



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
SPECIAL MEETING AGENDA

WEDNESDAY, FEBRUARY 22, 2017, 5:00 PM
SHANNON COMMUNITY CENTER, 11600 SHANNON AVENUE

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 Public Comments

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Advisory Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Advisory Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES**

4.1 Minutes of the January 25, 2017 Regular Meeting

The Advisory Committee will consider approval of the minutes of the January 25, 2017 Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the January 25, 2017 Regular Meeting.

5. **WRITTEN COMMUNICATIONS** – None.

6. **UNFINISHED BUSINESS** – None.

7. **NEW BUSINESS**

7.1 Recruitment Process for the 2017-18 Youth Advisory Committee and Student Representative to the Parks and Community Services Commission

The Advisory Committee will receive a report on the upcoming recruitment process for the Youth Advisory Committee and the Student Representative to the Parks and Community Services Commission.

STAFF RECOMMENDATION:

Staff recommends all current Advisory Committee Members consider applying and encourage other youth to apply.

7.2 Dublin High School Senior Leadership Capstone Project Events

The Advisory Committee will receive information from Youth Advisory Committee Member Shangle on the Dublin High School Senior Leadership Capstone Project events.

STAFF RECOMMENDATION:

Receive the Report.

8. **OTHER BUSINESS** – Brief Informational Only Reports from Commissioners and/or Staff, including Reports by Commission related to Meetings Attended at City Expense (AB 1234).

9. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Advisory Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: February 22, 2017

TO: Honorable Chair and Committee Members

FROM: Lisa McPherson, Recreation Supervisor

SUBJECT: Minutes of the January 25, 2017 Regular Meeting of the Youth Advisory Committee

EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the January 25, 2017 Regular Meeting of the Youth Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the January 25, 2017 Regular Meeting of the Youth Advisory Committee.

DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the January 25, 2017 Regular Meeting of the Youth Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the January 25, 2017 Regular Meeting of the Youth Advisory Committee.



YOUTH ADVISORY COMMITTEE
REGULAR MEETING
Draft Minutes
CITY OF DUBLIN

January 25, 2017

The January 25, 2017 meeting of the Youth Advisory Committee was called to order at 7:01 PM at the Dublin Senior Center by Chair Butler.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those present.

ROLL CALL

Committee Members (CM) Present: Alini, Batra, Brakeman, Butler, Goel, Kolan, Mahadeshwar,
Nuruddin, Shangle, Tran, Wang, Wong, Zhu
Committee Members Absent: Bruckhorst, Mittr, Imran
Liaison Present: Bedi, Parks and Community Services Commission Liaison
Staff Present: McPherson, Dublin Police Officer Snider

ORAL COMMUNICATIONS

3.1 Public Comments – None.

APPROVAL OF MINUTES

4.1 Minutes of the December 7, 2016 Special Meeting

On a motion by CM Shangle, seconded by CM Mahadeshwar, and by a vote of 13-0-0, with Committee Members Bruckhorst, Mittr and Imran absent, the Youth Advisory Committee voted to approve the minutes of the Special Meeting of December 7, 2016, as presented.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 Shamrock 5K Run & Walk

Recreation Supervisor, Lisa McPherson, presented the Staff Report. CM Butler emphasized the importance for Committee Members to volunteer and assist Staff at the event.

ACTION

The Advisory Committee received the Report.

7.2 Dublin Benefit Concert Subcommittee

Recreation Supervisor, Lisa McPherson, presented the Staff Report. CM Butler emphasized the importance for Committee Members to serve on the subcommittee.

By a vote of 13-0-0, with Committee Members Bruckhorst, Mittr and Imran absent, the Youth Advisory Committee took the following action:

ACTION

Voted to appoint Youth Advisory Committee Members Batra, Nuruddin and Wong and member of the public Nikolai Peram to serve on the Dublin Benefit Concert Subcommittee.

7.3 Tri-Valley Teen Job and Career Fair

Recreation Supervisor, Lisa McPherson, presented the Staff Report. CM Butler emphasized the importance for Committee Members to attend the Tri-Valley Teen Job and Career Fair.

ACTION

The Advisory Committee received the Report.

7.4 Youth Advisory Committee Booth at the City's St. Patrick's Day Festival

Recreation Supervisor, Lisa McPherson, presented the Staff Report. CM Butler emphasized the importance for Committee Members to volunteer at the Youth Advisory Committee booth.

ACTION

The Advisory Committee received the Report.

OTHER BUSINESS

The Advisory Committee Members provided brief reports on upcoming events.

ADJOURNMENT

Being no further business, the meeting adjourned at 7:35 PM.

Minutes prepared by Lisa McPherson, Recreation Supervisor.

Chairperson

ATTEST: _____

Lisa McPherson
Recreation Supervisor



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: February 22, 2017

TO: Honorable Chair and Committee Members

FROM: Lisa McPherson, Recreation Supervisor

SUBJECT: Recruitment Process for the 2017-18 Youth Advisory Committee and Student Representative to the Parks and Community Services Commission

EXECUTIVE SUMMARY:

The Youth Advisory Committee will receive a report regarding the upcoming Youth Advisory Committee and Student Representative to the Parks and Community Services Commission recruitment process for the 2017-18 terms.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Staff recommends current Advisory Committee Members consider applying and encourage other youth to apply.

DESCRIPTION:

The Youth Advisory Committee (YAC) and Student Representative to the Parks and Community Services Commission (Student Representative) each have twelve-month terms that run from June through May for YAC and July through June for the Student Representative. The recruitment period typically takes place in the spring of each year and the positions are appointed by the City Council, typically in May. Applicants must be Dublin residents.

Youth Advisory Committee

The Youth Advisory Committee is comprised of sixteen middle and high school student members; thirteen regular members and three alternate members. The Advisory Committee generally meets on the fourth Wednesday of every month at the Dublin Senior Center at 7:00 PM and has the following general responsibilities:

- Provide input on youth services and programming to the Parks and Community Services Commission, City Council and to City Staff.

- Address issues that affect youth in the community.
- Assist with the promotion and implementation of youth activities.
- Generate an annual report on the progress of the Youth Advisory Committee.

Additionally, Committee Members are expected to attend all regular meetings and subcommittee meetings as assigned; attend the activities planned and sponsored by the Advisory Committee; promote youth activities; and provide support for successful implementation of youth activities and programs.

Student Representative

The Student Representative to the Parks and Community Services Commission is a high school student that is one of the six members of the Parks and Community Services Commission. The Commission generally meets on the third Monday of every month at the Civic Center at 7:00 PM and has the following general responsibilities:

- Consider and make recommendations as it deems necessary to the City Council and to City Staff in all matters pertaining to the operation and maintenance of an effective, efficient, and adequate program of parks, recreation and community services for the citizens of Dublin.
- Accept and consider recommendations from the Senior Center Advisory Committee and the Youth Advisory Committee, and forward the recommendations to the City Council, as appropriate.

Application Process

The application period will begin Friday, February 24, 2017 and end on Friday, March 24, 2017. Applications will be available online at www.dublin.ca.gov starting Friday, February 24, 2017. This year's application process will include the following elements:

- Online application form.
- One Letter of recommendation is required for Youth Advisory Committee applications.
- Two letters of recommendation will be required for the Student Representative applications.
- A formal interview process for selected applicants may take place.
- Applicants are strongly encouraged to attend at least one City Council or Commission meeting prior to completing the application and before the application deadline of March 24. In the event meeting dates/times are rescheduled, all meeting dates should be confirmed at www.dublin.ca.gov prior to the meeting date.
 - The City Council has two upcoming scheduled meetings on Tuesday, March 7, 2017 and Tuesday, March 21, 2017 at the Civic Center at 7:00 PM.
 - The Heritage and Cultural Arts Commission has an upcoming scheduled meeting on Thursday, March 9, 2017 at the Civic Center at 7:00 PM.
 - The Parks and Community Services Commission has an upcoming scheduled meeting on Monday, March 20, 2017 at the Civic Center at 7:00 PM.
 - The YAC has an upcoming scheduled meeting on Wednesday, March 22, 2017 at the Dublin Senior Center at 7:00 PM.
 - The Human Services Commission has an upcoming scheduled meeting on Thursday, March 23, 2017 at the Civic Center at 6:00 PM.

Students interested in applying for the Youth Advisory Committee or Student Representative positions will need to submit a completed online application by the deadline of Friday, March 24, 2017. All application materials, including letters of recommendation, must be received by the deadline.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: February 22, 2017

TO: Honorable Chair and Committee Members

FROM: Lisa McPherson, Recreation Supervisor

SUBJECT: Dublin High School Senior Leadership Capstone Project Events

EXECUTIVE SUMMARY:

The Advisory Committee will receive information from Youth Advisory Committee Member Shangle on the Dublin High School Senior Leadership Capstone Project events.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Receive the Report.

DESCRIPTION:

At the January 25, 2017 Youth Advisory Committee Meeting, Committee Member Shangle informed the Advisory Committee that the Dublin High School Senior Leadership would be conducting Capstone Project events. Staff informed the Advisory Committee that this item would be agendaized for the February 22, 2017 Youth Advisory Committee Meeting.

The Dublin High School Senior Leadership students will be conducting Capstone Project events in late March. The Capstone Project is intended to bring together all ages within Dublin and surrounding cities through organized multiple small events.

This is the first year the Dublin High School Senior Leadership students will be conducting the Capstone Project events and are requesting other leadership students to assist with the events. Planning for the events will occur in early February and events will be conducted in late March.

Committee Member Shangle will provide information on the events to the Advisory Committee during the meeting.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.