

P.O.P (People of the Parks) Individual Hours Tracker		Total Organization Time Logged Tracker:	0
Quarter 1	8/27/2023 - 12/30/2023		

Individual Tracking Directions

Please follow the following directions for each tracking column:

Name:	Enter Your Name Here
Date	Please enter date of the service (MM/DD/YYYY)
Location:	Please enter the park, trail, street, etc. you performed services
Hours Logged:	Please enter the amount of time logged in 1 hour increments
Duties Performed:	Please enter a brief description of your duties performed
Total Individual Hours Logged:	Total Hours Logged will be automatically populated once hours are entered in the Hours Logged row (If you are a family of more than 1 person your hours are accumulated based upon the hours each individual puts in) for example- 3 people doing one hour counts as 3 hours accumulated.