



CITY OF DUBLIN  
YOUTH ADVISORY COMMITTEE  
MEETING AGENDA

WEDNESDAY, OCTOBER 26, 2016, 7:00 PM  
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BOULEVARD

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE REGULAR MEETING**

4.1 **Minutes of the September 28, 2016 Regular Meeting**

The Committee will consider approval of the minutes of the September 28, 2016 Regular meeting.

**STAFF RECOMMENDATION:**

Approve the minutes of the September 28, 2016 Regular meeting.

5. **WRITTEN COMMUNICATIONS** – None.

6. **UNFINISHED BUSINESS** – None.

7. **NEW BUSINESS**

7.1 **Tree Lighting Ceremony**

The Committee will be asked to volunteer at the annual Tree Lighting Ceremony.

**STAFF RECOMMENDATION:**

Sign-up to volunteer during the Tree Lighting Ceremony on Thursday, December 1, 2016, from 6:15 to 9:15 PM, to assist with event set-up, assist with serving cookies and hot chocolate and event clean-up.

7.2 **Tri-Valley Youth Advisory Committee Roundtable Event**

The Committee will discuss attending a roundtable event with Youth Advisory Committee Members from Pleasanton, San Ramon, Danville and Livermore to discuss teen initiatives and fundraising ideas.

**STAFF RECOMMENDATION:**

Attend the Tri-Valley Youth Advisory Committee Roundtable Event on Saturday, January 28, 2017, located at the San Ramon Senior Center from 1:00 to 4:00 PM.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

*If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting. A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.*

**7.3 End of the School Year Event Subcommittee**

The Committee will discuss conducting an End of the School Year Event at Dublin High School and establishing a Subcommittee of four Committee Members to serve on an End of the School Year Event Subcommittee.

**STAFF RECOMMENDATION:**

Appointment four Committee Members to serve on an End of the School Year Event Subcommittee.

8. **OTHER BUSINESS** – Brief INFORMATION ONLY reports from Advisory Committee Members and/or Staff, including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).

9. **ADJOURNMENT**



## STAFF REPORT YOUTH ADVISORY COMMITTEE

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**DATE:** October 26, 2016

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Minutes of the September 28, 2016 Regular Youth Advisory Committee Meeting

### EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the September 28, 2016 Regular Youth Advisory Committee meeting.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Approve the minutes of the September 28, 2016 Regular Youth Advisory Committee meeting.

### DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the September 28, 2016 Regular Youth Advisory Committee meeting.

### NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

### ATTACHMENTS:

1. Draft Minutes of the September 28, 2016 Regular Youth Advisory Committee Meeting



## YOUTH ADVISORY COMMITTEE

### REGULAR MEETING

#### *Draft Minutes*

#### CITY OF DUBLIN

September 28, 2016

The September 28, 2016 meeting of the Youth Advisory Committee was called to order at 7:00 PM at the Dublin Senior Center by Chair Butler.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by the Commission, Staff and those present.

#### **ROLL CALL**

Committee Members (CM) Present: Alini, Batra, Brakeman, Brunckhorst, Butler, Kolan, Mahadeshwar, Shangle, Tran, Wang, Wong, Zhu

Committee Members Absent: Goel, Imran, Mitr, Nuruddin

Liaison Present: Bedi, Parks and Community Services Commission Liaison

Staff Present: McPherson, Dublin Police Officer Blaylock

#### **ORAL COMMUNICATIONS**

**3.1 Public Comments** – None.

#### **APPROVAL OF MINUTES**

**4.1 Minutes of the August 24, 2016 Regular Meeting**

On a motion by CM Mahadeshwar, seconded by CM Wong, and by a vote of 11-0-0, with Committee Members Goel, Imran, Mitr, and Nuruddin absent, the Youth Advisory Committee voted to approve the minutes of the Regular Meeting of August 24, 2016, as presented. Advisory Committee Member Alini was not present at the time of the vote.

**WRITTEN COMMUNICATIONS** – None.

**UNFINISHED BUSINESS** – None.

#### **NEW BUSINESS**

**7.1 Conduct Elections of the Youth Advisory Committee Vice Chairperson**

Recreation Supervisor, Lisa McPherson, presented the Staff Report. The Youth Advisory Committee confirmed the nominations of CM Shangle, CM Tran, CM Wang and CM Wong for the position of Youth Advisory Committee Vice Chairperson. No other nominations for Youth Advisory Committee Chairperson were made.

#### *ACTION*

On a motion by CM Tran, seconded by CM Mahadeshwar, and by a vote of 11-0-0, with Committee Members Goel, Imran, Mitr, and Nuruddin absent, the Youth Advisory Committee voted to elect Youth Advisory Committee Member Wang to the position of Youth Advisory Committee Vice Chairperson for the 2016-2017 term. Advisory Committee Member Alini was not present at the time of the vote.

**7.2 Youth Advisory Committee Work Plan for the 2016-2017 Term**

Recreation Supervisor, Lisa McPherson, presented the Staff Report. The Youth Advisory Committee reviewed the Work Plan and discussed ideas on ways to incorporate the Youth Expo components into other Youth Advisory Committee events. CM Shangle presented an idea to hold an End of the School Year Run/Walk event at Dublin High School. CM Butler presented an idea to hold the Hackathon at the Tri-Valley Job and Career Fair and to hold the Battle of Bands, Dance Competition and Art Exposition during the End of the School Year Run/Walk event.

*ACTION*

On a motion by CM Brakeman, seconded by CM Wong, and by a vote 12-0-0, with Committee Members Goel, Imran, Mitr, and Nuruddin absent, the Youth Advisory Committee Members voted to accept the Work Plan as presented by Staff with the addition of the End of the School Year Run/Walk event.

**7.3 2016-2017 Youth Mini Grant Program Timeline and Work Plan**

Recreation Supervisor, Lisa McPherson, presented the Staff Report. The Youth Advisory Committee reviewed the Youth Mini Grant Program Timeline and Work Plan.

*ACTION*

On a motion by CM Tran, seconded by CM Batra, and by a vote of 12-0-0, with Committee Members Goel, Imran, Mitr, and Nuruddin absent, the Youth Advisory Committee voted to accept the Youth Mini Grant Program Timeline and Work Plan as presented in the Staff Report.

**OTHER BUSINESS**

The Advisory Committee Members provided brief reports on upcoming events.

**ADJOURNMENT**

Being no further business, the meeting adjourned at 8:00 PM.

Minutes prepared by Lisa McPherson, Recreation Supervisor.

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Chairperson

ATTEST: \_\_\_\_\_  
Lisa McPherson  
Recreation Supervisor



## STAFF REPORT YOUTH ADVISORY COMMITTEE

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**DATE:** October 26, 2016

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Tree Lighting Ceremony

### EXECUTIVE SUMMARY:

The Committee will be asked to volunteer at the annual Tree Lighting Ceremony.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Sign-up to volunteer during the Tree Lighting Ceremony on Thursday, December 1, 2016, from 6:15 to 9:15 PM, to assist with event set-up, assist with serving cookies and hot chocolate, and event clean-up.

### DESCRIPTION:

The City's 31<sup>st</sup> annual Tree Lighting Ceremony will be held on Thursday, December 1, 2016 at the Dublin Civic Center. The event will feature musical performances by the Dublin High School Jazz Combo and the 100-member Dublin Unified Elementary School Choir, which represents each of the Dublin Unified School District's public elementary schools. Refreshments will include cookies and hot chocolate, and attendees will be treated with a special visit from Santa.

### NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

### ATTACHMENTS:

None.



## STAFF REPORT YOUTH ADVISORY COMMITTEE

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**DATE:** October 26, 2016

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** Tri-Valley Youth Advisory Committee Roundtable Event

### EXECUTIVE SUMMARY:

The Committee will discuss attending a roundtable event with Youth Advisory Committee Members from Pleasanton, San Ramon, Danville and Livermore to discuss teen initiatives and fundraising ideas.

### FINANCIAL IMPACT:

None.

### RECOMMENDATION:

Attend the Tri-Valley Youth Advisory Committee Roundtable Event on Saturday, January 28, 2017 located at the San Ramon Senior Center from 1:00 to 4:00 PM.

### DESCRIPTION:

Last year, the City of Dublin Youth Advisory Committee hosted the Tri-Valley Youth Advisory Committee Roundtable Event on Saturday, January 23, 2016, at the Dublin Senior Center. Youth Advisory Committee Members from Dublin, Pleasanton, Danville and San Ramon met from 1:00 to 4:00 PM to discuss how each City operates their Youth Advisory Committee and discuss current youth issues.

This year Staff has worked with the cities of Pleasanton, Danville, and San Ramon to propose holding the Roundtable event on Saturday, January 28, 2017 at the San Ramon Senior Center from 1:00 to 4:00 PM.

### NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

### ATTACHMENTS:

None.



## STAFF REPORT YOUTH ADVISORY COMMITTEE

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**DATE:** October 26, 2016

**TO:** Honorable Chair and Committee Members

**FROM:** Lisa McPherson, Recreation Supervisor

**SUBJECT:** End of the School Year Event Subcommittee

### **EXECUTIVE SUMMARY:**

The Committee will discuss conducting an End of the School Year Event at Dublin High School and establishing a Subcommittee of four Committee Members to serve on an End of the School Year Event Subcommittee.

### **FINANCIAL IMPACT:**

None.

### **RECOMMENDATION:**

Appoint four Committee Members to serve on an End of the School Year Event Subcommittee.

### **DESCRIPTION:**

At the September 28, 2016 Youth Advisory Committee Meeting, Committee Members reviewed and discussed the Youth Advisory Committee's work plan and ways to incorporate Dublin youth resident Nikolay Peram's Youth Expo components into the Youth Advisory Committee 2016-2017 term. In addition, Committee Member Shangle presented an idea to hold an End of the School Year 5K Run/Walk event at Dublin High School. Committee Member Butler presented an idea to hold the Battle of Bands, Dance Competition and Art Exposition as a part of the End of the School Year 5K Run/Walk event.

Staff is recommending the appointment of four subcommittee members to look into the feasibility of these events at the end of the school year.

### **NOTICING REQUIREMENTS/PUBLIC OUTREACH:**

A copy of this Staff Report was provided to Mr. Peram.

### **ATTACHMENTS:**

None.