



Regular Meeting of the  
**FEDERAL & MILITARY COMMUNITIES  
COMMITTEE**

Monday, September 27, 2021

Location: Electronic Methods

*The Federal and Military Communities Committee will provide information and updates relating to federal agencies and military installations operating in Dublin; providing updates on infrastructure projects on the Camp Parks base; providing partnership opportunities with federal installations; providing support for members of the armed forces, veterans and their families in Dublin.*

**Meeting Procedure During Coronavirus (COVID-19) Outbreak:**

In keeping with the guidelines provided by the State of California and Alameda County Department of Public Health regarding gatherings during the coronavirus (COVID-19) outbreak, and recommendations to follow social distancing procedures, the following practices are adopted during the Federal and Military Communities Committee Meeting.

- The meeting will be held remotely via Zoom Video Communications:  
<https://dublinca.zoom.us/j/85185473984?pwd=Qm5MUjJlcUd1SnB0ZXlJS0IyRGZRQT09>  
Passcode: Fd9gAJFi  
For audio only, you can join the meeting by telephone: (669) 900-9128  
Webinar ID: 851 8547 3984  
Passcode: 60561011
- Individuals wanting to make public comment may email [John.Stefanski@dublin.ca.gov](mailto:John.Stefanski@dublin.ca.gov) starting at 8:00 a.m. on Monday, September 27, 2021. Please provide your name and the agenda item you would like to speak on.
- When the agenda item upon which the individual would like to comment is addressed, the speaker will be announced in the meeting when it is his/her time to speak to the Federal and Military Communities Committee. The speaker will then be unmuted for comment.

**AMENDED MEETING AGENDA  
Monday, September 27, 2021  
10:00 AM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INTRODUCTION OF NEW COMMITTEE MEMBERS AND STAFF**

#### **4. PUBLIC COMMENT**

#### **5. ACTION ITEMS**

##### **5.1 Approval of Minutes from the March 22, 2021 Meeting**

#### **6. REPORTS**

##### **6.1 Updates of COVID-19 Response Activities**

City, PRFTA, and FCI staff to provide updates on their responses to the COVID-19 Pandemic.

##### **6.2 Intergovernmental Support Agreement Update**

City Public Works and PRFTA staff to provide any updates on the Intergovernmental Service Agreements.

##### **6.3 Military Banner Program Update**

City staff will provide an update on the 2021 Military Banner Program.

##### **6.4 PRFTA Master Plan Update**

PRFTA staff to provide an update on PRFTA Master Plan revisions.

##### **6.5 PRFTA Firing Range Updates**

PRFTA staff to provide an update on firing range operations.

##### **6.6 Update on Sign Relocation Capital Project**

City and PRFTA staff to provide an update on the relocation of the Historic Camp Parks sign.

##### **6.7 Update on Hively Child Care Vouchers**

City and PRFTA staff to provide an overview of the Child Care Voucher Program offered by Hively.

##### **6.8 Review of 2021-22 Meeting Schedule**

The Committee will review and confirm the 2021-22 FMCC meeting schedule.

#### **6. REQUEST FOR FUTURE MEETING AGENDA ITEMS**

The Committee and/or Staff will present items to be discussed at future meetings.

#### **7. ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a) If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the City Clerk's Office (925) 833-6650 at least 72 hours in advance of the meeting.

**CITY OF DUBLIN, CA**  
**FEDERAL & MILITARY COMMUNITIES COMMITTEE**  
**March 22, 2021**

**SUMMARY MINUTES**

**ATTENDEES PRESENT:**

**City of Dublin**

Shawn Kumagai, Vice Mayor  
Michael McCorriston, Councilmember  
Linda Smith, City Manager  
John Stefanski, Assistant to the City Manager  
Andrew Russell, Public Works Director  
Shaun Chilkotowsky, Heritage and Cultural Arts Mngr.  
Suzanne Iarla, Management Analyst  
Cierra Fabrigas, Executive Aide

**PRFTA**

LTC Serena Johnson, Garrison Commander  
CSM Samuel MacKenzie, Command Sergeant Major  
Roy Rocco, Deputy to the Garrison Commander  
James O'Donnell, Public Information Officer  
Brian Lucid, Support Agreements, RMO  
Lisa Cipolla, Cultural Resources Program Manager

**FCI Dublin**

Sally Swarts, Public Information Officer

---

**1. Call to Order**

The meeting was called to order at 10:05 a.m. by Vice Mayor Kumagai

**2. Pledge of Allegiance**

**3. Public Comment**

No public comment at the meeting.

**4. Approval of Minutes from the January 25, 2021 Meeting**

Moved/Seconded (McCorriston/Kumagai) **APPROVED** unanimously.

**5. Reports**

**5.1 Updates of COVID-19 Response Activities**

Assistant to the City Manager Stefanski reported on the status of COVID-19 within Alameda County including the County's assigned tier under the Blueprint for a Safer Economy and vaccinations. Mr. Stefanski also discussed the County fairgrounds vaccination site and Coliseum vaccination site.

LTC Johnson reported on the established COVID-19 PRFTA protocols, including student monitoring, continuation of mask requirements, social distancing, and handwashing. LTC Johnson reported on the distribution of vaccines at Fort Hunter Liggett. Vice Mayor Kumagai asked about seeing more drilling reservists coming to PRFTA. LTC Johnson reported on restrictions of officer approval and access at PRFTA, and that those restrictions have been lifted.

PIO Swarts reported FCI had no inmates currently testing positive for COVID-19 and provided an overview of the status of vaccinations, and inmate quarantine protocols.

Vice Mayor Kumagai called for questions or comments on item 5.1.

**5.2 Intergovernmental Support Agreement Update**

Public Works Director Russell provided an update on the IGSA. No new services have been added at this time. The Public Works Department is in the process of soliciting Janitorial Services, which is also a service provided to Camp Parks. Janitorial contract tentatively set to be presented at City Council in April.

**CITY OF DUBLIN, CA**  
**FEDERAL & MILITARY COMMUNITIES COMMITTEE**  
**March 22, 2021**

**SUMMARY MINUTES**

Vice Mayor Kumagai asked about the prior contractor and the contract term. Public Works Director Russell reported the contract was at the end of the term. Mr. Lucid commented on the service and performance of the services.

Vice Mayor Kumagai called for questions and comments on item 5.2.

**5.3 Military Banner Program Update**

Management Analyst Iarla reported on the Military Banner Program. The application process is underway. Banners of honorees are hung along Dougherty Road.

Councilmember McCorriston asked about changes and expectations for the program in 2021. Management Analyst Iarla reported on the number of applications submitted to date.

Vice Mayor Kumagai asked what the maximum number of banners is and the cost of the banners. Management Analyst Iarla reported on the flexibility of the number of banners. Vice Mayor Kumagai commented on the cost of the banners and asked about private donations for the sponsorship cost. City Manager Smith reported on the cost. Vice Mayor Kumagai reported on reaching out to different agencies to sponsor.

Vice Mayor Kumagai asked about business sponsorship for banners. Management Analyst Iarla reported on working with the Dublin Chamber of Commerce and local businesses to sponsor banners. Vice Mayor Kumagai asked about a waitlist for Veterans. Management Analyst Iarla reported on a current waitlist not available. City Manager Smith asked if we could add language for veterans who would be willing to be added to a waitlist.

Vice Mayor Kumagai asked PRFTA about service members willing to participate. LTC Johnson commented on the option of creating a waitlist.

Vice Mayor Kumagai called for questions and comments on item 5.3.

**5.4 PRFTA Master Plan Update**

LTC Johnson provided no new updates on the PRFTA Master Plan and related activities.

**5.5 Firing Range Updates**

CSM Mackenzie reported that no updates on the Firing range.

Vice Mayor Kumagai called for questions and comments on item 5.5.

**5.6 FCI Dublin April Hiring Event Updates**

Public Information Officer Swarts reported on FCI April Hiring Event April 7 and 8, 2021. Flyers were attached to the agenda.

Vice Mayor Kumagai asked about the Camp Parks learning center. LTC Johnson reported on the learning center and the COVID protocols.

Vice Mayor Kumagai asked PIO Swarts about posting this event to the Tri-Valley career center. City Manager Smith reported on sharing with the Dublin Chamber of Commerce, social media and Tri-Valley Jobs.

Vice Mayor Kumagai called for additional questions or comments.

**CITY OF DUBLIN, CA**  
**FEDERAL & MILITARY COMMUNITIES COMMITTEE**  
**March 22, 2021**

**SUMMARY MINUTES**

**5.7 Review of 2021 Meeting Schedule**

The committee reviewed the proposed 2021 Meeting Schedule. The Committee had no conflicts.

Vice Mayor Kumagai asked about being on Zoom or in person for the June 28 meeting. City Manager Smith reported on continuing in Zoom with the option to meet in person at Ambrose Hall.

**6. Request for Future Meeting Agenda Items**

City Manager Smith reported on agenda item 5.5. intended to be an updated on the sign relocation. Heritage and Cultural Arts Manager, Shaun Chilkotowsky who would send an update and notice out to the group.

Councilmember McCorriston asked about availability on different days of the week.

Vice Mayor Kumagai asked City Manager Smith to query other date options during the week. City Manager Smith reported that we can query the committee for an alternate day of the week.

**7. Adjournment**

There being no further business before the Committee, the meeting was adjourned at 10:36 a.m.  
Minutes prepared by Cierra Fabrigas, Executive Aide.



## Federal and Military Communities Committee 2021 Committee Meeting Calendar

---

Regular meetings of the FMCC will take place quarterly on the third Monday of the month at 10:00 a.m.

### **2021 Meeting Calendar**

~~Monday, January 25, 2021 at 10:00am~~

~~Monday, March 22, 2021 at 10:00am~~

~~Tuesday, July 13, 2021 at 10:00am (Cancelled)~~

Monday, September 27, 2021 at 10:00am

### **2022 Meeting Calendar**

Monday, January 24, 2022, at 10:00am

Monday, April 18, 2022, at 10:00am

Monday, July 18, 2022, at 10:00am

Monday, October 17, 2022, at 10:00am

### **Meeting Locations**

ZOOM Communications (*per COVID-19 Guidance*)

City of Dublin Civic Center  
100 Civic Plaza, Dublin  
City Manager's Conference Room

Parks Reserve Forces Training Area  
B620, Command Conference Room

Federal Correctional Institution, Dublin  
5701 8TH Street, Dublin



## **Federal and Military Communities Committee 2021 Committee Meeting Calendar**

---