



**CITY OF DUBLIN  
HUMAN SERVICES COMMISSION  
REGULAR MEETING AGENDA  
THURSDAY, MAY 25, 2017, 7:00 PM  
DUBLIN CIVIC CENTER, 100 CIVIC PLAZA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ORAL COMMUNICATIONS**

**3.1 Public Comments**

At this time, the public is permitted to address the Human Services Commission on non-agendized items. The Commission must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Commission may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Office of the Parks and Community Services Department related to the proper procedure to place an item on a future Human Services Commission agenda. The exceptions under which the Human Services Commission MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

**4. MINUTES**

**4.1 Minutes of the March 23, 2017 Special Meeting**

The Commission will consider approval of the minutes of the March 23, 2017 Special Meeting.

**STAFF RECOMMENDATION:**

Approve the minutes of the March 23, 2017 Special Meeting.

**5. WRITTEN COMMUNICATIONS – None.**

**6. PUBLIC HEARING – None.**

**7. UNFINISHED BUSINESS – None.**

**8. NEW BUSINESS**

**8.1 Axis Community Health Dental Project Update**

The Commission will receive an update on the Axis Community Health Capital Project for Dental Services.

**STAFF RECOMMENDATION:**

Receive the Report.

**9. OTHER BUSINESS**

**9.1** Brief Informational Only Reports from Commissioners and/or Staff, including Reports by Commission related to Meetings Attended at City Expense (AB 1234).

**10. ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Office of Parks and Community Services (925) 556-4500 at least 72 hours in advance of the meeting.*

*A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Human Services Commission Meeting or, in the event that it is delivered to the Commission less than 72 hours prior to a Human Services Commission Meeting, as soon as it is so delivered. The packet is available in the Parks & Community Services Department at Civic Center.*



## STAFF REPORT HUMAN SERVICES COMMISSION

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**DATE:** May 25, 2017

**TO:** Honorable Chair and Commissioners

**FROM:** Rhonda Franklin, Management Analyst

**SUBJECT:** Minutes of the March 23, 2017 Special Meeting of the Human Services Commission

### **EXECUTIVE SUMMARY:**

The Human Services Commission will consider approval of the minutes of the March 23, 2017 Special Meeting of the Human Services Commission.

### **FINANCIAL IMPACT:**

None.

### **RECOMMENDATION:**

Approve the minutes of the March 23, 2017 Special Meeting of the Human Services Commission.

### **DESCRIPTION:**

The Human Services Commission will consider approval of the minutes of the March 23, 2017 Special Meeting of the Human Services Commission.

### **NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

None.

### **ATTACHMENTS:**

1. Draft Minutes of the March 23, 2017 Special Meeting of the Human Services Commission.



# HUMAN SERVICES COMMISSION

## SPECIAL MEETING

### *Draft Minutes*

#### CITY OF DUBLIN

March 23, 2017

A Special Meeting of the Dublin Human Services Commission was held on Thursday, March 23, 2017 in the City Council Chamber of the Dublin Civic Center. The meeting was called to order at 6:00 PM by Chair Brown.

#### **PLEDGE OF ALLEGIANCE**

The pledge of allegiance to the flag was recited by the Commission, Staff and those present.

#### **ROLL CALL**

Commissioners (Cm.) Present: Brown, Fiedler, Hassan, Rudy and Songey

Commissioner Absent: None

#### **ORAL COMMUNICATIONS**

**3.1 PUBLIC COMMENTS** – None.

#### **APPROVAL OF MINUTES**

**4.1 Regular Meeting January 26, 2017**

On a motion by Cm. Fiedler, seconded by Vice Chair Hassan, and by a vote of 5-0-0, the Commission took the following action:

#### *ACTION*

Approved minutes of the January 26, 2017 Regular Meeting as presented.

**WRITTEN COMMUNICATIONS** – None.

**PUBLIC HEARING** – None.

**UNFINISHED BUSINESS** – None.

#### **NEW BUSINESS**

**8.1 City of Dublin Fiscal Year 2017-18 Human Services Grant Program Funding Recommendations.**

Ms. Rhonda Franklin, Management Analyst, presented item as outlined in the Staff Report regarding the City of Dublin Human Services Grant Program funding recommendations for Fiscal Year 2017-2018.

Chair Brown briefed the meeting attendees on the presentation process and outlined the agenda for the item.

Cm. Fiedler stated for the record: "I wanted to publically state that I will recuse myself from making and participating in making any decisions involving grant funding to Senior Support

Program of the Tri-Valley. I will do so because I currently serve as a Voting Director of the organization. I understand that the Senior Support Program of the Tri-Valley is seeking funding today and its application may eventually make its way to the City Council. I will remove myself from the room when this organization presents to the Commission and will again remove myself during Commission deliberation relating to this organization. I would ask that my statement be included in the minutes.”

Cm. Songey stated for the record: “I want to publically state that I am a Core Team Member of CityServe of the Tri-Valley. I understand that this organization is seeking grant funding today. As an unsalaried/non-voting member of this nonprofit corporation I am permitted by law to participate in decision making regarding this organization, but am required to disclose my affiliation. I would ask that this statement be included in the minutes.”

Chair Brown called on organizations to begin the presentations.

Ms. Heather Greaux presented on behalf of Open Heart Kitchen for the Dublin Meals Program.

Ms. Abigail Guerdat presented on behalf of Easter Seals Bay Area for the Easter Seals Kaleidoscope program.

Ms. Tonya Clenney presented on behalf of Center for Community Dispute Settlement for the Tri-Valley Youth Court program.

Ms. Sarah Holtzclaw presented on behalf of Chabot-Las Positas Community College District/Tri-Valley One Stop Career Center for the Dublin Job Initiative program.

Ms. Sarah Holtzclaw presented on behalf of Chabot-Las Positas Community College District/Tri-Valley One Stop Career Center for the Tri-Valley Volunteer Income Tax Assistance program.

Ms. Erin Harper presented on behalf of CALICO Center for the Dublin Child Abuse Intervention program.

Ms. Vicki Thompson presented on behalf of Tri-Valley Haven for the Homeless Services Program.

Ms. Vicki Thompson presented on behalf of Tri-Valley Haven for the Domestic Violence Services Program.

Ms. Lara Calvert presented on behalf of Spectrum Community Services for the Meals on Wheels for Dublin’s Homebound Seniors program.

Ms. Samantha DePetro Wysuph presented on behalf of Kidango, Inc. for the Emerald Vista Parent Workshops.

Ms. Debby Buchan presented on behalf of Deaf Counseling Advocacy and Referral Agency for the Deaf Seniors Services program.

Ms. Natalie Brown presented on behalf of Hope Hospice, Inc. for the Unified Communications Phone System.

Ms. Natalie Brown presented on behalf of Hope Hospice, Inc. for the Grief Support Center and Hospice Volunteer Program.

Ms. Sue Compton presented on behalf of Axis Community Health for the Enhancing Health Outcomes with Patient Care Messaging program.

Mr. Michael Galvau presented on behalf of Community Resources for Independent Living for the Independent Living, Housing & Employment Services for People with Disabilities.

Ms. Lenora Merlander presented on behalf of Legal Assistance for Seniors for the Legal Services, HICAP and Community Education for Dublin Seniors.

Cm. Fiedler recused himself for the Senior Support Program of the Tri-Valley presentation.

Mr. Robert Taylor presented on behalf of Senior Support Program of the Tri-Valley for the Case Management program.

Cm. Fiedler returned to the dais.

Ms. Laura Page presented on behalf of Child Care Links for the Diaper Pantry program.

Ms. Nancy Molillin presented on behalf of Teen Esteem for the Teen Esteem Student and Parent Education Programs.

Ms. Carol Halbe presented on behalf of Sandra J. Wing Healing Therapies Foundation for the Cancer Assistance for Dublin Residents program.

Mr. Kenny Altenburg presented on behalf of YMCA of the East Bay/Tri-Valley YMCA for the Mental Health Services program.

Mr. Kenny Altenburg presented on behalf of YMCA of the East Bay/Tri-Valley YMCA for the Affordable Summer Childcare – YMCA Day Camp program.

Ms. Laura Page presented on behalf of Child Care Links for the Professional Development Trainings program.

Ms. Sarah Finnigan presented on behalf of Eden I&R for the 2-1-1 Alameda County Communication System.

Ms. Gloria Gregory presented on behalf of CityServe of the Tri-Valley for the CityServe of the Tri-Valley program.

Ms. Lynn Monica presented on behalf of Sunflower Hill for the Sunflower Hill Garden Teachers/Educators program.

Ms. Alcina Wegrzynowski spoke on behalf of Valley Children’s Museum for the Valley Children’s Museum Children’s Programs.

Chair Brown announced that the organization presentations had concluded and the Commission would take a break to complete their individual preliminary funding recommendations while seated at the dais.

Chair Brown recessed the meeting for a break at 8:14 PM.

Chair Brown called the meeting back to order at 8:35 PM.

Chair Brown re-opened the floor for Public Comments.

Ms. Debra Zentner spoke in favor of funding for Sunflower Hill.

Seeing no further comments, Chair Brown closed the floor for Public Comments.

Ms. Franklin asked the Commissioners to each read aloud their preliminary funding recommendations for each organization as she input each amount into a spreadsheet displayed on the monitors. The worksheet compiled each Commissioner’s recommendation for each organization into cumulative averages.

Cm. Fiedler recused himself from the dais for discussion regarding funding for Senior Support Program of the Tri-Valley and returned once the discussion concluded.

On a motion by Chair Brown, seconded by Cm. Hassan, and by a vote of 5-0-0, the Commission took the following action:

***ACTION:***

Recommended to City Council the Human Services Grant Program Funding as outlined in the following table:

<b>ORGANIZATION NAME</b>	<b>APPLICATION TITLE</b>	<b>FY 2017-18 REQUESTED FUNDING</b>	<b>STAFF RECOMMENDED FUNDING</b>	<b>FINAL COMMISSION RECOMMENDATION</b>
Axis Community Health	Facility Project Loan Obligation (annual)	\$13,502	\$13,502	<b>\$13,502</b>
Axis Community Health	Enhancing Health Outcomes with Patient Care Messaging	\$7,000	\$7,000	<b>\$6,800</b>
CALICO Center	Dublin Child Abuse Intervention	\$10,000	\$10,000	<b>\$9,600</b>
Center for Community Dispute Settlement	Tri Valley Youth Court	\$3,500	\$3,500	<b>\$3,500</b>

Chabot-Las Positas Community College District/Tri Valley One Stop Career Center	Dublin Jobs Initiative 2017-18	\$19,385	\$15,000	<b>\$13,500</b>
Chabot-Las Positas Community College District/Tri Valley One Stop Career Center	Dublin VITA Grant 2017-18	\$7,430	\$7,000	<b>\$7,000</b>
Child Care Links	Child Care Links Diaper Pantry	\$13,000	\$8,000	<b>\$8,000</b>
Child Care Links	Professional Development Trainings	\$7,000	-	-
CityServe of the Tri-Valley	CityServe of the Tri-Valley	\$15,000	\$15,000	<b>\$14,400</b>
Community Resources for Independent Living	Independent Living, Housing & Employment Services for People with Disabilities	\$10,118	\$10,000	<b>\$9,800</b>
Deaf Counseling Advocacy and Referral Agency (DCARA)	Deaf Seniors Services	\$25,000	\$10,000	<b>\$10,400</b>
Easter Seals Bay Area	Easter Seals Kaleidoscope	\$15,000	\$15,000	<b>\$14,400</b>
Eden I&R, Inc.	2-1-1 Alameda County Communication System	\$10,000	\$10,000	<b>\$9,400</b>
Hope Hospice, Inc.	Grief Support Center and Hospice Volunteer Program	\$18,500	\$15,000	<b>\$15,000</b>
Hope Hospice, Inc.	Hope Hospice - Unified Communications Phone System	\$20,000	-	-
Kidango, Inc.	Emerald Vista Parent Workshops	\$2,000	-	-
Legal Assistance for Seniors	Legal Services, HICAP and Community Education for Dublin Seniors	\$10,000	\$8,500	<b>\$7,300</b>
Open Heart Kitchen	OHK-Dublin Meal Programs	\$25,000	\$14,100	<b>\$15,800</b>
Sandra J Wing Healing Therapies Foundation	Cancer Assistance for Dublin Residents	\$10,000	-	-
Senior Support Program of the Tri Valley	Case Management	\$14,280	\$13,000	<b>\$13,000</b>
Spectrum Community Services	Meals on Wheels for Dublin's Homebound Seniors	\$10,000	\$10,000	<b>\$10,000</b>
Sunflower Hill	Sunflower Hill Garden Teachers / Educators	\$20,120	-	-
Teen Esteem	Teen Esteem Student and Parent Education Programs	\$10,000	-	-
Tri-Valley Haven	Domestic Violence Services Program	\$25,000	\$8,000	<b>\$9,600</b>
Tri-Valley Haven	Homeless Services Program	\$25,000	\$11,000	<b>\$11,400</b>

Valley Children's Museum	Valley Children's Museum (VCM) Children's Programs	\$25,000	-	-
YMCA of the East Bay, Tri-Valley YMCA	Affordable Summer Childcare - YMCA Day Camp	\$25,000	\$10,000	<b>\$9,400</b>
YMCA of the East Bay, Tri-Valley YMCA	Mental Health Services	\$25,000	\$10,000	<b>\$11,800</b>
<b>GRAND TOTALS</b>		<b>\$420,835</b>	<b>\$223,602</b>	<b>\$223,602</b>
<i>CDBG TOTAL</i>			<i>\$75,602</i>	
<i>AFFORDABLE HOUSING FUND TOTAL</i>			<i>\$8,000</i>	
<i>GENERAL FUND TOTAL</i>			<i>\$140,000</i>	
<b>FUNDING GRAND TOTAL</b>			<b>\$223,602</b>	

**OTHER BUSINESS**

The Commissioners did not have any brief informational items to report.

Mr. James M. Rodems, Director of Parks and Community Services provided information on upcoming events.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:35 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

\_\_\_\_\_  
Chairperson

ATTEST: \_\_\_\_\_  
James M. Rodems  
Parks and Community Services Director





## STAFF REPORT HUMAN SERVICES COMMISSION

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**DATE:** May 25, 2017

**TO:** Honorable Chair and Commissioners

**FROM:** James M. Rodems, Parks and Community Services Director

**SUBJECT:** Axis Community Health Dental Project Update  
*By Rhonda Franklin, Management Analyst*

### EXECUTIVE SUMMARY:

The Commission will receive an update on the Axis Community Health Capital Project for Dental Services.

### FINANCIAL IMPACT:

No financial impact associated with the recommendation of this Staff Report. For background purposes, as part of the Fiscal Year 2015-2016 budget, the City Council approved a one-time allocation of \$30,000 for a special project to be recommended by the Human Services Commission for City Council review and approval. The Human Services Commission recommended and the City Council approved the allocation be appropriated to the Axis Community Health Capital Project for Dental Services on March 24, 2016 and May 3, 2016, respectively.

### RECOMMENDATION:

Receive the Report.

### DESCRIPTION:

At the City Council's March 7, 2015 Strategic Planning Workshop the City Council discussed and subsequently approved (at the June 2, 2015 Fiscal Year 2015-2016 Budget Hearing) a one-time \$30,000 seed funding for a human services program special project, subject to City Council review and approval.

This fund was in addition to the Human Services Grants Program and Community Development Block Grant funds, and was intended to provide one-time seed funding for the Human Services Commission to support a project that benefits a human services need in the community and is in line with the Tri-Valley Needs Assessment and regional priorities.

The Tri-Valley Needs Assessment identifies Dental services as an area of health care in which a majority of the underserved community's needs are not being met due to significant barriers for access, including insurance coverage and transportation.

Over the past couple of years, Dublin, Livermore, Pleasanton, Alameda County, and Axis Community Health have engaged in discussions about the feasibility of a future dental clinic in the Tri-Valley.

As part of the City of Dublin 2016-2017 Human Services Grants Program, Axis Community Health submitted an application to request grant funding for pre-construction costs for development of a dental care facility. The Human Services Commission agreed with Staff's recommendation that the project be funded with the Special Project Fund rather than Human Services Grant Funds.

Axis Community Health has requested to attend tonight's Commission meeting to provide an update on the project.

**NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

A copy of this Staff Report was sent to Axis Community Health.

**ATTACHMENTS:**

None.