



Council Chamber
Civic Center
100 Civic Plaza
Dublin, CA 94568
www.dublin.ca.gov

Regular Meeting of the **DUBLIN HERITAGE AND CULTURAL ARTS COMMISSION**

Thursday, August 11, 2022

**Location: Council Chamber
Civic Center
100 Civic Plaza
Dublin, CA 94568**

Regular Meeting 7:00 PM

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ORAL COMMUNICATIONS

2.1 Public Comment

At this time, the public is permitted to address the Heritage & Cultural Arts Commission on non-agendized items. Please step to the podium and clearly state your name for the record. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, no action or discussion may take place on any item not appearing on the posted agenda. The Commission may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Recording Secretary's Office related to the proper procedure to place an item on a future Heritage & Cultural Arts Commission agenda. The exceptions under which the Commission MAY discuss and/or take action on items not appearing on the agenda are contained in Government Code Section 54954.2(b)(1)(2)(3).

3. CONSENT CALENDAR

Consent Calendar items are typically non-controversial in nature and are considered for approval by the Heritage & Cultural Arts Commission with one single action. Members of the audience, Staff or the Heritage & Cultural Arts Commission who would like an item removed from the Consent Calendar for purposes of public input may request the Chair to remove the item.

3.1 Approval of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting Minutes

The Commission will consider approval of the minutes of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting.

[Staff Report](#)

[Attachment 1 – July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting Minutes](#)

4. UNFINISHED BUSINESS

4.1 Review of Draft Cultural Arts Center Business Plan

The Heritage and Cultural Arts Commission will receive a report on the Draft Cultural Arts Center Business Plan.

STAFF RECOMMENDATION:

Recommend the Cultural Arts Center Business Plan for City Council approval.

[Staff Report](#)

5. NEW BUSINESS

5.1 Dublin Transit Center Parking Garage Public Art Project

The Commission will receive a presentation from Rachel Osajima, Alameda County Arts Commission Director, regarding the public art project planned for the Dublin Transit Center Parking Garage being constructed by Alameda County.

STAFF RECOMMENDATION:

Receive the presentation.

[Staff Report](#)

6. OTHER BUSINESS

Brief information only reports from Commissioners and/or Staff, including committee reports and reports by Commissioners related to meetings attended at City expense (AB1234).

7. ADJOURNMENT

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the City Clerk's Office (925) 833-6650 at least 72 hours in advance of the meeting.

Mission

The City of Dublin promotes and supports a high quality of life, ensures a safe and secure environment, fosters new opportunities, provides equity across all programs, and champions a culture of diversity and inclusion.



STAFF REPORT

Heritage and Cultural Arts Commission

DATE: August 11, 2022

TO: Honorable Chair and Commissioners

FROM: Jackie Dwyer, Parks & Community Services Director

SUBJECT: Approval of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting Minutes
Prepared by: Jennifer Li Marzi, Recreation Technician

EXECUTIVE SUMMARY:

The Commission will consider approval of the minutes of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting.

FINANCIAL IMPACT:

None.

DESCRIPTION:

The Commission will consider approval of the minutes of the July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The Commission Agenda was posted.

ATTACHMENTS:

- 1) July 14, 2022 Heritage and Cultural Arts Commission Regular Meeting Minutes



MINUTES OF THE HERITAGE AND CULTURAL ARTS COMMISSION

Regular Meeting: July 14, 2022

A Regular Meeting of the Heritage and Cultural Arts Commission was held on **Thursday, July 14, 2022**, in the Council Chamber at the Civic Center. The meeting was called to order at 7:00 PM, by Chairperson Margaret Liang.

1. Call to Order and Pledge of Allegiance

| Attendee Name | Title | Status |
|-----------------|------------------------|---------|
| Margaret Liang | Commission Chair | Present |
| Julia Tomtania | Commission Vice Chair | Absent |
| Robert Bennett | Commission Member | Present |
| Steve Minniear | Commission Member | Present |
| Kathy Blackburn | Commission Member | Present |
| Gina Gabriell | Commission Member | Present |
| Shweta Agrawal | Commission Member | Present |
| Eileen Liu | Alternate Commissioner | Present |

2. Oral Communications

2.1 **Public Comment – None.**

3. Consent Calendar

3.1. **Approval of the May 12, 2022 Heritage and Cultural Arts Commission Regular Meeting Minutes**

The Commission approved the Consent Calendar.

| | |
|------------------|---|
| RESULTS: | APPROVED [UNANIMOUS] |
| MOVED BY: | Steve Minniear, Commission Member |
| SECOND: | Gina Gabriell, Commission Member |
| AYES: | Bennett, Liang, Agrawal, Minniear, Blackburn, Gabriell, Liu |
| ABSENT: | Tomtania |

4. Unfinished Business – None.

5. New Business

5.1 Little Library Temporary Public Art Program

Shaun Chilkotowsky, Heritage and Cultural Arts Manager made a presentation about a proposed Little Library Temporary Public Art Program featuring little library boxes that will be placed at 10 public parks throughout Dublin.

The Commission gave feedback, as well as asked questions regarding installation, maintenance, and oversight of the boxes.

Feedback included:

- Donations
- Materials
- Size/configuration/height
- Locations
- Name suggestions

6. Other Business

Commissioners gave updates on various projects.

7. Adjournment

Being no further business, the meeting was adjourned by Chairperson Margaret Liang at 7:37 PM.

Minutes prepared by Recreation Technician, Jennifer Li Marzi.

Chairperson
Heritage and Cultural Arts Commission

ATTEST:

Shaun Chilkotowsky
Heritage and Cultural Arts Manager



STAFF REPORT

Heritage and Cultural Arts Commission

DATE: August 11, 2022

TO: Honorable Chair and Commissioners

FROM: Jackie Dwyer, Parks & Community Services Director

SUBJECT: Review of Draft Cultural Arts Center Business Plan
Prepared by: Bridget Amaya, Assistant Parks & Community Services Director

EXECUTIVE SUMMARY:

The Heritage and Cultural Arts Commission will receive a report on the Draft Cultural Arts Center Business Plan.

STAFF RECOMMENDATION:

Recommend the Cultural Arts Center Business Plan for City Council approval.

FINANCIAL IMPACT:

There is no financial impact associated with this report. Policies and procedures regarding user fees for facility rentals and program participation will be established per the City's practice of recovering the direct and indirect costs of operations. Fees, expenses, and revenues depicted in the draft report are estimates. All fees and budget projections will be approved per the City's budget and fee schedule process.

DESCRIPTION:

Background

In October 2019, the City Council approved an agreement with Group 4 Architecture Research and Planning, Inc. to develop the old Police Services wing of the Civic Center Complex, encompassing roughly 13,500 square feet of the Civic Center, into a Cultural Arts Center. The new Cultural Arts Center will include a black box theater and several program spaces, including a dance and fitness studio, arts and crafts room, a music studio, an art yard, and various others. On May 19, 2020, the City Council approved the schematic design of the

proposed Cultural Arts Center. Since then, Staff and Group 4 have been working through the design development process.

On May 13, 2021, the Heritage and Cultural Arts Commission (HCAC) received a report on potential art gallery and black box theater operations for the Cultural Arts Center. This report provided feedback and assisted in developing the Cultural Arts Center Business Plan.

On September 20, 2021, the Parks and Community Services Commission received a report on the Draft Cultural Arts Center Business Plan, made general inquiries, and provided feedback in finalizing that plan.

On November 10, 2021, the HCAC received a report including feedback from the Parks and Community Services Commission on the Draft Cultural Arts Center Business Plan, made general inquiries, and provided feedback in finalizing that plan.

On February 10, 2022, the HCAC reviewed a revised business plan and requested the creation of an ad hoc committee to review the plan further. The ad hoc committee members were selected from the Senior Center Advisory Committee, the Youth Advisory Committee, the Parks and Community Services Commission, and the HCAC.

Next Steps

On June 6, 2022, the ad hoc committee reviewed the Draft Cultural Arts Business Plan and provided comments and feedback that have assisted Staff in further refining the plan. The new Draft Cultural Arts Center Business Plan (Attachment 1) incorporates the following:

- The inclusion of all department commissions and advisory bodies in conducting outreach.
- Additional programming options for the art gallery.
- Inclusion of activities utilizing the City Historian and Poet Laureate.
- The request to further examine policies and management of an “Open Studio”.
- Operations of the art gallery, including the basis of fees and partnerships with arts organizations and further research of corporate sponsorships.

Upon recommendation from the HCAC, the Cultural Arts Center Business Plan will be presented to the City Council for final approval.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The Commission Agenda was posted.

ATTACHMENTS:

- 1) Draft Cultural Arts Center Business Plan



STAFF REPORT

Heritage & Cultural Arts Commission

DATE: August 11, 2022

TO: Honorable Chair and Commissioners

FROM: Jackie Dwyer, Parks & Community Services Director

SUBJECT: Dublin Transit Center Parking Garage Public Art Project
Prepared by: Shaun Chilkotowsky, Heritage & Cultural Arts Manager

EXECUTIVE SUMMARY:

The Commission will receive a presentation from Rachel Osajima, Alameda County Arts Commission Director, regarding the public art project planned for the Dublin Transit Center Parking Garage being constructed by Alameda County.

STAFF RECOMMENDATION:

Receive the presentation.

FINANCIAL IMPACT:

None. This public art project is funded by the County of Alameda and managed by the Alameda County Arts Commission, a division of the County of Alameda.

DESCRIPTION:

Background

The County of Alameda is building a new parking structure adjacent to the Dublin/Pleasanton BART station. The Dublin Transit Center Parking Garage will have the capacity for more than 500 parking spaces, including priority vanpool parking and electric vehicle charging stations, to promote and increase commuter ridership. The new parking structure is intended to limit vehicle miles for commuters, reduce greenhouse gas emissions in the Livermore and Amador Valley areas, and support the County’s vision for accessible infrastructure and a healthy environment.

The County is funding a public art project for the parking structure that will be managed by the Alameda County Arts Commission (ACAC), a division of Alameda County. A five-story

glass wall located at the corner of Campus Drive and Martinelli Way has been identified as the location for an integrated art project. An artist will be selected through a public process and commissioned to create an artwork to be printed on the glass. This will be highly visible expansive artwork integrated directly into the building.

Artist Selection Committee and Selection Process

The ACAC is following its standard process to engage community members and select an artist for this project. To start the community engagement phase, the ACAC invited community members to submit information about Dublin through an online survey. They then requested that community members submit an interest form if they wished to serve on the Selection Committee, in which eight members were chosen. Community members serving on the Selection Committee were required to meet the following criteria:

- Live, work, or own a business in Dublin or the Tri-Valley region.
- Be willing to work cooperatively as part of a committee.
- Be willing to consider opinions beyond their individual interests and the greater community when making recommendations.
- Be interested in art (prior experience evaluating artwork is not necessary).
- Be able to attend committee meetings.

Additionally, a stated goal of the ACAC was to have one or some community members with direct art experience and knowledge of visual art and/or design; familiarity with evaluating artwork in terms of style, materials, and concepts; and the ability to share their expertise with others who do not have an art or design background.

Artists considered for this project are part of the 2021 Alameda County Artist Registry, an established list of pre-qualified artists from 14 counties of the greater Bay Area (Alameda, Contra Costa, Marin, Napa, Sacramento, Santa Clara, Santa Cruz, San Francisco, San Joaquin, San Mateo, Solano, Sonoma, Stanislaus, and Yolo). From the Artist Registry, a Project Pool of artists was identified. The ACAC staff considered the following when developing the Project Pool:

- The artists' professional experience illustrates an ability to fulfill the scope of work for this project.
- Artists who work in various styles and materials that may be appropriate for this large-scale, design-only project.
- Artists who live in Dublin, Pleasanton, or Livermore.

The ACAC staff presented the past work of the 44 artists in the Artist Project Pool to the Artist Selection Committee on April 20 and 27, 2022. The Selection Committee reviewed images of the artists' past work and selected six semi-finalists for the project. The semi-finalists are:

Cece Carpio, Emily Fromm, Robin Gibson, Phillip Hua, Rough Edge Collective (Maria-Jose Lindo-Lawyer and Joshua Lawyer), and t.w.five (Pernilla Andersson and Paula Pereira).

The semi-finalists attended an orientation meeting with the ACAC to learn about the technical aspects of the project during the proposal development period. Each semi-finalist was paid an honorarium of \$1,000 to create a visual and written artwork proposal.

Community Input in Artwork Design Selection

The six semi-finalists each created a visual and written proposal for this project after their selection. They considered the character of Dublin's landscape and community and the architectural and site conditions. Dublin community members are invited to review the proposals and provide comments. The proposals and feedback form are available online at https://bit.ly/DublinGarage_Proposals. An informational display is also available at the Dublin Library from August 9-22. Written comments will be accepted at the library. Comments will be accepted online through Tuesday, August 23, at 12:00 p.m. The Artist Selection Committee will consider all comments. The ACAC is promoting this opportunity throughout Dublin via social media.

Next Steps

The semi-finalists will present their proposals and be interviewed by the Artist Selection Committee on Wednesday, August 24. The Selection Committee will choose one artist (or one artist team) for this project. The Selection Committee's recommendation of the artist will be presented for approval to the Alameda County Public Art Advisory Committee at their meeting on Thursday, August 25, and to the Members of the ACAC at their meeting on Wednesday, September 14. The artist's contract will be presented to the Alameda County Board of Supervisors for final approval in October 2022. All meetings are held via teleconference. The ACAC meeting agendas and Zoom links can be found on their website at www.acgov.org/arts. The Board of Supervisor's meeting information can be found on the main County website at <https://bos.acgov.org/regular-meetings/>.

Once the selected artist is under contract, the artist will work closely with the ACAC staff to further develop their proposal. The artist will create the completed artwork with careful consideration of the technical requirements of the ceramic frit printing process and the architectural and site conditions. ACAC staff will work with the Alameda County General Services Agency to ensure the digital files and other building requirements for this project are met. The anticipated completion date for the Dublin Transit Center Parking Garage is early 2024.

STRATEGIC PLAN INITIATIVE:

None.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

The Commission Agenda was posted.

ATTACHMENTS:

None.