



**CITY OF DUBLIN
SENIOR CENTER ADVISORY COMMITTEE
REGULAR MEETING AGENDA**

**THURSDAY, MARCH 2, 2017, 9:30 AM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATIONS

3.1 Public Comments

At this time, the public is permitted to address the Dublin Senior Center Advisory Committee on non-agenized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the office of the Dublin Senior Center related to the proper procedure to place an item on a future Dublin Senior Center Advisory Committee agenda. The exceptions under which the Dublin Senior Center Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. MINUTES

4.1 Minutes of the February 2, 2017 Regular Meeting

The Advisory Committee will consider approval of the minutes of the February 2, 2017 Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the February 2, 2017 Regular Meeting.

5. WRITTEN COMMUNICATIONS – None.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

7.1 Senior Center Daily Lunch Program

The Advisory Committee will receive a report on the status of the Daily Lunch Program.

STAFF RECOMMENDATION:

Receive the Report.

7.2 Annual Senior Center Volunteer Appreciation Luncheon

The Advisory Committee will receive a report on the annual Senior Center Volunteer Appreciation Luncheon.

STAFF RECOMMENDATION:

Receive the Report and provide input.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Dublin Senior Center (925) 556-4511 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Senior Center Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Senior Center Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Dublin Senior Center.

8. **OTHER BUSINESS** – Brief INFORMATIONAL ONLY Reports from Advisory Committee Members and/or Staff; including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).

9. **ADJOURNMENT**



STAFF REPORT
SENIOR CENTER ADVISORY COMMITTEE

DATE: March 2, 2017

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Minutes of the February 2, 2017 Regular Meeting of the Senior Center Advisory Committee

EXECUTIVE SUMMARY:

The Senior Center Advisory Committee will consider approval of the minutes of the February 2, 2017 Regular Meeting of the Senior Center Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the February 2, 2017 Regular Meeting of the Senior Center Advisory Committee.

DESCRIPTION:

The Senior Center Advisory Committee will consider approval of the minutes of the February 2, 2017 Regular Meeting of the Senior Center Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the February 2, 2017 Regular Meeting of the Senior Center Advisory Committee



SENIOR CENTER ADVISORY COMMITTEE

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

February 2, 2017

A Regular Meeting of the Dublin Senior Center Advisory Committee was held on Thursday, February 2, 2017 at the Dublin Senior Center. The meeting was called to order at 9:33 AM by CM E. Mack.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the Advisory Committee, Staff, and those present.

ROLL CALL

Advisory Committee Members (CM) Present:

Brizee, Kaur, Lore, C. Mack, E. Mack

Advisory Committee Members (CM) Absent:

None

Liaison Present:

Michelle McDonald, Parks and Community Services Commission Liaison

Phillip Tucker, Parks and Community

Services Commission Liaison

Staff Present:

Jochner, Phillips

ORAL COMMUNICATIONS

3.1 PUBLIC COMMENTS

Mr. Rich Guarienti, Dublin resident and former volunteer leader of the Trail Trekkers program, commented that there have been no staff reports or updates on the progression of the registration program, and that he, along with many other Trail Trekker members, were unhappy with the proposed Senior Center Registration program and recent increase in drop-in fees. He encouraged the Committee to review the program and its rollout at the next Advisory Committee meeting. CM Brizee requested that Staff discuss the changes the registration program will bring, and the value it will bring to the community and Senior Center so that the program isn't negatively perceived.

APPROVAL OF MINUTES

4.1 Regular Meeting January 5, 2017

On a motion by CM E. Mack, seconded by CM Lore and by a vote of 5-0-0, the Advisory Committee took the following action:

ACTION

Approved minutes of the January 5, 2017 Senior Center Advisory Committee Regular Meeting.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 Election of Chairperson and Vice Chairperson

Mr. Rich Jochner, Recreation Supervisor, presented the item as outlined in the Staff Report.

On a motion by CM Brizee, seconded by CM Lore, and by a vote of 5-0-0, the Advisory Committee took the following action:

ACTION

Elected CM E. Mack as Senior Center Advisory Committee Chair for 2017.

On a motion by CM C. Mack, seconded by CM E. Mack, and by a vote of 5-0-0, the Advisory Committee took the following action:

ACTION

Elected CM Brizee as Senior Center Advisory Committee Vice Chair for 2017.

7.2 Dublin Benefit Concert Subcommittee

Mr. Rich Jochner, Recreation Supervisor, presented the item as outlined in the Staff Report.

By appointment of Chair E. Mack, and with consensus from the Advisory Committee Members, the Advisory Commission took the following action:

ACTION

Appointed CM Brizee and CM Kaur to the Dublin Benefit Concert Subcommittee.

OTHER BUSINESS

Liaison Tucker provided a brief informational report on events and meetings attended over the past month.

CM Brizee agreed to attend the February Parks and Community Services Commission meeting and provide the Advisory Committee report.

Mr. Jochner introduced new Recreation Coordinator, Mr. Tyler Phillips. Mr. Jochner also informed the Committee that the newest issue of the Dublin Senior Center newsletter (the “Dublin Doings”) as well as the February daily lunch menu were now available at the front desk.

ADJOURNMENT

There being no further business to come before the Senior Center Advisory Committee, the meeting was adjourned at 10:10 AM.

Minutes prepared by Rich Jochner, Recreation Supervisor.

Chairperson

ATTEST: _____
Rich Jochner
Recreation Supervisor



STAFF REPORT SENIOR CENTER ADVISORY COMMITTEE

DATE: March 2, 2017

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Senior Center Daily Lunch Program

EXECUTIVE SUMMARY:

The Senior Center Advisory Committee will receive a report on the status of the Daily Lunch Program.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Receive the Report.

DESCRIPTION:

The Dublin Senior Center has provided a daily congregate lunch program at its "Shamrock Café" since opening at its current location 11 years ago. On July 1, 2014 Open Heart Kitchen (OHK) began providing the lunch meal program replacing Spectrum Community Services. In cooperation with the Area Agency on Aging of Alameda County and the City of Dublin, Open Heart Kitchen prepares lunch meals offsite and delivers the meals to the Dublin Senior Center. Onsite meals are served Monday through Friday, starting at 11:30 AM. Until July 31, 2015 the lunch program was on a reservation basis, with patrons making lunch reservations at least one day prior. Beginning on August 1, 2015 reservations were no longer required. Dropping this requirement generated a sizeable increase in the daily lunch attendance.

Open Heart Kitchen's daily menu consists of a cup of soup, mixed salad, entree, dessert and choice of beverage. The monthly menu is available on the City website (www.dublin.ca.gov) and at the Dublin Senior Center front desk.

The cost for a meal is a \$3.00 suggested donation. Adults of any age are welcome to have lunch at the Senior Center Shamrock Café.

OHK staffs the Dublin Senior Center with a lunch site coordinator and recruits volunteers from the community and local agencies to help with operating the daily lunch program. The Dublin Senior Center also provides volunteers to work the lunch program including members of the Senior Center Foundation who volunteer on the 2nd and 4th Wednesdays of each month.

The following table shows the attendance numbers of the daily lunch program since 2014:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Totals
2014	234	223	232	243	224	204	344*	376	388	485	352	270	3231
2015	335	323	390	411	338	444	436	534	618	703	540	519	5591
2016	638	647	850	650	711	755	685	710	619	713	692	597	8267
2017	828												

*OHK started

The following table shows the attendance comparison and percentage increases between 2015 and 2016:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
2015	335	323	390	411	338	444	436	534	618	703	540	519
2016	638	647	850	650	711	755	685	710	619	713	692	597
% increase	+90%	+100%	+118%	+58%	+110%	+70%	+57%	+33%	Even	+1%	+28%	+15%

From 2015 through 2016 the lunch program attendance increased by 47.9%.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT SENIOR CENTER ADVISORY COMMITTEE

DATE: March 2, 2017

TO: Honorable Chair and Committee Members

FROM: Rich Jochner, Recreation Supervisor

SUBJECT: Annual Senior Center Volunteer Appreciation Luncheon

EXECUTIVE SUMMARY:

The Senior Center Advisory Committee will receive a report on the Annual Senior Center Volunteer Appreciation Luncheon.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Receive the Report and provide input.

DESCRIPTION:

The annual Senior Center Volunteer Appreciation Luncheon will be held on Thursday, April 27 from 11:30 AM to 1:00 PM at the Dublin Senior Center.

The Luncheon event recognizes the many Senior Center Volunteers who manage many tasks at the Dublin Senior Center. The volunteers are typically scheduled as greeters, office assistants, kitchen assistants, cashiers, instructors and activity leaders in programs offered at the Dublin Senior Center.

Invitations will be mailed to over 175 volunteers this year, including members of the City Council, Parks and Community Services Commission, the Dublin Senior Center Foundation, and the Dublin Senior Center Advisory Committee. The invited volunteers will be the guests of honor at the event and seats may be requested for guests of the volunteers.

Food and beverages for the luncheon will be catered. The cost of an additional meal for each guest will be \$20 and the deadline for payment will be two weeks before the event.

The Mayor will participate at the event and entertainment will be scheduled during the lunch.

Each volunteer will receive a Certificate of Appreciation signed by the Mayor and a special commemorative gift.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.