAFF RECOMMENDATION: Receive report.

8. OTHER BUSINESS

8.1 Brief Informational Only Reports from Advisory Committee Members, Subcommittees, and/or Staff and Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).

9. ADJOURNMENT

**CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE MEETING
MINUTES OF Wednesday, March 27, 2013**

CALL TO ORDER

The March 27, 2013 meeting of the Youth Advisory Committee was called to order at 7:01 PM at the Shannon Community Center by Chairperson Sung.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairperson Sung.

ROLL CALL

Committee Members (CM) Present: Brooke Brunckhorst, Vivian Sung, Tim Elkana, Marcos Castro,
Angie Wang, Ben Sher, Kush Rastogi,

Committee Members Absent: Callan Jackman, Jenny Dyer, Ianna Fong, Alexa Padnos, Audrey
Nunez, Dilpreet Anand, Rebecca DeGuzman, Courtney Haubert,
Nazineen Kandahari

Parks and Community Services Commission Liaison Representative Absent: Tristan Elias

Staff Present: Henry Siu, Frank Luna

Adult Member Absent: Ashley Wolfe

ORAL COMMUNICATIONS

Committee Member Rastogi indicated that he is a member of the Dublin High School Robotics Club. He stated, "An item on this evening's agenda contains a request for funding to the Dublin High School Robotics Club from the Youth Advisory Committee for the Youth Mini Grant program. Due to being a member of the Youth Advisory Committee, I have a remote interest in the decision, and may not participate in the voting/recommendation of funding for the Mini Grant program. I hereby abstain from all participation in this matter, and ask that my vote not be counted in determining the recommendation of funding for the Youth Mini Grant program."

Committee Member Sher indicated that he is a member of the Dublin High School Speech and Debate Club. He stated, "An item on this evening's agenda contains a request for funding to the Dublin High School Speech and Debate Club from the Youth Advisory Committee for the Youth Mini Grant program. Due to being a member of the Youth Advisory Committee, I have a remote interest in the decision, and may not participate in the voting/recommendation of funding for the Mini Grant program. I hereby abstain from all participation in this matter, and ask that my vote not be counted in determining the recommendation of funding for the Youth Mini Grant program."

MINUTES OF THE REGULAR MEETING- February 27, 2013

ON A MOTION BY CM BRUNCKHORST, SECONDED BY CM RASTOGI AND BY VOTE OF 7-0-0 WITH 6 MEMBERS ABSENT, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF FEBRUARY 27, 2013 AS PRESENTED.

WRITTEN COMMUNICATIONS - None

UNFINISHED BUSINESS – None

NEW BUSINESS

Presentations from Qualified Youth Mini Grant Applicants

Qualified Youth Mini Grant Applicants provided a 5-minute presentation giving an overview of their program/club which the Youth Advisory Committee Members evaluated. The applicants that provided presentations to the Youth Advisory Committee were: Dublin High School Book Club, Dublin High School Robotics Club, Dublin High School Speech and Debate Club, Fallon Middle School Robotics Club and Fallon Middle School Band. After listening to each club, Committee Members rated each group and provided a recommendation for funding to each club.

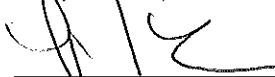
ON A MOTION BY CM CASTRO, SECONDED BY CM WANG AND BY A VOTE OF 5-0-2 WITH COMMITTEE MEMBERS RASTOGI AND SHER ABSTAINING, THE COMMITTEE APPROVED FUNDING AMOUNTS TO THE QUALIFIED APPLICANTS FROM THE MINI GRANT PROGRAM, DUBLIN HIGH SCHOOL ROBOTICS CLUB- \$350, DUBLIN HIGH SCHOOL SPEECH AND DEBATE CLUB- \$75, DUBLIN HIGH SCHOOL BOOK CLUB- \$75, FALLON MIDDLE SCHOOL ROBOTIC CLUB- \$400 AND FALLON MIDDLE SCHOOL BAND- \$300.

OTHER BUSINESS – None

ADJOURNMENT

Being no further business, the meeting was adjourned at 9:05 PM by Chairperson Sung.

Respectfully submitted:



Frank Luna
Recreation Supervisor

APPROVED:

Chairperson



**AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: April 24, 2013**

SUBJECT: Youth Advisory Committee and Student Representative to the Parks and Community Services Commission Applications for 2013-2014 Term.
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: Applications

RECOMMENDATION: Receive report

FINANCIAL STATEMENT: None

DESCRIPTION: Staff will provide information on the application process for the 2013-2014 Youth Advisory Committee and Student Commissioner to the Parks and Community Services Commission. Staff will encourage current Committee Members to apply, and ask Committee Members to encourage other youth to apply.

Applications for these positions are available on the City of Dublin website, www.dublin.ca.gov, Shannon Community Center located at 11600 Shannon Avenue, Dublin, and at the Parks and Community Services Department located at 100 Civic Plaza, Dublin. Applications will be accepted until 5:00 PM on April 30, 2013.

RECOMMENDATION: Staff recommends that the Youth Advisory Committee receive the report.

COPIES TO:

ITEM NO: 7.1



CITY OF DUBLIN

100 Civic Plaza
Dublin, California 94568
Phone: (925) 833-6650
Fax: (925) 833-6651

March 22, 2013

Dear Interested Teen,

The City of Dublin is looking for motivated and enthusiastic young people with an interest in serving on the Youth Advisory Committee (YAC) for the 2013-2014 term. As a YAC Member, you would be charged with the purpose of providing input on youth services, assisting with implementation and promotion of youth activities and addressing issues that affect youth in Dublin. This would be a great opportunity for you to make a difference for your peers in the community!

YAC is made up of youth and adult members. These members are appointed by the Mayor with the approval of the City Council upon submission of your application. The term of office will be for twelve months with an opportunity for re-appointment in May 2014. The term commences in June and terminates in May. The Committee meets once a month (4th Wednesday of each month). Your dedication in attending and participating in meetings is important and required.

If you want to make a difference in your community, submit an application by 5:00 PM on April 30, 2013, to the City of Dublin Youth Advisory Committee, Parks and Community Services Department, 100 Civic Plaza, Dublin, CA. 94568. If you have any questions please call 556-4500.

Thank you for your interest!

Sincerely,

Frank Luna
Recreation Supervisor

City Council
(925) 833-6650
City Manager
(925) 833-6650
Community Development
(925) 833-6610
Economic Development
(925) 833-6650
Finance/Admin Services
(925) 833-6640
Fire Prevention
(925) 833-6606
Human Resources
(925) 833-6605
Parks & Community Services
(925) 556-4500
Police
(925) 833-6670
Public Works/Engineering
(925) 833-6630





City of Dublin YOUTH ADVISORY COMMITTEE APPLICATION 2013 - 2014

Name _____ School *(In 2013-2014 school year)* _____
Address _____ Grade *(In 2013-2014 school year)* _____
City _____ Phone _____
Email address _____

Please answer the following questions on a separate sheet of paper. Applicants must be Dublin residents and be enrolled in Middle, Junior High or Senior High school for the 2013-2014 school year. The term of office is for one year starting June 1st and ending the following May 31st. The application deadline is April 30, 2013, at 5:00 PM.

1. Why do you want to become a member of the City of Dublin Youth Advisory Committee?
2. What skills do you possess that would make you a strong candidate for the Youth Advisory Committee?
3. What do you believe are issues teens in Dublin are currently dealing with? How do you think YAC could address these issues?
4. What activities are you currently involved in or will be involved in during the 2013-2014 school year?
5. Can you devote 3 to 5 hours a month to Youth Advisory Committee activities?
Circle one: Yes No
6. How would you get other teens involved in the community, teen events, and activities?
7. If you are not selected to the Youth Advisory Committee, would you be interested in serving on a subcommittee, such as:
 Publicity & Promotions Teen Special Events Teen Job Fair Service Projects
8. Please provide one letter of recommendation from a non-family member (i.e. employer, counselor, teacher, coach, etc.).

Please return application materials to: City of Dublin Youth Advisory Committee, Parks and Community Services, 100 Civic Plaza, Dublin, CA 94568. The application deadline is April 30, 2013, at 5:00 PM.

For questions regarding the application process, please call 925-556-4500.



CITY OF DUBLIN

100 Civic Plaza
Dublin, California 94568
Phone: (925) 833-6650
Fax: (925) 833-6651

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Finance/Admin Services
(925) 833-6640
Fire Prevention
(925) 833-6606
Human Resources
(925) 833-6605
Parks & Community Services
(925) 556-4500
Police
(925) 833-6670
Public Works/Engineering
(925) 833-6630



www.dublin.ca.gov

March 22, 2013

Dear High School Student:

Thank you for expressing an interest in serving as the Student Representative to the City's Parks and Community Services Commission for the term of July 1, 2013 through June 30, 2014.

The purpose of the Commission is to consider and make recommendations to the City Council and Staff in all matters pertaining to recreation services for the citizens of Dublin. The Parks and Community Services Commission is made up of six members appointed by the Mayor and approved by the City Council. The term of office for the Student Commissioner is for one year, commencing July 1st and terminating the following June 30th. The Commission meets the third Monday of each month at 7:00 PM. Commissioners receive \$50.00 for attendance at each meeting.

To be eligible for the position, you must be a Dublin Resident and have Junior or Senior standing for the upcoming school year.

Please take a few minutes to complete the attached application. The application deadline is April 30, 2013, at 5:00 PM. Applications may be submitted in person at the Parks and Community Services Department Office on the 1st floor of the Dublin Civic Center or may be mailed to City of Dublin Student Representative, Attention: Paul McCreary, Parks & Community Services, 100 Civic Plaza, Dublin, California, 94568.

For questions on the application process, please call (925) 556-4500.

Sincerely,

Paul McCreary
Parks and Community Services Director

**CITY OF DUBLIN
100 CIVIC PLAZA
DUBLIN, CA 94568
(925) 556-4500**

Dear High School Student:

Thank you for expressing an interest in serving as the Student Representative to the City's Parks and Community Services Commission for the term of July 1, 2013 through June 30, 2014.

Please take a few minutes to answer the following questions. If you are writing the answers, please write legibly. You may use an additional sheet of paper for your answers.

1. Why are you interested in serving on the Parks and Community Services Commission?

2. What is the most important contribution you can make to the Commission?

3. What knowledge do you have of the parks and recreational facilities in Dublin?

4. What knowledge do you have of the programs offered through the Parks and Community Services Department? Have you ever participated in a program or class offered by the Parks and Community Services Department?

5. What school and/or extra curricular activities are you involved in?

First Name _____ Last Name _____ Current Grade _____

High School Currently Attending _____

Email Address _____

Address _____ Phone _____

APPLICATION DEADLINE: April 30, 2013, at 5:00 PM. Applications may be submitted in person at the Parks and Community Services Department Office on the 1st floor of the Dublin Civic Center or may be mailed to City of Dublin Student Representative, Attention: Paul McCreary, Parks & Community Services, 100 Civic Plaza, Dublin, CA 94568. For questions on the application process, please call (925) 556-4500.



**AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: April 24, 2013**

SUBJECT: Youth Advisory Committee 2012-2013 Annual Report
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive report

FINANCIAL STATEMENT: None

DESCRIPTION: One of the general responsibilities for the Youth Advisory Committee is to prepare an annual report on the accomplishments of the Youth Advisory Committee during the term. Selected Committee Members will create a presentation highlighting the accomplishments of the Committee during the 2012-2013 term. Youth Advisory Committee Members will present a report to the Parks and Community Services Commission and to the City Council in May.

RECOMMENDATION: Staff recommends that the Youth Advisory Committee receive the report and appoint Committee Members to create a presentation highlighting the accomplishments of the Youth Advisory Committee during the 2012-2013 term.

COPIES TO:

ITEM NO: 7.2



**AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: April 24, 2013**

SUBJECT: Community Car Show Subcommittee Report
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive Report

FINANCIAL STATEMENT: None

DESCRIPTION: Last year, Youth Advisory Committee Members established a subcommittee for the Community Car Show. The Subcommittee will update the Youth Advisory Committee Members on the Car Show event.

The Community Car Show Subcommittee met on a monthly basis from December 2012 to April 2013. The Dublin Car Show event was held on April 20, 2013, at the Heritage Park and Museums. Subcommittee Members will provide an overview of the event and discuss the successes of the event as well as opportunities for improvements for next year's show.

RECOMMENDATION: Staff recommends that the Youth Advisory Committee receive the report.

COPIES TO:

ITEM NO: 7.3



**AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: April 24, 2013**

SUBJECT: Youth Mini Grant Program Subcommittee Report
Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive Report

FINANCIAL STATEMENT: None

DESCRIPTION: Last year, Youth Advisory Committee Members established a subcommittee for the Youth Mini Grant Program. The Subcommittee will provide a report on the conclusion of the program for the 2012-2013 term.

The Youth Mini Grant Subcommittee met on a monthly basis from September 2012 to March 2013. On March 27, 2013, the Youth Advisory Committee selected five applicants for funding from the Youth Mini Grant Program. Subcommittee Members will provide an overview of the program successes and discuss possible improvements for next year's program.

RECOMMENDATION: Staff recommends that the Youth Advisory Committee receive the report.

COPIES TO:

ITEM NO: 7.4