



**CITY OF DUBLIN  
SENIOR CENTER ADVISORY COMMITTEE  
REGULAR MEETING AGENDA**

**THURSDAY, AUGUST 3, 2017, 9:30 AM  
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ORAL COMMUNICATIONS**

**3.1 Public Comments**

At this time, the public is permitted to address the Dublin Senior Center Advisory Committee on non-agenized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the office of the Dublin Senior Center related to the proper procedure to place an item on a future Dublin Senior Center Advisory Committee agenda. The exceptions under which the Dublin Senior Center Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

**4. MINUTES**

**4.1 Minutes of the May 4, 2017 Regular Meeting**

The Advisory Committee will consider approval of the minutes of the May 4, 2017 Regular Meeting.

**STAFF RECOMMENDATION:**

Approve the minutes of the May 4, 2017 Regular Meeting.

**5. WRITTEN COMMUNICATIONS – None.**

**6. UNFINISHED BUSINESS – None.**

**7. NEW BUSINESS**

**7.1 Spring 2017 Quarterly Report**

The Advisory Committee will receive a report on the classes, activities, and events conducted during the 2017 spring quarter.

**STAFF RECOMMENDATION:**

Receive the Report.

**7.2 Senior Center Registration Program Update**

The Advisory Committee will receive an update on the Senior Center Registration program.

**STAFF RECOMMENDATION:**

Receive the Report.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Dublin Senior Center (925) 556-4511 at least 72 hours in advance of the meeting.*

*A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Senior Center Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Senior Center Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Dublin Senior Center.*

8. **OTHER BUSINESS** – Brief INFORMATIONAL ONLY Reports from Advisory Committee Members and/or Staff; including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).
  
9. **ADJOURNMENT**



## STAFF REPORT SENIOR CENTER ADVISORY COMMITTEE

---

**DATE:** August 3, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Rich Jochner, Recreation Supervisor

**SUBJECT:** Minutes of the May 4, 2017 Regular Meeting of the Senior Center Advisory Committee

### EXECUTIVE SUMMARY:

The Senior Center Advisory Committee will consider approval of the minutes of the May 4, 2017 Regular Meeting of the Senior Center Advisory Committee.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Approve the minutes of the May 4, 2017 Regular Meeting of the Senior Center Advisory Committee.

### DESCRIPTION:

The Senior Center Advisory Committee will consider approval of the minutes of the May 4, 2017 Regular Meeting of the Senior Center Advisory Committee.

### NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

### ATTACHMENTS:

1. Draft Minutes of the May 4, 2017 Regular Meeting of the Senior Center Advisory Committee



## SENIOR CENTER ADVISORY COMMITTEE

### REGULAR MEETING

#### *Draft Minutes*

### CITY OF DUBLIN

May 4, 2017

A Regular Meeting of the Dublin Senior Center Advisory Committee was held on Thursday, May 4, 2017 at the Dublin Senior Center. The meeting was called to order at 9:30 AM by CM E. Mack.

#### **PLEDGE OF ALLEGIANCE**

The pledge of allegiance to the flag was recited by the Advisory Committee, Staff, and those present.

#### **ROLL CALL**

Advisory Committee Members (CM) Present:	Kaur, E. Mack, Salsman
Advisory Committee Members (CM) Absent:	Brizee, C. Mack
Liaison Present:	Phillip Tucker, Parks and Community Services Commission Liaison
Staff Present:	Jochner

#### **ORAL COMMUNICATIONS**

**3.1 PUBLIC COMMENTS** – None.

#### **APPROVAL OF MINUTES**

**4.1 Regular Meeting April 6, 2017**

On a motion by CM Salsman, seconded by CM E. Mack and by a vote of 3-0-0 with Commissioners Brizee and C. Mack absent, the Advisory Committee took the following action:

#### *ACTION*

Approved minutes of the April 6, 2017 Senior Center Advisory Committee Regular Meeting as presented.

**WRITTEN COMMUNICATIONS** – None.

**UNFINISHED BUSINESS** – None.

#### **NEW BUSINESS**

**7.1 Winter 2017 Quarterly Report**

Mr. Rich Jochner, Recreation Supervisor, presented the item as outlined in the Staff Report.

#### *ACTION*

The Advisory Committee received the Report.

#### **OTHER BUSINESS**

CM Salsman will attend the May Parks and Community Services Commission meeting and provide the Advisory Committee report.

CM Kaur reported on Benefit Concert held at the Dublin Senior Center on April 9. CM Kaur also inquired on whether more Saturday afternoon time could be used for classes. Staff explained that Saturdays are popular rental days, which is why Saturday classes end by noon.

**ADJOURNMENT**

There being no further business to come before the Senior Center Advisory Committee, the meeting was adjourned at 10:06 AM.

Minutes prepared by Rich Jochner, Recreation Supervisor.

---

Chairperson

ATTEST: \_\_\_\_\_

Rich Jochner  
Recreation Supervisor



# STAFF REPORT

## SENIOR CENTER ADVISORY COMMITTEE

**DATE:** August 3, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Tyler Phillips, Recreation Coordinator

**SUBJECT:** Spring 2017 Quarterly Report

### EXECUTIVE SUMMARY:

The Advisory Committee will receive a report on the classes, activities, and events conducted at the Senior Center during the 2017 spring quarter. Information tracked between March – May 2017 includes total attendance, participation in activities and programs, average daily attendance and volunteer hours.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Receive the Report.

### DESCRIPTION:

The Dublin Senior Center offers activities and events that promote healthy living for seniors, and the opportunity to build new friendships through recreation. The following is a summary of the 2017 spring quarter.

Senior Center Spring Attendance Comparison					
	2017	2016	2015	2014	2013
Total Attendance	27,448*	16,219	14,305	14,089	13,653
Avg. Daily Attendance	298	246	220	210	210
Programs & Drop-In Activities	12,485	13,290	11,947	14,089	13,653
Total Volunteer Hours	2,869	3,860	3,712	3,772	4,161

\*Starting in spring 2017, a door counter is used to count entries into the facility daily.

### Summary of the Spring Attendance Comparison

Many changes took place at the Dublin Senior Center during the spring 2017 quarter. One of which was the implementation of a door counter device installed at the entrance of the building to more accurately count the number of people that visit the Senior Center each day. The door counter counts entries into the facility daily, including evenings and weekends. Previously, only hourly counts of the lounge were recorded between 9:00

AM – 4:00 PM, Monday – Friday. Staff anticipates an increase in the overall attendance number of the facility reported since this device is able to capture the number of people entering the building seven days a week.

Another change was the implementation of a new recreation software program, Vermont Systems, Inc., which Staff is using to program, register and manage all of the activities offered at the Senior Center. With this new program, Staff is now able to more accurately track participation numbers of drop-in programs and activities.

Some programs showing large increases in attendance were Chair Pilates (+82%), Gentle Yoga (+67%), Watercolor (+56%), Sign Language (+41%) and Balance and Agility (+35%). The daily lunch program attendance increased 18% from a year ago from 2,058 diners to 2,438 this quarter.

The annual Senior Center Volunteer Appreciation Luncheon honored 110 Dublin Senior Center volunteers in April. Over 15,000 volunteer hours were documented in 2016.

Program and drop-in activities are slightly down when compared to the previous spring quarter. The loss of a few volunteer instructors led to the temporary cancellation of programs such as Bunco, Healing Yoga and Sing-A-Long.

When compared to the previous spring quarter volunteer hours are down. During this reporting period the Senior Center had several key front desk volunteers and volunteer instructors take time off for various reasons. Staff expects this number to increase in the future with the return of these volunteers.

## **Monthly Highlights**

### ***March***

- The Dublin Senior Foundation hosted a St. Patrick's Day BINGO Fling on March 11. Participants were able to enjoy a catered meal from Eric's Deli and enjoy an afternoon of playing BINGO.
- The St. Patrick's Day Luncheon held on March 17 included 60 patrons enjoying a St. Patrick's Day themed meal provided by Open Heart Kitchen.
- The Dublin Sister City Association held its annual Green and White Gala at the Senior Center on March 17, kicking off festivities for the St. Patrick's Day Celebration.
- On March 25, 10 travelers enjoyed a day trip to Hakone and Arts Guild Gardens in Saratoga.
- DJ Bill Blankenship hosted an afternoon ballroom dance social on March 31, which included dance lessons, refreshments and music.

### ***April***

- On April 9, the Senior Center Advisory Committee and the Youth Advisory committee partnered to host the Dublin Benefit Concert held at the Senior Center. Donations were collected to help fund the City's fee assistance programs.
- On April 27 the City's Executive Team and other City Staff served a delicious meal to 110 volunteers who were recognized at the annual Senior Center Volunteer Appreciation Luncheon. Musical group LaDiDa, a woman's quartet, provided entertainment for the afternoon. Over 15,600 volunteer hours were documented in 2016.
- DJ Bill Blankenship hosted an afternoon ballroom dance social on April 28, which included dance lessons, refreshments and music.

### ***May***

- DJ Bill Blankenship hosted an afternoon ballroom dance social on May 26, which included dance lessons, refreshments and music.

**NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

None.

**ATTACHMENT:**

1) Senior Center Attendance Report – Spring 2017



## SENIOR CENTER - SPRING QUARTER 2017 ATTENDANCE

TOTAL ATTENDANCE	Mar	Apr	May	2017	2016
Total Attendance Door Counter	9553	8675	9220	27448	-

PROGRAMS & ACTIVITIES	Mar	Apr	May	2017	2016
AARP Mature Driving	16	10	18	44	-
Acoustic Guitar	-	-	48	48	-
Art Acrylics	30	24	30	84	82
Art Studio (Art for all Media)	15	7	4	26	41
Balance & Agility	204	184	210	598	443
Ballroom Dance (Afternoon)	100	64	44	208	279
Ballroom Dance (Evening)	-	-	25	25	39
Bingo	272	203	235	710	746
Blanket for Vets	50	38	46	134	103
Bridge	266	230	272	768	909
Bridge Lessons	-	-	-	-	39
Bunco	-	-	-	-	121
Chair Pilates	60	68	48	176	98
Computer 1-on-1	4	4	6	14	19
Computer (Drop In)	60	60	54	174	157
Draw Now Paint Later	-	-	-	-	52
Knitting	8	4	7	19	14
Line Dance	735	544	656	1935	2047
Melody Minstrels Jam Session	130	143	175	448	406
Mah Jong - American	29	35	36	100	141
Mah Jong - Chinese	43	37	48	128	129
Origami	4	4	4	12	-
Path Wanderers	48	29	46	123	163
Ping Pong	157	160	192	509	507
Quilting (Needle Art)	8	4	7	19	64
Reading Group	6	6	5	17	15
Seniorobics	15	-	-	15	-
Sign Language	-	48	48	96	68
Sing Along	-	-	-	-	79
Social Media Group	6	3	7	16	-
Strong by Zumba	15	15	-	30	-
Tai Chi Chuan (3)	177	194	136	507	522
Trail Trekkers	23	14	41	78	376
Ukulele	-	-	-	-	48
Ukulele Instruction	-	-	30	30	87
Watercolor	155	124	93	372	238
Workshops	4	-	-	4	44
Writing Comp / Polish your Writing	20	20	20	60	69
Yoga - Gentle	75	64	75	214	128
Yoga - Healing	-	-	-	-	99
Total				7741	

## SENIOR CENTER - SPRING QUARTER 2017 ATTENDANCE

<b>SHAMROCK CAFE</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>2017</b>	<b>2016</b>
Lunches served	918	699	821	2,438	2,058
Special Lunches	-	-	-	-	124
Total				2,438	

<b>SERVICES</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>2017</b>	<b>2016</b>
Building Tours	10	2	3	15	34
Diabetes Support	-	-	-	-	17
Food Distribution	523	437	500	1460	1412
Health Screening	10	-	-	9	11
Hearing Aide cleaning	5	4	5	14	-
HICAP	4	3	4	11	6
Legal Consultation	-	-	-	-	3
Total				1509	

<b>EVENTS</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>2017</b>	<b>2016</b>
Wednesday Bingo	272	203	235	710	746
Special Event: St. Patrick's Bingo	77	-	-	77	-
Total				787	

<b>TRIPS</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>2017</b>	<b>2016</b>
Trips	10	-	-	10	37
Total				10	

GRAND TOTAL ATTENDANCE & PARTICIPATION

**12,485**

<b>VOLUNTEER HOURS</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>2017</b>	<b>2016</b>
Total Volunteer Hours	1,084.00	860.00	925.00	2,869.00	3,730.50



## STAFF REPORT

### SENIOR CENTER ADVISORY COMMITTEE

---

**DATE:** August 3, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Rich Jochner, Recreation Supervisor

**SUBJECT:** Senior Center Registration Program Update

#### **EXECUTIVE SUMMARY:**

The Senior Center Advisory Committee will receive a report on the status of the Senior Center Registration Program.

#### **FINANCIAL IMPACT:**

It is expected that the fees of the program will cover a portion of the additional administrative responsibilities associated with the program. Staff will monitor the costs and benefits of the program as participation increases.

#### **RECOMMENDATION:**

Receive the Report.

#### **DESCRIPTION:**

The Parks and Community Services Department has launched a new registration program for participants to interact with the Senior Center. The Senior Center Registration Program is an optional program offering registrants discounts on monthly drop-in activities, continued access to the lounge areas, access to free workshops, and the convenience of signing an annual activity waiver as opposed to per occurrence, which will reduce the amount of time and paperwork associated with activity registrations.

The Senior Center Registration Program was approved by the Senior Center Advisory Committee on October 6, 2016, the Parks and Community Services Commission on November 14, 2016, and the City Council on February 21, 2017.

The annual fee for the basic registration will be \$20 for Residents and \$24 for Non-Residents. Resident patrons age 85 years and older will receive honorary status and receive a basic annual registration at no charge.

### ***Outreach***

Staff has made presentations to the drop-in groups and met with volunteers and peer leaders to answer questions. Staff has had many conversations with patrons about the card and the best way for each individual person to participate in the Program. Posters are posted in the facility and informational flyers have been circulating through the activities at the Senior Center. Information has been posted in the Department Activity Guide and the Senior Center newsletter “Dublin Doings”.

### ***Implementation***

This new program had a soft launch date of June 1, 2017. Even though the ID card printing system was not yet available, Staff moved forward and started the program in June so that patrons could start taking advantage of the discounts on drop-in activities. On June 1, 2017, Staff displayed signs inviting patrons to sign up early for the program, and had small incentives to thank those who signed up. Many patrons of the Senior Center came to speak with Staff about the program and some signed up that day. As of July 14, 2017, there were 31 patrons registered in the program. Staff anticipates a lot more will join as we move forward with the implementation of the ID cards.

The Senior Center has received additional equipment, such as ID card printers, scanners and other mobile devices to help enhance the functionality of the program. Installation and training are currently scheduled for August.

### **NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

None.

### **ATTACHMENTS:**

None.