



CITY OF DUBLIN  
YOUTH ADVISORY COMMITTEE  
MEETING AGENDA

WEDNESDAY, MARCH 22, 2017, 7:00 PM  
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Advisory Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Advisory Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING**

4.1 **Minutes of the February 22, 2017 Special Meeting**

The Advisory Committee will consider approval of the minutes of the February 22, 2017 Special Meeting.

**STAFF RECOMMENDATION:**

Approve the minutes of the February 22, 2017 Special Meeting.

5. **WRITTEN COMMUNICATIONS** – None.

6. **UNFINISHED BUSINESS** – None.

7. **NEW BUSINESS**

7.1 **Shamrock 5K Fun Run & Walk Event Participation**

The Advisory Committee will discuss the Committee's participation during the 2017 Shamrock 5K Fun Run & Walk event.

**STAFF RECOMMENDATION:**

Discuss the Committee Member's participation during the 2017 Shamrock 5K Fun Run & Walk event.

7.2 **Spring Eggstravaganza**

The Committee will be asked to volunteer at the annual Spring Eggstravaganza.

**STAFF RECOMMENDATION:**

Volunteer during the Spring Eggstravaganza on Saturday, April 15, 2017, from 8:00 AM to 1:00 PM, to assist with event set-up, egg hunt, dress-up as Peter Rabbit or Flopsy, and event clean-up.

7.3 **Youth Advisory Committee Annual Report Presentation**

The Youth Advisory Committee will discuss its accomplishments during the 2016-2017 term in preparation for the Annual Report Presentation.

**STAFF RECOMMENDATION:**

Discuss accomplishments that should be included in the 2016-2017 Annual Report Presentation.

8. **OTHER BUSINESS**

8.1 **Brief INFORMATION ONLY reports from Advisory Committee Members and/or Staff, including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).**

9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.*

*A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Advisory Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.*



## STAFF REPORT YOUTH ADVISORY COMMITTEE

---

**DATE:** March 22, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Minutes of the February 22, 2017 Special Meeting of the Youth Advisory Committee

### EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the February 22, 2017 Special Meeting of the Youth Advisory Committee.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Approve the minutes of the February 22, 2017 Special Meeting of the Youth Advisory Committee.

### DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the February 22, 2017 Special Meeting of the Youth Advisory Committee.

### NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

### ATTACHMENTS:

1. Draft Minutes of the February 22, 2017 Special Meeting of the Youth Advisory Committee.



**YOUTH ADVISORY COMMITTEE**  
**SPECIAL MEETING**  
***Draft Minutes***  
**CITY OF DUBLIN**

February 22, 2017

The February 22, 2017 meeting of the Youth Advisory Committee was called to order at 5:00 PM at the Shannon Community Center by Vice Chair Wang.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by those present.

**ROLL CALL**

Committee Members (CM) Present: Batra, Bruckhorst, Goel, Imran, Nuruddin, Shangle, Wang, Wong  
Committee Members Absent: Alini, Brakeman, Butler, Kolan, Mahadeshwar, Mitr, Tran, Zhu  
Liaison Absent: Bedi, Parks and Community Services Commission Liaison  
Staff Present: McPherson

**ORAL COMMUNICATIONS**

**3.1 Public Comments** – None.

**APPROVAL OF MINUTES**

**4.1 Minutes of the January 25, 2017 Regular Meeting**

On a motion by CM Shangle, seconded by CM Imran, and by a vote of 8-0-0, with Committee Members Alini, Brakeman, Butler, Kolan, Mahadeshwar, Mitr, Tran and Zhu absent, the Youth Advisory Committee voted to approve the minutes of the Regular Meeting of January 25, 2017, as presented.

**WRITTEN COMMUNICATIONS** – None.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS**

**7.1 Recruitment Process for the 2017-2018 Youth Advisory Committee and Student Representative to the Parks and Community Services Commission**

Recreation Supervisor Lisa McPherson presented the Staff Report. Staff encouraged current Committee Members to consider applying and encourage other youth to apply.

*ACTION*

The Advisory Committee received the Report.

**7.2 Dublin High School Senior Leadership Capstone Project Events**

Recreation Supervisor, Lisa McPherson, presented the Staff Report. CM Shangle emphasized the importance for Committee Members to attend the Capstone Project events.

*ACTION*

The Advisory Committee received the Report.

**OTHER BUSINESS**

The Advisory Committee Members provided brief reports on upcoming events.

**ADJOURNMENT**

Being no further business, the meeting adjourned at 5:20 PM.

Minutes prepared by Lisa McPherson, Recreation Supervisor.

---

Chairperson

ATTEST: \_\_\_\_\_

Lisa McPherson  
Recreation Supervisor



## STAFF REPORT YOUTH ADVISORY COMMITTEE

---

**DATE:** March 22, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Shamrock 5K Fun Run & Walk Event Participation

### EXECUTIVE SUMMARY:

The Advisory Committee will discuss the Committee's participation during the 2017 Shamrock 5K Fun Run & Walk event.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Discuss the Committee Member's participation during the 2017 Shamrock 5K Fun Run & Walk event.

### DESCRIPTION:

The City's 19th annual Shamrock 5K Fun Run & Walk event will be held on Sunday, March 19, 2017 starting on Dublin Boulevard across from the Dublin Civic Center. The event utilizes volunteers to run a large portion of the event. This year Advisory Committee Members are planning to assist Staff with event preparation and day of event activities which include set-up and clean-up, and job shadowing Staff members in key positions during the event.

### NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

### ATTACHMENTS:

None.



## STAFF REPORT YOUTH ADVISORY COMMITTEE

---

**DATE:** March 22, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Spring Eggstravaganza

### **EXECUTIVE SUMMARY:**

The Committee will be asked to volunteer at the annual Spring Eggstravaganza event.

### **FINANCIAL IMPACT:**

None.

### **RECOMMENDATION:**

Volunteer during the Spring Eggstravaganza on Saturday, April 15, 2017, from 8:00 AM to 1:00 PM, to assist with event set-up, egg hunt, dressing-up as Peter Rabbit or Flopsy, and event clean-up.

### **DESCRIPTION:**

The City's annual Spring Eggstravaganza will be held on Saturday, April 15, 2017 at Emerald Glen Park. The event will feature an egg hunt, crafts, games, bounce houses and photos with Peter Rabbit and Flopsy.

The Youth Advisory Committee typically assists Staff with the event by volunteering for event set-up, egg hunt, dressing up as Peter Rabbit or Flopsy, and event clean-up. Staff is requesting the Committee volunteer at the event for the above-mentioned duties.

### **NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

None.

### **ATTACHMENTS:**

None.



## STAFF REPORT YOUTH ADVISORY COMMITTEE

---

**DATE:** March 22, 2017

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Youth Advisory Committee Annual Report Presentation

### EXECUTIVE SUMMARY:

The Youth Advisory Committee will discuss its accomplishments during the 2016-2017 term in preparation for the Annual Report Presentation.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Discuss accomplishments that should be included in the 2016-2017 Annual Report Presentation.

### DESCRIPTION:

Each year, Youth Advisory Committee members present an Annual Report Presentation highlighting the Youth Advisory Committee's accomplishments during the current term. These accomplishments include: volunteering at City events, Youth Mini Grant awarded recipients, fundraising efforts for the Youth Fee Assistance Program, Tri-Valley Teen Job and Career Fair participation, and other projects that involved the Advisory Committee. The presentation will be presented in May during the Parks and Community Services Commission and City Council meetings.

The Youth Advisory Committee's 2016-2017 term accomplishments include the following:

- Volunteered to assist Staff during City events (Eggstravaganza and Tree Lighting Ceremony)
- Awarded five Dublin Unified Schools District youth organizations a Youth Advisory Committee Youth Mini Grant, totaling \$1,600 (Dublin High Best Buddies Club, Dublin High Plushies Aimed to Comfort Hearts (P.A.T.C.H) Club, Dublin High Model United Nations, Fallon Middle School California Junior Scholarship Federation (CJSF), and Wells Middle School Leadership Club).
- Attended the Tri-Valley Youth Advisory Committee Roundtable at the San Ramon Community Center on Saturday, January 28, 2017.

- Assisted with the 2017 Tri-Valley Teen Job and Career Fair at the San Ramon Senior Center on Saturday, March 4, 2017.
- Raised funds for the Youth Fee Assistance Program during the St. Patrick's Day Festival on Saturday and Sunday, March 18-19, 2017.
- Assisted Staff with event preparation and day of event activities which included set-up and clean-up, and job shadowing Staff members in key positions during the Shamrock 5K Fun & Walk Run event on Sunday, March 19, 2017.
- Partnered with the Senior Center Advisory Committee to host a multi-generational Benefit Concert at the Dublin Senior Center, to be held on Sunday, April 9, 2017.
- Assist Staff with the Spring Eggstravaganza event set-up, egg hunt, Peter Rabbit or Flopsy, costumes and event clean-up on Saturday, April 15, 2017.

The presentation will be presented by Chair Nicki Butler and Vice Chair James Wang at the May 15, 2017 Parks and Community Services Commission Meeting and at the May 16, 2017 City Council Meeting.

**NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

None.

**ATTACHMENTS:**

None.