



HUMAN SERVICES COMMISSION

REGULAR MEETING

Minutes

CITY OF DUBLIN

January 26, 2017

A Regular Meeting of the Dublin Human Services Commission was held on Thursday, January 26, 2017, in the City Council Chamber of the Dublin Civic Center. The meeting was called to order at 7:12 PM by Cm. Brown.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the Commission, Staff and those present.

ROLL CALL

Commissioners (Cm.) Present: Brown, Fiedler, Hassan, Songey

Commissioner Absent: Rudy

The Commission voted to rearrange the order of the agenda items as listed below.

Commissioner Fiedler arrived at 7:20 PM.

ORAL COMMUNICATIONS

3.1 PUBLIC COMMENTS – None.

APPROVAL OF MINUTES

4.1 Regular Meeting November 17, 2016

On a motion by Cm. Songey, seconded by Cm. Hassan, and by a vote of 3-0-0 with Cm. Rudy absent and Cm. Fiedler absent during the vote, the Commission took the following action:

ACTION:

Approved minutes of the November 17, 2016 Regular Meeting as presented.

WRITTEN COMMUNICATIONS – None.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

8.2 Human Services Grants Program & Process Overview

Ms. Rhonda Franklin, Management Analyst, presented the specifics of the item as outlined in the Staff Report.

Commissioners asked if Staff would withhold applications from organizations that do not meet the criteria of providing critical human services needs. Ms. Franklin stated that Staff would provide all applications submitted for the Commission's review; and would also provide funding

recommendations to the Commission that would include recommendations to not fund based on the established rating criteria.

The Commission asked about funding levels for organizations. Staff clarified that organizations chosen for funding should receive a maximum funding amount that is not greater than the amount the organization requested in their application. In addition, the Commission is not required to spend all of the grant funds if the amount available is greater than the amount requested.

ACTION:

The Commission received the Report.

ORAL COMMUNICATIONS

3.1 PUBLIC COMMENTS

The Commission voted to re-open the floor for Public Comments.

The new executive director of the Senior Support Program of the Tri-Valley, Mr. Robert Taylor, introduced himself to the Commission.

NEW BUSINESS

8.3 Fiscal Year 2015-16 Human Services Grant Programs: Grant Recipient Year-End Reports

Ms. Rhonda Franklin, Management Analyst, presented the specifics of the item as outlined in the Staff Report.

The Commission asked whether there would be a penalty for organizations that have not submitted their final or year-end reports. Ms. Franklin explained that the organizations would not be penalized; however, should these organizations apply for future grant funding, this information could be a deciding factor in determining whether or not to fund the organizations. In addition, Staff will contact the organizations to offer the opportunity to complete the reporting requirements before February 23, 2017, which is the date the Commission will begin reviewing the Fiscal Year 2017-18 grant applications.

ACTION:

The Commission received the Report.

8.1 Election of Officers

Ms. Rhonda Franklin, Management Analyst, presented the specifics of the item as outlined in the Staff Report.

On a motion by Cm. Hassan, seconded by Cm. Fiedler, and by a vote of 4-0-0 with Cm. Rudy absent, the Commission took the following action:

ACTION:

Elected Cm. Brown as Chairperson of the Human Services Commission for 2017.

On a motion by Cm. Fiedler, seconded by Cm. Songey, and by a vote of 4-0-0 with Cm. Rudy absent, the Commission took the following action:

ACTION:

Elected Cm. Hassan as Vice Chairperson of the Human Services Commission for 2017.

OTHER BUSINESS

The Commissioners provided brief reports on meetings and events attended.

Staff provided program updates.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:42 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

ATTEST: _____

Micki Cronin
Assistant Director of Parks and Community Services

Chairperson