



CITY OF DUBLIN
Zoning Clearance Application Form
Temporary Promotional Apartment
Community Banner

Name (Print or Type): _____ Title: _____

Address (Street, City & Zip): _____ Phone: _____

Signature: _____ Date: _____

By signing this form I agree that my temporary apartment community banner has been professionally designed and fabricated by a design professional, will have a professional appearance, will be constructed of durable all-weather materials and will be maintained in good condition throughout the display period. I further agree to remove the temporary apartment community banner within ten (10) days from its installation as required by the Dublin Zoning Ordinance. I understand that displaying the sign beyond the 10-day period is a Dublin Zoning Code violation and that I could be subject to a citation without prior written notice.

PROJECT INFORMATION

Project Address: _____

Project/Business Name: _____

Property Owner's Name (Please Print Legibly): _____

Property Owner/Agent Signature: _____ Phone: _____

Description:

Number of signs: (Limited to One) One	Purpose: (for rent, now leasing, apt. available, etc.)
Type: (Banners only) Banner	Material: (canvas, plastic, etc..)
Sign: Height Width <i>Sign shall not exceed 12-square feet</i>	Method of sign attachment: (Strings, rope, nails, etc.)
Copy: (words and graphics, it must be promotional)	Location:
Color(s): Letter(s) Logo Background	Printed one or two sides:
Tethered Height:	Time Displayed: (maximum of 10 days)



HOW TO OBTAIN A TEMPORARY APARTMENT COMMUNITY BANNER PERMIT

The City of Dublin has a simple process for obtaining a permit to display one temporary apartment community promotional banner sign when used for special promotional events or promotional needs such as Now Leasing, For Lease, For Rent, Apartment Available, Move In Special, etc.

Apartment Communities are allowed to obtain a City of Dublin Zoning Clearance to display a temporary promotional apartment community banner sign for **10 consecutive days**. After 10 days, the banner sign must be removed for at least 20 days before a new Zoning Clearance can be obtained. The duration in which a banner may be displayed is limited to a maximum duration of 90-days per calendar year. **The banner sign shall not exceed 12-square feet in size.**

A Temporary Apartment Community Banner Sign is permitted pursuant to a Zoning Clearance and may be placed on-site for a maximum of 10 consecutive calendar days per permit. A minimum waiting period of 20 consecutive calendar days between permits is required. A maximum of ninety (90) cumulative days of display is permitted per calendar year.

To apply for a permit:

1. Complete the Zoning Clearance Application Form on the reverse side of this sheet. If possible, attach a photograph of the banner.
2. Submit the completed Zoning Clearance Application Form, in person, to the Planning Division at the Dublin Civic Center located at 100 Civic Plaza, Dublin. Your application must be approved prior to the display of a temporary apartment community banner.
3. Submit application fee with the completed Zoning Clearance Application Form. Payment can be made by cash, check (made payable to the City of Dublin) or credit card.

If you have any questions regarding this process or the Zoning Clearance Application Form, please contact the Planning Division at (925) 833-6610.