



# City of Dublin Preschool Program

## 2021-2022 Required Student File Documentation Packet Checklist

**Student Name:** \_\_\_\_\_

Which class is your child registered in?

Dublin Preschool at Shannon	___ 3 Yr Old	___ MWF	___ AM ___ PM
		___ TTh	___ AM ___ PM
Dublin Preschool at Shannon	___ 4 Yr Old	___ MWF	___ AM ___ PM
		___ TTh	___ AM ___ PM
Dublin Preschool at Dublin Elementary	___ 4 Yr Old	___ MTWTH	___ AM ___ PM

**The following documents are required and must be completed and on file prior to the student being officially accepted into our Preschool Program.**

- Emergency Information Form** Completed/Signed  
Please put NONE on this form if your child has no allergies.
- Allergy Action Plan** (Must be signed by doctor; required if student has any allergy) **Any medication needed to treat student as described on Emergency form / Allergy Action Plan** (required if noted on Emergency Form / Allergy Action Plan)
- All medications prescribed and over the counter must have an RX label from the pediatrician** clearly stating the student's name, dosage, expiration date and clear instruction to administer to student (required if noted on Emergency Form / Allergy Action Plan)
- Copy of Birth Certificate or Passport**
- Copy of Current Immunization Record**
- Parent Handbook Acknowledgement Slip**
- Materials Usage Acknowledgement & Walking Excursion Permission Slip**

Parent Participation Requirement:

- Live Scan application ready to be submitted to the C.O.D. Police Dept. when fingerprinted-  
Must be completed prior to first volunteer date.
- Name of Parents/Guardians Volunteering in the classroom \_\_\_\_\_