

P.O.P (People of the Parks) Organization Hours Tracker	
Quarter 1	8/27/2023 - 12/30/2023

Total Organization Time Logged Tracker:	0
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Organization Tracking Directions		
Please follow the following directions for each tracking column:		
Name:	Please enter the name of the member who performed the service.	
Date:	Please enter the date of the service (MM/DD/YYYY)	
Location:	Please enter the park, trail, street, etc. you performed services	
Hours Logged:	Please enter the individuals amount of time logged in hour increments. Total organization time will be logged in the "Total Organization Time Logged" .	
Duties Performed:	Please enter a brief description of your duties performed	
Total Organization Hours Logged:	Total Hours Logged will be automatically populated once hours are entered in the Hours Logged row	
Organization Name:	Enter Organization Name Here	

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