



**CITY OF DUBLIN**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
 Parking Lot Pavement Repair & Restriping Application Form  
 (Includes Site Development Review Waiver and Site Work Permit)  
 Submit Application and plans at [www.dublin.ca.eprocess360.com](http://www.dublin.ca.eprocess360.com)

**Permit Application Worksheet**

**Permit No.** \_\_\_\_\_

**Project Address** \_\_\_\_\_

**APN** \_\_\_\_\_

**Name of Center / Development** \_\_\_\_\_

**Project Description** \_\_\_\_\_

Site Contact Person \_\_\_\_\_

Site Contact Phone No. (24/7) \_\_\_\_\_

Estimated Start Date \_\_\_\_\_

Estimated Completion Date \_\_\_\_\_

**TYPE OF WORK:**  Residential  Commercial

Total valuation (cost) \$ \_\_\_\_\_  (verified)

**Parking Count Table (Customer and Employee)**

**Additional Required Information**

Description	Existing	Proposed
Standard		
Compact		
Motorcycle		
Accessible Standard		
Accessible Van		
Clean Air		
Carpool		
Electrical Vehicle Charging		
Service display and inventory		

Description	Existing	Proposed
Impervious Surface sf. (N/A if no changes)		
Landscape Area sf. (N/A if no changes)		

Description	Yes	No
Proposed Changes to the Grade		
Proposed Changes to the Landscaping		
Will Pavement / Asphalt be removed		

**Applicant Information:**  Owner  Contractor  Agent

Name \_\_\_\_\_ Title \_\_\_\_\_ Company \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Property Owner:**  Same as applicant

**Contractor:**  Same as applicant

Name: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Company: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Address.: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Ph: ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Ph: ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Permit No. \_\_\_\_\_

**LICENSED CONTRACTOR'S DECLARATION**

**CONTRACTOR**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Contractor License Number and Class: \_\_\_\_\_ Contractor Signature: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**WORKER'S COMPENSATION DECLARATION**

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No.: \_\_\_\_\_

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_ Policy No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name of Agent: \_\_\_\_\_ Ph. No.: \_\_\_\_\_

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Must be completed: By my signature below, I certify to each of the following:**

- I am the property owner or authorized to act on the property owner's behalf.
- I have read this application and the information I have provided is correct.
- I agree to comply with all applicable city and county ordinances and state laws relating to building construction.
- I authorize representatives of this city or county to enter the above-identified property for inspection purposes.

Signature of Property Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**Submittal Documents Required** ( for questions see - B = Building, P = Planning, PW = Public Works)

Item	Document	Included	Not Applicable
1	Site Plan (Site Plan shall show all existing storm drain inlets in the parking lot and if inlet markers/medallions are existing ) (PW)	<input type="checkbox"/>	Required
2	Parking lot layout (including accessible pathways, dimensions with circulation aisle widths and locations of truncated domes) (B)	<input type="checkbox"/>	Required
3	Accessible parking details (B)	<input type="checkbox"/>	Required
4	Parking lot striping details (DMC 8.76.060 Fig. 76-3) (P, PW)	<input type="checkbox"/>	Required
5	Erosion and Sediment Control (BMP's) (PW)	<input type="checkbox"/>	Required
6	Stormwater Requirements Checklist	<input type="checkbox"/>	Required
7	Urban Runoff Requirement Acknowledgement	<input type="checkbox"/>	Required
8	Grading Plan (If grading modifications) (PW)	<input type="checkbox"/>	<input type="checkbox"/>
9	Stormwater Management Plan (Required for changes to impervious surfaces over 5,000 square feet) (PW)	<input type="checkbox"/>	<input type="checkbox"/>
10	Zone 7 impervious square footage form (required if impervious surface areas modified) (B or PW)	<input type="checkbox"/>	<input type="checkbox"/>
11	Geotechnical Report / Soils Report (May be required for projects involving grade changes. See Public Works for details) (PW)	<input type="checkbox"/>	<input type="checkbox"/>
12	Landscape Plans (If landscaping modifications) (P)	<input type="checkbox"/>	<input type="checkbox"/>
13	Waste Management Plan (If applicable) (B)	<input type="checkbox"/>	<input type="checkbox"/>
14	Business Type Parking Lot Table (If number of parking stall count will change)(P)	<input type="checkbox"/>	<input type="checkbox"/>

**DECLARATIONS**

I certify that I have the authorization of the Property Owner to file this request for a Parking Lot Pavement Repair & Restriping permit, which includes a Site Development Review Waiver and Site Work Permit. I understand that the proposed modifications require either Site Development Approval or Site Development Review Waiver, and that said that waiver may be approved by the Dublin Community Development Director, depending upon whether the proposal constitutes a minor modification to the project pursuant to Section 8.104.030 of the Dublin Zoning Ordinance. I further acknowledge that the Community Development Director may transfer hearing jurisdiction and permit type at any time. I further understand that the proposed modifications shall not be started until all appropriate City approvals are received.

Indemnification. Permittee shall indemnify, hold harmless, and defend the City (including its elected officials, officers, agents, and employees) from and against any and all claims (including litigation, demands, damages, liabilities, costs, and expenses, and including court costs and attorney’s fees) resulting or arising from performance, or failure to perform, under this application (except only for those claims arising from the City’s sole negligence, willful misconduct, or active negligence, as defined by California Civil Code section 2 782). This permit shall not be assigned or transferred.

Applicant is hereby made to the Building Official for a permit subject to the conditions/restrictions set forth on this application and the following: 1) Construction activity is prohibited between the hours of 6pm and 7:30am and on Weekends and Holidays. After hours, weekend, and holiday work subject to City approval and will require submittal of a Saturday/Holiday permit application. 2) The approved plans and Permit Inspection Card shall remain on the job site. 3) Final inspection of the work authorizaed by this permit is required. 4) Sufficient dust and noise control shall be employed at all times.

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of the City of Dublin to enter upon the job premises at any reasonable time to inspect any work installed under this permit, to remove any nonconforming construction at my expense and to otherwise act as and when required by the City of Dublin.

**Signature of Applicant:**

\_\_\_\_\_ **Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Owner:** *(Required if different from Applicant)*

\_\_\_\_\_ **Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Application Processing Goal Days:**

Minor (No modifications to the Landscaping or Grade, no pavement removal and no modifications to the storm drain system)

- Reviews 6 business days
- Eligible for Over the Counter by appointment
- Inspections signoffs required: Building & Safety
- Fees: See Master Fee Schedule for Planning – “Site Development Review Waiver”
  - Public Works – “Building division permit referral”
  - Building & Safety – “Parking Lot Pavement Repair & Restriping Permit”

Minor, plus (No modifications to the Landscaping. Grade changes for accessible parking stalls and under 5,000 sq. ft. of change)

- Reviews 6 business days
- Inspections signoffs required: Building & Safety
- Fees: See Master Fee Schedule for Planning – “Site Development Review Waiver”
  - Public Works – “Building division permit referral”
  - Building & Safety - Parking Lot Pavement Repair & Restriping Permit”

Major (HOA, Common Interest parking lots and Projects not fitting above)

- First review 11 business days
- Second review 6 business days
- Inspections signoffs required: Building & Safety, Public Works and Planning
- Fees: See Master Fee Schedule for Planning – “Site Development Waiver” (down payment only – review T&M”)
  - Public Works – “Building division permit referral” and Estimated time and material for inspections
  - Building and Safety - Parking Lot Pavement Repair & Restriping Permit”