



Urban Runoff Requirement Acknowledgement

Project Name: _____ Project/Permit #: _____

Site Address: _____

Date: _____

The Responsible Party (i.e. General Contractor, Owner/Builder) for the application is required to acknowledge receipt of the following requirements by signing below:

1. **Allowable Discharges:** Clean rainwater and Conditionally Exempt Discharges as defined in the Municipal Regional Stormwater NPDES Permit are the only allowable discharges into the storm drain system or creek. Federal, state and local laws mandate this.
2. **Storm Water Pollution Prevention Plan (SWPPP):** The purpose of SWPPP is to provide guidance in controlling and preventing polluted runoff using Best Management Practices (BMPs). Simply installing a BMP is not sufficient, it needs to control pollutants. SWPPP and BMPs shall be modified, if the BMPs are not sufficiently controlling the discharge, or as site conditions may require. BMPs are required irrespective of whether a specific SWPPP submittal is required. If your project/permit requires a SWPPP, failure to maintain compliance with the SWPPP can lead to suspension of the SWPPP, resulting in a Stop Work Order. Failure to prevent discharge of pollutants will lead to enforcement actions. The term "SWPPP" is intended to include Erosion Control Plans and Good Housekeeping/Best Management Practices.
3. **Enforcement:** The City has the authority to enforce storm water violations. Enforcement actions include Deficiency Notices, Notice of Non-Compliance, Stop Work Order, Administrative Citations, referral to City Attorney for criminal prosecution, and referral to Regional Water Quality Control Board. Bonding companies will be notified when Notices of Non-Compliance are issued. The Responsible Party may be required to hire a qualified licensed civil engineer to observe Best Management Practices (BMPs) and provide guidance for improvement for the duration of the project, after a combined total of 2 or more Stop Work Notices or Notice of Non-Compliance.
4. **Subcontractors:** The Responsible Party is accountable for storm water compliance for the site, including all work performed by general contractor, subcontractors, and suppliers. The Responsible Party shall inform and train contractors, subcontractors and suppliers on all BMPs and SWPPP requirements. **BMPs shall be employed in a manner to prevent contamination of storm water runoff and ensure both visible and non-visible pollutants do not leave the site.**
5. **Best Management Practices (BMPs):** Site housekeeping BMPs shall be established and erosion control BMPs shall be installed before construction begins. BMPs shall be maintained at all times, not just during the rainy season or when rain is predicted. Review all BMPs for

compliance at the end of the day and before a weekend, and make required corrections. If, in the City's judgment, the Responsible Party has inadequately prepared the site and rain is in the forecast, the Responsible Party will be notified to make immediate corrections. If Responsible Party is unable to make the corrective actions, the City will issue a Notice of Non-Compliance and implement corrective action at the Responsible Party's expense.

- 6. **Site Inspection:** The City may perform inspections at any time, especially before, during and after rain events. SWPPP inspection checklists will be completed for every visit, which may result in corrective actions. Corrective actions must be performed within the time allotted.
- 7. **Proper Material Disposal Required:** Proper disposal of all materials (such as paint, oils, excess concrete, etc.) in accordance with federal, state, and local laws is required. Per Dublin Municipal Code Title VII, Chapter 7.74, it is unlawful to dispose of wastes or pollutants into storm drains or watercourses.
- 8. **After-Hours Compliance:** In the event that a discharge from this site is reported to Dublin Dispatch, the City will respond, assess the situation, and attempt to reach the Contractor for immediate corrective actions. If the Responsible Party cannot be reached, the Standby Person will arrange for installation of necessary BMP's and clean up any discharges that have occurred. The Responsible Party is responsible for reimbursement of all costs associated with any installation or clean up.

Responsible Party acknowledgement: I, _____, hereby certify that I understand the storm water pollution prevention requirements and enforcement steps that may be taken for violations. I agree to provide this information to all contractors, subcontractors and suppliers. The requirements listed herein are not all-inclusive; it is my responsibility to ensure compliance with storm water pollution prevention requirements.

- ☐ BMP sheets for construction available on the City of Dublin's webpage at <http://dublin.ca.gov/1656/Stormwater-Development-Submittal-Require> have been included in the permit plans.

Project Location Address: _____

Print Name: _____

Signature: _____

Date: _____

Role: Property Owner Contractor

Office phone number: _____ email: _____

Cell phone number: _____ 24-hour emergency number: _____