



## SUMMARY MINUTES OF THE FISCAL SUSTAINABILITY TASK FORCE

**MEETING – April 25, 2017**

A regular meeting of the Fiscal Sustainability Task Force was held on April 25, 2017, in the Civic Center Regional Meeting Room. The meeting commenced at 6:01 PM.

### **Roll Call**

PRESENT: Chih chi Chu, Dan Mendoza, George Zika, Jason Canapp, Jean Josey, Kristian Reyes, Mathew Lopez (alt.), Mike Grant, and Ravi Banda (alt.)

ABSENT: Joe Washington (alt.) and Rebecca Mammen (alt.)

### **1. Call to Order**

Assistant City Manager Linda Smith called the meeting to order at 6:01 PM.

### **2. Public Comment**

Ms. Smith called for Public Comments. No comments were made.

### **3. Minutes of the Fiscal Sustainability Task Force Meeting of March 22, 2017**

A motion to approve the minutes with two changes – under Roll Call, add Kristian Reyes to present, and correct the spelling of Mathew’s name – was made by Member Jean Josey and seconded by Member Kristian Reyes. The Task Force Members unanimously approved the minutes with the exception of those who were absent.

### **4. Presentation – Public Works**

Administrative Services Director Colleen Tribby introduced Public Works Director Gary Huisingh. Mr. Huisingh provided information about the following topics: Organizational Structure, CIP/Engineering, The Wave, Moller Culvert Replacement, Traffic/Transportation, Dougherty Road Widening, and Environmental Services.

Mr. Huisingh introduced Public Works Manager Dan Stevenson who provided an overview of the Public Works Maintenance Services which included street sweeping, citywide trees, creeks and waterways, and asset management.

Mr. Huisingh concluded the presentation by reviewing the Public Works expenditures by Division. Members raised several questions regarding the MCE contract, maintenance of The Wave, and maintenance of existing and upcoming parks.

### **5. Presentation – Community Development**

Ms. Tribby introduced Community Development Director Luke Sims. Mr. Sims provided information about the following topics: Organizational Structure, Building and Safety, Housing Services, Planning Services and Code Enforcement, and Planning Expenditures (by Category and by Division). Members raised several questions regarding contracted services, build-out and staffing needs, evaluation of fees, planning consultant services, and cost recovery.

## **6. Break**

## **7. Presentation – Parks and Community Services**

Ms. Tribby introduced Parks and Community Services Director James Rodems. Mr. Rodems provided information on the following topics: organizational structure, department history, park acreage and facilities, sport fields, an inventory of field and courts, managed picnic and tennis court sites, staff-supported commissions and committees, department resources, four-year financial summary, The Wave two-year budget, and special projects. Members raised several questions (operational costs, attendance estimates, admission fees, contract management services) about The Wave.

## **8. Review Timelines and Decision Making**

Facilitator Greg Larson reviewed the meeting schedule and timeline. Mr. Larson also reviewed the Master List of Decision Points collected to date with the Task Force Members, and asked for remaining decision points to be submitted to Staff prior to the deadline.

## **9. Adjournment**

The meeting was adjourned at 9:08 PM.