

A G E N D A
CITY OF DUBLIN YOUTH ADVISORY COMMITTEE MEETING
WEDNESDAY, NOVEMBER 28, 2012
7:00 PM
SHANNON COMMUNITY CENTER, 11600 SHANNON AVENUE, DUBLIN, CA 94568

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comment**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING – October 24, 2012**

STAFF RECOMMENDATION: APPROVE MINUTES

5. **WRITTEN COMMUNICATIONS - NONE**

6. **UNFINISHED BUSINESS – NONE**

7. **NEW BUSINESS**

7.1 **Annual Holiday Tree Lighting Ceremony**

The Committee Members will be asked to volunteer to assist with set-up and general assistance during this year's Annual Holiday Tree Lighting Ceremony.

STAFF RECOMMENDATION: Receive report and recruit interested Committee Members to volunteer at this year's Annual Holiday Tree Lighting Ceremony.

7.2 **Subcommittee Reports for Youth Fee Assistance Program Fundraising, St. Patrick's Day Festival YAC Information Booth, Dublin Car Show, and Youth Mini Grant Program**

The Committee will receive a report on the progress of the Subcommittees' projects.

STAFF RECOMMENDATION: Receive report.

8. **OTHER BUSINESS**

8.1 **Brief Informational Only Reports from Committee Members, Subcommittees, and/or Staff and Reports by Commission related to Meetings Attended at City Expense (AB 1234).**

9. **ADJOURNMENT**

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If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center, (925) 556-4500 at least 72 hours in advance of the meeting.

CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE MEETING
MINUTES OF Wednesday, October 24, 2012

CALL TO ORDER

The October 24, 2012 meeting of the Youth Advisory Committee was called to order at 7:04 PM at the Shannon Community Center by Chairperson Sung.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chairperson Sung.

ROLL CALL

Committee Members (CM) Present: Brooke Brunckhorst, Vivian Sung, Nazineen Kandahari, Tim Elkana, Jenny Dyer, Dilpreet Anand, Ianna Fong, Kush Rastogi, Angie Wang, Rebecca DeGuzman, Alexa Padnos, Audrey Nunez, Ben Sher,
Committee Members Absent: Marcos Castro, Callan Jackman, Courtney Haubert
Parks and Community Services Commission Liaison Representative: Tristan Elias (Absent)
Staff Present: Frank Luna, Officer Floyd Gill
Adult Member Present: Ashley Wolfe

ORAL COMMUNICATIONS – None

MINUTES OF THE REGULAR MEETING- September 26, 2012

ON A MOTION BY CM WANG, SECONDED BY CM BRUNCKHORST, AND BY VOTE OF 13-0-0, THE YOUTH ADVISORY COMMITTEE VOTED TO APPROVE THE MINUTES OF SEPTEMBER 26, 2012 AS PRESENTED.

WRITTEN COMMUNICATIONS - None

UNFINISHED BUSINESS – None

NEW BUSINESS

Youth Fee Assistance Program Fundraising, St. Patrick's Day Festival YAC Information Booth, Dublin Car Show, and Youth Mini Grant Program Subcommittee Reports

The Youth Fee Assistance Program Fundraising Subcommittee reported that they are currently planning to have a fundraiser at the California Pizza Kitchen at Stoneridge Mall on November 12, 2012. Twenty percent of the food sales for that day will be donated to the Youth Advisory Committee for the Youth Fee Assistance Program. Committee Members will distribute flyers at Dublin High School to promote the event. The Fundraiser Subcommittee also discussed the idea of hosting a winter formal dance at the Shannon Community Center in December. Staff stated that they would research the idea and check availability at the Shannon Community Center. Staff stated that they would report back to the Committee at the November 28, 2012 Committee Meeting.

The St. Patrick's Day Festival YAC Information Booth Subcommittee and the Youth Mini Grant Subcommittee plan to meet on October 24, 2012, and update the Youth Advisory Committee Members at the November 28, 2012 Committee meeting.

The Dublin Car Show Subcommittee met with members of the Senior Center Advisory Committee Car Show Subcommittee at the Dublin Senior Center on October 2, 2012. The Subcommittee members discussed the roles and responsibilities the members would have for the event planned for April 20, 2013.

The Car Show is scheduled to take place at the Heritage Park and Museums. It was discussed that the Youth Advisory Committee Members could assist with setup and clean up, and provide an information booth. The Subcommittee stated that it would establish a volunteer schedule for the Youth Advisory Committee Members. The next Subcommittee meeting is scheduled for November 26, 2012.

OTHER BUSINESS

On October 12, 2012, Dublin High School had its annual homecoming celebration and carnival. The Youth Advisory Committee operated a booth at the carnival with the game "porkchop speedway," which consisted of toy piglets racing in a contained track area. The booth also had a spin art activity which was very popular. The Youth Advisory Committee received \$50 from the High School for providing a carnival game for participants. The money will be donated to the Youth Fee Assistance Program.

Officer Floyd Gill, Youth Services Officer at Dublin High School, announced to the Committee Members that he will be retiring in November 2012. He stated that he will miss all the students, but is looking forward to spending time with his family.

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:57 PM by Chairperson Sung.

Respectfully submitted:

Frank Luna
Recreation Supervisor

APPROVED:

Chairperson



**AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: NOVEMBER 28, 2012**

SUBJECT: Annual Holiday Tree Lighting Ceremony
Report Prepared by, Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive report and recruit interested Committee Members to volunteer at this year's Annual Holiday Tree Lighting Ceremony.

FINANCIAL STATEMENT: None

DESCRIPTION: Committee Members are asked to volunteer to assist with the set-up and general assistance during the Annual Holiday Tree Lighting Ceremony at the Dublin Civic Center on Thursday, November 29, 2012, from 6:15 PM to 9:15 PM.

RECOMMENDATION: Receive the report and recruit interested Committee Members to volunteer at this year's Annual Holiday Tree Lighting Ceremony.

COPIES TO:

ITEM NO.: 7.1



**AGENDA STATEMENT
YOUTH ADVISORY COMMITTEE
MEETING DATE: NOVEMBER 28, 2012**

SUBJECT: Subcommittee Reports for Youth Fee Assistance Program Fundraising, St. Patrick's Day Festival YAC Information Booth, Dublin Car Show, and Mini Grant Program.
Report Prepared by Frank Luna, Recreation Supervisor

ATTACHMENTS: None

RECOMMENDATION: Receive report

FINANCIAL STATEMENT: None

DESCRIPTION: Youth Advisory Committee Members have established subcommittees for Fundraising for the Youth Fee Assistance Program, St. Patrick's Day Festival YAC Information Booth, Dublin Car Show, and Mini Grant Program. The Subcommittees will update the Youth Advisory Committee Members on their progress.

- The Fundraising Subcommittee is responsible for planning fundraising activities for the Youth Fee Assistance Program.
- The St. Patrick's Day Festival Subcommittee is responsible for scheduling Youth Advisory Committee Members to staff the Youth Advisory Committee information booth during the event. The Subcommittee will work with Staff to obtain donations for prizes for a fundraising activity to be determined. Money raised from the fundraising activity will go to the Youth Fee Assistance Program. Subcommittee Members will also decorate, set-up and clean-up the booth after the event is complete.
- The Dublin Car Show Subcommittee meets on a monthly basis until the Dublin Car Show event scheduled for April 20, 2013. Subcommittee Members will assist Staff in the planning and implementation of the event.
- The Youth Mini Grant Program Subcommittee will establish a Youth Mini Grant Program that will provide funds to help organizations or programs that provide performing arts, multicultural awareness, and many other youth activities. The Subcommittee will establish guidelines and an application process for the interested organizations. Applications are tentatively scheduled to be available in February 2013.

RECOMMENDATION: Staff recommends that the Youth Advisory Committee receive the report.

COPIES TO:

ITEM NO.: 7.2