



## WASTE ENCLOSURE REQUIREMENTS CHECKLIST

**DUBLIN**  
CALIFORNIA

This handout summarizes requirements for a waste enclosure submittal as part of overall plan review. For design specifications, refer to Dublin’s Waste Handling Standards available electronically at <http://dublin.ca.gov/DocumentCenter/View/17026/Waste-Handling-Standards?bidId> and Dublin’s Municipal Code 7.98.

Project Name:	Project Address:
Applicant E-mail:	Phone Number:

**Estimated waste generation:** All projects must submit anticipated weekly discard generation levels in cubic yards for garbage, recycling, and organics. There are 200 gallons in one cubic yard.

- \_\_\_\_\_ cubic yards of weekly garbage. This includes items such as flimsy plastic, broken furniture, broken dishes, polystyrene, diapers, pet waste, and clothing, along with other items that are not acceptable for recycling or organics collection.
- \_\_\_\_\_ cubic yards of weekly recycling. This includes items such as cardboard, paper, metal cans and foil, plastic and glass containers.
- \_\_\_\_\_ cubic yards of weekly organics. This includes items such as food scraps, food soiled paper, and plant debris.

**Applicable Projects:** Per Dublin Municipal Code 7.98, new or upgraded enclosures are required for the three project types listed below. The City reserves the right to require the same for any project not listed below that has the potential to discharge pollution to the storm sewer system. For a tenant improvement, the property owner or applicant shall be responsible for making improvements only to the solid waste and recycling enclosure used by the tenant:

- New commercial development project.
- New multifamily development project with five (5) units or more that will utilize shared waste and recycling enclosures.
- Commercial development projects that trigger a planning entitlement (such as a site development review or conditional use permit) and consist of uses including but not limited to grocery stores, restaurants, markets, auto repair/use and daycare facilities that generate food waste, grease, or packaging material in addition to other uses that have the potential to pollute stormwater.
- None of the three scenarios above describe my project. I am exempt from this requirement.

**Submittal Requirements:** All applicants required to construct a new or upgraded enclosure shall submit a site plan and scaled drawing (1:20) of the proposed enclosure(s) and include the information outlined in items 1-3. The site plan and scaled drawing shall also be emailed to es@dublin.ca.gov.

**1. Site Plan**

- Proposed enclosure location and orientation relative to access and egress streets, driveways and drive aisles.
- Proposed truck entry and exit points and proposed routes for servicing garbage and recycling to and from public streets and within the site. Site plan must show all public streets immediately surrounding the project site.
- Widths of streets, entrances, drive aisles and driveways for service truck access.
- Dimensions and slope(s) of reinforced concrete staging area outside enclosure gate.

**2. Enclosure Drawings**

- Description of materials used for enclosure construction per City of Dublin’s Waste Handling Standards.

**Provide detailed drawings of enclosure interior layout showing:**

- Sanitary sewer drain location, as applicable per City of Dublin’s Waste Handling Standards.
- Slope(s) of enclosure pad.
- Interior layout and dimensions of enclosure including all curb stops, wall bumpers and bollards.
- Interior enclosure pad dimensions, including length of each interior wall.
- Location and width of pedestrian door entrance.
- Location of all plumbing and electrical fixtures.
- Size and layout of all trash, recycling, organics and grease containers showing distances between containers and distances between the containers and walls/openings (e.g. pedestrian entrance, gateways, etc.).
- Location of the enclosure gate and its operational dimensions when fully closed and fully opened. NOTE: If a roll up door is to be used instead of a gate, the distance between the enclosure floor and the lowest point of the door and tracks when in the fully rolled up position must be shown.

By signing below, I hereby certify that I have reviewed the waste enclosure submittal requirements and will follow all guidelines if applicable to my project.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name