



City of Dublin
CALIFORNIA



ADOPTED BUDGET
Fiscal Years 2016-17 and 2017-18

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City of Dublin
CALIFORNIA



Adopted Budget and Financial Plan

Fiscal Years 2016-17 and 2017-18

June 2016

Mayor – David Haubert
Vice Mayor – Abe Gupta
Council Member – Don Biddle
Council Member – Kevin Hart
Council Member – Doreen Wehrenberg

City Manager – Christopher L. Foss
Assistant City Manager – Linda Smith

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ADOPTED BUDGET AND FINANCIAL PLAN

Fiscal Years 2016-17 and 2017-18



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City of Dublin CITY MANAGER TRANSMITTAL LETTER

June 7, 2016

Honorable Mayor and City Council Members:

It is my pleasure to submit for your consideration the City of Dublin's Fiscal Year 2016-17 and Fiscal Year 2017-18 Adopted Budget. This budget (hereinafter referred to as the Adopted Budget) reflects continued growth in the City's major revenue categories, as well as a renewed commitment to service delivery in the form of public safety resources, recreation and cultural opportunities, and the preservation of excellent community facilities. We are mindful that, while it is an exciting time to live, work, and play in the City of Dublin, the long-term forecast presents fiscal challenges for which we need to prepare in the short term.

Accordingly, the three primary goals of the last budget cycle have been carried into the new Adopted Budget: 1) Fully fund current City operations; 2) Continue funding future capital endeavors now, through the setting aside of specific reserves; and 3) Maintain adequate operating reserves over the long term. The short-term action items detailed below, as well as the planned activities discussed in the departmental section of the budget document, support these primary goals and are in line with the City Council's principal initiative of achieving long-term fiscal sustainability.

Because this is the first year of a new two-year budget cycle, the Adopted Budget document is comprehensive, including fund summaries, revenue and expenditure summaries, position allocations, and illustrative charts and graphs that aim to present the City's financial plan in a clear and transparent manner. It is important to remember that behind the numbers is the City's plan to fully fund City operations in the coming year. It also reflects the strategic use of current resources now, so that Dublin will remain fiscally sound for years to come.

Budget-In-Brief: Key Issues

Executive Summary

The total fund balance at the end of Fiscal Year 2016-17 (in all funds, excluding fiduciary funds) is projected at \$195.0 million, compared to \$186.1 million estimated for June 30, 2016. This is primarily the net result of \$2.7 million more in General Fund revenue, and less capital project expenses in Fiscal Year 2016-17 than in the prior year. All fund balances are budgeted in the positive, with the exceptions of certain impact and developer fees funds, which are repaid over time, and the energy efficient capital lease fund, which is paying off the capital lease debt service on the City's solar equipment.

The Adopted Budget in the General Fund is balanced in both years, with a projected operating surplus of \$7.1 million in the first year, and \$6.4 million in the second year. Property Tax, Sales Tax, and Development Revenue continue to show growth in both years, but contract services costs, for both public safety and maintenance, have increased significantly. The full cost impact of the operation of the Emerald Glen Recreation and Aquatics Complex is being shown in the second year. City staff is also preparing for the impact of the preventative maintenance study, which is currently underway.



Issue – Deficit Spending Projected in Five Years

As discussed with the City Council at its March 29, 2016 meeting, while General Fund has a projected surplus in the short-term, the 10-Year General Fund Forecast projects a deficit by Fiscal Year 2020-21 (\$0.9 million), which grows to \$7.4 million by Fiscal Year 2024-25. In the forecast, Staff has continued the practice of estimating revenues conservatively and planning for cost increases proactively. The forecast assumptions are detailed in the sections below.

Issue – Rising Cost of Contract Services

The rising cost of contract services (which make up 62% of the total General Fund Operating Budget) has been a central issue for the City in the last several years, particularly as the City completes projects and begins its transition to a built-out community. Contracts for police, fire, and maintenance services will rise 11.5%, 8.8%, and 16.7%, respectively, in the first year of the Adopted Budget. Much of the public safety increases are related to benefit provisions (as opposed to significance increases in personnel), which are typical to the nature of the work, whereas the increase in maintenance costs is related to preserving the high quality parks and facilities throughout the City.

Issue – Increased Costs in Subsidizing City Assets

This Adopted Budget also incorporates the opening and operation of the new Emerald Glen Recreation and Aquatics Complex, which will offer a variety of indoor and outdoor aquatic attractions and programs. Under the current business model, operational costs of the facility will require a planned General Fund subsidy of \$1.0 million in its first full year.

In addition, the City is currently undertaking a preventative maintenance study which will determine the total cost of ownership of all of its assets (buildings, parks, roadways, equipment) and provide a framework for enhancing the useful life of the assets. It will also inform conversations with the City Council with respect to the expectation of certain levels of service over the long term. In the Adopted Budget, Staff has included \$300,000 and \$750,000 in the two fiscal years respectively, working up to an annual cost of \$1.0 million to invest and re-invest in our assets by Fiscal Year 2018-19.

Short-Term Priorities and Factors

In preparing the Adopted Budget, we are mindful of how decisions made today will impact the City's ability to continue to provide service in the future. The following is a discussion of the short-term considerations addressed in the Adopted Budget.

1. Use the anticipated surplus in the current year and in the Adopted Budget cycle to prepare for a potential forecast deficit

The City has experienced General Fund surpluses over the last several years due to increases in property tax and sales tax revenue, and to the acceleration in development projects. However, as will be discussed below, increases in ongoing operational expenditures will eventually outpace revenue growth as development declines and City services expand. With this in mind, departmental budget proposals were scrutinized for their sustainability over time. Staff will also be proposing to the City Council that the surplus anticipated at the end of the current fiscal year be shifted appropriately to contingency reserves and/or be used to pay down unfunded liabilities.



2. Continue work on the action items that support the fiscal sustainability initiative

At the Strategic Planning meeting of March 7, 2015, the City Council received a report on the City's 10-Year Forecast, which projected an operating deficit in the General Fund by FY 2020-21. In response, the City Council identified long-term fiscal sustainability as the City's key strategic initiative and directed Staff to ensure that fiscal sustainability becomes a major factor in future decisions, including the future budget proposals. Staff presented an initial list of specific focus areas within this initiative, and began work on many of them during the current fiscal year. Below is the list of action items discussed at that meeting, with the current status and the goal for the Adopted Budget period.

Focus Areas

- Development of a Preventative Maintenance Plan: City Council approved an agreement in November 2015 to start the process of documenting the City's assets as a prelude to determining a proper service levels over the long term. In the upcoming budget cycle, Staff will complete the plan.
- Reinvestment in Existing Facilities/Infrastructure: Funds have been set aside for the Shannon Center parking lot resurfacing and for a master plan for the Dublin Sports Grounds. Additionally, the City Council has taken action to invest in the Public Safety Complex with the relocation and expansion of Dublin Police Services.
- Evaluate Cost Recovery and Pricing Policy for Services/Maintenance: A comprehensive User Fee Study will get underway in Fiscal Year 2016-17 with the goal of completing this study by the end of this Fiscal Year. Staff has also proposed updates to the Parks and Community Services Pricing Policy, which will be brought back with the Master Fee Schedule at the second meeting in June 2016.
- Develop Performance Measures/Metrics: This effort is to understand the "return on investment" (ROI) of all City services and to use that data more effectively to inform policy decisions. Staff is currently evaluating performance measurement and data tools in the marketplace with the goal of having these tools in place during this upcoming budget cycle.
- Reevaluate Internal Service Funds (ISFs) and Fund Balance Priorities: Last budget year, the City Council created the Information Technology Fund and funded \$2 million in IT Master Plan initiatives. Staff will be recommending that a portion of the surplus be put towards the Building Replacement Fund.
- Assess the City's Unfunded Liabilities (Retirement Benefits): City Council, during the last budget update, took steps to control spending on retiree medical costs, approved changes to increase employee contributions to retirement and contributed a lump sum payment of \$250,000 towards pension and retiree health. In the upcoming budget period, Staff is recommending additional paydowns of the City and Fire retiree health, as well as an additional \$1 million lump sum payment towards pension liability.
- Discuss Strategies for New/Increased Revenue Streams: Over the last year, the City has engaged in a community outreach effort to solicit feedback on the types of services that the residents value and those that they wish to maintain at the current levels over the long term, given the anticipated deficit spending in the next 10 years. In the upcoming budget year, Staff will be recommending that the City Council consider placement of a sales tax measure on the November 2016 ballot so that residents can decide on the level of service they wish to maintain in the community.



3. Continue current high standard of maintenance in City parks and facilities

The City is committed to maintaining our facilities to a high standard, and the Adopted Budget allows funding for that. Our maintenance services provider, MCE, has provided a cost and services proposal for the two-year period which incorporates new parks and facilities, and includes adjustments to our service levels of maintenance citywide. The result is an increase of \$609,413 (14.0%) in Fiscal Year 2016-17 and \$553,310 (11.1%) in Fiscal Year 2017-18.

The largest increase in the contract is for parks maintenance. The City of Dublin currently maintains 18 neighborhood and community parks, sports fields, and open spaces for hiking and biking, and spent roughly \$1.8 million in this area in the current year. Due to the addition of the new parks and streets inventory (Emerald Glen Recreation and Aquatics Complex, Jordan Ranch Park, Fallon Sports Park Phase II, and landscape features in new subdivisions), maintenance costs are increasing 3% in the first year and 20% in the second year of the Adopted Budget. These costs are detailed later in this letter, and in the General Fund Section of the budget document.

It is important to remember that as City continues to add to the current facilities inventory, and as we approach a budget deficit position in the first five years of the forecast, we will need to weigh the benefits and costs of such a service level provision. Staff is currently working with a consultant to develop a Preventative Maintenance Plan to understand the true cost of ownership of our assets, and has adopted \$300,000 in the Fiscal Year 2016-17 budget, and \$750,000 in Fiscal Year 2017-18 be included in the budget to cover any impacts the study results may have. These costs ramp up in the forecast to \$1,000,000 annually by Fiscal Year 2018-19.

4. Initiate and/or complete key capital improvement projects

The Adopted 2016-2021 CIP Budget addresses several large-scale projects that will be significant to the community, and will impact the City's ongoing maintenance and replacement budgets. These are projects expand the City's capacity to serve a growing population, and it is important for the City to utilize a surplus budget position to make these kinds of long-term investments in the community.

The **Emerald Glen Recreation and Aquatics Complex** is on track to open in the spring of 2017. Staff continues to refine the business model for the operations of the complex in order to incorporate the large number of new seasonal staff, cover the indirect costs of the facility, and plan appropriately for attendance levels throughout the year. The operations plan was presented to the City Council on May 3, 2016. The project budget is \$43.8 million, funded primarily by the Public Facility Fees Funds, with a General Fund contribution towards construction of \$3 million. As mentioned earlier, it is anticipated that this facility will require a \$1.0 million General Fund subsidy annually.

In March of 2016, the City Council committed a \$15 million Community Benefit Payment from the Dublin Crossing development project to the **renovation of the existing Public Safety building**. The project will allow for Police Services to relocate from the Civic Center and join the Fire Department in a larger, expanded space. It will also provide adequate space for the addition of safety personnel in the future. Staff anticipates that the work will begin by early 2017 and will be completed in 2018.

The City also anticipates adding several new community parks to its inventory, including a **second phase to Fallon Sports Park** (\$17.8 million), funded by \$15.8 million from Public Facility Fees and a \$1.8 million General Fund contribution. The project comprises two synthetic turf lighted soccer fields, a baseball diamond,



playground, picnic area, and other features. Design began on this project in Fiscal Year 2013-14, and construction is expected to be completed in Fiscal Year 2017-18.

The **Dublin Crossing Community Park** is a three phase, 30-acre site, that will include playgrounds, picnic tables and secluded space for informal family picnics as well as facilities for group picnics. There will be open space for informal sports, games and activities as well as sports facilities such as baseball fields, soccer fields, tennis courts, volleyball courts and basketball courts. Phase I of the Dublin Crossing Community Park is scheduled to be complete in Fiscal Year 2018-19 at a cost of \$7.3 million, with funding coming from the Dublin Crossing Project and Public Facilities Fees funds.

With regard to neighborhood parks, the community can expect two new facilities. **Jordan Ranch Neighborhood Park (4.9 acres)** is under construction and is being built by a developer with the expected delivery date of spring 2017 and **Sean Diamond Park** is a 4.8-acre neighborhood park located in the Positano Development and is scheduled to be completed in Fiscal Year 2017-18 at a cost of approximately \$2.0 million, funded by Public Facility Fees Funds. The park will include a playground, picnic tables, open space for informal sports and games, as well as a tennis court, volleyball court and walkways.

In addition to the new community parks, the City is under taking two major street widening and improvement projects. The **Dougherty Road Widening and Improvements Project** will widen Dougherty Road from Sierra Lane to the north City limits from four to six lanes, and includes the construction of new and improved bicycle and pedestrian facilities, new bus stops and bus pullouts. These improvements will address traffic congestion and improve access to the Dublin/Pleasanton BART station, by providing a consistent six-lane roadway and pedestrian and bicycle facilities along the entire length of Dougherty Road from Dublin Boulevard to the north City Limit. Construction is scheduled to begin in the summer of 2016 commencing in the fall of 2017. The project cost of \$22.9 million will be funded with Measure B and BB grant funds as well as various Traffic Impact Fees.

The **Dublin Boulevard Improvements Project** will widen Dublin Boulevard from four to six lanes from Sierra Court to Dublin Court to address traffic congestion and provide a consistent six lane roadway from San Ramon Road to Dougherty Road. Additionally the project will add bicycle lanes and underground existing overhead utilities within the project limits. The project will be constructed in two phases at a total cost of \$6.9 million and will be funded by \$3 million in Measure BB grant funds and other Mitigation and Traffic Impact Fee funds. Phase one of the project, the undergrounding of the utilities is anticipated to start at the end of 2016.

Adopted Budget: The Details

REVENUES

Citywide revenues total \$110.7 million in Fiscal Year 2016-17, a decrease of \$10.0 million from the Fiscal Year 2015-16 Amended Budget, which included a one-time \$15.0 million contribution to the Dublin Crossing Fund by June 2016. When removing that contribution, citywide revenues are actually increasing by \$5.0 million, due to increases in property taxes, other taxes (franchise and waste management fees), and charges for services in the General Fund, as well as impact fees paid by developers, and grant funds for specific capital projects.

Total General Fund revenues are budgeted at \$77.2 million, an increase of \$6.5 million and \$2.7 million over the Fiscal Year 2015-16 Adopted and Amended Budgets, respectively.

Highlights:

- Property Taxes and Sales Taxes are the City's largest ongoing revenue sources in the General Fund, accounting for 72.4% of total revenues in FY 2016-17.



- General Fund revenues are increasing \$2.7 million, due to gains in Property and Sales Taxes, as well as Charges for Services (recreation program revenue).
- Revenue from the new Emerald Glen Recreation and Aquatics Complex will be offset by operational expenditures, requiring a General Fund subsidy of \$1.0 million in Fiscal Year 2017-18.
- No significant Community Benefit payments from development have been budgeted in Fiscal Year 2016-17. The City will receive a \$15.0 million payment from the Dublin Crossing development by the end of the current fiscal year, which has been appropriated for the construction of a new Public Safety Complex at the existing building used by the Alameda County Fire Department.
- Development revenues in the General Fund will decline slightly in the first year (\$197,000), as the current year budget includes a \$1.9 million increase in projected development revenues approved by the City Council in the current fiscal year. These estimates are based on the activity in existing projects in the current year, versus the number of units waiting to be completed for each project.
- Grant funding is increasing by a net \$2.7 million in Fiscal Year 2016-17, incorporating the addition of \$10.7 million in Measure BB funding, which will partially fund the planned Dougherty Road widening and improvements, and the removal of some one-time streets and storm water grants accepted in the current budget year.

OPERATING EXPENDITURES

The Fiscal Year 2016-17 Adopted Budget totals \$104.1 million in all funds (less internal service purchases). This is made up of operating appropriations of \$78.0 million, and capital appropriations of \$26.1 million. Additionally, the City will incur \$4.7 million in Internal Service Fund costs, which include equipment purchases, Information Technology costs, and debt service on the City's capital lease for solar equipment. The Fiscal Year 2016-17 General Fund operating budget, excluding transfers to capital improvement projects, totals \$70.0 million, and is in a surplus position, with ongoing revenues covering ongoing expenditures in excess of \$7.2 million.

Most operational departmental expenditure budgets are adjusted each year in a relatively consistent manner, that is, they change with CPI adjustments, or are grown by another specific known factor.

Examples are:

- Personnel costs are driven by the provision of salaries and benefits as approved by the City Council (most recently in Spring 2015). Pension and retiree health rates are set by CalPERS and actuaries, respectively, and are driven by actual investment performance, investment return expectations, demographic and mortality changes, benefit provision changes, and any additional contributions that agencies choose to make. The Adopted Budget incorporates the City's most recent reported rates, and includes an additional lump sum payment towards the pension liability, as discussed below.
- Supplies and Services and Capital Outlay budgets remain generally static across departments, unless there are one-time planned purchases, such as for new software, new subscriptions or services, etc. The Adopted Budget does not contain significant changes in this category.

Highlights:

Personnel

The Adopted Budget includes the addition of the following City positions, beginning in FY 2016-17 (cost shown is first year salary and benefits):

- 1.0 Recreation Coordinator for the Emerald Glen Recreation and Aquatics Complex: \$143,545.



- 1.0 Office Assistant I (Two-Year Limited Term) in the Records Division of the City Clerk’s Office: \$99,537.
- Seasonal and Temporary salaries increase roughly \$747,000 in FY 2017-18 for the full year of the aquatics complex operations.

The Adopted Budget also incorporates an increased annual lump sum payment towards the City’s Unfunded Pension Liability, from \$250,000 to \$500,000 per year, beginning in FY 2016-17. According to the most recent reports, the City’s unfunded pension liability is \$8.8 million (in addition to an unfunded retiree health liability of \$4.5 million), and while the City has \$10.8 million in reserves for these obligations, Staff will evaluate whether to enter into an alternate amortization schedule, or to make annual lump sum contribution as the budget allows, to pay off the liability sooner and save the City money over the long term.

Contract Service Costs

The City contracts for public safety (Police and Fire), maintenance (MCE), development and other miscellaneous services. In FY 2016-17 and FY 2017-18, total contract services make up 62% of the overall General Fund expenditure budget. Public Safety contract costs make up 41% of the total operating budget.

Police Services

Significant increases are proposed for the Police Services contract with Alameda County Sheriff’s Office (ACSO), as shown in the table below:

Police Services Contract Changes

FY	Contract \$, All Funds	Increase \$	Increase %	Contract \$, General Fund Only	Increase \$	Increase %
15-16	15,524,192			15,424,192		
16-17	17,301,894	1,777,702	11.5%	17,201,902	1,777,710	11.5%
17-18	18,289,855	987,961	5.7%	18,189,860	987,958	5.7%

The following are key components of the proposal:

- The FY 2016-17 proposal includes 4% COLA for sworn and non-sworn, and 4% COLA contingency
- The FY 2017-18 proposal includes 4% COLA for sworn and 3.25% for non-sworn, and 4% COLA contingency
- Beginning in FY 2016-17, the proposal includes one additional Deputy, at a total cost of \$225,000. This position was made available due to the deletion of two existing City positions.
- Salaries and Benefit increases for the current contracted personnel total \$1.2 million; Salaries increased \$354,000 (5.2%) and Benefits increased \$861,000 (16.2%).
- The significant increase in the City’s payment of benefits is due to more retirements, and the increased costs of those retirement benefits. Total benefit costs are \$6.3 million in FY 2016-17 and \$6.8 million in FY 2017-18.



Benefits as Percent of Salaries

FY	% of Salaries
2012-13	73%
2013-14	79%
2014-15	80%
2015-16	80%
2016-17	90%

Fire Services

Fire Services Contract Changes

FY	Contract \$, All Funds	Increase \$	Increase %	Contract \$, General Fund Only (Operating)	Operating Cost Increase	Equip	Contract \$, General Fund Only	Total Increase	Increase %
15-16	11,768,731			11,425,166		19,244	11,444,410		
16-17	12,792,959	1,024,228	8.7%	12,039,262	614,096	409,127	12,448,389	1,003,979	8.8%
17-18	12,828,030	35,071	0.3%	12,420,769	381,507	61,807	12,482,576	34,187	0.3%

The following are key components of the proposal:

- FY 2016-17 proposal assumes 4.33% COLA effective 1/1/2016 and 3% COLA effective 1/1/2017
- FY 2017-18 proposal assumes 3% COLA effective 1/1/2017 and 2.5% COLA effective 1/1/2018
- FY 2016-17 proposal includes \$409,127 for equipment replacements (self-contained breathing apparatus); an additional \$200,000 will be needed in future years for radio replacements. Staff will propose to designate \$600,000 in June 2016 for the replacement costs and will include these in the City's Internal Service Funds.
- The following patrol vehicles are due for replacement, and sufficient funds are available in the City's Internal Service Funds to cover the costs:
 - FY 16-17: Patrol Vehicle at Station 16 (\$250,000)
 - FY 17-18: Patrol Vehicle at Station 18 (\$250,000) and Engine at Station 18 (\$700,000)

Maintenance Services

The City's maintenance services provider, MCE, has provided a cost and services proposal for the two-year budget period, which incorporates new parks and facilities, and includes the restoration of previously-cut service levels, as well as the higher levels of service for maturing natural elements.



MCE Services Contract Changes

FY	Contract \$, All Funds	Increase \$	Increase %	Contract \$, General Fund Only	Increase \$	Increase %
15-16	4,354,209			3,680,892		
16-17	4,964,622	610,413	14.00%	4,295,247	614,355	16.70%
17-18	5,516,932	552,310	11.10%	4,829,512	534,265	12.40%

The following are key components of the proposal:

- Streets and Parks– due to the maturing of landscaping and service level cuts made during the Great Recession, and drought, additional ongoing maintenance and/or replacement will be required (\$121,294 / year in Streets and \$148,755 / year in Parks).
- Facilities – due to the aging of facilities (Civic Center, Library, and Senior Center), additional maintenance will be required beyond general repairs, including HVAC systems, main doors, and main lighting. (\$40,027 / year).
- New Inventory –
 - 1) Emerald Glen Recreation and Aquatics Complex grounds: \$36,000 / year; building and amphitheater: \$42,697 / year (only four months of costs were included in the Fiscal Year 2016-17 proposal);
 - 2) Jordan Ranch Park: \$52,453 / year, beginning in Fiscal Year 2017-18;
 - 3) Fallon Sports Park Phase II: \$175,291 / year; beginning in Fiscal Year 2017-18 (not including an annual charge for turf replacement;
 - 4) Sub-Area 3 at IronGate: \$85,059 / year, beginning in Fiscal Year 2017-18;
 - 5) New subdivisions accepted by the City for landscaping, drainage inlets, and road maintenance: \$67,530 in Fiscal Year 2016-17 and \$85,394 in Fiscal Year 2017-18.
- Additional Work - The two-year budget proposal also includes a lump sum budget for additional work beyond what is included in the contract scope. This has been historically budgeted for but not called out in the contract. Staff has asked MCE to include this in the total contract amount, at a not-to-exceed amount of \$300,000, which is the average cost of additional work over the past several years.

Emerald Glen Aquatics Complex

While the specific budget for the operation of this new facility falls in the expenditure categories already discussed (contracted services and staffing), it is important to discuss the bottom line budget impact separately.

In prior budget reviews, Staff reported to the City Council that the annual General Fund subsidy to the aquatics complex operations was estimated at \$900,000 to \$1.0 million per year. Staff has now put together a comprehensive budget for this facility, including staffing, maintenance, and equipment costs, and an estimate of attendance and fees. The cost in the first full year of operations (FY 2017-18) is estimated to require a General Fund subsidy of \$1,033,806. The City will incur costs for four months of operation in Fiscal Year 2016-17, and has already included the additional full-time positions in the Fiscal Year 2015-16 and Fiscal Year 2016-17 budget.



As a final note, the Dublin Swim Center is still fully budgeted to be operational for both fiscal years, for recreational swim, swim lessons, and high school usage. The City swim team will move its practices to the new aquatics complex.

Additional New Budget Proposals

At the March 29, 2016 Budget Study Session, the City Council discussed the addition of the following items into the two-year budget:

General Fund		FY 2016-17
Add back Library service hours (two hours weekly)		\$50,000
Add a Senior Planner in the Community Development Department		\$204,000
Total Cost		\$254,000

CDBG Funds	City Council Approved Funding	Adopted with Increased Funding
CALICO Center - Dublin Child Abuse Intervention	\$7,735	\$8,314
Open Heart Kitchen - Dublin Meal Programs	\$13,000	\$13,578
Senior Support Program of the Tri-Valley - Case Management	\$12,000	\$12,579
Spectrum Community Services - Meals on Wheels for Homebound Seniors	\$8,600	\$9,179
Tri-Valley Haven - Domestic Violence Services Program	\$8,000	\$8,000
Tri-Valley Haven - Homeless Services Program	\$10,000	\$10,000
Axis Community Health - Facility Project Loan Obligation	\$13,374	\$13,952
CDBG Fund	\$72,709	\$75,602

RESERVES

Total General Fund reserves are projected at \$101.1 million at the end of FY 2016-17, an increase of \$4.9 million over FY 2015-16. The unassigned/available cash flow reserve is projected at \$31.8 million, before any designation by the City Council to specific Committed reserves, and before Staff completes the necessary accounting adjustments to reserves at the end of the current fiscal year. The City Council will have the opportunity to make reserve designations during the City Council meeting of June 21, 2016.

2016-2021 Capital Improvement Program

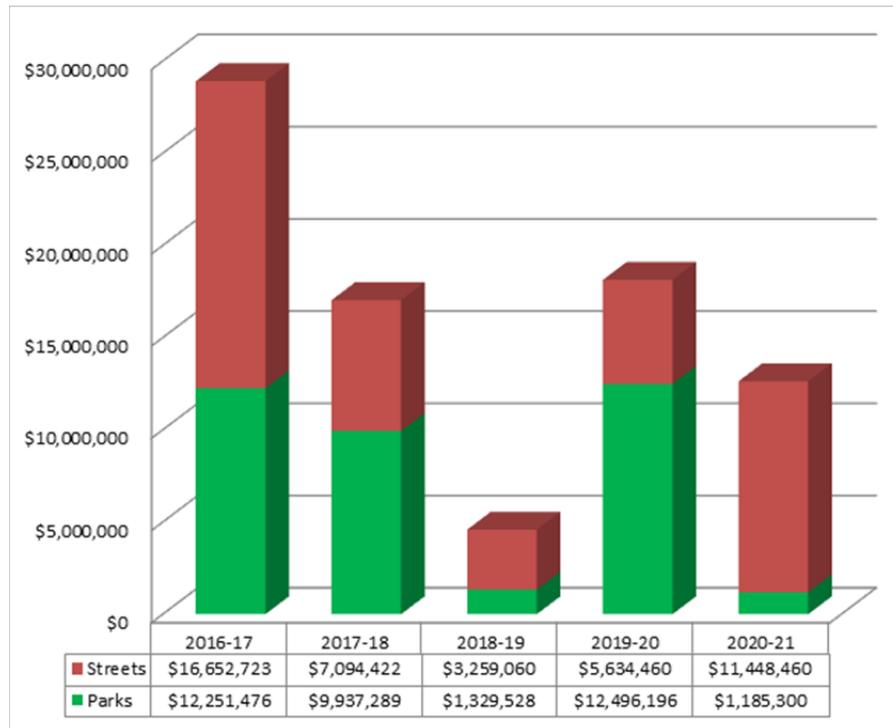
The 2016-2021 Capital Improvement Program (CIP) totals \$81.2 million over the five years. The adopted General Fund contribution is relatively low (\$460,000) as compared to prior years, however there are large projects using General Fund dollars or Community Benefit Payment dollars, in the current year, which likely will be unfinished at the year end and will be carried over to next year. Those projects include:

- Renovation of the Public Safety Complex: \$15 million
- Emerald Glen Aquatics Center: \$3.0 million

- Fallon Sports Park, Phase II: \$1.8 million
- Shannon Center Parking Lot Resurfacing: \$1.1 million

The chart below illustrates the total expenses in all funds by project type (there are only Streets and Parks projects in the current CIP; no new Community or General Improvements Projects have been appropriated).

(CIP Expenses, All Funds)



Highlights:

Below is a list of large-scale projects (over \$1.0 million) with new anticipated funding in the next five years, with the funding sources indicated. This project costs listed do not include budgets existing in Fiscal Year 2015-16. Those details can be found in the CIP Section of this document.

Streets

- Annual Street Resurfacing: \$8.5 million (Gas Tax, Measure B, Measure BB)
- Citywide Bicycle and Pedestrian Improvements: \$2.5 million (Measure B, Measure BB, Downtown Traffic Impact Fee Fund, General Fund)
- Dougherty Rd. Improvements Sierra Lane to N. City Limit: \$11.2 million (Measure BB)
- Dublin Boulevard Extension: \$3 million (Traffic Impact Fee Funds)
- Tassajara Road Realignment & Widening: \$11.5 million (Traffic Impact Fee Funds, Measure BB)

Parks

- Dublin Crossing Community Park: \$15.3 million (Dublin Crossing Development Fund)
- Dublin Heritage Park Cemetery Improvements: \$1.5 million (General Fund)
- Dublin Ranch Sub Area 3 Parks: \$1.8 million (Developer-built)
- Emerald Glen Recreation & Aquatic Complex: \$6.2 million (Public Facility Fees Funds, General Fund)
- Fallon Sports Park - Phase II: \$2.4 million (Public Facility Fees Funds, General Fund)



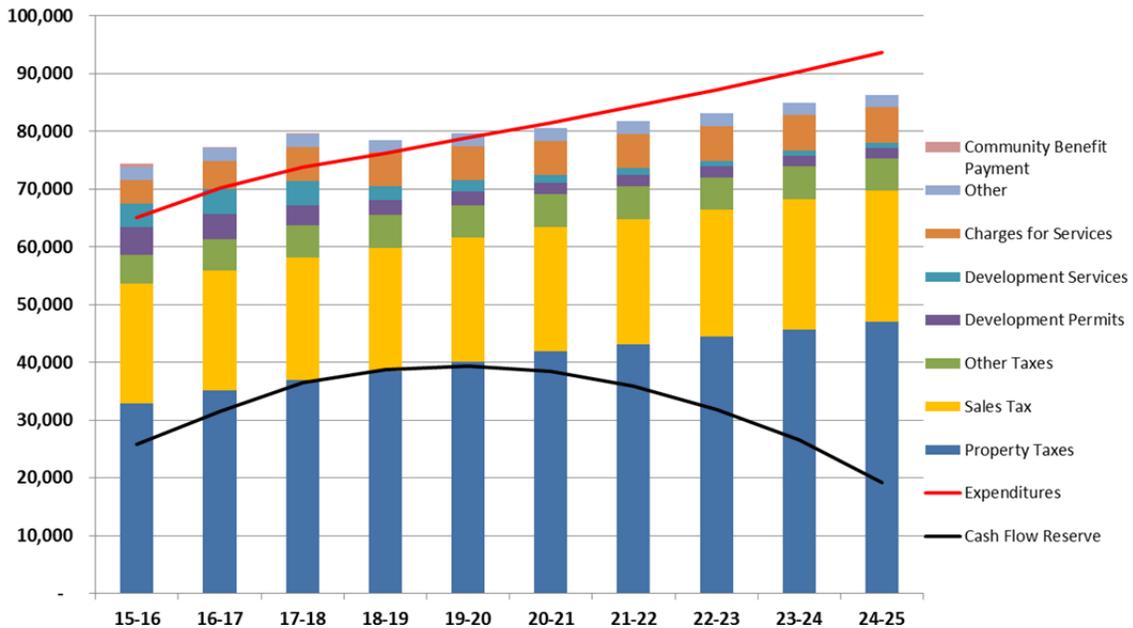
- Sean Diamond Park: \$2 million (Public Facility Fees Funds)
- Wallis Ranch Community Park: \$6.4 million (Public Facility Fees Funds)

10-Year General Fund Forecast

The 10-Year General Fund Forecast serves as the foundation of the Adopted Budget, in terms of guiding the City’s use of resources now to prepare for the future. Staff has been particularly focused on monitoring development revenues and expenditures, and preparing the City for how those will impact the General Fund over time.

While it is clear that the City has recovered from the recession of 2008, ongoing expenditures are trending upwards at a sharper rate than revenue growth, and will likely outpace revenues by Fiscal Year 2020-21, as shown in the graph below. As expenditures (indicated with the red line) surpass revenues (shown in bars), the City would need to dip into its unassigned cash flow reserve (the black line), barring any corrective action, and not assuming the use of other contingency reserves.

10-Year General Fund Forecast (in thousands)



In developing the forecast, Staff continued the practice of projecting revenues fairly conservatively, and growing expenditures using historical information. While predicting economic health in the long term is challenging, we believe the forecast is a fair representation of the City’s potential financial future. The following are the assumptions used in the forecast:

REVENUES

Property Tax

- CPI adjustment: 1.5% through FY 2020-21; 1% annually thereafter.
- Transfer of ownerships: growth based on historical averages, with no large land transfers factored in.
- Prop 8 recapture: minimal increase due to large Prop 8 recapture already occurring



- New development: Includes activity in existing (vested) projects in the 10-year period (e.g., Dublin Crossing, Fallon Village, Transit Center, etc.).

Sales Tax

- Growth factor: 2.5% in FY 2018-19; 2.0% annually thereafter.
- All sales tax sharing agreements have been factored in with the last agreement projected to finish in FY 2022-23.

Development Revenues

- The overall long-term trend shows double-digit percent declines starting in FY 2018-19 through FY 2022-23, flattening out as build-out approaches.
- FY 2016-17 development revenues are projected to be 11.3% of total revenue (\$8.7 million)
- FY 2024–25 revenues are projected to be 3.1% of total revenue (\$2.6 million)

Charges for Services

- Annual increase of 1% beginning in FY 2018-19 (including revenue from Emerald Glen Recreation and Aquatics Complex).

EXPENDITURES

Personnel

- No new positions added beyond recommended positions in FY 2016-17
- COLA: up to 3% annually; Merit Pay: up to 3% annually, beginning Fiscal Year 16-17
- Benefit increases according to actuarial estimates (no significant change from the FY 2016-17 budget)

Contracted Services

- Annual increase to Police Services Costs: 5.5%
- Annual increase to Fire Services: 4.0%
- Annual increase to Maintenance Services: 4%
- Annual increase to all other: 3%

Preventative Maintenance

- \$1.0 million per year beginning FY 2018-19

OTHER CONSIDERATIONS

While revenue estimates in the forecast are arguably conservative, it is important to note the things that are *not included* in the current version of the forecast:

Recession Scenario

Economists at local and national levels believe that the economy as a whole has stabilized (albeit slowly), and this idea was reiterated last December when, for the first time since June 2006, the Federal Reserve raised interest rates a quarter-point. However, many experts also point to the potential for another recession in the next two years, a sentiment also echoed by California Governor Jerry Brown in presenting the May Revise of the State budget.



Mindful of this, Staff has made some assumptions about the potential effects another recession will have on the City's revenue sources, and consequently the City's ability to deliver core services. It is estimated that, in a downturn similar to that of 2008, the City could lose a cumulative \$4.8 million in Property Taxes and Sales Taxes alone, over a one-to-two-year period. The loss would likely be one-time, but it would create a new baseline for those revenue streams, a recovery from which could be prolonged.

Public Safety Services to Maintain Service Levels with Community Growth

The fully loaded cost of a deputy sheriff serving Dublin is roughly \$225,000. Staff is currently working on a staffing plan for police services that would look at the personnel needs to serve the community over the long term, and will bring that back to the City Council in the coming months.

General Fund Contribution to Capital Projects

The forecast does not assume any funding from the General Fund for capital projects, such as reinvestment projects or other annual streets projects. In that scenario, projects could only be funded by Special Revenue Funds, such as Gas Tax, which can also be volatile to changes in the economy. The General Fund does currently have a reserve balance of \$3.1 million for Non-Streets Projects, which could be utilized in a deficit position, but any contribution from the General Fund beyond that would be limited.

Next Steps

As we finish the current fiscal year and make reserve designations with the forecast in mind, Staff will continue refining estimates and will bring back updates to the City Council as they occur. We will also continue our discussions with the City Council, and various interested groups in the community, related to a potential revenue measure in November 2016. Additionally, we will be putting together a contingency plan for the City's options if a deficit position gets closer on the horizon. It is our intention to be proactive and to provide the most accurate information in order to help inform decisions that the City Council makes in addressing this issue and securing Dublin's future.

Conclusion

As reflected in this transmittal letter, fiscal sustainability is the overarching theme of the Fiscal Year 2016-17 and Fiscal Year 2017-18 Adopted Budget, and has guided the proposals therein. The City has been fortunate, in the last several years, to experience a robust recovery from the recession, and to be able to fully fund City operations, provide services, subsidize community projects, and continue to build our reserves. I look forward to the exciting tasks the City will be undertaking in the next couple of years, and I remain committed to ensuring the long-term fiscal health of this organization.

I would like to thank the City Council for its leadership during the last year in continuing to guide City Staff in providing excellent level of service to the Dublin community. I would also like to recognize the City of Dublin Staff for their dedication to this organization.

Respectfully,



Christopher L. Foss
City Manager

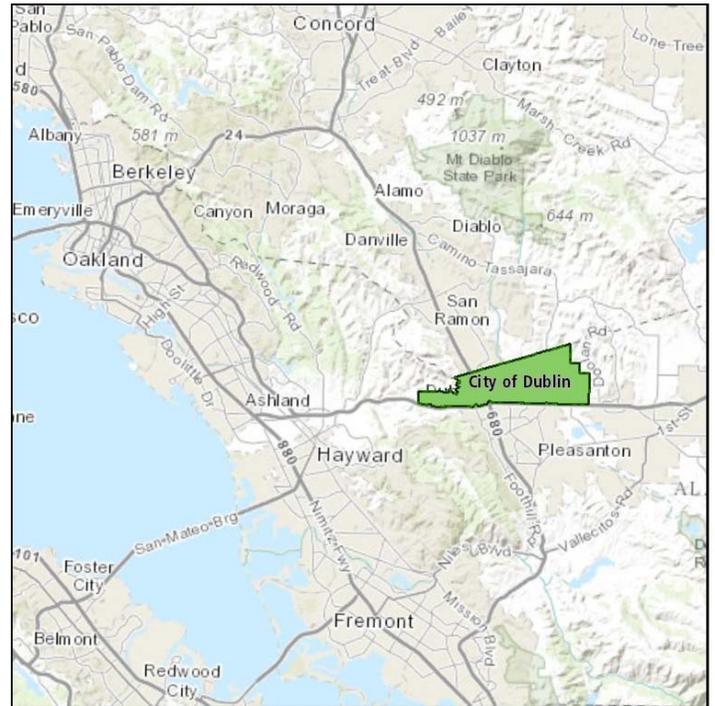


City of Dublin Profile

Overview

The City of Dublin is located in the East Bay of the San Francisco Bay Area and is approximately 30 miles east of San Francisco and approximately 30 miles northeast of the Silicon Valley. Dublin is one of five communities that comprise the Tri-Valley region. According to the California Department of Finance, the population in the City of Dublin is 53,746, excluding group quarters, as of January 1, 2016.

The City of Dublin was incorporated in 1982 and in 2011 was named an “All-America City” by the National Civic League.



Crossroads of the Bay Area

Dublin, California has long been known as the “crossroads” of the Bay Area. Dublin sits at the intersection of two major highways: Interstate 580 and Interstate 680. The significance of its location dates back more than 200 years when Dublin served as the crossroads of two important state routes – one from the Bay Area to Stockton, and the other from Martinez to San Jose. The Alamilla Spring, located in the Dublin area, provided a place for travelers to change horses and freshen up before continuing their journey.

Dublin has a rich history dating back to 1772 when Pedro Fages led an expedition of 16 mounted men on a journey in search of a land route to Drake’s Bay, which at that time was called San Francisco Bay. Their return journey brought them through the Amador Valley.

Building a Community in 1835 and Beyond

It was not until 1835 when building began in the area. Jose Maria Amador had been paid in land for his years of service as a Mexican soldier and as administrator of Mission San Jose. He received a land grant of 16,517 acres in the Amador-Livermore Valley. He built many adobe homes and small buildings that were used as shops where his Indian workers made soap, blankets, shoes, farm tools and other products for use on his ranch.

In 1850, Michael Murray and Jeremiah Fallon came to this area from Ireland. They purchased 1,000 acres of land from Jose Amador and built homes for their families. The area began to grow as many people settled in

the area. In 1867, Alameda County was created from parts of Contra Costa and Santa Clara counties. Both Murray and Fallon served on the Alameda County Board of Supervisors.

By 1877, the first schoolhouse in the Amador-Livermore Valley was constructed in Dublin, along with a church, two hotels, Green's Store, a wagon and blacksmith shop, and a shoemaker's shop. The Murray Schoolhouse, Green's Store, St. Raymond's Church, and the old Pioneer Cemetery (where members of the Donner Party Expedition are buried) have been preserved and are now located on Donlon Way. Back then, mail was delivered to the Dougherty Station Hotel. Thus, the area became known as Dougherty's Station. Subsequently, the area later became known as Dublin and in 1982 the City was incorporated.

Modern Day

The Tri-Valley area is made up of several cities – Dublin, Livermore, and Pleasanton, along with San Ramon and the Town of Danville located in nearby Contra Costa County. During the past 20 years, the Tri-Valley area has become a place of prosperity, a center for internationally acclaimed business parks, home to some of the world's largest corporations, as well as known for its outstanding schools and variety of housing options.

Over the 25 years, Dublin has emerged as a dynamic, thoughtfully planned community. Home to a wide mix of quality housing and two pedestrian-oriented transit districts, Dublin is poised for continued prosperity. The community has continued to maintain its small town character and has become increasingly diverse. Its strong business climate, new and high-performing schools, planned neighborhood developments, and award-winning parks and facilities, have contributed to a high quality of life for its residents and businesses.

Employment

There are an estimated 22,320 jobs in Dublin with seven industry sectors accounting for the majority of employment. Following is a breakdown by type of industry and percent of jobs in those industries as provided in the March 2016 Nielsen Report:

- Retail Trade – 25.9%
- Accommodation and Food Services – 11.3%
- Manufacturing – 8.8%
- Health Care and Social Services – 8.7%
- Construction – 7.6%
- Educational Services – 6.4%
- Public Administration – 5.5%

Employment growth forecasts indicate potential for robust growth in the coming decades, primarily in knowledge-intensive sectors that include professional services, health care and education. The jobs-housing balance in Dublin remains healthy at 1.2 jobs per household. Dublin median household income (\$121,617) and per-capita income levels (\$114,699) are considerably higher than in the East Bay (\$73,775) and California overall (\$61,489). The estimated median household income in Dublin is similar to the Tri-Valley as a whole. A listing of top City employers may be found in the Appendix of the Budget document.

Schools

The Dublin community is served by the Dublin Unified School District (DUSD). DUSD has seven elementary schools, two middle schools, one traditional high school and one continuation high school, as well as an adult education program. Plans for additional school facilities are underway.

In addition to the public school K-12 system, Dublin boasts of several private schools, including Valley Christian (K-12), St. Raymond's School (K-8), St. Philip Lutheran (K-8) and Quarry Lane School (K-12). The region is served by the Chabot-Las Positas Community College District and more specifically by Las Positas College just minutes east from Dublin in Livermore.

Parks and Community Services

The City of Dublin is renowned for its parks and recreation facilities. There are 18 neighborhood and community parks that serve the variety of outdoor needs in the community. Additionally, the City boasts a significant open space and trail system for those that walk, run, hike and bike throughout the community. As new neighborhoods develop, additional parks and facilities will be built to meet the needs of Dublin residents. The community parks include amenities such as children's play equipment, sports fields and courts, picnic areas, dog parks, swimming pools, bocce ball courts, trails, large grass areas for informal play or sports activities. Fiscal Year 2016-17 will see completion of the next phase of Emerald Glen Park - the Emerald Glen Recreation and Aquatic Complex (The Wave) – a centerpiece for the community. Other park improvements underway include new amenities at Fallon Sports Park, new cricket batting cages at Emerald Glen Park, and three new parks are planned, including Dublin Crossing Park, Jordan Ranch Park, and Sean Diamond Park.

In addition to City parks, trails and facilities, the East Bay Regional Park District operates several parks/open spaces facilities in and around Dublin, including the Dublin Hills Regional Preserve and the Iron Horse Trail. The District has trails for hiking, horseback riding, water enjoyment, and multiple regional amenities. The Dublin City Council recently adopted the Iron Horse Trail Park Master Plan – which will enhance the existing regional trail that runs from Pleasanton to Martinez and will continue to support efforts to improve pedestrian and bicycle connectivity.

Public Transportation

The Dublin community enjoys a variety of transportation options. Dublin has two BART stations that serve ridership in the Tri-Valley and commuters from the Central Valley. The City is served by the Livermore Amador Valley Transportation Authority (LAVTA) which provides *Wheels* bus transportation and connections to Bay Area Rapid Transit (BART), the Altamont Commuter Express (ACE) train, and to the Central Contra Costa Transportation Authority transportation lines.

Structure of Government

City Council – Five Members, Elected at-large

The City of Dublin is a general law city operating under a City Council-City Manager form of government. Council Members are elected at-large and serve the entire community rather than by district. The four Council Members are elected to four-year staggered terms; the Mayor is elected to a two-year term. The City Council establishes local law and policies through the enactment of ordinances

and resolutions. The City Council also determines how the City shall obtain and spend funds, adopts a two-year budget process and a 10-year Strategic Plan. The City Council appoints community members to serve on commissions/boards and advisory committees and represents the City by serving on regional and county committees/boards whose policies may impact Dublin and the Tri-Valley area (e.g. Associated Bay Area Governments, League of California Cities, and Metropolitan Transportation Commission). The City Council appoints the City Manager and City Attorney positions. A City Council position is a part-time and salaried position.

City Manager – Appointed by City Council

The City Manager is the Chief Executive Officer and is appointed by the City Council. The City Manager provides, in accordance with the City Council policies, overall administration and direction for the City organization and operations. In the event of an emergency, the position is designated to serve as the Director of Emergency Services. The City Manager position is a full-time, salaried position.

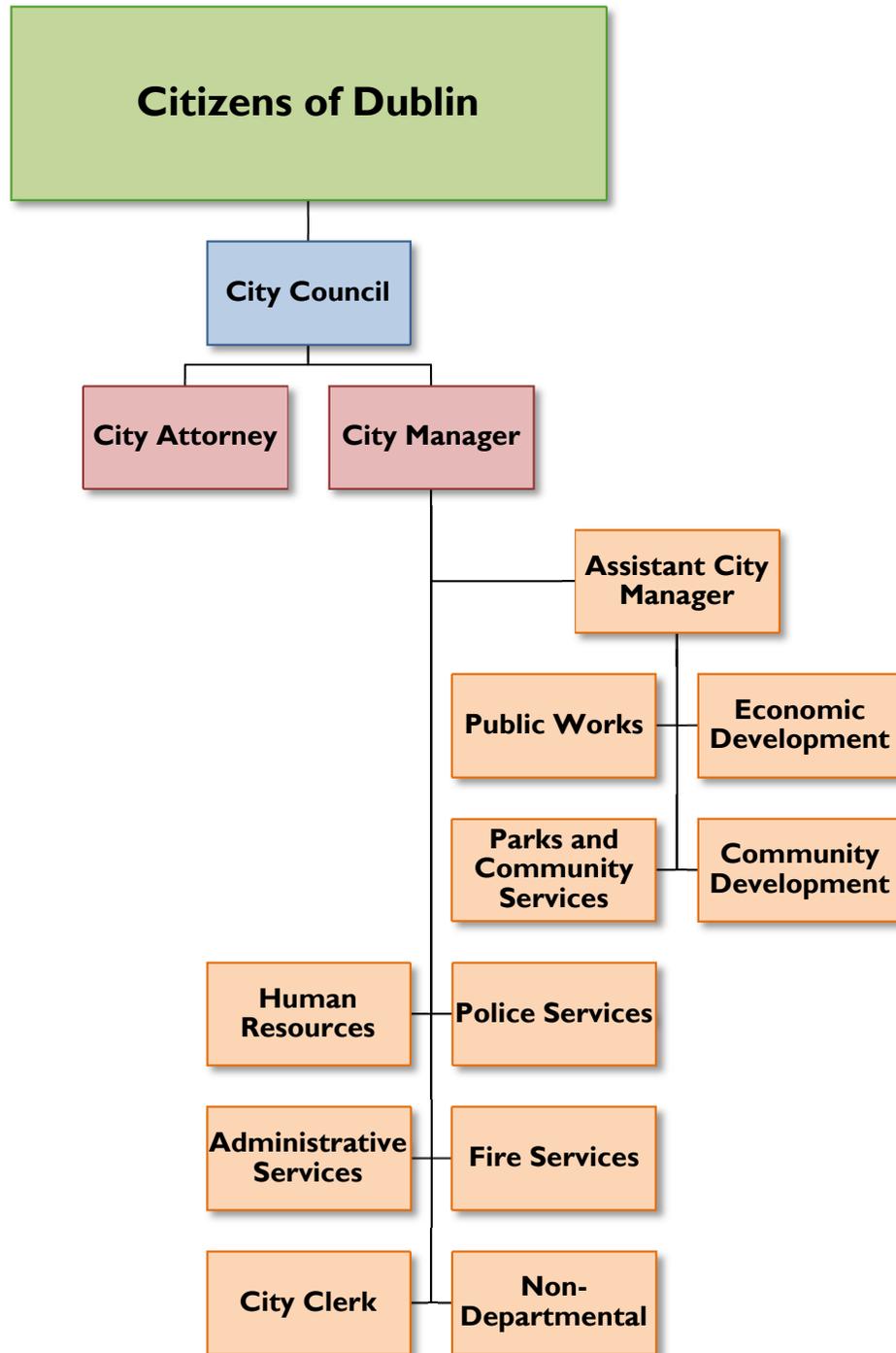
City Attorney – Appointed by City Council

The City Attorney serves as legal counsel for the City Council. This position is responsible for providing both formal and informal legal opinions, as well as advice to the City's officers, employees, boards and commissions. The duties of this position also include the review and/or preparation of all contracts, bonds, deeds, leases, and other documents of legal significance. This is a contract position.

Organizational Chart

FY 2016-17 AND 2017-18

Chart 1 | **Organizational Chart**



Budget Document and Process

Budget Accounting

In accordance with the Governmental Accounting Standards Board (GASB), the City’s funds are grouped into three categories: governmental, proprietary, and fiduciary. Within each category, the funds are further classified into types such as general funds, special revenue funds, etc. Additionally, the funds are divided between major and non-major categories. For budgeting purposes, a major fund represents a fund or fund category that has revenues or expenditures that equals more than ten percent of the City’s entire appropriated budget.

In governmental accounting, agencies report different kinds of information for different fund types, according to what and how financial resources are measured. The “current financial resources” method measures an entity’s ability to pay obligations in the near-term, and focuses on cash and/or assets that are expected to be converted to cash within the accounting period, or shortly thereafter. The “economic resources” method measures all assets that are available to the entity, not only cash or soon to be cash.

Agencies also use different methods to recognize the timing of certain transactions. Under the “full accrual” accounting basis, all assets are considered available to the governmental unit for the purpose of providing goods and services. Therefore, transactions are recorded when the underlying action takes place, regardless of the actual cash flow timing. Under the “modified accrual” basis, income is recorded using the accrual basis, but expenditures are recorded when they actually occur.

The City of Dublin complies with the GASB requirements and thus budgets and accounts for transactions based on the following rules:

Fund Category	Measurement Focus	Accounting Basis
Governmental	Current financial resources	Modified accrual (60 days after year-end)
Proprietary	Economic resources	Full accrual
Fiduciary	Economic resources	Full accrual

Furthermore, the City’s expenditure appropriations lapse at the fiscal year end (June 30th), but may be carried over for specific purposes when approved by the City Manager. Encumbrances are considered expenditures in the year of the issuance of the purchase order. If the encumbrance is unused at year end, it is re-appropriated the following fiscal year.

A two-year budget is presented to the City Council at the beginning of the budget cycle. The Operating Budget is adopted by the City Council on an annual basis. During mid-cycle, a review and update are prepared and presented to the City Council for the adoption of the second year’s budget. The fiscal year begins on July 1 and ends June 30. Operating budgets are controlled at the department level and fund level. The City Council may amend the budget by resolution during the fiscal year.

The Capital Improvement Program (CIP) is adopted on a multi-year project basis, where funds for specific projects receive an annual appropriation and any unused appropriation may be re-appropriated the following



year. The projects are budgeted and built in phases, so as to allow for future planning and budgeting. CIP project budgets are adopted and controlled at the project level and funding source level.

The Resolution to adopt the operating budget approved by the City Council may be found in the appendix of this document. Included in the Resolution are guidelines of how the budget may be amended without a City Council action. To summarize, the City Manager may increase expense and revenue budgets for both operating budgets where there is a zero net impact on the fund, and transfer between capital improvement projects where the funding source is the same. All other budgetary changes after budget adoption are subject to approval via resolution by the City Council.

In addition to budget amendments that may occur during the fiscal year, the Administrative Services Director prepares and presents a quarterly review of expenditures and revenues to the City Council. At that time, the Administrative Services Director may recommend budget amendments to the City Council for their consideration.

MAJOR BUDGET CATEGORIES

REVENUES

Taxes/Special Assessments – Revenue collected on property and sales, transient occupancy (hotel tax).

Franchise Fees – Fees paid by utility companies (i.e. cable, telephone, garbage) to operate within the City.

Licenses and Permits – Fees paid for building, planning and fire inspections and permits.

Fines and Forfeitures – The City’s share of fines related to traffic, library, and alarms.

Intergovernmental – Includes grants from local, county, state and federal governmental agencies.

Charges for Service – Specific police service fees, charges for recreational classes, day care, and library programs, as well as the General Fund administration fee charge to other funds.

Use of Money and Property – Includes revenue from land rental and interest income.

Other Financing Sources / Uses – Accounts for transfers to and from funds, and proceeds of debt issuance.

Development Fees/Impact Fees – Fees which may be imposed on new construction to pay for improvements and facilities required to serve the new development and to reduce the impacts of new development on the community. For example, the development fees may pay fees for streets, parks and schools, but may not be used for day-to-day operating expenses.

Other Revenues – Includes donations to a variety of City programs and other revenue that cannot be categorized in distinct revenue category.

Transfers In – Internal transfers from another fund.



EXPENDITURES

Salaries and Benefits – Employee salaries, health benefits, retirement benefits, insurance and other miscellaneous benefits.

Service and Supplies – office supplies, program supplies, etc.

Utilities – Gas & electric, water & sewer, telephone charges.

Internal Service Fund Charges – Account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis and replacement cost charges for equipment, vehicle, building etc.

Contracted Services – Costs associated with contracting agencies that provide services to the City (ex. Police and Fire), consulting and professional services.

Capital Outlay – Reserved for the purchase of land, vehicles, and large equipment.

Debt Service – Accounts for the principal and interest on loans, bonds, leases, and other credit issued to the City.

Transfers Out –Internal transfers to another fund.



Two-Year Budget Process and Timeline

Year 1 Cycle

Month	Description
December	Budget Kickoff and distribution of budget calendar.
January	<ol style="list-style-type: none"> 1. Departments prepare position allocations for the upcoming fiscal year. 2. Departments input CIP project information into budget worksheets. 3. City Council approves the budget calendar and receives information regarding the budget process.
January - February	Departments input expenditure and revenue data into budget worksheets for the upcoming fiscal year for City Manager's review.
February	City Manager reviews preliminary budget.
March	City Council holds Budget Study Session and seeks input for any additional initiatives for the upcoming fiscal year.
April	City Commissions review draft CIP budget for conformance and provide recommendation for City Council consideration.
June	City Council adopts year one of the two-year operating budget and five-year Capital Improvement Program through separate resolutions.

Year 2 Cycle

Month	Description
December	Mid-year financial review and Budget Update Kickoff.
January – February	Finance provides updated projections for Year 2.
March	City Manager reviews preliminary budget update information.
April	Update City's strategic plan, City Council holds budget study session for Year 2
June	City Council adopts the second year update to the Budget.



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Fund Definitions

The funding received by public agencies generally has restrictions on how it may be utilized. For example, Gas Tax Revenue must be spent on certain street-related improvements. In accordance with government auditing practices, agencies establish separate funds to demonstrate compliance with the variety of restrictions.

There are three categories of Funds used in governmental accounting, which are classified further into Major and Non-Major Funds:

- **Governmental Funds** – Account for activities which are primarily tax-supported operations or other mandatory payments and are virtually unique to government. Fund types are:
 - **General** – primary operating fund; accounts for all financial resources of the City except those required to be accounted for in another fund. Use of these funds is discretionary in accordance with City Council policies, and State and local laws.
 - **Capital Project** – accounts for the improvement, construction or acquisition of fixed assets such as buildings, facilities, equipment and roads.
 - **Debt Service** – accounts for principal and interest of long-term debts.
 - **Special Revenue** – accounts for the use of revenues that are legally restricted to expenditures for specific purposes.
 - **Permanent** – accounts for funds in which only interest earnings, and not principal amounts, are expendable. The City does not use this type of fund.

- **Proprietary Funds** – Account for activities that are primarily funded by income from operations resulting from voluntary payments for goods and services provided to users. Fund types are:
 - **Internal Service** – used for operations serving other funds or departments within the government on a cost-reimbursement basis.
 - **Enterprise** – Accounts for operations financed and operated similar to business activities, and services rendered to the general public on a fee basis. The City does not use this type of fund.

- **Fiduciary Funds** – Account for resources held by a governmental entity in a trustee or agency capacity for the benefit of others, and which cannot be used to support the governmental entity. Fund Types are:
 - **Agency** – accounts for assets held by the City in a custodial capacity and paid to other individuals or organizations (ex. assessment districts).
 - **Trust** – accounts for assets held by other parties (i.e., Pension or Retiree Health Trust).

- **Major Funds vs. Non-Major Funds** – The General Fund is always a major fund. Other major funds have total assets, liabilities, revenues, or expenditures/expenses that are: 1) 10% or more of the corresponding element, excluding extraordinary items, for all funds of that type; and 2) at least 5% of the corresponding element total for all governmental and enterprise funds combined. All other funds are classified as non-major, unless the City deems a certain fund of interest or important to financial statements.

CITY OF DUBLIN MAJOR FUNDS

Governmental Funds

1. General Funds

- a. **General Fund (1000)** – This is the City’s primary operating fund.

2. Capital Project Funds

- The City’s Capital Projects are divided into seven fund categories as listed below. Impact Fee Capital Project Funds account strictly for impact fees received from developers that can only be used for specific activities within the City.

- a. **General Improvements Capital Projects (3300)**
- b. **Community Improvements Capital (3400)**
- c. **Parks Capital Projects (3500)**
- d. **Streets Capital Projects (3600)**
- e. **Public Facilities Impact Fees (4100)** – only for new parks and facilities
- f. **Fire Impact Fees (4201)** – only for fire capital expansion projects
- g. **Traffic Impact Fee Funds (4300)** – only for street and highway projects
- h. **Dublin Crossing Funds (4400)**

3. Special Revenue Funds

- a. **Affordable Housing Fund (2901)** - Accounts for in-lieu fees received from developers of properties, which can only be used for the design, development, and construction of citywide affordable housing projects and/or support of affordable housing programs.

CITY OF DUBLIN NON-MAJOR FUNDS

Governmental Funds

I. Special Revenue Funds

- a. **ACTC Sales Tax: Bike and Pedestrian (2205)** - Accounts for an Alameda County Transportation Commission (ACTC) voter approved increase in sales tax use for bike and pedestrian related projects.
- b. **ACTC Sales Tax: Local Streets (2204)** - Accounts for an Alameda County Transportation Commission (ACTC) voter approved sales tax used for improvements made to streets and roads.
- c. **ACTC Vehicle Registration Fee Fund (2212)** - Accounts for an Alameda County Transportation Commission (ACTC) voter approved increase in vehicle registration fees that is distributed by ACTC and designated to be used for street and road system maintenance.
- d. **Box Culvert Maintenance Fund (2322)** - Accounts for the funds designated for the maintenance and repairs of box culvert in East Dublin.
- e. **Cable TV Facilities Fund (2811)** - Accounts for Cable TV Facilities fees collected from Cable Television providers and passed through to the City for local cable television, as allowed under State and Federal franchising laws.
- f. **Community Development Block Grant (CDBG) Fund (2903)** - Accounts for grants and expenditures related to the Federal Community Development Block Grants received.
- g. **Congestion Management Agency (2208)** – Accounts for funding from federal Surface Transportation Program (STP), federal Congestion Mitigation & Air Quality Program (CMAQ),



- and State Transportation Improvement Program via Alameda County Transportation Commission.
- h. **East Bay Regional Park District Fund (2402)** - Accounts for grant funds received from the East Bay Regional Park District via Measure WW, which continued funding for local agencies to preserve open space for recreation and wildlife habitat.
 - i. **Emergency Medical Services (EMS) Special Revenue Fund (2109)** - Accounts for Supplemental Paramedic Special Assessment and First Responder Advanced Life Support (FRALS) reimbursements from the Alameda County to fund the costs of providing emergency medical services.
 - j. **Enforcement Grants (2111)** - Accounts for miscellaneous grants received for police expenditures not reported in other funds.
 - k. **Federal Asset Seizure Fund (2107)** - Accounts for the receipts and expenditures of the Federal asset seizure funds.
 - l. **Federal Transportation Grant (2202)** - Accounts for the revenue received from the U.S. Department of Transportation under the Safe, Accountable, Flexible, and Efficient Transportation Equity Act fund.
 - m. **Garbage Service Fund (2303)** - Accounts for the use of funds received which are levied by the County on behalf of the City for residential garbage and recycling services.
 - n. **Highway Safety Traffic Reduction Bond (2210)** - Accounts for the receipts of State grants for local streets and road improvements funded by a statewide bond.
 - o. **HCD Housing Related Park Grant (2904)** - Accounts for a Housing-Related Parks (HRP) grant funding from the Department of Housing and Community Development pursuant to the Housing and Emergency Shelter Trust Fund Act of 2006 (Proposition IC).
 - p. **Landscape Districts Funds** – Accounts for revenue and related expenditure of landscape districts within the City:
 - Stagecoach 1983-2 Fund (2702)
 - Dougherty Road 1986-1 Fund (2703)
 - Santa Rita Road 1997-1 Fund (2704)
 - q. **Local Recycling Programs Fund (2304)** - Accounts for locally derived funds collected for a commercial organic and recycling program, and retained by the City at the end of the franchise held by Waste Management Inc. These funds are independent of the funds distributed by StopWaste.org pursuant to the Alameda County Recycling Measure.
 - r. **Measure BB - Bike and Pedestrian (2215)** – Accounts for a direct distribution of an Alameda County Transportation Commission (ACTC) 2014 voter-approved increase in sales tax used for improvements on bike and pedestrian projects.
 - s. **Measure BB - Grants (2217)** - Accounts for Alameda County Transportation Commission (ACTC) discretionary funding (versus direct funding) from 2014 voter-approved increase in sales tax used for improvements on bike and pedestrian projects.
 - t. **Measure BB – Local Street (2214)** – Accounts for a direct distribution of an Alameda County 2014 voter-approved increase in sales tax used for improvements on streets and roads.
 - u. **Measure B - Grants (2216)** – Accounts for Alameda County Transportation Commission (ACTC) discretionary funding from 2014 voter approved increase in sales tax used for improvements on streets and roads.
 - v. **Measure D Recycling Fund (2302)** - Accounts for the use of funds received from the Alameda County Waste Management Authority (Stopwaste.org) pursuant to a voter approved charter amendment and is provided for recycling and related activities. This fund also accounts for other locally derived funds for recycling related activities.
 - w. **State Gas Tax Fund (2201)** - Accounts for the receipt of state gasoline taxes and expenditures.



- x. **State Seizure/Special Criminal Activity Fund (2101)** - Accounts for receipt of funds derived from non-federal asset forfeitures.
- y. **Street Light Assessment Districts Funds** – Account for revenue and related expenditures of lighting districts. The City has established the following district funds:
 - Street Light Assessment District 1983-1 Fund (2701)
 - Street Light District East Dublin 1999-1 Fund (2705)
- z. **Storm Water Management Funds** - Accounts for the funds received from the State, which are designated specifically for the use of storm water related activities. These include:
 - Storm Water Management Fund (2321)
 - Dublin/Dougherty Storm Water Management Fund (2323)
 - Village Parkway Storm Water Management Water (2324)
- aa. **Traffic Safety Fund (2106)** - Accounts for the receipt of traffic fines and traffic safety expenditures.
- bb. **Vehicle Abatement Fund (2102)** - Accounts for the use of funds received from vehicle registration of Dublin residents for the towing of abandoned vehicles in city limits.
- cc. **Noise Mitigation Fund (2902)** - Accounts for the fees received from developers of residential properties, which can only be used for noise mitigation measures.
- dd. **Public Art Fund (2801)** - Accounts for the fees received from developers of properties, which can only be used for the purchase of design, development, and construction of Public Art projects within the City of Dublin.
- ee. **SLES/COPS Fund – CA (2103)** – Supplemental Law Enforcement Services / Citizens’ Option for Public Safety: Accounts for police expenditures funded by a State grant.

2. Proprietary Funds

- a. **Internal Service Funds**
- b. **Vehicle Replacement Fund (6105)** – finances necessary vehicle replacements, primarily fire apparatus and police vehicles.
- c. **Facilities Replacement Fund (6205)** – finances future major building components such as Heating Ventilation Air Conditioning (HVAC), major electrical system components, and parks related replacements for all City-owned facilities.
- d. **Equipment Replacement (6305)** – finances necessary equipment replacement such as computers and network infrastructure, solar equipment, and telephone systems.
- e. **Information Technology Fund (6605)** – accounts for all Information Technology costs, including staffing.
- f. **Retiree Health Fund (6901)** – accounts for contributions made to the California Employers’ Retiree Benefit Trust Fund (CERBT) for future retiree health care benefits.
- g. **PERS Side Fund (6951)** – accounts for the repayment to the City’s General Fund for the prepayment made in 2007 to pay CALPERS for the City’s Side Fund obligation.
- h. **Energy Efficiency Fund (7101)** – accounts for the Chevron energy lease financing arrangement, which financed the construction of the Energy Efficient Upgrade Capital Project.

3. Fiduciary Funds

- a. **Agency Funds**
 - i. **Geologic Hazard Abatement District (GHAD)** - The California Public Resource Code, Section 25670 provides for the establishment of a GHAD as an independent, state-level public agency that oversees geologic hazard prevention, mitigation, abatement and control. GHADs operate with a focus on the prevention of geologic hazards, with mitigation and abatement also being primary functions. A “geologic hazard” is broadly defined as an actual or threatened



landslide, land subsidence, soil erosion, earthquake, fault movement or any other natural or unnatural movement of land or earth. Three GHADs have been established in the City of Dublin, with the City acting as trustee of GHAD funds collected and used to contractually provide or arrange for services. The City Council serves as the Board of Directors for the following GHADs:

- Fallon Village GHAD (Funds 5301 & 5311)
 - Schaefer Ranch GHAD (Fund 5302)
 - Fallon Crossings GHAD (Fund 5321)
- ii. **Dublin Boulevard Extension Assessment District (5101)** – accounts for special assessments to fund improvements to Dublin Blvd. This service bond was fully retired on September 2012.
 - iii. **Associated Community Action Program (ACAP) (5198)** – accounts for the City’s position as fiscal agent to collect and account for the funds received and used by the ACAP Joint Powers Authority (made up of twelve Alameda County cities and the County of Alameda) for County social services programs

RELATED FUNDS HELD BY OTHER AGENCIES

Fiduciary Funds

I. Trust Funds

- a. **California Employers’ Retiree Benefit Trust Fund (CERBT) Trust Fund (5171)** – assets held in trust by CalPERS and used to pay retiree health obligations. Per Generally Accepted Accounting Principles, an agency only reports a trust fund in its financial statements if it has some managerial responsibility over the funds (i.e., investment responsibility). Therefore, the City does not show the CERBT Fund in its annual financial report. It is included in this document for informational purposes only.



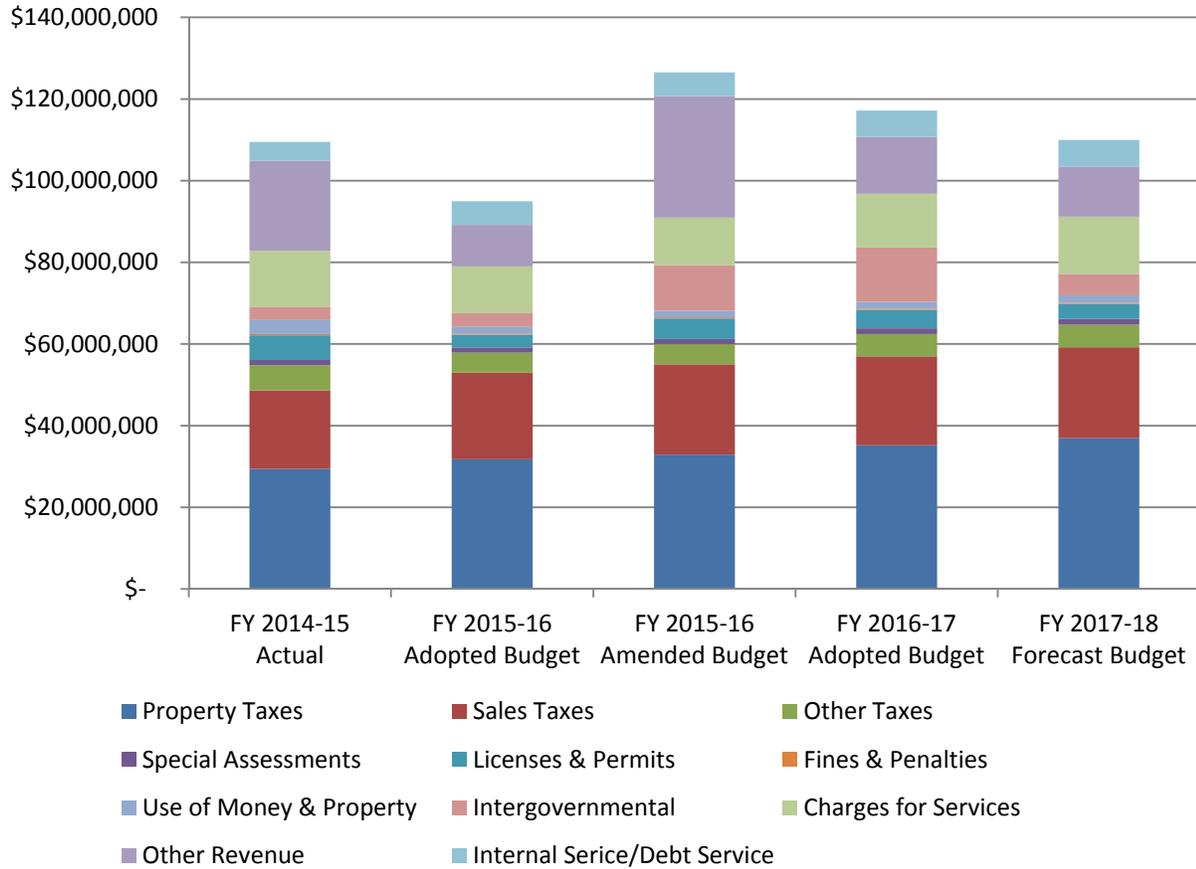
Overview of Revenues

Figure 1 | FY 2016-17 AND 2017-18 REVENUES, ALL FUNDS

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
REVENUES					
Property Taxes	\$29,437,951	\$31,786,036	\$32,913,746	\$35,182,061	\$36,969,357
Sales Taxes	\$19,211,823	\$21,186,434	\$22,116,434	\$21,784,181	\$22,230,903
Other Taxes	\$6,159,654	\$4,908,000	\$4,908,000	\$5,465,000	\$5,547,000
Special Assessments	\$1,264,204	\$1,286,664	\$1,286,664	\$1,389,615	\$1,396,861
Licenses & Permits	\$6,055,255	\$3,123,692	\$5,036,061	\$4,533,124	\$3,665,491
Fines & Penalties	\$320,630	\$258,211	\$258,211	\$258,211	\$258,211
Use of Money & Property	\$3,424,738	\$1,648,439	\$1,648,439	\$1,714,068	\$1,829,716
Intergovernmental	\$3,245,816	\$3,356,693	\$11,144,980	\$13,311,009	\$5,253,657
Charge for Services	\$13,708,362	\$11,428,036	\$11,630,836	\$13,167,967	\$14,024,387
Other Revenue	\$22,039,365	\$10,187,596	\$29,744,596	\$13,906,879	\$12,296,077
TOTAL REVENUES⁽¹⁾	\$104,867,797	\$89,169,801	\$120,687,967	\$110,712,115	\$103,471,660
INTERNAL SERVICE/DEBT SERVICE FUND					
Use of Money & Property	\$72,903	\$63,784	\$63,784	\$76,080	\$77,430
Charge for Services	\$3,991,331	\$5,136,948	\$5,167,448	\$5,747,206	\$5,698,547
Other Revenue	\$585,909	\$607,560	\$607,560	\$627,000	\$727,320
TOTAL INTERNAL SVC./DEBT SVC. FUND	\$4,650,143	\$5,808,292	\$5,838,792	\$6,450,286	\$6,503,297

⁽¹⁾ Excludes Fiduciary Fund and Transfers In

Revenue All Funds



Overview of Expenditures

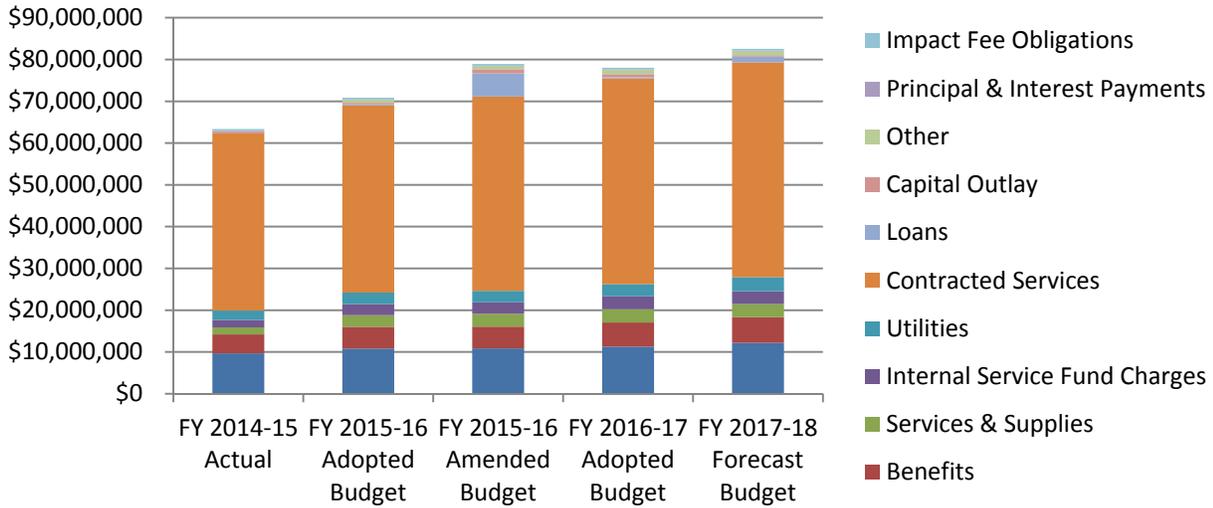
Figure 2| FY 2016-17 AND 2017-18 EXPENDITURES, ALL FUNDS

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
OPERATING BUDGET					
Salaries & Wages	\$9,662,043	\$10,808,384	\$10,848,448	\$11,252,333	\$12,196,621
Benefits	\$4,517,085	\$5,203,800	\$5,203,800	\$5,812,331	\$6,101,291
Services & Supplies	\$1,707,008	\$2,798,022	\$3,109,098	\$3,131,163	\$3,190,235
Internal Service Fund Charges	\$1,786,290	\$2,664,942	\$2,716,277	\$3,127,833	\$3,051,816
Utilities	\$2,234,153	\$2,738,790	\$2,738,790	\$2,919,825	\$3,356,502
Contracted Services	\$42,432,783	\$44,775,596	\$46,491,818	\$49,216,296	\$51,456,907
Loans		\$272,000	\$5,572,000	\$272,000	\$1,372,000
Capital Outlay	\$432,965	\$381,250	\$984,294	\$776,616	\$349,967
Other	\$69,264	\$717,756	\$758,501	\$989,112	\$1,000,203
Principal & Interest Payments	\$103,006	\$105,000	\$105,000	\$105,000	\$105,000
Impact Fee Obligations	\$414,537	\$400,000	\$400,000	\$400,000	\$400,000
TOTAL OPERATING EXPENDITURES	\$63,359,134	\$70,865,540	\$78,928,025	\$78,002,508	\$82,580,541
CAPITAL IMPROVEMENT PROGRAM					
General Improvements	\$1,241,494	\$115,833	\$18,269,145		
Community Improvements	\$68,190	\$104,925	\$482,912		
Parks	\$4,742,329	\$14,944,033	\$49,340,793	\$10,470,118	\$9,937,289
Streets	\$3,568,143	\$3,286,260	\$16,997,882	\$15,652,723	\$7,094,422
TOTAL CAPITAL IMPROVEMENT PROG.	\$9,620,156	\$18,451,051	\$85,090,732	\$26,122,841	\$17,031,711
TOTAL EXPENDITURES⁽¹⁾	\$72,979,291	\$89,316,591	\$164,018,757	\$104,125,349	\$99,612,252
INTERNAL SERVICE/DEBT SERVICE FUND					
Salaries & Wages		\$472,634	\$473,432	\$510,895	\$526,198
Benefits	\$535,229	\$826,106	\$826,106	\$880,532	\$992,840
Services & Supplies	\$353,035	\$314,570	\$308,772	\$402,478	\$441,515
Internal Service Fund Charges	\$94	\$32,899	\$33,965	\$23,473	\$23,525
Utilities		\$29,712	\$32,432	\$35,200	\$35,200
Contracted Services	\$1,307,339	\$1,547,942	\$1,597,392	\$1,814,266	\$1,759,120
Capital Outlay	\$560,680	\$218,700	\$218,700	\$179,300	\$229,000
Capital Outlay - ISF		\$168,559	\$285,131	\$250,000	\$1,156,000
Principal & Interest Payments	\$156,897	\$550,654	\$550,654	\$565,977	\$581,882
TOTAL INTERNAL SVC./DEBT SVC FUND⁽²⁾	\$2,913,275	\$4,161,776	\$4,326,584	\$4,662,121	\$5,745,280

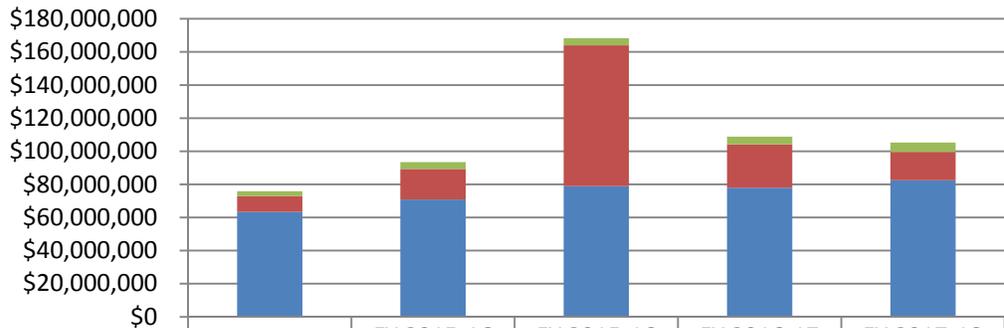
⁽¹⁾ Excludes Fiduciary Funds and Transfers Out

⁽²⁾ Excludes depreciation expenditures

Operating Budget



Summary - Expenditures



	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Amended Budget	FY 2016-17 Adopted Budget	FY 2017-18 Forecast Budget
Internal Service/Debt Service Fund	\$2,913,274	\$4,161,776	\$4,326,584	\$4,662,121	\$5,745,280
Capital Improvement Program	\$9,620,156	\$18,451,051	\$85,090,732	\$26,122,841	\$17,031,711
Operating Budget	\$63,359,134	\$70,865,540	\$78,928,025	\$78,002,508	\$82,530,541

Summary by Fund Type

Figure 3| SUMMARY BY FUND TYPE

	Governmental	Proprietary	Fiduciary
FY 15-16			
Beginning Balance	\$172,444,707	\$55,152,372	\$18,029,088
Revenues/Transfers In	\$205,785,299	\$7,838,792	\$2,673,909
Expenditures /Transfers Out	\$250,950,809	\$4,088,406	\$723,591
Ending Balance	\$127,279,198	\$58,902,758	\$19,979,405
FY 16-17			
Beginning Balance	\$127,279,198	\$58,902,758	\$19,979,405
Revenues/Transfers In	\$136,841,556	\$6,750,286	\$3,797,382
Expenditures /Transfers Out	\$130,554,790	\$4,233,011	\$2,048,675
Ending Balance	\$133,565,963	\$61,420,033	\$21,728,112
FY 17-18			
Beginning Balance	\$133,565,963	\$61,420,033	\$21,728,112
Revenues/Transfers In	\$120,841,806	\$6,921,462	\$3,494,261
Expenditures /Transfers Out	\$117,400,563	\$5,289,281	\$2,063,006
Ending Balance	\$137,007,206	\$63,052,214	\$23,159,367



Overview of Fund Balances

Figure 4| OVERVIEW OF FUND BALANCES FY 2015-16 AMENDED BUDGET

Title	FY 2015-16 Amended					
	Beginning Fund Bal.	Revenue	Transfer In	Expenditures	Transfer Out	Ending Fund Bal.
General Fund	\$97,706,497	\$74,450,266		\$65,135,150	\$12,660,608	\$94,361,005
State Seizure/Special Activity Fund	\$99,341	\$417		\$3,980		\$95,778
Vehicle Abatement	\$292,421	\$32,174		\$822		\$323,773
SLES/COPS Fund - CA	\$15,842	\$100,167		\$100,000		\$16,009
Traffic Safety	\$321,515	\$149,183		\$126,656	\$133,923	\$210,119
Federal Asset Seizure Fund	\$149,724	\$675		\$136,655		\$13,744
EMS Special Revenue	\$52,978	\$350,520		\$348,416		\$55,082
Enforcement Grants	\$5,593	\$2,460		\$2,426		\$5,627
State Gas Tax	\$3,561,617	\$1,306,317		\$840,886	\$1,870,695	\$2,156,353
Federal Transportation Grant	(\$368,511)	\$470,000			\$65,604	\$35,886
Transportation Development Act		\$148,311		\$115,000	\$33,311	
Measure B Sales Tax - Local Streets	\$534,806	\$712,027			\$1,115,849	\$130,984
Measure B Sales Tax - Bike & Ped.	\$132,040	\$240,390		\$22,062	\$110,000	\$240,368
TFAC/Transportation for Clean Air		\$90,000		\$14,367	\$75,633	
Congestion Management Agency		\$621,513			\$621,513	
Highway Safety Traffic Reduct. Bond	\$4,327	\$26				\$4,353
Federal Transportation (TIGER)	(\$579)					(\$579)
ACTC - Vehicle Registration Fee	\$174,188	\$234,718		\$149,959	\$243,520	\$15,427
Measure BB Sales Tax - Local Streets Fund (ACTC)	\$72,149	\$320,000				\$392,149
Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	\$24,352	\$110,000				\$134,352
Measure B Grants		\$6,267,000			\$6,267,000	
Measure D	\$222,576	\$147,745		\$233,697		\$136,624
Garbage Service Fund	\$164,483	\$3,341,464		\$3,344,889		\$161,058
Local Recycling Programs	\$94,374	\$96,265		\$55,090	\$86,000	\$49,548
AVI Eco Benefit/Business Asst. Prog.	\$38					\$38
Storm Water Management	\$200,044	\$744,846		\$10,000	\$736,537	\$198,353
Box Culvert	\$360,193	\$2,160				\$362,353
Street Light District Funds	\$670,971	\$561,278		\$479,027	\$68,349	\$684,873
Landscape District Funds	\$533,918	\$566,570		\$544,018		\$556,470
Public Art Fund	\$2,991,194	\$251,538		\$65,500	\$432,391	\$2,744,841
Cable TV Facilities	\$347,485	\$150,442		\$35,340	\$325,000	\$137,587
Affordable Housing Fund	\$13,607,855	\$1,465,308	\$6,600	\$6,313,482		\$8,766,282
Noise Mitigation Fund	\$88,326	\$1,474				\$89,800
Community Development Block Grant		\$76,412		\$69,812	\$6,600	
HCD Housing Related Park Grant		\$599,025			\$599,025	
Capital Improvement Project Funds			\$85,090,732	\$85,090,732		
Public Facility Fees	\$33,664,322	\$9,325,705		\$111,332	\$42,384,522	\$494,172
Fire Impact Fees	(\$470,607)	\$316,692		\$5,000		(\$158,915)
Traffic Impact Fees	\$17,260,168	\$2,434,879		\$664,460	\$4,046,117	\$14,984,471
Dublin Crossing Fund	(\$68,933)	\$15,000,000			\$15,049,854	(\$118,787)

Overview of Fund Balances FY 2015-16 Amended Budget continued...

Title	FY 2015-16 Amended					
	Beginning Fund Bal.	Revenue	Transfer In	Expenditures	Transfer Out	Ending Fund Bal.
ISF - Vehicles ⁽¹⁾	\$4,486,513	\$541,147		\$285,131		\$4,742,529
ISF - Facilities ⁽¹⁾	\$53,156,414	\$318,611		\$50,000		\$53,425,025
ISF - Equipment ⁽¹⁾	\$4,060,657	\$785,933		\$170,700	\$76,514	\$4,599,376
ISF - IT Fund		\$1,152,861	\$2,000,000	\$1,190,597		\$1,962,264
ISF - Retiree Health	\$26,208	\$2,079,502		\$2,079,502		\$26,208
ISF - PERS Side Fund Payoff	(\$918,005)	\$410,084				(\$507,921)
Energy Efficiency Capital Lease ⁽²⁾	(\$5,659,414)	\$550,654		\$550,654	\$88,767	(\$5,344,722)
GRAND TOTAL⁽³⁾	\$227,597,079	\$126,526,759	\$87,097,332	\$168,345,341	\$87,097,332	\$186,181,956

⁽¹⁾ Beginning Fund Balance includes \$50,245,614 as Net Investment in Capital Assets

⁽²⁾ Energy Efficiency Capital Lease Fund balance reflects the pay down of the principal amount: \$403,459 for FY 2015-16, \$429,110 for FY 2016-17, and \$455,999 for FY 2017-18. Expenditures shown in the summary includes both principal and interest payments.

⁽³⁾ Exclude Fiduciary Funds

Overview of Fund Balances continued...

Figure 5| OVERVIEW OF FUND BALANCES FY 2016-17

Title	FY 2016-17 Adopted					
	Beginning Fund Bal.	Revenue	Transfer In	Expenditures	Transfer Out	Ending Fund Bal.
General Fund	\$94,361,005	\$77,177,087		\$70,074,711	\$759,510	\$100,703,871
State Seizure/Special Activity Fund	\$95,778	\$850		\$5,795		\$90,833
Vehicle Abatement	\$323,773	\$32,427		\$822		\$355,378
SLES/COPS Fund - CA	\$16,009	\$100,200		\$100,000		\$16,209
Traffic Safety	\$210,119	\$150,039		\$142,757		\$217,401
Federal Asset Seizure Fund	\$13,744	\$70		\$5,700		\$8,114
EMS Special Revenue	\$55,082	\$364,202		\$349,413		\$69,872
Enforcement Grants	\$5,627	\$20		\$2,500		\$3,147
State Gas Tax	\$2,156,353	\$1,147,928		\$549,726	\$1,041,128	\$1,713,427
Federal Transportation Grant	\$35,886					\$35,886
Measure B Sales Tax - Local Streets	\$130,984	\$428,339			\$550,000	\$9,323
Measure B Sales Tax - Bike & Ped	\$240,368	\$165,845		\$17,961	\$250,680	\$137,572
TFAC/Transportation for Clean Air		\$146,352			\$146,352	
Highway Safety Traffic Reduct. Bond	\$4,353					\$4,353
Federal Transportation (TIGER)	(\$579)					(\$579)
ACTC - Vehicle Registration Fee	\$15,427	\$252,230		\$161,280	\$40,840	\$65,537
Measure BB Sales Tax - Local Streets Fund (ACTC)	\$392,149	\$390,005			\$623,600	\$158,554
Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	\$134,352	\$135,622			\$28,000	\$241,974
Measure BB Grants		\$10,773,000			\$10,773,000	
Measure D	\$136,624	\$134,330		\$129,560	\$80,000	\$61,394
Garbage Service Fund	\$161,058	\$3,792,450		\$3,870,150		\$83,358
Local Recycling Programs	\$49,548	\$28,790		\$15,200		\$63,138
AVI Eco Benefit/Business Asst. Prog.	\$38					\$38
Storm Water Management	\$198,353	\$249,380		\$10,000		\$437,733
Box Culvert	\$362,353	\$2,430				\$364,783
Street Light District Funds	\$684,873	\$592,172		\$524,321	\$351,450	\$401,274
Landscape District Funds	\$556,470	\$624,353		\$549,284		\$631,538
Public Art Fund	\$2,744,841	\$15,640		\$157,645	\$512,046	\$2,090,790
Cable TV Facilities	\$137,587	\$180,290		\$35,338		\$282,539
Affordable Housing Fund	\$8,766,282	\$893,522	\$6,600	\$664,828		\$9,001,576
Noise Mitigation Fund	\$89,800	\$2,811				\$92,611
Community Development Block Grant		\$82,202		\$75,602	\$6,600	
Capital Improvement Project Funds			\$26,122,841	\$26,122,841		
Public Facility Fees	\$494,172	\$9,162,198		\$54,915	\$8,789,344	\$812,111
Fire Impact Fees	(\$158,915)	\$86,496		\$5,000		(\$77,419)
Traffic Impact Fees	\$14,984,471	\$3,064,935		\$500,000	\$1,487,658	\$16,061,748
Dublin Crossing Fund	(\$118,787)	\$535,899			\$989,233	(\$572,121)

Overview of Fund Balances FY 2016-17 continued...

Title	FY 2016-17 Adopted					
	Beginning Fund Bal.	Revenue	Transfer In	Expenditures	Transfer Out	Ending Fund Bal.
ISF - Vehicles ⁽¹⁾	\$4,742,529	\$547,591		\$250,000		\$5,040,120
ISF - Facilities ⁽¹⁾	\$53,425,025	\$352,221	\$300,000	\$50,000		\$54,027,246
ISF - Equipment ⁽¹⁾	\$4,599,376	\$887,178		\$131,300		\$5,355,254
ISF - IT Fund	\$1,962,264	\$1,439,866		\$1,426,578		\$1,975,552
ISF - Retiree Health	\$26,208	\$2,245,860		\$2,238,266		\$33,802
ISF - PERS Side Fund Payoff	(\$507,921)	\$411,593				(\$96,328)
Energy Efficiency Capital Lease ⁽²⁾	(\$5,344,722)	\$565,977		\$565,977		(\$4,915,613)
GRAND TOTAL⁽³⁾	\$186,181,956	\$117,162,401	\$26,429,441	\$108,787,470	\$26,429,441	\$194,985,995

⁽¹⁾ Beginning Fund Balance includes \$50,245,614 as Net Investment in Capital Assets

⁽²⁾ Energy Efficiency Capital Lease Fund balance reflects the pay down of the principal amount: \$403,459 for FY 2015-16, \$429,110 for FY 2016-17, and \$455,999 for FY 2017-18. Expenditures shown in the summary includes both principal and interest payments.

⁽³⁾ Exclude Fiduciary Funds

Overview of Fund Balances continued...

Figure 6| OVERVIEW OF FUND BALANCES FY 2017-18

Title	FY 2017-18 Forecast					
	Beginning Fund Bal.	Revenue	Transfer In	Expenditures	Transfer Out	Ending Fund Bal.
General Fund	\$100,703,871	\$79,538,966		\$73,144,582	\$2,317,520	\$104,780,735
State Seizure/Special Activity Fund	\$90,833	\$810		\$5,795		\$85,848
Vehicle Abatement	\$355,378	\$32,547		\$822		\$387,103
SLES/COPS Fund - CA	\$16,209	\$100,200		\$100,000		\$16,409
Traffic Safety	\$217,401	\$150,029		\$149,566		\$217,864
Federal Asset Seizure Fund	\$8,114					\$8,114
EMS Special Revenue	\$69,872	\$371,528		\$350,304		\$91,096
Enforcement Grants	\$3,147			\$2,500		\$647
State Gas Tax	\$1,713,427	\$1,145,218		\$570,897	\$920,000	\$1,367,748
Federal Transportation Grant	\$35,886					\$35,886
Measure B Sales Tax - Local Streets	\$9,323	\$430,000			\$435,000	\$4,323
Measure B Sales Tax - Bike & Ped	\$137,572	\$165,485		\$17,961	\$194,600	\$90,496
Highway Safety Traffic Reduct. Bond	\$4,353					\$4,353
Federal Transportation (TIGER)	(\$579)					(\$579)
ACTC - Vehicle Registration Fee	\$65,537	\$252,520		\$173,124	\$40,840	\$104,093
Measure BB Sales Tax - Local Streets Fund (ACTC)	\$158,554	\$389,700			\$545,000	\$3,254
Measure BB Sales Tax - Bike & Pedestrian Fund (ACTC)	\$241,974	\$135,870			\$121,600	\$256,244
Measure BB Grants		\$3,100,000			\$3,100,000	
Measure D	\$61,394	\$134,370		\$129,660		\$66,104
Garbage Service Fund	\$83,358	\$4,073,000		\$4,155,150		\$1,208
Local Recycling Programs	\$63,138	\$38,870		\$15,200		\$86,808
AVI Eco Benefit/Business Asst. Prog.	\$38					\$38
Storm Water Management	\$437,733	\$900		\$10,000		\$428,633
Box Culvert	\$364,783	\$2,430				\$367,213
Street Light District Funds	\$401,274	\$592,742		\$543,108	\$38,020	\$412,889
Landscape District Funds	\$631,538	\$624,603		\$561,841		\$694,300
Public Art Fund	\$2,090,790	\$11,810		\$157,645	\$346,573	\$1,598,382
Cable TV Facilities	\$282,539	\$184,910		\$35,338		\$432,111
Affordable Housing Fund	\$9,001,576	\$96,932	\$6,600	\$1,770,198		\$7,334,910
Noise Mitigation Fund	\$92,611	\$2,635				\$95,246
Community Development Block Grant		\$82,202		\$75,602	\$6,600	
Capital Improvement Project Funds			\$17,031,711	\$17,031,711		
Public Facility Fees	\$812,111	\$5,946,129		\$106,248	\$4,953,595	\$1,698,397
Fire Impact Fees	(\$77,419)	\$27,704		\$5,000		(\$54,715)
Traffic Impact Fees	\$16,061,748	\$1,555,637		\$500,000	\$1,591,362	\$15,526,023
Dublin Crossing Fund	(\$572,121)	\$4,615,748			\$3,177,601	\$866,026



Overview of Fund Balances FY 2017-18 continued...

Title	FY 2017-18 Forecast					
	Beginning Fund Bal.	Revenue	Transfer In	Expenditures	Transfer Out	Ending Fund Bal.
ISF - Vehicles ⁽¹⁾	\$5,040,120	\$444,524		\$1,156,000		\$4,328,644
ISF - Facilities ⁽¹⁾	\$54,027,246	\$358,655	\$750,000	\$50,000		\$55,085,901
ISF - Equipment ⁽¹⁾	\$5,355,254	\$904,287		\$181,000		\$6,078,541
ISF - IT Fund	\$1,975,552	\$1,444,775		\$1,442,958		\$1,977,369
ISF - Retiree Health	\$33,802	\$2,341,012		\$2,333,440		\$41,374
ISF - PERS Side Fund Payoff	(\$96,328)	\$96,328				
Energy Efficiency Capital Lease ⁽²⁾	(\$4,915,613)	\$581,881		\$581,882		(\$4,459,614)
GRAND TOTAL⁽³⁾	\$194,985,995	\$109,974,957	\$17,788,311	\$105,357,532	\$17,788,311	\$200,059,421

⁽¹⁾ Beginning Fund Balance includes \$50,245,614 as Net Investment in Capital Assets

⁽²⁾ Energy Efficiency Capital Lease Fund balance reflects the pay down of the principal amount: \$403,459 for FY 2015-16, \$429,110 for FY 2016-17, and \$455,999 for FY 2017-18. Expenditures shown in the summary includes both principal and interest payments.

⁽³⁾ Exclude Fiduciary Funds

Funds and Department Relationship Matrix

This table illustrates departmental oversight of City funds. The Office of the City Manager and the Administrative Service Department are not listed, as they provide oversight and assistance in managing all funds.

Fund Name	City Attorney	Comm. Dev.	Fire	Police	Parks & Comm. Services	Public Works	Non-Dept.
GOVERNMENTAL FUNDS - MAJOR FUNDS							
General Fund	X	X	X	X	X	X	X
Affordable Housing Fund	X	X					
Capital Improvement Project Funds					X	X	
Public Facility Fees					X		
Traffic Impact Fees						X	X
GOVERNMENTAL FUNDS - NON-MAJOR FUNDS							
ACTC - Vehicle Registration Fee						X	
Measure B Sales Tax-Bike & Ped						X	
Measure B Sales Tax-Local Streets						X	
Measure B Grant						X	
Measure BB Grant						X	
HCD Housing Related Park Grant		X			X		
Box Culvert						X	
Cable TV Facilities							X
Community Development Block Grant		X					
Congestion Management Agency						X	
Dublin Crossing Comm. Dev. Fee					X		
East Bay Regional Park District					X		
EMS Special Revenue			X				
Energy Efficiency Capital Lease							X
Federal Asset Seizure Fund				X			
Garbage Service Fund							X
Highway Safety Traffic Reduct. Bond						X	
Landscape District Funds						X	
Local Recycling Programs						X	
Measure D						X	
Noise Mitigation Fund						X	
Parks Replacement Fund							X
Public Art Fund					X		
Federal Transportation Grant						X	

Fund Name	City Attorney	Comm. Dev.	Fire	Police	Parks & Comm. Services	Public Works	Non-Dept.
SLES/COPS Fund - CA				X			
State Gas Tax				X			
State Seizure/Special Activity Fund				X			
Storm Water Management						X	
Street Light District Funds						X	
Traffic Safety						X	
Transportation Development Act						X	
Vehicle Abatement				X			
PROPRIETARY FUNDS							
ISF – Facilities Replacement					X	X	X
ISF – Equipment Replacement							X
ISF - Non-Safety Vehicles							X
ISF - PERS Side Fund Payoff							X
ISF - Retiree Health							X
ISF – Energy Efficiency							X
ISF – Vehicle Replacement			X	X			X
ISF – Information Services							X

GENERAL FUND SUMMARY

General Fund Operating Summary

GF Operating Summary

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	% Change from Prior Amended	Forecast 2017-18	% Change from Prior Adopted
REVENUES BY CATEGORY							
Property Taxes	\$29,437,951	\$31,786,036	\$32,913,746	\$35,182,061	6.9%	\$36,969,357	5.1%
Sales Tax	\$18,571,057	\$20,236,439	\$20,736,439	\$20,666,260	(0.3%)	\$21,111,118	2.2%
Other Taxes	\$6,159,654	\$4,908,000	\$4,908,000	\$5,465,000	11.3%	\$5,547,000	1.5%
Development Permits	\$5,860,052	\$2,938,433	\$4,850,802	\$4,337,161	(10.6%)	\$3,467,766	(20.0%)
Development Services	\$4,781,506	\$4,032,006	\$4,032,006	\$4,349,136	7.9%	\$4,344,748	(0.1%)
Other Licenses & Permits	\$195,203	\$185,259	\$185,259	\$195,963	5.8%	\$197,725	0.9%
Fines & Penalties	\$124,529	\$109,932	\$109,932	\$109,932	0.0%	\$109,932	0.0%
Interest	\$550,264	\$466,191	\$466,191	\$465,880	(0.1%)	\$465,880	0.0%
Rentals & Leases	\$1,001,581	\$943,073	\$943,073	\$1,033,485	9.6%	\$1,141,913	10.5%
Intergovernmental	\$483,300	\$198,620	\$198,620	\$198,620	0.0%	\$198,620	0.0%
Charges for Services	\$5,527,476	\$3,867,803	\$4,070,603	\$4,817,245	18.3%	\$5,728,563	18.9%
Other Revenue	\$441,791	\$358,417	\$359,917	\$256,344	(28.8%)	\$256,344	0.0%
Comm. Ben. Pmnt	\$2,964,899	\$675,678	\$675,678	\$100,000	(85.2%)		(100.0%)
TOTAL REVENUES	\$76,099,262	\$70,705,887	\$74,450,266	\$77,177,087	3.7%	\$79,538,966	3.1%
EXPENDITURES BY CATEGORY							
Salaries & Wages	\$9,465,819	\$10,535,746	\$10,565,810	\$11,100,239	5.1%	\$11,990,533	8.0%
Benefits	\$4,395,043	\$5,074,484	\$5,074,484	\$5,707,981	12.5%	\$5,992,647	5.0%
Svcs & Supplies	\$1,584,944	\$2,641,339	\$2,632,703	\$2,946,393	11.9%	\$3,013,709	2.3%
Internal Svc Chgs	\$1,763,226	\$2,584,258	\$2,658,841	\$3,065,341	15.3%	\$2,988,764	(2.5%)
Utilities	\$1,724,116	\$2,100,310	\$2,100,310	\$2,248,261	7.0%	\$2,657,341	18.2%
Contracted Svcs	\$37,400,528	\$39,397,142	\$40,663,962	\$43,297,582	6.5%	\$45,208,233	4.4%
Capital Outlay	\$174,314	\$329,250	\$805,539	\$719,801	(10.6%)	\$293,152	(59.3%)
Conting. & Other	\$69,264	\$717,756	\$633,501	\$989,112	56.1%	\$1,000,203	1.1%
TOTAL EXPENDITURES	\$56,577,252	\$63,380,285	\$65,135,150	\$70,074,711	7.6%	\$73,144,582	4.4%
NET BUDGET IMPACT	\$19,522,010	\$7,325,602	\$9,315,116	\$7,102,377		\$6,394,384	
Transfers Out to CIP	(\$1,393,277)	(\$6,366,292)	(\$12,660,608)	(\$759,510)		(\$2,317,520)	
IMPACT ON RESERVES	\$18,128,733	\$959,310	(\$3,345,493)	\$6,342,864		\$4,076,864	



General Fund Reserves Summary

Specific changes to all reserves are shown on the following page.

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	% Change from Prior Amended	Forecast 2017-18	% Change from Prior Adopted
RESERVE BALANCES							
Non Spendable	\$1,475,691	\$6,488,338	\$753,915	\$260,826	(65.4%)	\$141,794	(45.6%)
Restricted	\$500,000	\$500,000	\$500,000	\$500,000	0.0%	\$500,000	0.0%
Committed	\$38,531,179	\$30,069,672	\$36,841,565	\$36,742,070	(0.3%)	\$35,282,550	(4.0%)
Assigned	\$35,875,264	\$27,144,862	\$32,220,651	\$31,720,651	(1.6%)	\$31,205,651	(1.6%)
Unassigned/Cash Flow*	\$21,324,361	\$19,036,567	\$24,044,870	\$31,480,321	30.9%	\$37,650,737	19.6%
TOTAL RESERVES	\$97,706,494	\$83,239,438	\$94,361,002	\$100,703,868	6.7%	\$104,780,732	4.0%

* Cash Flow Reserve at 4.1 months of operating budget in FY 2015-16

Highlights of Reserve Changes

The Fund Balance and Reserves Policy are included in the Appendix to this document. The policy was last updated in June 2015. The following are projected changes to reserves in the Adopted Budget:

- Use of \$99,495 in the Fallon Sports Park Reserve in Fiscal Year 2016-17 for project costs funded by the General Fund.
- Use of \$500,000 and \$515,000 in the Pension/OPEB Reserve for lump sum payments in Fiscal Years 2016-17 and 2017-18, respectively.
- Use of \$1.49 million of the Cemetery Expansion Committed Reserve in Fiscal Year 2017-18.
- Payoff of the PERS Side Fund Advance in Fiscal Year 2017-18.

Specific changes to all reserves are shown on the following page. The changes in Fiscal Year 2015-16 are estimates at this point in time. The City Council will designate year-end reserves at the meeting of June 21, 2016.



General Fund Reserve Details

	FY 2015-16		FY 2016-17		FY 2017-18		
	Actual 2014-15	Total Change During Yr.	Projected 2015-16	Total Change During Yr.	16-17 YE Adopted	Total Change During Yr.	17-18 YE Projected
TOT. CHANGE TO RESERVES	\$2,260,629		(3,345,493)		\$6,342,864		\$4,076,864
Non-Spendable	\$1,475,691	(\$721,776)	\$753,915	(\$493,089)	\$260,826	(\$119,032)	\$141,794
Prepaid Expenses	\$27,080		\$27,080		\$27,080		\$27,080
Cemetery Endowment	\$60,000		\$60,000		\$60,000		\$60,000
Advance to Fire Impact Fee	\$470,606	(\$311,692)	\$158,914	(\$81,496)	\$77,418	(\$22,704)	\$54,714
Advance to PERS Side Fund	\$918,005	(\$410,084)	\$507,921	(\$411,593)	\$96,328	(\$96,328)	
Restricted	\$500,000		\$500,000		\$500,000		\$500,000
Heritage Park Maintenance	\$500,000		\$500,000		\$500,000		\$500,000
Committed	\$38,531,179	(\$1,689,614)	\$36,841,565	(\$99,495)	\$36,742,070	(\$1,459,520)	\$35,282,550
Economic Stability	\$6,000,000	\$2,000,000	\$8,000,000		\$8,000,000		\$8,000,000
Downtown Public Improv.	\$1,000,000	(\$459,647)	\$540,353		\$540,353		\$540,353
Affordable Housing	\$1,000,000	(\$1,000,000)					
Economic Development		\$1,000,000	\$1,000,000		\$1,000,000		\$1,000,000
Emergency Communications	\$741,000		\$741,000		\$741,000		\$741,000
Fire Services OPEB	\$9,196,000	\$1,904,000	\$11,100,000		\$11,100,000		\$11,100,000
Innovations & New Opport.	\$1,372,785		\$1,372,785		\$1,372,785		\$1,372,785
Jt City/School Projects	\$46,015	(\$46,015)					
One-Time Initiative	\$1,341,408		\$1,341,408		\$1,341,408		\$1,341,408
EGRAC	\$3,000,000	(\$3,000,000)					
Maintenance Facility	\$250,023	(\$250,023)					
Cemetery Expansion	\$5,272,210		\$5,272,210		\$5,272,210	(\$1,459,520)	\$3,812,690
Fallon Sports Park	\$2,000,000	(\$1,800,000)	\$200,000	(\$99,495)	\$100,505		\$100,505
Civic Ctr Expansion	\$136,737	(\$33,118)	\$103,619		\$103,619		\$103,619
Public Safety Complex							
Storm Drain Capture	\$400,000	(\$400,000)					
Shannon Center Parking Lot	\$775,000	(\$775,000)					
Utility Undergrounding		\$1,170,190	\$1,170,190		\$1,170,190		\$1,170,190
Advance to Public Facility Fee	\$6,000,000		\$6,000,000		\$6,000,000		\$6,000,000



General Fund Reserve Details continued...

	FY 2015-16		FY 2016-17		FY 2017-18		
	Actual 2014-15	Total Change During Yr.	Projected 2015-16	Total Change During Yr.	16-17 YE Adopted	Total Change During Yr.	17-18 YE Projected
Assigned	\$35,875,264	(\$3,654,613)	\$32,200,651	(\$500,000)	\$31,720,651	(\$515,000)	\$31,205,651
Accrued Leave	\$953,251		\$953,251		\$953,251		\$953,251
Operating Carryovers	\$866,562	(\$866,562)					
CIP Carryovers	\$1,133,753	(\$1,133,753)					
Non-Streets CIP Commit.	\$3,132,016		\$3,132,016		\$3,132,016		\$3,132,016
Catastrophic Loss	\$10,608,186	\$760,345	\$11,368,531		\$11,368,531		\$11,368,531
Service Continuity	\$2,771,500	\$228,500	\$3,000,000		\$3,000,000		\$3,000,000
Pension & OPEB	\$9,866,853	\$750,000	\$10,616,853	(\$500,000)	\$10,116,853	(\$515,000)	\$9,601,853
Fiscally Responsible Adj.	\$325,000		\$325,000		\$325,000		\$325,000
Municipal Regional Permits	\$2,250,000	(\$25,000)	\$2,225,000		\$2,225,000		\$2,225,000
Civic Center Renovation - Police	\$1,968,143	(\$1,968,143)					
Contribution to ISF	\$2,000,000	(\$2,000,000)					
Fire Equipment Replacement		\$600,000	\$600,000		\$600,000		\$600,000
Unassigned	\$21,324,361	\$2,720,509	\$24,044,870	\$7,785,448	\$31,480,321	\$6,970,415	\$37,650,737
TOTAL RESERVES	\$97,706,494		\$94,361,002		\$100,703,868		\$104,780,732

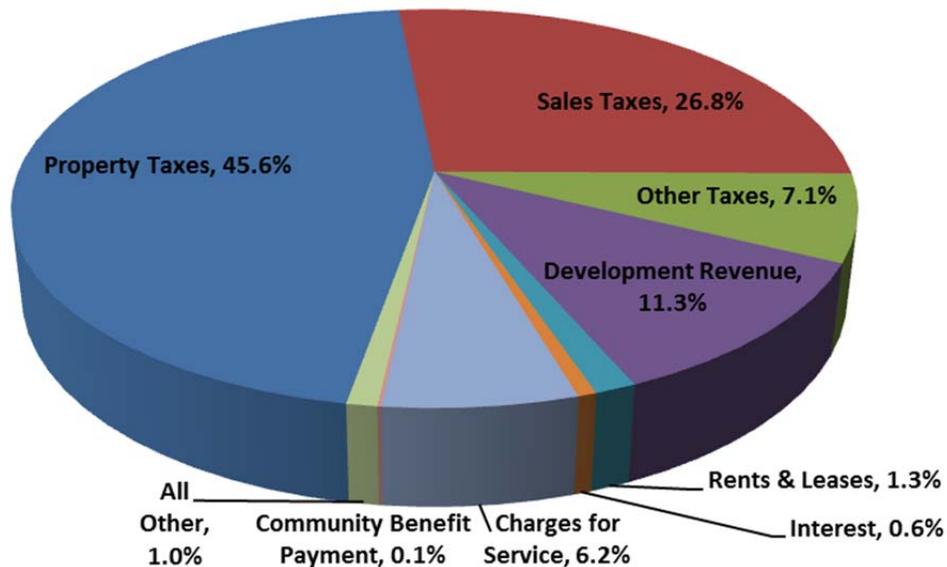


General Fund Revenue Assumptions

The Adopted Budget in the General Fund is in a surplus position in both years, with revenues exceeding operating expenditures by \$7.1 million in the first year, and \$6.4 million in the second year. Property Tax, Sales Tax, and Development Revenue continue to show growth in both years, but contract services costs, for both public safety and maintenance, have significantly increased. The full impact of the Emerald Glen Aquatics Complex is being shown in the second year, and the City is preparing for the impact of the preventative maintenance study, which is currently underway.

Dublin's two largest ongoing revenue sources in the General Fund, Property Taxes and Sales Tax, account for 72.4% of total revenues in FY 2016-17.

FY 2016-17



The following are the key assumptions used to construct the General Fund operating budget in Fiscal Year 2016-17 and Fiscal Year 2017-18, and the variances from year to year (the two variance numbers represent the change in Fiscal Year 2016-17 from the Fiscal Year 2015-16 Amended Budget; and the change in Fiscal Year 2017-18 from the Fiscal Year 2016-17 Adopted Budget).

Property Tax: +\$2.3 million / +\$1.8 million

Property Tax revenue is projected to grow 6.9% in FY 2016-17 and 5.1% in FY 2017-18. The projected growth is based on a 1.525% (out of a maximum of 2%) CPI adjustment on all existing properties that were not previously reduced via the Prop 8 process. Transfer of ownerships and Prop 8 recapture are projected to increase in both years based on the assumption of continued growth in the median sales price of single family residential homes. All new (vested) development scheduled to be completed in the Adopted Budget period has been factored into the projection, and a delinquency factor of 1% has been included.



Sales Tax: +\$487,000 / +\$527,000

The City continues to benefit from the high performance of new businesses coming to Dublin coupled with the improving economy, leading to an average annual increase in sales tax of 10% over the past five years. While it is anticipated new businesses will continue to come to Dublin, the large-scale increases over the past five years are not expected to continue as development of large commercial projects is expected to slow.

Sales Tax in FY 2016-17 is projected to increase 5.9%, without factoring in the one-time final triple flip payment expected to be received by the City in FY 2015-16, and not taking into account sales tax reimbursement agreements. The actual year-over-year change in Sales Tax revenue is a decrease of 0.3% due to the previously-mentioned factors. Growth in the second year is projected at 2.4%.

All Sales Tax projections are done in collaboration with the City's sales tax consultants (HdL), who provide local and statewide trend analyses, and take into account new business coming into or leaving the City. One trend of note which the City continues to watch closely is the shift of consumers to online retail, whose sales have continued to outpace brick and mortar stores.

Other Taxes: +\$557,000 / +\$82,000

Other Taxes include Property Transfer Taxes, Transient Occupancy Taxes and multiple Franchise Taxes (electric, gas, garbage, cable). The Adopted Budget projects an 11.3% increase in FY 2016-17 and a 1.5% increase in FY 2017-18 due to growth in garbage and cable franchise taxes. All other components were held flat.

Development Revenue: -\$208,000 / -\$871,000

Development revenues include revenues from permits (primarily building permits), and from planning and engineering services provided by the City. Accelerated activity in the current year has carried forward into the Adopted Budget, resulting in an increase in revenue, over previous forecasts, for FY 2016-17 and FY 2017-18 with decreases occurring in the outer years (FY 2018-19 and beyond). However, because the FY 2015-16 Amended Budget included a mid-year increase of \$1.9 million, the budget for FY 2016-17 is technically decreasing, because of the shift in the timeline of existing projects. The FY 2017-18 revenues are projected to decrease 10.2%, according to current estimates of units to be completed that year.

Other Licenses and Permits: +\$7,500 / +\$3,400

The FY 2016-17 budget proposes a slight increase to include higher Business License revenue, to account for the new business entering Dublin as commercial projects are completed. FY 2017-18 revenues are projected to increase by 1.0%.

Interest Income: flat

The Adopted Budget for interest income remains essentially flat, based on projected rates based and General Fund cash available to be invested.

Rentals and Leases: +\$90,000 / +\$108,000

The projected increases of 9.6% in FY 2016-17 and 10.5% in FY 2017-18 are due to higher lease revenue from the Alameda County Fire Department for their use of the City's Public Safety Complex on Clark Avenue, as well as the inclusion of facility rental revenue anticipated from the new Emerald Glen Recreation and Aquatic Center (EGRAC).

Charges for Services (excluding development services): +\$761,000 / +\$907,000

Charges for Services includes revenue primarily from Parks and Community Services programs. Recreation program revenues are projected to increase significantly due to the inclusion of EGRAC revenue for a partial

year in FY 2016-17, and a full year in FY 2017-18, though it must be noted associated that EGRAC expenditures more than offset the increased revenues. Overall, Charges for Services are projected to increase 24.5% in FY 2016-17 (increase of 13.9% without EGRAC) and 40.7% in FY 2017-18 (decrease of 2.0% without EGRAC). The decrease in FY 2017-18 is due to a projected year-over-year decrease in Fire Prevention revenue due to the slowing of development activity.

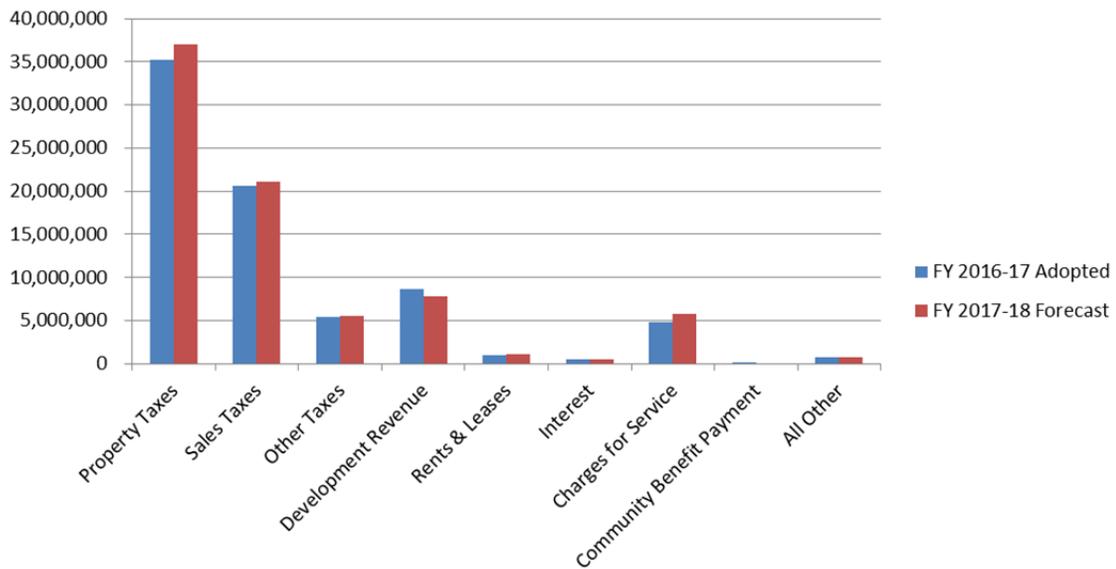
The other large funding sources in this category are Waste Management Administrative Fees, collected from the City’s sole garbage and waste collector, and Santa Rita revenue, whereby the County reimburses the City for costs incurred when responding to non-emergency calls at the Santa Rita Jail. In FY 2016-17, the waste management-related fees are increasing \$145,000 to account for an increase in users, and Santa Rita revenue is projected \$125,000 higher, in keeping with recent trends.

Community Benefit Payments: -\$567,000 / flat

These revenues are not counted on in advance for ongoing purposes, but are included in the budget when they are known, or added to the amended budget throughout the year. Large payments anticipated for specific projects are called out separately in the General Fund summary, and are segregated into Committed Reserves. In FY 2016-17 the City expects a \$100,000 payment from the Transit Center Master Development Agreement. Nothing is anticipated FY 2017-18.

In June 2016, the City will receive a \$15.0 million Community Benefit Payment from the Dublin Crossing project. Although this is technically general revenue, because of its profile it will be segregated into the Dublin Crossing Fund rather than in the General Fund. These funds have already been appropriated by the City Council for the expansion of the Public Safety Complex.

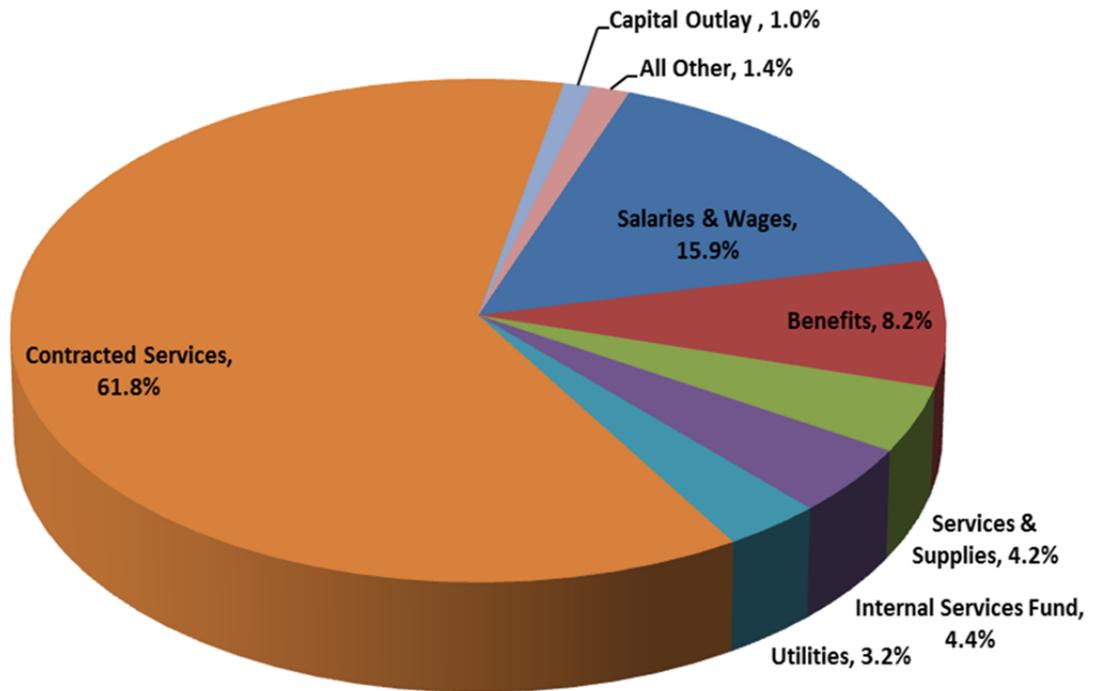
General Fund Revenues by Category



General Fund Expenditure Assumptions

The City's ongoing operating expenditures and long-term financial liabilities continue to grow, and as previously mentioned are projected to eventually outpace the City's ongoing revenue growth in Fiscal Year 2020-21, absent any significant additional revenues or significant cost cutting measures. The Adopted Budget reflects an increase in total operating expenditures of \$4.9 million in Fiscal Year 2016-17 and \$3.1 million in Fiscal Year 2017-18. The chart below presents the composition of operating expenditures by category for Fiscal Year 2016-17, and is followed by a discussion of the assumptions used in preparing the budget.

General Fund Expenditures by Category



Personnel Costs: +\$1.2 million / +\$1.2 million

Rising personnel costs are a major area of concern for all public agencies. In recent years, the City has implemented employee cost sharing measures to relieve a portion of the healthcare and retirement cost burden on the City. Currently, employees are paying 100% of the employee portion of pension costs (8% of salary), and are also contributing to the employer portion of pension costs (an additional 7%, for a total of 15% of salary). Salaries and wages are driven by the most recent five-year employee agreement approved by the City Council in spring 2015. Seasonal and temporary staff for the operation of the Emerald Glen Recreation and Aquatics Complex (EGRAC) account for increases of \$389,000 and \$745,000, in the two budget years, respectively.

Benefit costs are projected to increase 12.5% and 5.0% in Fiscal Years 2016-17 and 2017-18. The factors relating to these costs increases are detailed below:



- The City’s pension contribution requirement is now reported in the California Public Employee Retirement System’s (CalPERS) annual actuarial report as a combination of the “normal” rate (a percentage of payroll) plus a lump sum payment against the agency’s unfunded liability (essentially, an amortized payment). The City’s Dublin’s normal rate increased slightly from 10.96% to 11.63% for Fiscal Year 2016-17, and the payment for the unfunded liability increased by approximately \$70,000 in Fiscal Year 2016-17 and \$110,000 in 2017-18. These rates are partially offset by the 7.0% contribution the employees make on behalf the City.
- An additional payment against the unfunded pension liability has been included in both Fiscal Year 2016-17 (\$500,000) and Fiscal Year 2017-18 (\$515,000) to continue the City’s effort to pay off the City’s unfunded liability, which is currently \$8.8 million. As shown in the chart below, the City’s pension plan is 81.3% funded, as of the most recent valuation.

A) Accrued Liability	\$47,146,195	(what the City owes for past service)
B) Market Value of Assets	\$38,342,882	(amount held in trust)
C) Unfunded Liability	\$8,803,313	(A-B)
D) Funded Ratio	81.30%	((B) / (A))

- The maximum contribution amount paid by the City for employee health insurance is increasing by \$100 per month in each year. That factor, as well as the increase in staff, leads to a projected increase in health insurance costs by 9.7% and 6.1% over the two years.

Budgeted Positions

The Adopted Budget also includes the following position allocation plan changes which result in no additional positions:

New Positions

- Recreation Coordinator for EGRAC
- Office Assistant I (Two-Year Limited Term) in the Records Division of the City Clerk’s Office
- Senior Planner (Four-Year Limited Term) in Community Development.

Deleted Positions

- Assistant to the City Manager in Community Development
- Senior Management Analyst in Economic Development
- Parks and Facilities Development Coordinator in Parks and Facilities Development

Position Allocation Plan

2015-16	2016-17	2017-18
93.75	93.75	93.75

Contract Services: +\$2.6 million / +\$1.9 million

The City contracts for Public Safety (Police and Fire), maintenance, development and other miscellaneous services. In Fiscal Years 2016-17 and 2017-18, total adopted contracted services make up approximately 62% of the overall General Fund expenditure budget. Public Safety contracts costs make up 43% of the total operating



budget. The details of contract increases were included in the Transmittal Letter to this document, but are also included here for easy reference.

Police Services

Significant increases were adopted for the Police Services contract with Alameda County Sheriff's Office (ACSO). The following are highlights of the proposal

- Beginning in FY 2016-17, the proposal includes one additional Deputy, at a total cost of \$225,000. Salaries and Benefit increases for the current contracted personnel total \$1.2 million.
- The FY 2016-17 proposal includes 4% COLA for sworn and non-sworn, and 4% COLA contingency.
- The FY 2017-18 proposal includes 4% COLA for sworn and 3.25% for non-sworn and 4% COLA contingency.

Total police service contracted costs are projected to increase \$1.7 million (11.5%) to \$17.3 million in Fiscal Year 2016-17; and \$988,000 (5.7%) to \$18.2 million in Fiscal Year 2017-18.

Fire Services

Fire Services contract costs are projected to increase \$1.0 million (8.7%) in Fiscal Year 2016-17 to \$12.8 million, followed by an estimated increase of \$35,000 or 0.3% in Fiscal Year 2017-18, resulting in a total budget of \$12.8 million. The following are highlights of the proposal:

- The FY 2016-17 proposal assumes 4.33% COLA effective 1/1/16 and 3% COLA effective 1/1/2017.
- The proposal includes \$409,127 for equipment replacement with an estimated \$200,000 need in future years for radio replacement. Staff will propose designating \$600,000 in June 2016 for replacement costs.
- FY 2017-18 proposal assumes 3% COLA effective 1/1/2017 and 2.5% COLA effective 1/1/2018.

Staff will continue working with the Alameda County Fire Department and Alameda County Sheriff's Office to negotiate and implement cost containment measures to ensure the long-term sustainability of providing public protection services.

Maintenance Services

The City's maintenance service provider, MCE, has provided a cost of service proposal for the two-year budget period, which incorporates new parks and facilities, and includes restoring service levels to those prior to the Great Recession. The result is an increase in General Fund costs of \$614,000 (16.7%) in Fiscal Year 2016-17 and \$534,000 (12.4%) in Fiscal Year 2017-18. The following are the highlights of the proposal:

- Streets and Parks – due to the maturation of landscaping, and service level cuts in FY 2008-09, additional maintenance and/or replacement will be required for trees, shrubs, bedding and plant pruning, leaf cleanup, rodent control, litter pickup, restroom maintenance, tournament support, field renovation (\$121,294 / year in Streets, and \$148,755 / year in Parks).
- Facilities – due to the aging of facilities (Civic Center, Library, and Senior Center), additional maintenance will be required beyond general repairs, including HVAC systems, main doors, and main lighting (\$40,027 / year).
- New Inventory –
 - 1) Emerald Glen Aquatics Complex grounds: \$36,000 / year.
 - 2) Emerald Glen Aquatics Complex building and amphitheater: \$42,697 / year (only four months of costs were included in the FY 2016-17 proposal).
 - 3) Jordan Ranch Park: \$52,453 / year, beginning in FY 2017-18.

- 4) Fallon Sports Park Phase II: \$175,291 / year; beginning in FY 2017-18.
- 5) Sub-Area 3 at Iron Gate: \$85,059 / year, beginning in FY 2017-18.
- 6) New subdivisions accepted by the City for landscaping, drainage inlets, and road maintenance: \$67,530 in FY 2016-17 and \$85,394 in FY 2017-18.

The Adopted Budget also includes a lump sum amount for additional work beyond what is included in the contract scope. This has been historically budgeted for but not specifically called out in the contract. Staff has asked MCE to include this in the total contract amount, at a not-to-exceed amount of \$300,000, which is the average cost of additional work over the past several years.

Emerald Glen Aquatics Complex (EGRAC)

While the specific budget for the operation of this new facility falls in the expenditure categories already discussed (contracted services and staffing), it is important to discuss the EGRAC budget impact separately.

In prior budget reviews, Staff reported to the City Council that the annual General Fund subsidy to EGRAC operations was estimated at \$800,000 to \$1.0 million per year. Staff has now put together a comprehensive budget for this facility, including staffing, maintenance, and equipment costs, and an estimate of attendance and fees. The cost in the first year of operations (Fiscal Year 2017-18) is estimated to require a General Fund subsidy of \$1,033,806. The City will incur costs for four months of operation in Fiscal Year 2016-17.

As a final note, the Dublin Swim Center is still budgeted for in this proposal to be operational for both years of the Adopted Budget, for recreational swim, swim lessons, and high school use. The City swim team will move practices to the new aquatics complex.

Preventative Maintenance

As part of the action items presented at the City Council's Strategic Planning meeting last March, Staff discussed the need for a citywide preventative maintenance plan, which is a plan to invest and re-invest in existing City assets in an effort to prolong the useful life and avoid large one-time repairs, but also to continue to provide to the community facilities and infrastructure of the highest quality.

Accordingly, Staff has engaged the services of a consultant to provide a full report of the total cost of ownership (Phase 1), and plan to maintain (Phase 2), City assets over the long term. Phase 1 of the study is currently in draft form and being reviewed by Staff. It is not known at this time the full impact of the report, but this kind of reinvestment will likely require significant funding from the General Fund. Staff has estimated these costs at \$300,000 in Fiscal Year 2016-17, ramping up to \$1.0 million per year by Fiscal Year 2018-19, and those costs are included in the Budget Proposal and the 10-Year Forecast.



Out-of-State Travel (requires City Council approval)

Figure 7| OUT-OF-STATE TRAVEL FISCAL YEAR 2016-17

Conference Description	Location	Attendee(s)	Budget Amount
National League of Cities (Fall)	Pittsburgh, PA	Councilmember	\$2,500
National League of Cities (Spring)	Washington, DC	Councilmember	\$2,500
United States Conference of Mayors	Washington, DC	Councilmember	\$2,500
ICMA Conference	Kansas City, MO	City Manager & Asst. City Manager	\$5,000
ICMA Conference	Kansas City, MO	Administrative Services Director	\$2,500
American Association for State and Local History	Detroit, MI	Heritage Center Director	\$1,750
National Recreation and Park Association	St. Louis, MO	PCS Director & Asst. Director	\$3,500
World Water Park Association	New Orleans, LA	Asst. Director & Recreation Supervisor	\$3,000
International Association of Amusement Parks and Attractions	Orlando, FL	Asst. Director & Recreation Supervisor	\$3,000
American Society of Landscape Architects	New Orleans, LA	Parks & Fac. Dev. Coordinator	\$2,250
International Code Council Annual Business Meeting and Code Hearings	Kansas City MO	Chief Building Official	\$3,500
ASCE Conference	Portland, OR	Senior Civil Engineer	\$2,750
ICSC RECON: Global Retail Real Estate Convention	Las Vegas, NV	Economic Dev. Director & Management Analyst II	\$2,600
Institute of Transportation Engineering (ITE) Regional Conference	Albuquerque, NM	Transportation & Operations Manager	\$3,000
International Training & Expo	Kansas City, MO	Human Resources Director	\$2,500
American Planning Association National Planning Conference	New York, NY	Community Dev. Director or Asst. Community Dev. Director	\$3,000
Review of Public Art Sculpture for Emerald Glen Park Recreation & Aquatic Complex	Portland, Oregon	Cultural Arts & Heritage Manager	\$2,000
Total			\$47,850



Out-of-State Travel continued...

Figure 8| OUT-OF-STATE TRAVEL FISCAL YEAR 2017-18

Conference Description	Location	Attendee(s)	Budget Amount
National League of Cities (Fall)	TBD	Councilmember	\$2,500
National League of Cities (Spring)	Washington, DC	Councilmember	\$2,500
United States Conference of Mayors	Washington, DC	Councilmember	\$2,500
ICMA Conference	San Antonio, TX	City Manager & Asst. City Manager	\$5,000
ICMA Conference	San Antonio, TX	Administrative Services Director	\$2,500
National Recreation and Park Assoc.	TBD	PCS Director & Asst. Director	\$3,500
World Water Park Association	TBD	Asst. Director & Recreation Supervisor	\$3,000
International Association of Amusement Parks and Attractions	Orlando, FL	Asst. Director & Recreation Supervisor	\$3,000
International Code Council Annual Business Meeting and Code Hearings	Columbus OH	Chief Building Official	\$3,500
ASCE Conference	TBD	Senior Civil Engineer	\$3,000
Institute of Transportation Engineering (ITE) Regional Conference	TBD	Trans. And Operations Mgr.	\$3,000
ICSC RECON: Global Retail Real Estate Convention	Las Vegas, NV	Econ. Dev. Director and Management Analyst II	\$2,600
American Planning Association National Planning Conference	New Orleans, LA	Community Dev. Director or Asst. Community Dev. Director	\$3,000
Total			\$39,600

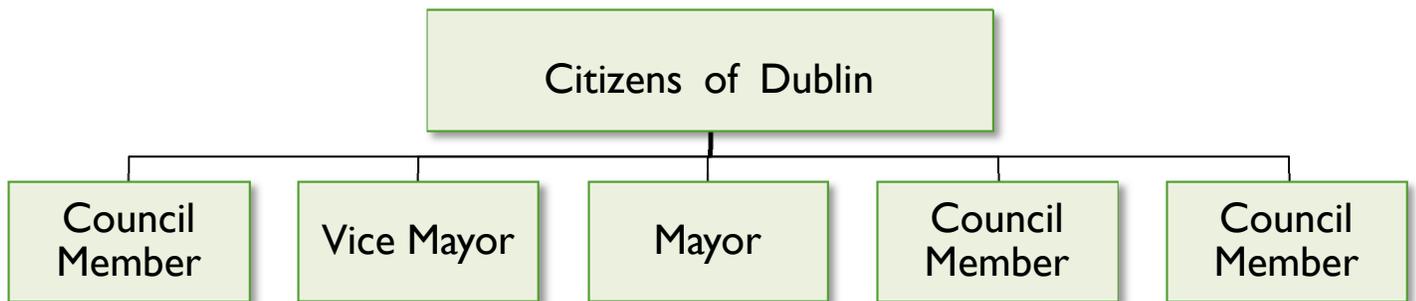


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City Council

Chart 2| City Council Organizational Chart



Description:

The City Council consists of the Mayor and four City Council members elected at large by the voters of Dublin. The City Council is responsible for enacting legislation, establishing policies, and providing guidance and direction for actions that affect the quality of life in the City. Local elected officials also represent the City at a variety of forums at the County, Regional, State and National levels, in order to make certain the interests of the City of Dublin, and cities in general, are represented.

Accomplishments for 2014-15 and 2015-16:

- Adopted a comprehensive Marketing and Branding Plan for the City.
- Adopted Dublin Bicycle and Pedestrian Plan.
- Approved conceptual design for Sean Diamond Park.
- Approved design of Dublin Camp Parks Military History Center.
- Approved pilot program for free Wi-Fi system for part of Downtown Dublin.



Objectives for Fiscal Year 2016-17 and 2017-18:

- Participate in Federal Legislative Consultant Services, in partnership with cities of Livermore, Pleasanton, San Ramon and the Town of Danville (FY 2016-17 & FY 2017-18).
- Issue the City of Dublin Annual Report on City Accomplishments (FY 2016-17 & FY 2017-18).
- Adopt an update to the 10-Year Strategic Plan (FY 2017-18).

Budget Highlights:

- Funding for Dublin Pride Week activities (FY 2016-17 & 2017-18).
- Funding for Youth in Government Program (FY 2016-17 & 2017-18).
- Funding for Volunteer Recognition Event and Inside Dublin (FY 2016-17 & 2017-18).
- Funding for professional services for Strategic Plan and audits (FY 2016-17 & 2017-18).
- Increases to Internal Service Fund Charges account for change in IT allocation.

Figure 9 | CITY COUNCIL EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$57,985	\$58,525	\$58,525	\$58,512	\$58,512
Benefits	\$57,554	\$82,705	\$82,705	\$96,743	\$102,703
Services & Supplies	\$93,299	\$130,645	\$130,645	\$142,255	\$142,255
Internal Service Fund Charges	\$17,520	\$48,819	\$49,835	\$61,878	\$61,264
Contracted Services	\$138,163	\$168,710	\$212,460	\$172,288	\$172,288
TOTAL EXPENDITURES	\$364,521	\$489,404	\$534,170	\$531,676	\$537,022

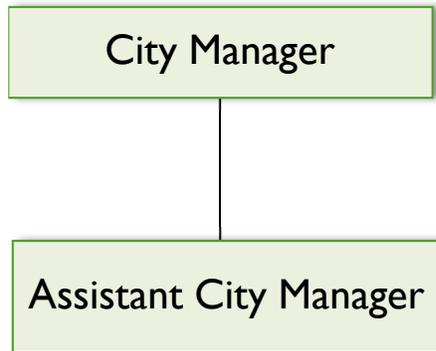
FUNDING					
General Fund	\$364,521	\$489,404	\$534,170	\$531,676	\$537,022
TOTAL FUNDING	\$364,521	\$489,404	\$534,170	\$531,676	\$537,022

PERSONNEL ALLOCATION					
Mayor	1.00	1.00	1.00	1.00	1.00
City Council Member	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00



Office of the City Manager

Chart 3 | Office of the City Manager Organizational Chart



Description:

The City Manager is appointed by the City Council as the City’s Chief Executive Officer to oversee the day-to-day operations of the City’s Operating Departments and to implement all policies adopted by the City Council.

The Office of the City Manager provides support to all areas of City operations including: supervision and evaluation of employees; evaluation of all contract services; the enforcement of City Ordinances; recommendations to the City Council on ordinances and policies that address the effective operation of the City; provision of advisory recommendations to the City Council; oversight of the preparation and administration of the City’s Budget and Capital Improvement Program; and representation on behalf of the City before intergovernmental bodies and organizations. The department also provides support services to the City Council, Economic Development, and Human Resources.

Accomplishments for 2014-15 and 2015-16:

- Completed construction of new City of Dublin Corporation Yard and Alameda County Fire Department Vehicle Maintenance Facility.
- Began construction of Emerald Glen Recreation and Aquatic Center.
- Completed design of Sean Diamond Park.



Objectives for Fiscal Year 2016-17 and 2017-18:

- Continue to identify additional actions to develop long-term fiscal sustainability.
- Complete Emerald Glen Recreation and Aquatic Complex and next phase of Fallon Sports Park (FY 2016-17).
- Complete construction of Veterans Housing project (FY 2016-17).
- Begin work on widening of Dougherty Road between Sierra Lane and the northern City limits, and Dublin Boulevard between Dublin Court and Sierra Court (FY 2016-17).
- Biennial City Council Strategic Plan Update (FY 2017-18).
- Continue with implementation of the Five-Year Capital Improvement Program (FY 2016-17 & FY 2017-18).

Budget Highlights:

- Increases to Internal Service Fund Charges account for change in IT allocation.

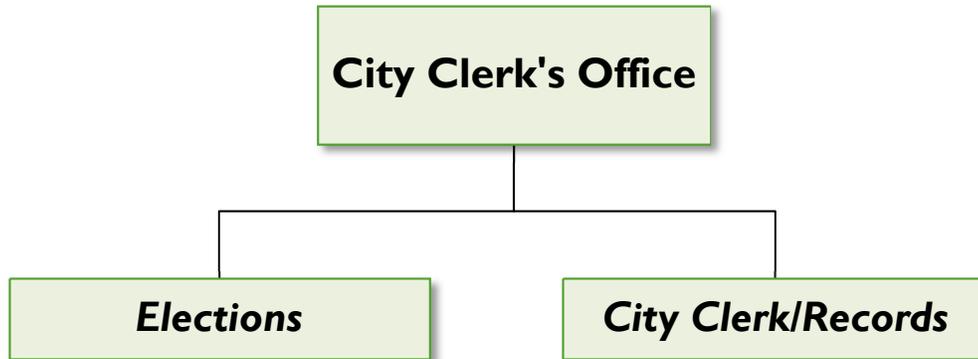
Figure 10| OFFICE OF THE CITY MANAGER EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$674,439	\$655,640	\$664,420	\$741,639	\$763,349
Benefits	\$300,519	\$288,082	\$288,082	\$334,151	\$349,933
Services & Supplies	\$34,331	\$41,640	\$32,860	\$36,664	\$36,015
Internal Service Fund Charges	\$22,872	\$79,459	\$81,051	\$110,056	\$109,714
Contracted Services	\$60,519	\$5,000	\$15,000	\$5,000	\$5,000
TOTAL EXPENDITURES	\$1,092,680	\$1,069,821	\$1,081,413	\$1,227,510	\$1,264,011
FUNDING					
General Fund	\$1,092,680	\$1,069,821	\$1,081,413	\$1,227,510	\$1,264,011
TOTAL FUNDING	\$1,092,680	\$1,069,821	\$1,081,413	\$1,227,510	\$1,264,011
PERSONNEL ALLOCATION					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.34	0.34	0.34	0.34	0.34
Executive Aide	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	4.34	4.34	4.34	4.34	4.34



City Clerk's Office

Chart 4 | City Clerk Organizational Chart



Description:

The City Clerk's Office is comprised of two functions: City Clerk/Records and Elections. The City Clerk's Office is responsible for administering municipal elections; maintaining official City records and financial statements, the preparation of minutes of City Council meetings, and coordinating Commission and Committee appointments.

Accomplishments for 2014-15 and 2015-16:

- Selected, trained and implemented new agenda management software.
- Continued Records Retention implementation.
- Initiated preparations for the November 2016 General Municipal Election.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Conduct consolidated General Election, November 8, 2016 (FY 2016-17).
- Continue Records Retention implementation.
- Conduct pre-candidate and candidate informational meetings for the City Council election process (FY 2016-17).



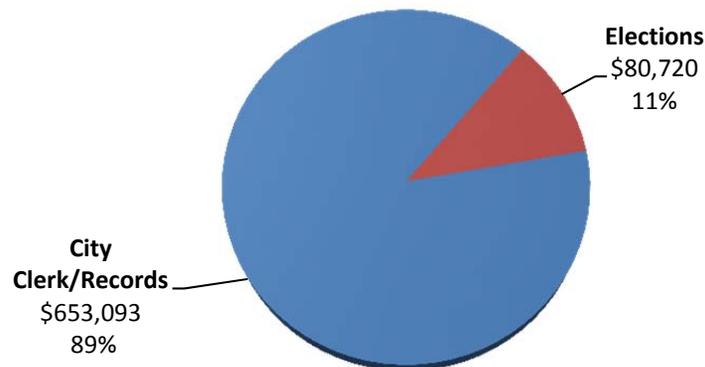
Budget Highlights:

- Funding to conduct Biennial General Municipal election (FY 2016-17).
- Addition of one Office Assistant I (2 year Limited Term) to assist with records management.
- Transition position to Deputy City Clerk from Administrative Technician.
- Increases to Internal Service Fund Charges account for change in IT allocation.

Figure 11 | CITY CLERK'S OFFICE EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$209,790	\$212,956	\$212,956	\$308,160	\$317,405
Benefits	\$110,179	\$106,780	\$106,780	\$171,310	\$179,256
Services & Supplies	\$8,988	\$12,155	\$12,155	\$14,845	\$12,245
Internal Service Fund Charges	\$9,756	\$15,979	\$16,276	\$86,038	\$86,093
Contracted Services	\$54,226	\$28,460	\$28,460	\$153,460	\$76,060
TOTAL EXPENDITURES	\$392,939	\$376,330	\$376,627	\$733,813	\$671,059
FUNDING					
General Fund	\$392,939	\$376,330	\$376,627	\$733,813	\$671,059
TOTAL FUNDING	\$392,939	\$376,330	\$376,627	\$733,813	\$671,059

City Clerk's Office



City Clerk/Records

The budget includes staffing costs associated with providing the primary function of the City Clerk's Office. The City Clerk/Records unit maintains all official records of the City of Dublin, as well as maintains Financial Disclosure and Conflict of Interest records submitted by elected officials. The City Clerk prepares and maintains the minutes of the City Council meetings, and coordinates the City Commission and Committee appointments.

Figure 12| CITY CLERK/RECORDS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$209,790	\$212,956	\$212,956	\$308,160	\$317,405
Benefits	\$110,179	\$106,780	\$106,780	\$171,310	\$179,256
Services & Supplies	\$4,929	\$9,035	\$9,035	\$9,125	\$9,125
Internal Service Fund Charges	\$9,756	\$15,979	\$16,276	\$86,038	\$86,093
Contracted Services	\$427	\$28,460	\$28,460	\$78,460	\$76,060
TOTAL EXPENDITURES	\$335,081	\$373,210	\$373,507	\$653,093	\$667,939

FUNDING					
General Fund	\$335,081	\$373,210	\$373,507	\$653,093	\$667,939
TOTAL FUNDING	\$335,081	\$373,210	\$373,507	\$653,093	\$667,939

PERSONNEL ALLOCATION					
City Clerk/Records Mgr.	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00		
Deputy City Clerk				1.00	1.00
Office Assistant I				1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	3.00	3.00



City Clerk/Elections

A General Municipal Election is held every other year, with the next election scheduled for November 2016. The budget includes funding for printing costs for candidate binders and related documents, and elections training for City staff.

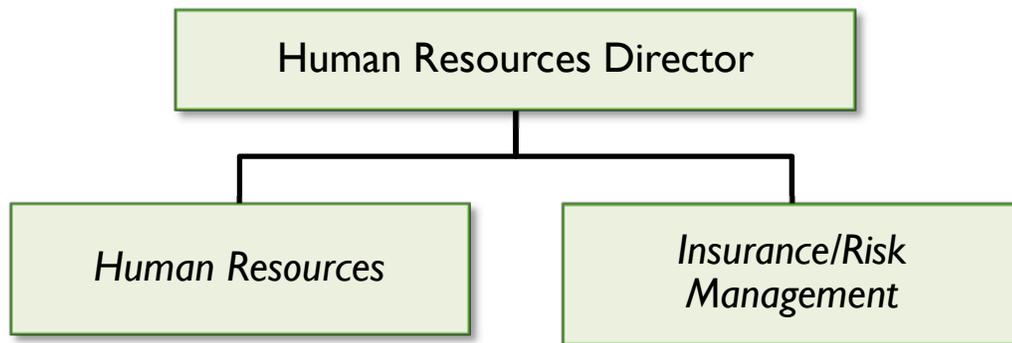
Figure 13 | CITY CLERK/ELECTIONS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$4,059	\$3,120	\$3,120	\$5,720	\$3,120
Contracted Services	\$53,800			\$75,000	
TOTAL EXPENDITURES	\$57,858	\$3,120	\$3,120	\$80,720	\$3,120
FUNDING					
General Fund	\$57,858	\$3,120	\$3,120	\$80,720	\$3,120
TOTAL FUNDING	\$57,858	\$3,120	\$3,120	\$80,720	\$3,120



Human Resources

Chart 5 | Human Resources Organizational Chart



Description:

The Human Resources Office oversees such City programs as human resources (recruitment, selection, salary and fringe benefits administration), risk management (general liability, claims management, property insurance, workers' compensation, and safety training), employee training and recognition programs and special projects.

Accomplishments for 2014-15 and 2015-16:

- Administered City's Health and Welfare Benefit Program.
- Administered City's Recruitment Efforts.
- Administered City's Risk Management Program.
- Reduced ABAG, Plan Pooled Public Funds Exposure by 50% (to \$2.5M) through Plan Purchase of Reinsurance Layer.
- Conducted Employee Workplace and Safety Training.
- Complete Employee Process and Restructured City Benefits.
- Completed Safety Inspections per City's Injury Illness Prevention Program.
- Provided Summer Internship Program.



Objectives for Fiscal Year 2016-17 and 2017-18:

- Administer City’s Health and Welfare Benefit Program.
- Administer City’s Recruitment Efforts to Attract, Develop and Retain Top Talent.
- Administer City’s Risk Management Program.
- Conduct Employee Workplace and Safety Training.
- Complete Safety Inspection per City’s Injury Illness Prevention Program.
- Provide Summer Internship Program.

Budget Highlights:

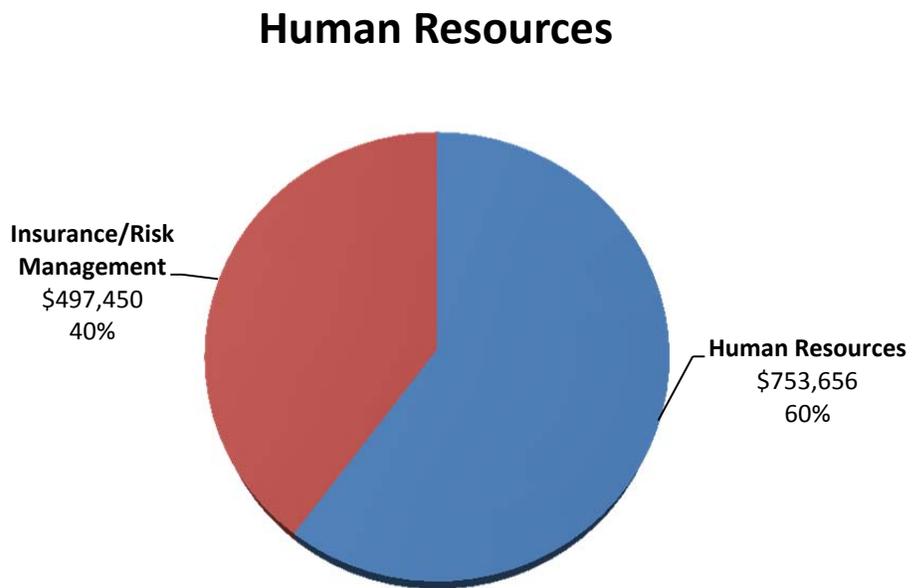
- Increase in City’s Property Insured Values with the addition of Emerald Glen Aquatic Complex (FY 2016-17).
- Increase Recruitment efforts to Staff and Train Emerald Glen Recreation and Aquatic Complex Full- and Part-Time City Employees.
- Funding to support additional targeted employee training programs (FY 2016-17 & 2017-18).
- Funding for Summer Internship program (FY 2016-17 & 2017-18).
- Increases to Internal Service Fund Charges account for change in IT allocation.

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$301,429	\$333,953	\$336,233	\$364,624	\$374,894
Benefits	\$132,697	\$137,355	\$137,355	\$149,340	\$156,159
Services & Supplies	\$461,125	\$584,740	\$584,410	\$641,700	\$630,700
Internal Service Fund Charges	\$5,112	\$16,096	\$16,393	\$27,942	\$27,696
Contracted Services	\$42,274	\$43,000	\$70,500	\$57,000	\$57,000
Capital Outlay	\$7,989	\$10,500	\$10,500	\$10,500	\$10,500
TOTAL EXPENDITURES	\$950,625	\$1,125,644	\$1,155,391	\$1,251,106	\$1,256,949

FUNDING					
General Fund	\$950,625	\$1,125,644	\$1,155,391	\$1,251,106	\$1,256,949
TOTAL FUNDING	\$950,625	\$1,125,644	\$1,155,391	\$1,251,106	\$1,256,949



Figure 14| HUMAN RESOURCES DEPARTMENT EXPENDITURES



Human Resources

Description:

The Human Resources function oversees such City programs as human resources (recruitment, selection, salary and fringe benefits administration), risk management, workers' compensation, best practice compliance and safety training), employee training and recognition programs and special projects.

Figure 15| HUMAN RESOURCES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$301,429	\$333,953	\$336,233	\$364,624	\$374,894
Benefits	\$132,697	\$137,355	\$137,355	\$149,340	\$156,159
Services & Supplies	\$86,833	\$113,330	\$113,000	\$144,250	\$133,250
Internal Service Fund Charges	\$5,112	\$16,096	\$16,393	\$27,942	\$27,696
Contracted Services	\$42,274	\$43,000	\$70,500	\$57,000	\$57,000
Capital Outlay	\$7,989	\$10,500	\$10,500	\$10,500	\$10,500
TOTAL EXPENDITURES	\$576,334	\$654,234	\$683,981	\$753,656	\$759,499

FUNDING					
General Fund	\$576,334	\$654,234	\$683,981	\$753,656	\$759,499
TOTAL FUNDING	\$576,334	\$654,234	\$683,981	\$753,656	\$759,499

PERSONNEL ALLOCATION					
Director	1.00	1.00	1.00	1.00	1.00
Management Analyst II	0.75	1.00	1.00	1.00	1.00
Senior Office Assistant	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	2.25	2.50	2.50	2.50	2.50



Insurance/Risk Management

The Human Resources Department has functional oversight of the City's General Liability Insurance that it obtained through a pooled risk sharing arrangement offered through the Association of Bay Area Governments (ABAG) Plan Corporation. This pool currently includes 28 cities in the greater Bay Area, and offers coverage up to \$30 million per occurrence. In addition to General Liability coverage, the policy also includes Property, as well as Errors and Omissions coverage for the City. The Human Resources Director serves as the City's Risk Manager and manages the City's Tort Claims Management process in collaboration with the City Attorney.

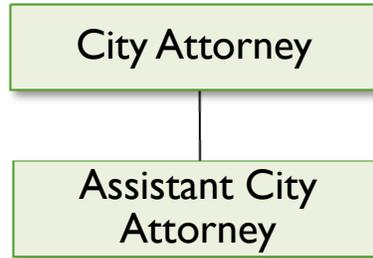
Figure 16| INSURANCE/RISK MANAGEMENT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$374,292	\$471,410	\$471,410	\$497,450	\$497,450
TOTAL EXPENDITURES	\$374,292	\$471,410	\$471,410	\$497,450	\$497,450
FUNDING					
General Fund	\$374,292	\$471,410	\$471,410	\$497,450	\$497,450
TOTAL FUNDING	\$374,292	\$471,410	\$471,410	\$497,450	\$497,450



City Attorney's Office

Chart 6 | City Attorney Organizational Chart



Note: Not included in the Position Allocation Plan

Description:

The City contracts with an outside firm, Meyers Nave, for legal services. In addition to having a partner specifically designated as City Attorney for legal services, the firm has a number of practicing attorneys specializing in various areas of municipal law who are utilized by the City on an as-needed basis. The City Attorney provides the following services to the City Council and staff: legal opinions related to City business; drafts and reviews proposed ordinances, resolutions, and contracts; represents the City in certain litigation; and provides legal counsel on development review issues.

Accomplishments for 2014-15 and 2015-16:

- Provided legal support for City Council initiatives.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Continue to provide legal support for City Council initiatives which involve new ordinances or resolutions (FY 2016-17 & FY 2017-18).

Budget Highlights:

- Funding for providing legal services related to City business and development review issues (FY 2016-17 & 2017-18).



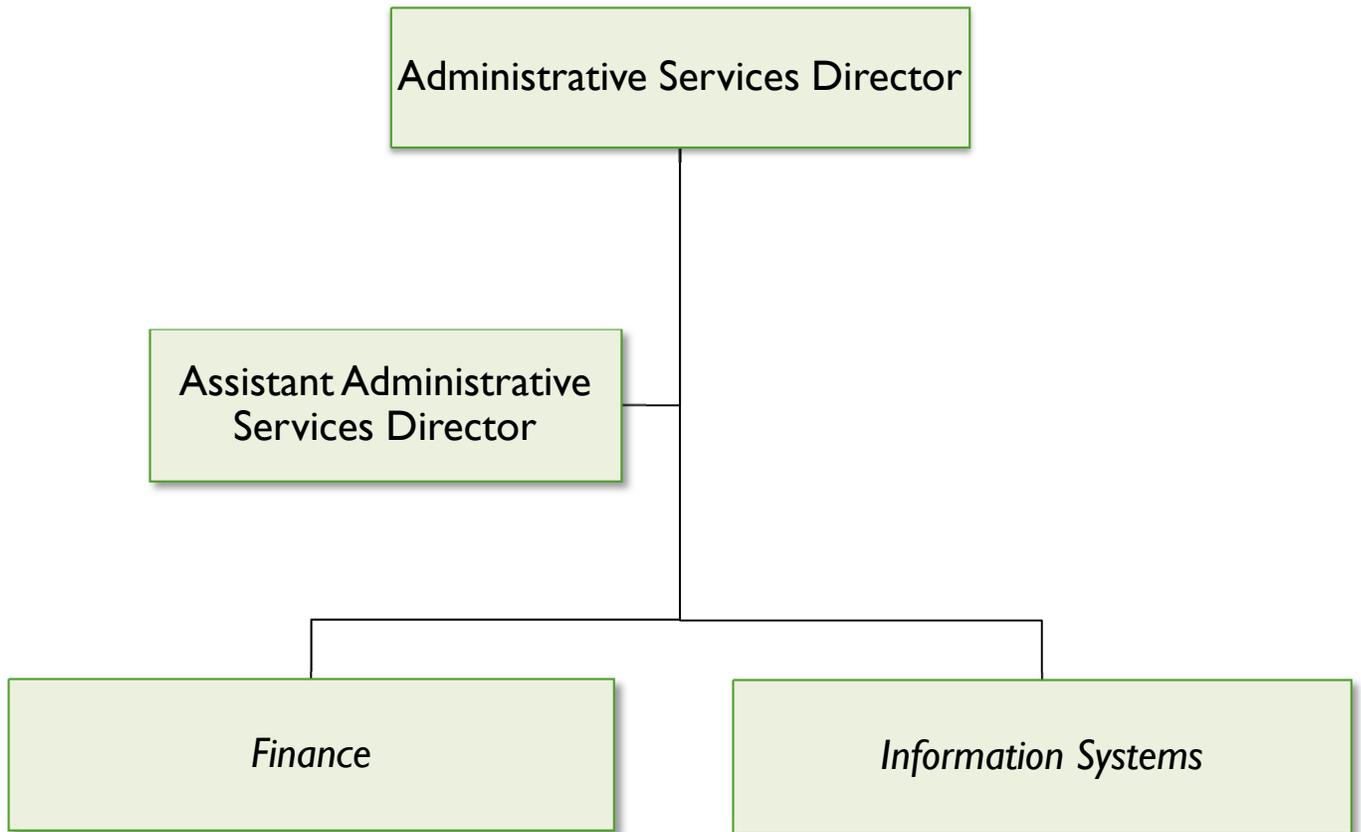
Figure 17| CITY ATTORNEY'S OFFICE EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Contracted Services	\$596,285	\$807,360	\$887,360	\$881,182	\$881,182
TOTAL EXPENDITURES	\$596,285	\$807,360	\$887,360	\$881,182	\$881,182
FUNDING					
General Fund	\$499,536	\$777,810	\$777,810	\$800,746	\$800,746
Affordable Housing Fund	\$96,748	\$29,550	\$109,550	\$80,436	\$80,436
TOTAL FUNDING	\$596,285	\$807,360	\$887,360	\$881,182	\$881,182



Administrative Services

Chart 6 | Administrative Services Organizational Chart



Description:

The Administrative Services Department is comprised of two divisions. The Finance Division is responsible for budget, treasury, accounting, financial reporting and payroll. The Information Services Division is responsible for the City's network infrastructure, IT service delivery, and Geographic Information Systems.

Accomplishments for 2014-15 and 2015-16:

- Formed the Dublin Crossing Community Facilities District.
- Created IT Fund with City Council approved seed funding of \$2,000,000.
- Revised the City Fund Balance and Reserves Policy.
- Received Distinguished Budget Presentation Award by Government Finance Officers Association (GFOA).
- Received Excellence in Budgeting for Operating Budget Award from California Society of Municipal Finance Officers (CSMFO).
- Implemented quarterly training for the database system (Eden) and the financial reporting system (Simpler).
- Continued with the inventory of assets.
- Implemented the changes to GASB 45 Actuary update.
- Implemented GASB 68.
- Continued with the close out of Associated Community Action Program Operations.
- Completed Information Technology Master Plan.
- Completed GIS portal implementation.
- Received 2015 MISAC Award for Excellence to recognize outstanding practices in Information Technology.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Provide guidance on the City's plan for fiscal sustainability.
- Update User Fee Schedule (FY 2016-17).
- Complete inventory of assets (FY 2016-17).
- Finalize and close out Associated Community Action Program Operations (FY 2016-17 & FY 2017-18).
- Initiate discussion to implement new financial system (FY 2016-17).
- Provide internet connectivity to the new Emerald Glen Recreation and Aquatic Complex (FY 2016-17).
- Evaluate need and feasibility of new Asset Management System (FY 2016-17 & FY 2017-18).
- Implement free Wi-Fi in the downtown area.
- Implement city wide performance measures.

Budget Highlights:

- Funding for consulting services for the Information Technology Master Plan.
- Funding for Performance Measures software.
- Increases to Internal Service Fund Charges account for change in IT allocation.



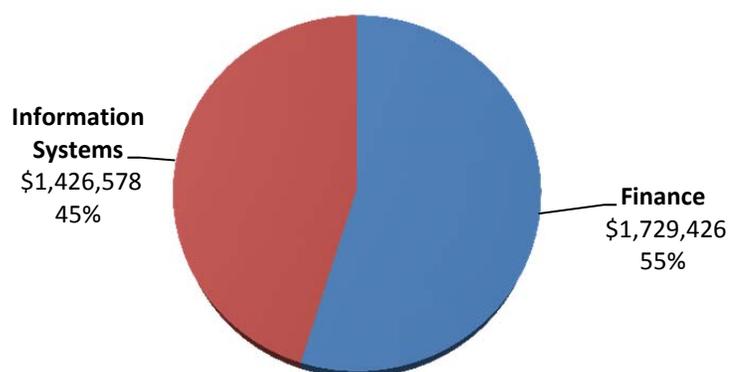
Administrative Services continued...

Figure 18| ADMINISTRATIVE SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,142,942	\$1,271,072	\$1,275,632	\$1,361,063	\$1,401,729
Benefits	\$578,245	\$618,957	\$618,957	\$669,060	\$700,052
Services & Supplies	\$32,639	\$350,932	\$341,372	\$434,588	\$470,235
Internal Service Fund Charges	\$41,820	\$119,483	\$122,141	\$148,605	\$149,373
Utilities	\$31,365	\$29,712	\$32,432	\$35,200	\$35,200
Contracted Services	\$336,489	\$303,819	\$355,828	\$504,288	\$427,788
Capital Outlay	\$8,284	\$500	\$500	\$3,200	\$1,700
TOTAL EXPENDITURES	\$2,171,785	\$2,694,475	\$2,746,862	\$3,156,004	\$3,186,077

FUNDING					
General Fund	\$2,171,785	\$1,552,114	\$1,556,265	\$1,729,426	\$1,743,119
Internal Service Fund - IT		\$1,142,361	\$1,190,597	\$1,426,578	\$1,442,958
TOTAL FUNDING	\$2,171,785	\$2,694,475	\$2,746,862	\$3,156,004	\$3,186,077

Administrative Services



Finance

The Finance Division performs all Finance related functions which include Purchasing, Accounts Payable, Accounts Receivable, Payroll, Treasury, Audit, and Budget. The Division is also responsible for managing the collection of development related fees and maintaining other related City financial records.

Figure 19| FINANCE EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$673,345	\$798,438	\$802,200	\$850,168	\$875,531
Benefits	\$346,101	\$394,411	\$394,411	\$415,528	\$434,532
Services & Supplies	\$23,580	\$38,362	\$34,600	\$34,110	\$30,720
Internal Service Fund Charges	\$31,356	\$86,584	\$88,176	\$125,132	\$125,848
Contracted Services	\$192,032	\$233,819	\$236,378	\$301,288	\$274,788
Capital Outlay	\$1,533	\$500	\$500	\$3,200	\$1,700
TOTAL EXPENDITURES	\$1,267,946	\$1,552,114	\$1,556,265	\$1,729,426	\$1,743,119

FUNDING					
General Fund	\$1,267,946	\$1,552,114	\$1,556,265	\$1,729,426	\$1,743,119
TOTAL FUNDING	\$1,267,946	\$1,552,114	\$1,556,265	\$1,729,426	\$1,743,119

PERSONNEL ALLOCATION					
Director	0.65	0.65	0.65	0.65	0.65
Accountant	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Asst Admin Svcs Dir./Budget	1.00	1.00	1.00	1.00	1.00
Finance Technician II	1.75	1.75	1.75	1.75	1.75
Financial Analyst	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	7.40	7.40	7.40	7.40	7.40



Information Systems

The Information Systems Division oversees the operation and maintenance of the City's technological systems. Functions include support to computer systems, Geographic Information Systems, the telecommunications system, and overall system strategy for delivering services.

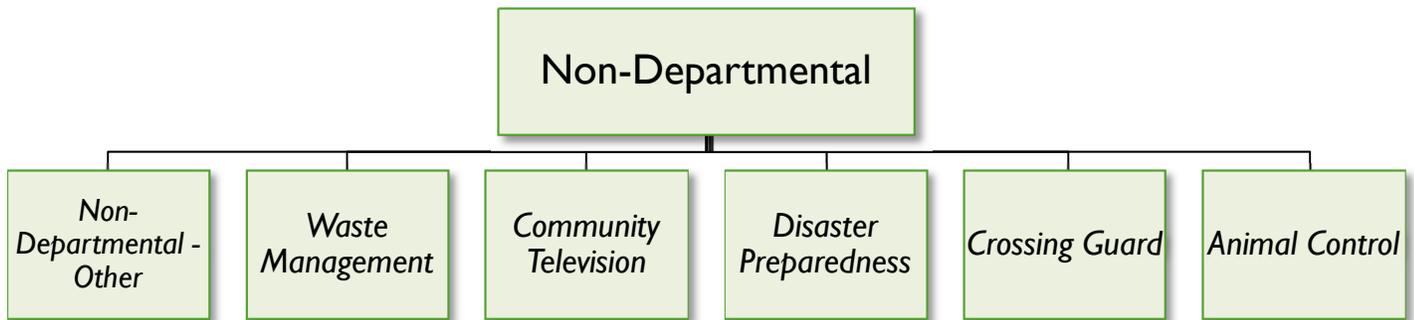
Figure 20| INFORMATION SYSTEMS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$469,598	\$472,634	\$473,432	\$510,895	\$526,198
Benefits	\$232,144	\$224,546	\$224,546	\$253,532	\$265,520
Services & Supplies	\$9,060	\$312,570	\$306,772	\$400,478	\$439,515
Internal Service Fund Charges	\$10,464	\$32,899	\$33,965	\$23,473	\$23,525
Utilities	\$31,365	\$29,712	\$32,432	\$35,200	\$35,200
Contracted Services	\$144,457	\$70,000	\$119,450	\$203,000	\$153,000
Capital Outlay	\$6,751				
TOTAL EXPENDITURES	\$903,839	\$1,142,361	\$1,190,597	\$1,426,578	\$1,442,958
FUNDING					
General Fund	\$903,839				
Internal Service Fund - IT		\$1,142,361	\$1,190,597	\$1,426,578	\$1,442,958
TOTAL FUNDING	\$903,839	\$1,142,361	\$1,190,597	\$1,426,578	\$1,442,958
PERSONNEL ALLOCATION					
Director	0.35	0.35	0.35	0.35	0.35
Information Systems Mgr.	1.00	1.00	1.00	1.00	1.00
Information Systems Tech I & II	2.00	2.00	2.00	2.00	2.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	4.35	4.35	4.35	4.35	4.35



Non-Departmental

Chart 8 | Non-Departmental Organizational Chart



Description:

This budget funds activities that are not allocated to another Budget Activity. The following programs are included: Non-Departmental, Waste Management, Community Television, Disaster Preparedness, Crossing Guards, and Animal Control. Waste Management covers contract services for basic garbage collection, curbside recycling, organic waste collection and other waste related services. Community Cable Television provides funding for, and oversight of, Tri-Valley Community Television, a non-profit corporation, which provides education and government cable television access to the Tri-Valley area, including the City of Dublin. Disaster Preparedness provides training and activities for the community and City to be prepared in the event of a disaster. Crossing Guards are provided by contract to assist with school children safely crossing intersections during the school year. Animal Control services are provided under contract for shelter and enforcement services.



Accomplishments 2014-15 and 2015-16:

- Conducted a Disaster Preparedness exercise for City Staff.
- Conducted Staff Emergency Operations Center Training.
- Transitioned to a new communitywide Emergency Alert System.
- Performed the annual garbage rate adjustment.
- Negotiated an extension to the City's Disposal Services Agreement at the Altamont landfill.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Conduct annual disaster preparedness training for City Staff.
- Conduct the annual review of the Comprehensive Emergency Management Plan.
- Conduct and evaluate the annual garbage rate adjustment.

Budget Highlights:

- Funding to support for the City's Emergency Alert System (FY 2016-17 & 2017-18).
- Funding to support County Property Tax Administration services (FY 2016-17 & 2017-18).
- Funding for residential waste management services (FY 2016-17 & 2017-18).
- Funding for equipment, police vehicle, fire equipment and apparatus replacements, and City employees' Other Post-Employment Benefits contribution (FY 2016-17 & 2017-18).
- Increases to Internal Service Fund Charges account for change in IT allocation.
- Budget includes impact fee right-to-reimbursements, as well as Traffic Impact Fee reimbursements for advances to the City related to the Tassajara interchange.



Non-Departmental continued...

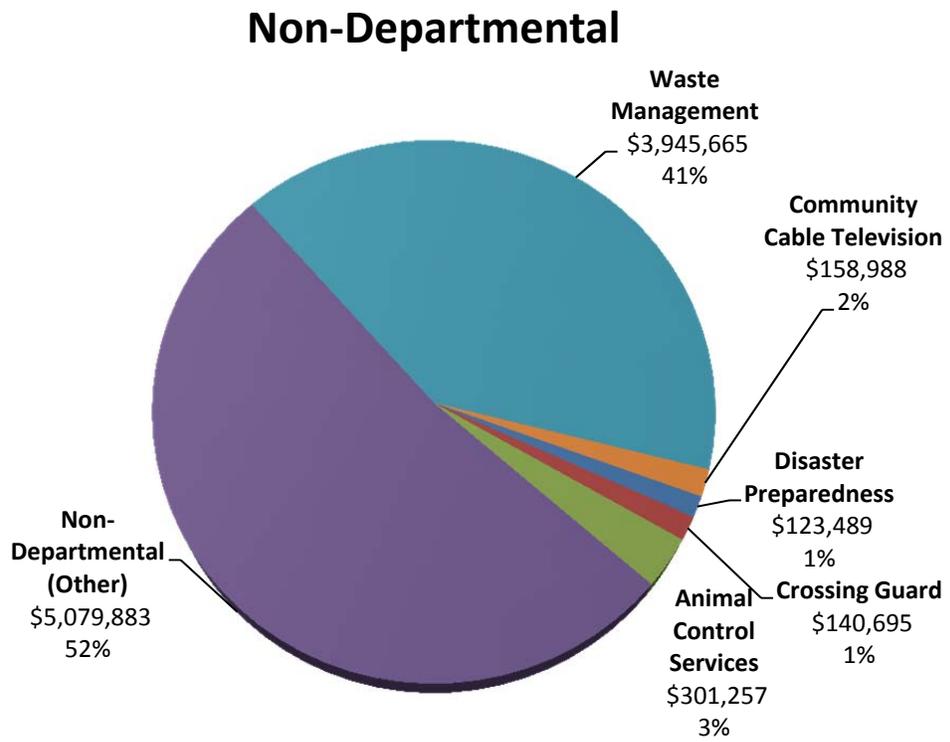
Figure 21 | NON-DEPARTMENTAL EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$226,665	\$727,242	\$727,242	\$102,392	\$105,464
Benefits	\$682,996	\$1,273,057	\$1,273,057	\$1,234,638	\$1,352,140
Services & Supplies	\$394,095	\$29,591	\$264,461	\$29,591	\$29,591
Internal Service Fund Charges	\$5,242	\$37,459	\$38,165	\$25,683	\$26,194
Contracted Services	\$5,349,341	\$5,874,379	\$5,954,388	\$6,602,896	\$6,883,647
Capital Outlay	\$596,217	\$263,135	\$263,135	\$223,800	\$277,950
Capital Outlay - ISF		\$168,559	\$285,131	\$250,000	\$1,156,000
Other	\$69,264	\$210,000	\$155,000	\$210,000	\$210,000
Principal & Interest Payments	\$259,903	\$655,654	\$655,654	\$670,977	\$686,882
Impact Fee Obligations	\$414,537	\$400,000	\$400,000	\$400,000	\$400,000
TOTAL EXPENDITURES ⁽¹⁾	\$7,998,260	\$9,639,076	\$10,016,233	\$9,749,977	\$11,127,868

FUNDING					
General Fund	\$1,201,385	\$2,734,432	\$2,758,562	\$2,103,946	\$2,130,058
Gas Tax			\$234,870		
Measure D	\$58,901		\$1,125		
Garbage Service Fund	\$3,185,816	\$3,344,889	\$3,344,889	\$3,870,150	\$4,155,150
Local Recycling Programs	\$1,141				
Cable TV Facilities	\$33,400	\$35,340	\$35,340	\$35,338	\$35,338
Fire Impact Fees	\$3,006	\$5,000	\$5,000	\$5,000	\$5,000
Traffic Impact Fee - Category 1	\$451,337	\$400,000	\$400,460	\$400,000	\$400,000
Traffic Impact Fee - Category 2	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Dublin Crossing Fund	\$50,000				
ISF - Vehicles	\$443,758	\$168,559	\$285,131	\$250,000	\$1,156,000
ISF - Facilities		\$50,000	\$50,000	\$50,000	\$50,000
ISF - Equipment	\$129,076	\$170,700	\$170,700	\$131,300	\$181,000
ISF - Maintenance & Repairs	\$341,316				
ISF - Retiree Health	\$1,842,228	\$2,079,502	\$2,079,502	\$2,238,266	\$2,333,440
Energy Effic Capital Lease	\$156,897	\$550,654	\$550,654	\$565,977	\$581,882
TOTAL FUNDING	\$7,998,260	\$9,639,076	\$10,016,233	\$9,749,977	\$11,127,868

⁽¹⁾ Excludes Transfers & Depreciation expenditures





Disaster Preparedness

The Disaster Preparedness program is responsible for activities related to disaster preparedness including public information, neighborhood preparedness, staff training, and attendance at specialized State training courses.

Figure 22| DISASTER PREPAREDNESS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$47,607	\$47,547	\$47,547	\$51,196	\$52,732
Benefits	\$22,689	\$21,552	\$21,552	\$24,319	\$25,415
Services & Supplies	\$3,500	\$7,291	\$7,291	\$7,291	\$7,291
Internal Service Fund Charges	\$3,276	\$37,459	\$38,165	\$25,683	\$26,194
Contracted Services	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL EXPENDITURES	\$92,072	\$128,849	\$129,555	\$123,489	\$126,632
FUNDING					
General Fund	\$92,072	\$128,849	\$129,555	\$123,489	\$126,632
TOTAL FUNDING	\$92,072	\$128,849	\$129,555	\$123,489	\$126,632
PERSONNEL ALLOCATION					
Assistant to the City Manager	0.33	0.33	0.33	0.33	0.33
TOTAL POSITIONS	0.33	0.33	0.33	0.33	0.33



Crossing Guard Services

Crossing Guard services are provided to Dublin Unified School District schools at 11 crossing locations throughout the City. The crossing guards assist elementary students in crossing heavily traveled streets on their way to and from school. Services are provided at these locations for four hours per day, in accordance with the Dublin Unified School District regular school schedule. Crossing guard services are provided to the City under private contract. The contractor provides the recruitment, training, supervision, and substitute personnel associated with the program management.

Figure 23| CROSSING GUARD EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Contracted Services	\$121,510	\$133,996	\$133,996	\$140,695	\$147,729
TOTAL EXPENDITURES	\$121,510	\$133,996	\$133,996	\$140,695	\$147,729
FUNDING					
General Fund	\$121,510	\$133,996	\$133,996	\$140,695	\$147,729
TOTAL FUNDING	\$121,510	\$133,996	\$133,996	\$140,695	\$147,729



Animal Control Services

Animal Control Services are provided under contracts with the Alameda County Sheriff's Office for shelter and field services. The contracted activities include: field patrol, enforcement of domestic animal related laws, investigation of dog bites and attacks, collection of stray and dead animals, and animal shelter services. City Staff serves on an Advisory Committee with the cities of Livermore and Pleasanton and County of Alameda to oversee operations at the jointly owned East County Animal Shelter.

Figure 24| ANIMAL CONTROL SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Contracted Services	\$212,101	\$237,802	\$237,802	\$256,757	\$250,620
Capital Outlay	\$35,536	\$44,435	\$44,435	\$44,500	\$48,950
TOTAL EXPENDITURES	\$247,637	\$282,237	\$282,237	\$301,257	\$299,570
FUNDING					
General Fund	\$247,637	\$282,237	\$282,237	\$301,257	\$299,570
TOTAL FUNDING	\$247,637	\$282,237	\$282,237	\$301,257	\$299,570



Non-Departmental - Other

This budget funds items that are not allocated to another budget activity. For example, this includes costs associated with replacement of capital assets, credit card processing fees, administrative fees associated with part-time employee retirement system charges (PARS), and the commute alternative incentive program for employees, and disbursement of impact fee obligation. The salaries and wages budgeted in FY 2015-16 were for merit contingency. As of FY 2016-17 this cost is directly reflected in department pages rather than a lump sum here. The budget for benefits includes the retiree health premiums and a lump sum contribution to the retiree health liability.

Figure 25| NON-DEPARTMENTAL - OTHER EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages		\$496,412	\$496,412		
Benefits	\$582,616	\$1,173,642	\$1,173,642	\$1,186,000	\$1,301,320
Services & Supplies	\$353,035	\$22,000	\$256,870	\$22,000	\$22,000
Internal Service Fund Charges	\$94				
Contracted Services	\$1,652,729	\$1,998,502	\$2,077,386	\$2,161,606	\$2,156,460
Capital Outlay	\$560,680	\$218,700	\$218,700	\$179,300	\$229,000
Capital Outlay - ISF		\$168,559	\$285,131	\$250,000	\$1,156,000
Other	\$69,264	\$210,000	\$155,000	\$210,000	\$210,000
Principal & Interest Payments	\$259,903	\$655,654	\$655,654	\$670,977	\$686,882
Impact Fee Obligations	\$414,537	\$400,000	\$400,000	\$400,000	\$400,000
TOTAL EXPENDITURES	\$3,892,859	\$5,343,469	\$5,718,795	\$5,079,883	\$6,161,662

FUNDING					
General Fund	\$375,240	\$1,819,054	\$1,842,478	\$1,339,340	\$1,354,340
Gas Tax			\$234,870		
Fire Impact Fees	\$3,006	\$5,000	\$5,000	\$5,000	\$5,000
Traffic Impact Fee - Category 1	\$451,337	\$400,000	\$400,460	\$400,000	\$400,000
Traffic Impact Fee - Category 2	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Dublin Crossing Fund	\$50,000				
ISF - Vehicles	\$443,758	\$168,559	\$285,131	\$250,000	\$1,156,000
ISF - Facilities		\$50,000	\$50,000	\$50,000	\$50,000
ISF - Equipment	\$129,076	\$170,700	\$170,700	\$131,300	\$181,000
ISF - Maintenance & Repairs	\$341,316				
ISF - Retiree Health	\$1,842,228	\$2,079,502	\$2,079,502	\$2,238,266	\$2,333,440
Energy Effic Capital Lease	\$156,897	\$550,654	\$550,654	\$565,977	\$581,882
TOTAL FUNDING	\$3,892,859	\$5,343,469	\$5,718,795	\$5,079,883	\$6,161,662



Waste Management Services

The Waste Management program oversees the budget and contract for providing basic garbage services, curbside recycling, organic waste collection, on-call bulky waste clean-ups and other related services, which includes: support for commercial recycling programs; curbside used oil collection; an annual household hazardous waste collection event; and a food-scrap recycling program.

Figure 26| WASTE MANAGEMENT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$179,057	\$183,283	\$183,283	\$51,196	\$52,732
Benefits	\$77,691	\$77,863	\$77,863	\$24,319	\$25,405
Services & Supplies	\$35,166	\$150	\$150	\$150	\$150
Internal Service Fund Charges	\$1,872				
Contracted Services	\$3,210,712	\$3,344,739	\$3,345,864	\$3,870,000	\$4,155,000
TOTAL EXPENDITURES	\$3,504,499	\$3,606,035	\$3,607,160	\$3,945,665	\$4,233,287

FUNDING					
General Fund	\$258,641	\$261,146	\$261,146	\$75,515	\$78,137
Measure D	\$58,901		\$1,125		
Garbage Service Fund	\$3,185,816	\$3,344,889	\$3,344,889	\$3,870,150	\$4,155,150
Local Recycling Programs	\$1,141				
TOTAL FUNDING	\$3,504,499	\$3,606,035	\$3,607,160	\$3,945,665	\$4,233,287

PERSONNEL ALLOCATION					
Assistant to the City Manager	0.33	0.33	0.33	0.33	0.33
Administrative Aide	0.50	0.50	0.50		
Environmental Coordinator	0.25	0.25	0.25		
Environmental Technician	0.75	0.75	0.75		
TOTAL POSITIONS	1.83	1.83	1.83	0.33	0.33



Community Cable Television

Tri-Valley Community Television (TV30) is a non-profit corporation which provides education and government cable television access, including the broadcast of City Council meetings. The TV30 Board of Directors is comprised of the Mayors from the cities of Dublin, Livermore and Pleasanton.

This budget funds the City of Dublin's share of costs associated with the TV30 organization and televising City Council meetings.

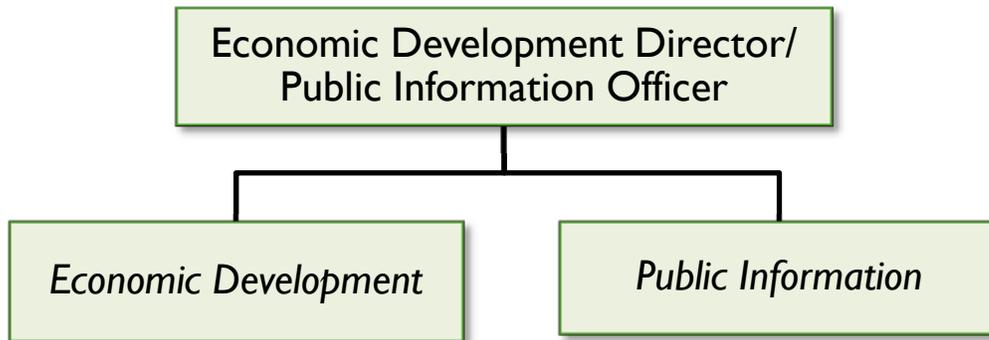
Figure 27| COMMUNITY CABLE TELEVISION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$2,395	\$150	\$150	\$150	\$150
Contracted Services	\$137,289	\$144,340	\$144,340	\$158,838	\$158,838
TOTAL EXPENDITURES	\$139,683	\$144,490	\$144,490	\$158,988	\$158,988
FUNDING					
General Fund	\$106,284	\$109,150	\$109,150	\$123,650	\$123,650
Cable TV Facilities	\$33,400	\$35,340	\$35,340	\$35,338	\$35,338
TOTAL FUNDING	\$139,683	\$144,490	\$144,490	\$158,988	\$158,988



Economic Development and Public Information

Chart 9 | Economic Development Organizational Chart



Description:

The Economic Development Department is comprised of two divisions – Economic Development and Public Information. The primary objectives of this department are to enhance and maintain the City’s economic base through programs and activities focused on business attraction, expansion and retention; and to create consistent and ongoing communication with Dublin residents and businesses through a variety of outreach efforts.

Accomplishments for 2014-15 and 2015-16:

- Provided Business Assistance to tenants of Persimmon Place shopping center.
- Developed “Start-Up Dublin: A Bootcamp for Technology Entrepreneurs” in cooperation with Alameda County Small Business Development Center (ACSBDC) and i-GATE.
- Promoted key opportunity sites on website, OppSites, which can be viewed by national and international developers and businesses.
- Organized Tri-Valley Small Business Assistance Series, along with the Small Business Administration, the Cities of Livermore and Pleasanton and the three respective Chambers of Commerce.
- Participated in National Manufacturing Day to highlight Dublin’s economic diversity by organizing tours of two Dublin manufacturing firms.
- Expanded the “Discover Dublin for the Holidays” Campaign to a year-round social media promotion.
- Launched the updated City website, including a “responsive design” that is fully functional across mobile devices; simple, streamlined links; a prominent translation feature; and new content that encourages visitors to explore the City.
- Launched an updated version of the City’s mobile app – MyDublinCA.
- Developed a two-minute video highlighting Dublin, which was translated to Mandarin and is displayed on the City’s new YouTube channel – City of Dublin, CA.



Economic Development and Public Information continued...

- Published branded print and television ads targeting new residents, visitors, and businesses in a range of publications.
- Implemented the City's marketing and branding campaign in City publications and materials, City events, and promotional items.
- Created New Resident Guide and Dining Guide to assist residents and visitors to Dublin.
- Nominated Dublin-based Callidus Cloud for their successful East Bay EDA Innovation Award.
- Expanded social media campaign efforts to promote Dublin businesses and increase community awareness of events and activities.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Continue to implement the City's marketing and branding plan to assist in the City's economic development and outreach efforts and promote commercial opportunity sites.
- Host a new economic development event to showcase Dublin to commercial brokerage and development community.
- Continue to offer incentives to address current market conditions (Façade Improvement Program, Sales Tax Reimbursement, Sewer Capacity Assistance, Small Business Assistance, etc.).
- Continue to expand social media uses and options for general City use.
- Facilitate roundtables with commercial and residential brokers, developers and auto dealers.
- Continue the City's efforts to better connect to the Livermore Valley Wine Region.

Budget Highlights:

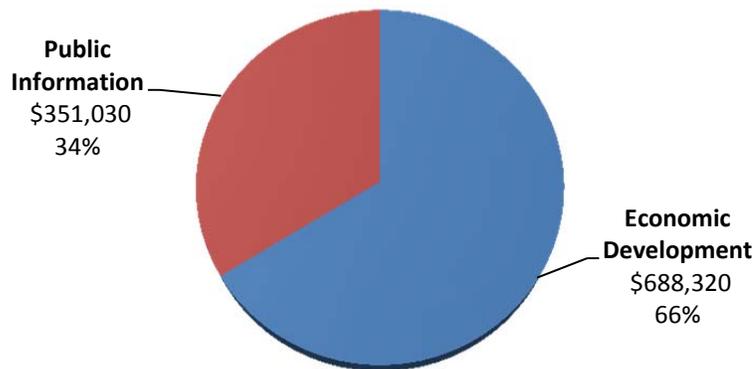
- First year managing the City's Street Banner Program (FY2016-2017 & 2017-2018).
- Funding to continue the City's Façade Improvement Program in the Downtown Dublin Specific Plan area (FY 2016-17 & 2017-18).
- Funding to assist with research on the implementation of Economic Development Strategy (FY 2016-17 & 2017-18).
- Funding for the implementation of Marketing and Branding Campaign (FY 2016-17 & 2017-18), including translation services.



Figure 28| ECONOMIC DEVELOPMENT/PUBLIC INFORMATION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$401,761	\$411,465	\$398,745	\$439,371	\$452,482
Benefits	\$188,517	\$168,628	\$168,628	\$184,524	\$192,272
Services & Supplies	\$99,178	\$127,377	\$106,697	\$157,537	\$156,937
Internal Service Fund Charges	\$6,888	\$20,237	\$21,058	\$23,221	\$23,736
Contracted Services	\$111,928	\$391,109	\$592,815	\$234,697	\$157,709
TOTAL EXPENDITURES	\$808,272	\$1,118,816	\$1,287,943	\$1,039,350	\$983,136
FUNDING					
General Fund	\$808,272	\$1,118,816	\$1,287,943	\$1,039,350	\$983,136
TOTAL FUNDING	\$808,272	\$1,118,816	\$1,287,943	\$1,039,350	\$983,136

Economic Development



Economic Development

Economic Development Division activities include economic development programs, such as targeted incentives to attract, retain and expand business; economic reports; development of various business marketing materials; implementation of the City's marketing and branding plan, execution of the Business Recognition Program; participation in regional economic development efforts, including but not limited to, the East Bay Economic Development Alliance, iGATE, East Bay Leadership Council, Innovation Tri-Valley and Visit Tri-Valley; partnerships with the Alameda County Small Business Development Center and the Dublin Chamber of Commerce on small business support, as well as continued participation in membership groups such as the California Association for Local Economic Development (CALED).

Figure 29| ECONOMIC DEVELOPMENT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$293,541	\$300,730	\$287,554	\$318,258	\$327,751
Benefits	\$145,804	\$126,094	\$126,094	\$146,624	\$153,480
Services & Supplies	\$68,431	\$97,351	\$95,527	\$92,717	\$92,117
Internal Service Fund Charges	\$6,888	\$20,237	\$21,058	\$23,221	\$23,736
Contracted Services	\$19,115	\$107,500	\$330,343	\$107,500	\$107,500
TOTAL EXPENDITURES	\$533,779	\$651,912	\$860,576	\$688,320	\$704,584

FUNDING					
General Fund	\$533,779	\$651,912	\$860,576	\$688,320	\$704,584
TOTAL FUNDING	\$533,779	\$651,912	\$860,576	\$688,320	\$704,584

PERSONNEL ALLOCATION					
Director/PIO	0.80	0.80	0.80	0.80	0.80
Management Analyst I	0.20	0.20	0.20	0.20	0.20
Management Analyst II				1.00	1.00
Senior Management Analyst	1.00	1.00	1.00		
Senior Office Assistant	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	2.50	2.50	2.50	2.50	2.50



Public Information

Public Information activities include the issuance of City press releases; management of the City website content and information, development of other communications such as City Report newsletter and Annual Report, as well as social media outreach efforts. The division also provides support for a variety of special citywide events.

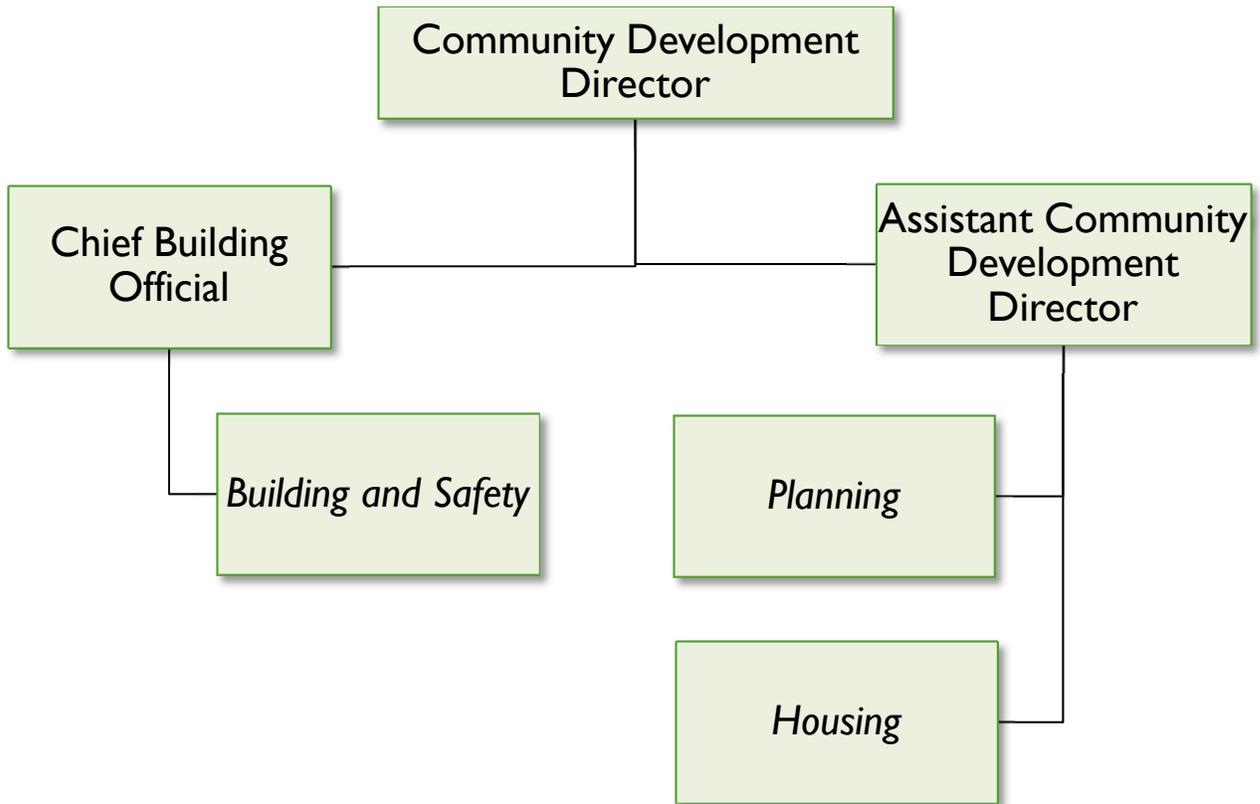
Figure 30| PUBLIC INFORMATION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$108,220	\$110,735	\$111,191	\$121,113	\$124,731
Benefits	\$42,713	\$42,534	\$42,534	\$37,900	\$38,792
Services & Supplies	\$30,747	\$30,026	\$11,170	\$64,820	\$64,820
Contracted Services	\$92,813	\$283,609	\$262,472	\$127,197	\$50,209
TOTAL EXPENDITURES	\$274,492	\$466,904	\$427,367	\$351,030	\$278,552
FUNDING					
General Fund	\$274,492	\$466,904	\$427,367	\$351,030	\$278,552
TOTAL FUNDING	\$274,492	\$466,904	\$427,367	\$351,030	\$278,552
PERSONNEL ALLOCATION					
Director/PIO	0.20	0.20	0.20	0.20	0.20
Management Analyst I	0.80	0.80	0.80	0.80	0.80
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00



Community Development

Chart 10 | Community Development Organizational Chart



Description:

The Community Development Department is comprised of three divisions: Building and Safety, Planning Services, and Housing. Oversight and coordination of the activities of the three divisions is the responsibility of the Community Development Director. The Department works to ensure that established land development policies are implemented and enforced in a manner that is consistent with the high standards set by the City Council and the community.

The Community Development Department also provides lead staff support to the Planning Commission. It is the mission of the Department to insure that residential and commercial development projects are of the highest quality design and environmentally sustainable for a deserving community, that the buildings are safe, efficient and constructed in accordance with internationally recognized standards, and that the housing needs of all residents are addressed.



Accomplishments for 2014-15 and 2015-16:

- Completed key amendments to the General Plan and revised the Dublin Crossings and Eastern Dublin Specific Plans to facilitate the creation of two new school sites for the Dublin Unified School District.
- Provided permitting assistance for planned commercial development including the Whole Foods anchored Persimmon Place Shopping Center, Fallon Gateway, upgrades to Dublin Place, Tesla Motors, and small business renovations on Village Parkway.
- Worked cooperatively with the Dublin San Ramon Services District and State agencies to ensure compliance with the Governor's Executive Order regarding the 2015 Drought and long-term water conservation planning.
- Commenced project review and completed the Draft Environmental Impact Report for the proposed multi-phase Kaiser Permanente Medical Campus to include medical offices, an oncology treatment center, and an eventual acute care facility.
- Completed the successful financing for the 64-unit Dublin Family Apartments and worked with the project developer Eden Housing, to commence construction and develop an outreach program to assist veterans in need of affordable housing.
- Completed a critical assessment and modernized and streamlined the City of Dublin First-Time Homebuyer and Inclusionary Below Market Rate housing programs to enhance effectiveness and flexibility while reduce program complexity.
- Processed permits for major projects including the Bay West Apartments, Dublin Station Apartments, Dublin Corporate Center tenant relocations and enhancements, and the Stanford Health Urgent Care Facility.
- Prepared, for City Council adoption, an ordinance for streamlined permitting process for small residential rooftop solar systems (AB 2188).
- Worked with the Department of Water Resources on the completion of the five-year annual FEMA National Flood Insurance Program audit of the City's flood plain management.

Objectives for 2016-17 and 2017-18:

- See through to completion the implementation of the General Plan and PD Zoning Amendments for the E-5 School and related residential and park land provisions.
- Initiate the preparation of an updated Wireless Communications Ordinance to be consistent with State and Federal law.
- Initiate necessary revisions to the sign regulations to bring these provisions of the Zoning Code into conformance with recent court decisions.
- Work in cooperation with DSRSD to revise and update the Water Efficiency landscape Ordinance to comply with State Water Resources Board mandates.
- Work with Information Technology to increase access to current development information and enhance public understanding of active development proposals.
- Identify and secure a potential affordable housing development site or alternative approach to providing opportunities for additional affordable housing development.
- Educate and assist the public, and successfully adopt and implement the 2016 California Building Codes leading to a January 1, 2017 effective date.



Community Development continued...

- Initiate a trial email-based electronic plan submittal for small-scale plans. Determine the effectiveness of the process and expand as feasible.
- Prepare, for City Council adoption an expedited, streamlined permitting process for electric vehicle charging stations meeting the requirements of AB1236.

Budget Highlights:

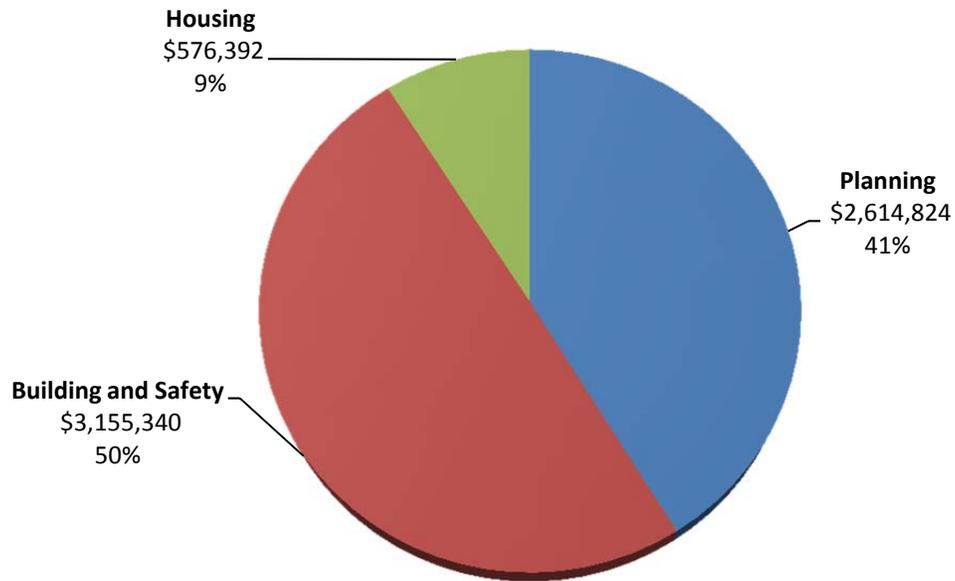
- The Human Services operational budget and programs have been transferred to the Parks and Community Services Department Budget.
- Decreased Contracted Services associated with processing of anticipated development projects during the upcoming 2016-2018 two-year budget period.
- Funding for the addition of one Senior Planner (4 year Limited Term).
- Increases to Internal Service Fund Charges account for change in IT allocation.

Figure 31 | COMMUNITY DEVELOPMENT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,882,526	\$1,971,848	\$1,978,688	\$2,118,481	\$2,181,627
Benefits	\$935,056	\$927,949	\$927,949	\$1,032,370	\$1,080,046
Services & Supplies	\$78,266	\$129,155	\$122,315	\$121,352	\$117,992
Internal Service Fund Charges	\$115,208	\$210,672	\$213,988	\$303,618	\$302,492
Utilities	\$6,268	\$7,220	\$7,220	\$6,836	\$6,836
Contracted Services	\$2,752,907	\$2,624,059	\$2,896,401	\$2,491,899	\$2,387,519
Loans		\$272,000	\$5,572,000	\$272,000	\$1,372,000
Capital Outlay	\$14,764				
Other			\$125,000		
TOTAL EXPENDITURES	\$5,784,995	\$6,142,903	\$11,843,561	\$6,346,556	\$7,448,512
FUNDING					
General Fund	\$5,450,483	\$5,418,506	\$5,647,629	\$5,770,164	\$5,766,750
Affordable Housing Fund	\$334,513	\$724,397	\$6,195,932	\$576,392	\$1,681,762
TOTAL FUNDING	\$5,784,995	\$6,142,903	\$11,843,561	\$6,346,556	\$7,448,512



Community Development



Planning

The Planning Services Division, under the oversight of the Assistant Director, is responsible for providing support to the City Council and the Planning Commission in the development of land use policy, and the review and regulation of land development. Division responsibilities include processing and reviewing development applications for new, renovated and re-purposed residential, retail commercial, office, and industrial projects; preparation of updates and amendments to the Dublin General Plan; administration of the Zoning Code; ensuring compliance with the California Environmental Quality Act (CEQA) for planning applications; and working in cooperation with local, regional and state planning and permitting agencies. Code Enforcement staff is responsible for enforcement of the City's Zoning and Property Maintenance Ordinance.

Figure 32| PLANNING EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$968,437	\$999,437	\$1,002,857	\$1,237,127	\$1,273,935
Benefits	\$483,988	\$477,989	\$477,989	\$598,260	\$626,005
Services & Supplies	\$48,609	\$71,342	\$67,922	\$66,815	\$65,600
Internal Service Fund Charges	\$52,352	\$104,852	\$108,109	\$159,703	\$159,735
Utilities	\$3,455	\$3,480	\$3,480	\$3,096	\$3,096
Contracted Services	\$965,699	\$840,635	\$840,862	\$549,823	\$549,823
TOTAL EXPENDITURES	\$2,522,541	\$2,497,735	\$2,501,219	\$2,614,824	\$2,678,194
FUNDING					
General Fund	\$2,522,541	\$2,497,735	\$2,501,219	\$2,614,824	\$2,678,194
TOTAL FUNDING	\$2,522,541	\$2,497,735	\$2,501,219	\$2,614,824	\$2,678,194



Planning Continued...

Planning Personnel Allocation

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PERSONNEL ALLOCATION					
Community Development Dir.	0.50	0.50	0.50	0.50	0.50
Asst Dir. of Community Dev.	1.00	1.00	1.00	1.00	1.00
Administrative Technician	0.25	0.25	0.25	0.25	0.25
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner		1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00				
Office Assistant II	1.45	1.45	1.45	1.45	1.45
Principal Planner	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	2.00	2.00
TOTAL POSITIONS	9.20	9.20	9.20	10.20	10.20



Building and Safety

The Building and Safety Division is responsible for construction plan review, the issuance of building permits and the inspection of construction work in the City of Dublin to safeguard the health, property, and public welfare of the community. The Chief Building Official is responsible for the administration and enforcement of the City's Building Codes, Housing Code, Universal Design and Green Building Ordinances; and the administration of the City's Waste Management Plan. The Division administers the Business Registration Program, and is responsible for the Federal Flood Plain Management program in coordination with the Federal Emergency Management Agency.

Figure 33| BUILDING AND SAFETY EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$679,008	\$696,636	\$700,056	\$753,457	\$775,958
Benefits	\$324,705	\$323,073	\$323,073	\$365,543	\$382,357
Services & Supplies	\$26,882	\$47,168	\$43,748	\$43,748	\$43,748
Internal Service Fund Charges	\$54,240	\$72,064	\$73,901	\$106,482	\$104,763
Utilities	\$2,813	\$3,740	\$3,740	\$3,740	\$3,740
Contracted Services	\$1,730,140	\$1,678,100	\$1,901,902	\$1,882,370	\$1,777,990
Capital Outlay	\$10,469				
TOTAL EXPENDITURES	\$2,828,257	\$2,820,781	\$3,046,420	\$3,155,340	\$3,088,556
FUNDING					
General Fund	\$2,828,257	\$2,820,781	\$3,046,420	\$3,155,340	\$3,088,556
TOTAL FUNDING	\$2,828,257	\$2,820,781	\$3,046,420	\$3,155,340	\$3,088,556



Building and Safety continued...

Building and Safety Personnel Allocation

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PERSONNEL ALLOCATION					
Director	0.50	0.50	0.50	0.50	0.50
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00	2.00
City Positions	6.50	6.50	6.50	6.50	6.50
Contract Positions	8.50	8.75	8.75	9.69	9.21
TOTAL POSITIONS	15.00	15.25	15.25	16.19	15.71



Housing

Overseen by the Assistant Director, the Housing Division helps provide safe, decent and suitable living environments for low-and moderate-income Dublin residents. Affordable housing support responsibilities include the implementation of the Inclusionary Zoning Ordinance and other housing programs such as the First-Time Home Buyer Loan Program. The Housing Division coordinates with current and future residential developers to develop Affordable Housing Agreements, marketing and management plans for inclusionary units, and qualifying applicants for the ownership of new and resale Below Market Rate Inclusionary Units. The Division also works with non-profit housing developers in the planning and financing for the construction of new and renovated affordable housing in Dublin.

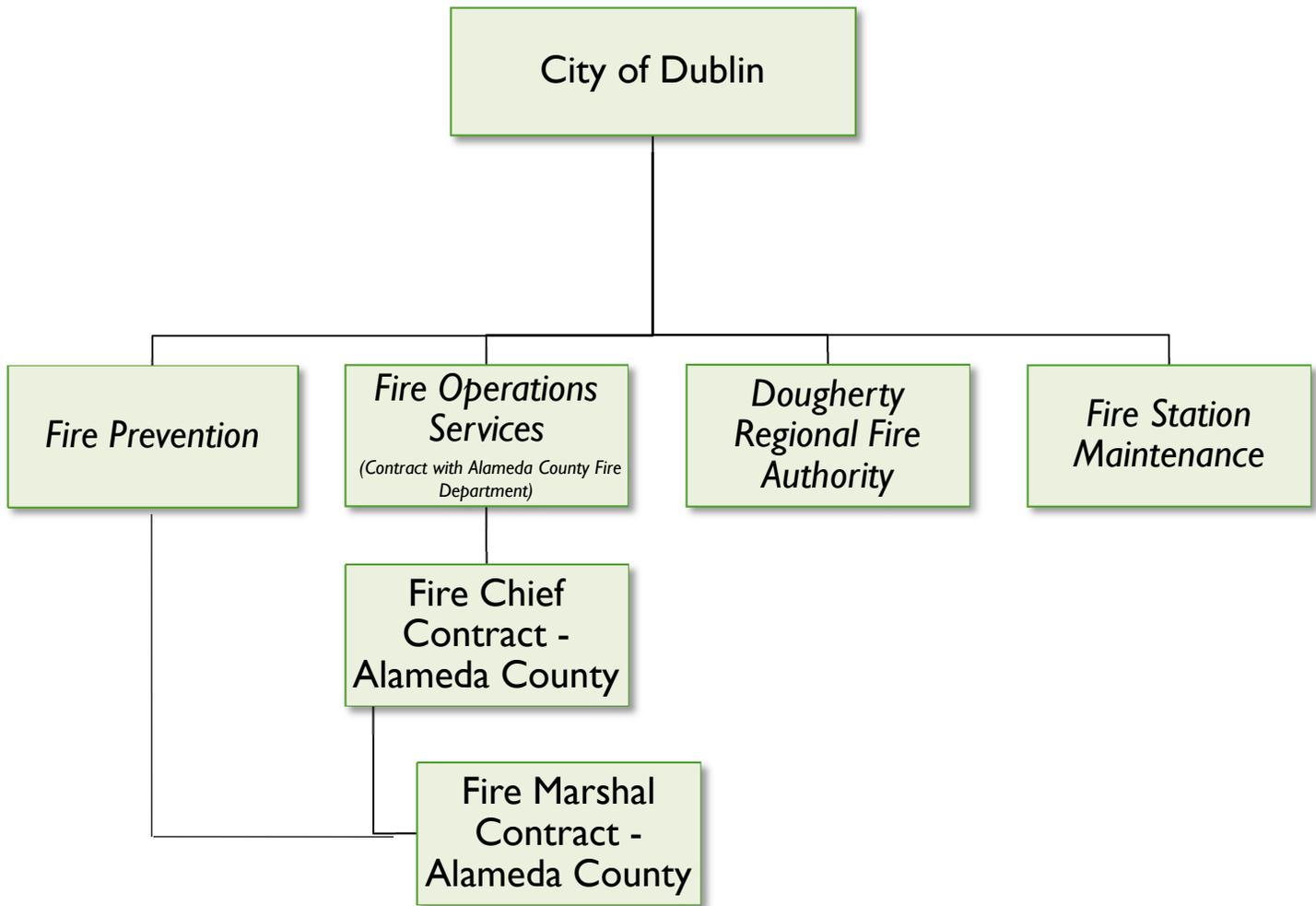
Figure 34| HOUSING EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$235,081	\$275,775	\$275,775	\$127,897	\$131,734
Benefits	\$126,363	\$126,887	\$126,887	\$68,567	\$71,684
Services & Supplies	\$2,775	\$10,645	\$10,645	\$10,789	\$8,644
Internal Service Fund Charges	\$8,616	\$33,756	\$31,978	\$37,433	\$37,994
Contracted Services	\$57,068	\$105,324	\$153,637	\$59,706	\$59,706
Loans		\$272,000	\$5,572,000	\$272,000	\$1,372,000
Capital Outlay	\$4,295				
Other			\$125,000		
TOTAL EXPENDITURES	\$434,198	\$824,387	\$6,295,922	\$576,392	\$1,681,762
FUNDING					
General Fund	\$99,685	\$99,990	\$99,990		
Affordable Housing Fund	\$334,513	\$724,397	\$6,195,932	\$576,392	\$1,681,762
TOTAL FUNDING	\$434,198	\$824,387	\$6,295,922	\$576,392	\$1,681,762
PERSONNEL ALLOCATION					
Administrative Technician	0.75	0.75	0.75	0.75	0.75
Assistant to the City Manager	1.00	1.00	1.00		
Housing Specialist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.75	2.75	2.75	1.75	1.75



Fire Services

Chart 11 | Fire Services Organizational Chart



Description:

Fire Services in the City of Dublin are comprised of four divisions: Fire Operations, Fire Prevention, Fire Station Maintenance, and Dougherty Regional Fire Authority (DRFA). Fire operation services are provided under a contract with the Alameda County Fire Department (ACFD). The department personnel provide fire suppression, advance life support emergency medical response, special operations response, hazardous materials responses and fire prevention services to the City of Dublin. Suppression and prevention personnel are assigned to provide service from one of the three fire stations and/or the fire prevention office located in Dublin.



Accomplishments for 2014-15 and 2015-16:

- Responded to 4,344 calls from July 1, 2014 to December 31, 2015.
- Conducted 5,587 inspections.
- Completed 1,560 plan checks.
- Established an Automatic Aid Agreement for response with Livermore- Pleasanton Fire Department.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Provide quality emergency response services within contract guidelines.
- Work with the business and development community to meet the changing needs of a growing community.

Budget Highlights:

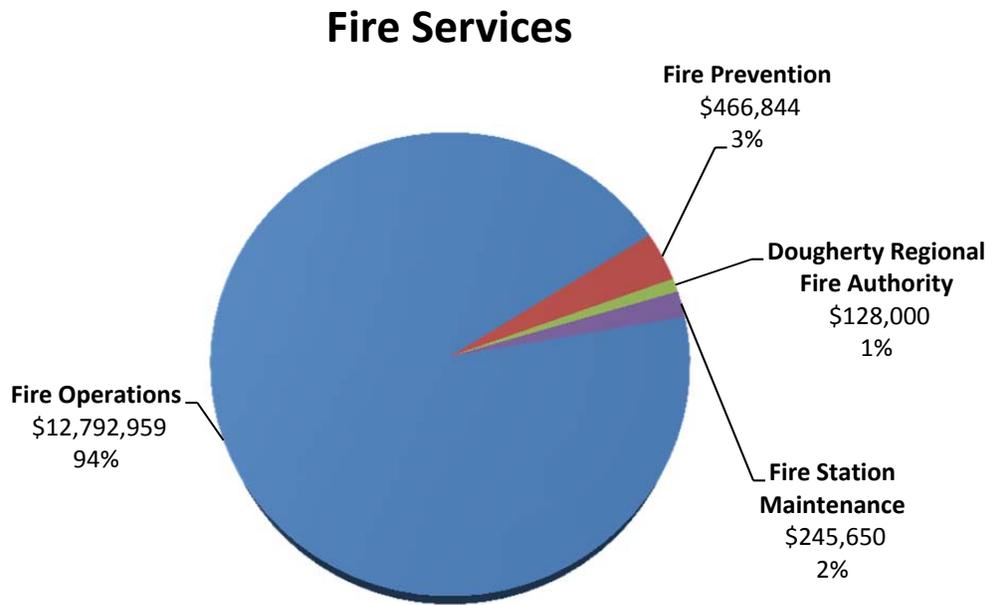
- ACFD contract cost includes the operating cost of running a firefighter recruit academy of the 24 and the capital improvement projects for Radios and SCBA replacement.

Figure 35| FIRE SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$52,249	\$65,582	\$65,582	\$69,917	\$72,016
Benefits	\$33,868	\$41,636	\$41,636	\$170,744	\$173,595
Services & Supplies	\$78,318	\$104,043	\$104,043	\$103,904	\$106,561
Internal Service Fund Charges	\$215,232	\$327,171	\$328,034	\$364,015	\$333,998
Utilities	\$72,580	\$79,851	\$79,851	\$84,173	\$88,730
Contracted Services	\$11,471,563	\$11,884,098	\$11,914,659	\$12,413,273	\$12,790,007
Capital Outlay	\$6,436	\$18,300	\$36,600	\$427,427	\$80,107
TOTAL EXPENDITURES	\$11,930,246	\$12,520,681	\$12,570,405	\$13,633,453	\$13,645,014

FUNDING					
General Fund	\$11,599,772	\$12,172,265	\$12,221,989	\$13,284,040	\$13,294,710
EMS Special Revenue	\$330,474	\$348,416	\$348,416	\$349,413	\$350,304
TOTAL FUNDING	\$11,930,246	\$12,520,681	\$12,570,405	\$13,633,453	\$13,645,014





Fire Operations

The City of Dublin contracts with the Alameda County Fire Department to provide fire services to the Dublin community. Services include fire suppression, emergency medical, hazardous materials, and special operations response. ACFD then provides line personnel to the City's three fire stations; these personnel provide first responder/paramedic services on three engines and one truck company.

Figure 36| FIRE OPERATIONS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$76,303	\$88,703	\$88,703	\$88,564	\$91,221
Contracted Services	\$11,330,150	\$11,699,273	\$11,699,273	\$12,295,268	\$12,675,002
Capital Outlay				\$409,127	\$61,807
TOTAL EXPENDITURES	\$11,406,453	\$11,787,976	\$11,787,976	\$12,792,959	\$12,828,030

FUNDING					
General Fund	\$11,081,102	\$11,444,410	\$11,444,410	\$12,448,396	\$12,482,576
EMS Special Revenue	\$325,351	\$343,566	\$343,566	\$344,563	\$345,454
TOTAL FUNDING	\$11,406,453	\$11,787,976	\$11,787,976	\$12,792,959	\$12,828,030

PERSONNEL ALLOCATION					
Contract Positions	36.26	36.26	36.26	36.33	36.33
TOTAL POSITIONS	36.26	36.26	36.26	36.33	36.33



Fire Prevention

The Alameda County Fire Department provides Fire Prevention services to the City of Dublin, providing plan check and inspection services at City Hall. The Fire Prevention Division ensures that new and existing businesses, and all construction, meet the safety standards adopted by the City Council and State of California.

Figure 37| FIRE PREVENTION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$52,249	\$65,582	\$65,582	\$69,917	\$72,016
Benefits	\$33,868	\$41,636	\$41,636	\$45,744	\$48,595
Services & Supplies	\$1,192	\$7,970	\$7,970	\$7,970	\$7,970
Internal Service Fund Charges	\$183,936	\$295,498	\$296,361	\$333,363	\$303,346
Contracted Services	\$5,123	\$9,850	\$9,850	\$9,850	\$9,850
TOTAL EXPENDITURES	\$276,368	\$420,536	\$421,399	\$466,844	\$441,777

FUNDING					
General Fund	\$271,244	\$415,686	\$416,549	\$461,994	\$436,927
EMS Special Revenue	\$5,123	\$4,850	\$4,850	\$4,850	\$4,850
TOTAL FUNDING	\$276,368	\$420,536	\$421,399	\$466,844	\$441,777

PERSONNEL ALLOCATION					
Office Assistant II	1.00	1.00	1.00	1.00	1.00
City Positions	1.00	1.00	1.00	1.00	1.00
Contract Positions	2.26	2.26	2.26	2.26	2.26
TOTAL POSITIONS	3.26	3.26	3.26	3.26	3.26



Dougherty Regional Fire Authority (DRFA)

The budget funds the City's estimated share of the Dougherty Regional Fire Authority (DRFA) liabilities. Prior to the City's contracting with Alameda County Fire Department in July 1997, the Dougherty Regional Fire Authority provided services to the cities of Dublin and San Ramon. DRFA continues to exist as a Joint Powers Authority, only for the purposes of distributing the outstanding liabilities and assets to the cities.

Figure 38 | DOUGHERTY REGIONAL FIRE AUTHORITY EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Benefits				\$125,000	\$125,000
Contracted Services	\$43,253	\$71,300	\$100,055	\$3,000	
TOTAL EXPENDITURES	\$43,253	\$71,300	\$100,055	\$128,000	\$125,000
FUNDING					
General Fund	\$43,253	\$71,300	\$100,055	\$128,000	\$125,000
TOTAL FUNDING	\$43,253	\$71,300	\$100,055	\$128,000	\$125,000



Fire Station Maintenance

Fire Station Maintenance is included as a separate budget area within the Fire Services budget. This budget area includes the maintenance and operations of the three Dublin fire stations. Components of the budget include inspection and County permits for operation of machinery, utilities, telephone services, contract maintenance services, minor improvements and repairs associated with the three stations.

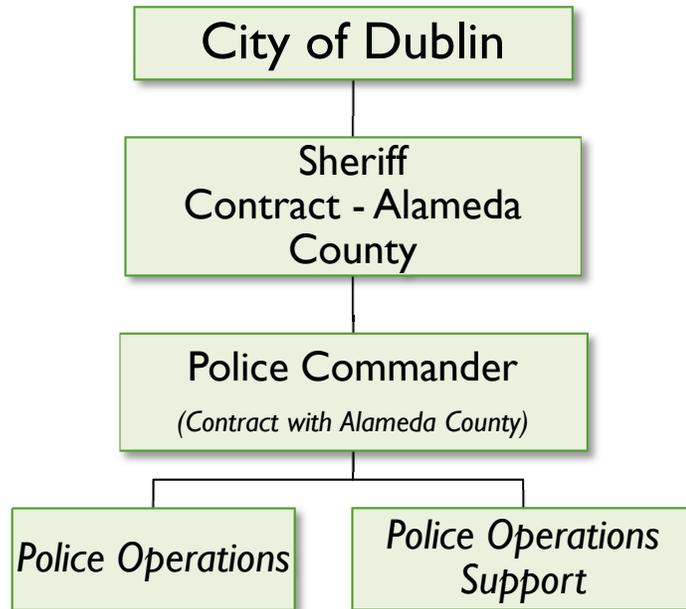
Figure 39 | FIRE STATION MAINTENANCE EXPENDITURES

	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$824	\$7,370	\$7,370	\$7,370	\$7,370
Internal Service Fund Charges	\$31,296	\$31,673	\$31,673	\$30,652	\$30,652
Utilities	\$72,580	\$79,851	\$79,851	\$84,173	\$88,730
Contracted Services	\$93,036	\$103,675	\$105,481	\$105,155	\$105,155
Capital Outlay	\$6,436	\$18,300	\$36,600	\$18,300	\$18,300
TOTAL EXPENDITURES	\$204,172	\$240,869	\$260,975	\$245,650	\$250,207
FUNDING					
General Fund	\$204,172	\$240,869	\$260,975	\$245,650	\$250,207
TOTAL FUNDING	\$204,172	\$240,869	\$260,975	\$245,650	\$250,207
PERSONNEL ALLOCATION					
Contract Positions	0.39	0.39	0.39	0.40	0.40
TOTAL POSITIONS	0.39	0.39	0.39	0.40	0.40



Police Services

Chart 12 | **Police Services Organizational Chart**



Description:

Dublin Police Services is comprised of the Operations Division, Operations Support Division, and the Crime Prevention Unit. Dublin Police Services consists of 53 sworn officers, 4 non-sworn personnel, and 4 City personnel as of Fiscal Year 2016-17. The Department provides the following services to the community: Crime Prevention, Neighborhood Watch, Investigations, Special Investigations, Patrol, and Traffic Enforcement. Police Services are provided to the City under a contract with Alameda County Sheriff's Office. The County Sheriff, under consultation with the City, designates the Commanding Officer who functions and is empowered to act as the City's Police Chief. Patrol, criminal investigation, traffic, crime prevention, and office management functions are performed from the Dublin Civic Center office. Dispatch and additional data processing functions are handled at the Alameda County Sheriff's Office.

Accomplishments for 2014-15 and 2015-16:

- Commander Dennis Houghtelling joined as Chief of Police when Commander McCarthy retired.
- Captain Garrett Holmes was chosen for the new Captain position, overseeing Police Operations, Police Operations Support, and the Crime Prevention Unit.
- Purchased body cameras to outfit all sworn staff.
- Facilitated the Drug Abuse Resistance Education (DARE) program to Dublin 5th graders with 1130 graduates.
- Operated a successful Holiday Crime Suppression Unit (HCSU) during the holiday season.
- Conducted the annual Independence Day Special Operation with the goal of controlling the use of illegal fireworks and the protection of public safety with a reduction in calls from the previous year.



Police Services continued...

- Participated in the 2015 National Night Out event, along with over 1,700 residents in 23 neighborhoods throughout the community.
- Partnered with the Alameda County Fire Department and American Red Cross to facilitated the first annually Safety Fair for the community.
- The Crime Prevention Unit hosted several “Coffee with the Chief” events at the Farmers’ Market in Emerald Glen Park.
- Participated in the National Drug “Take-Back Initiative” event, resulting in 452 lbs. of prescription drugs collected.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Work to improve community conditions and public trust through proactive activities and strengthen partnerships to reduce crime and minimize recidivism. Work with Neighborhood Watch Captains to locate citizens who have home surveillance systems and are willing to be a resource in investigations.
- Maintain emergency plans, sustain planning coordination with other city entities, and participate in emergency drills to address expanding responsibilities in emergency management.
- Continue using of Propertyroom.com, an internet based auction company, to assist in selling salvaged property. This allows space for new incoming property and evidence, and generates revenue.
- Explore innovative and creative means to upgrade, maintain, and replace department facilities and equipment. Work with a consultant in order to complete a thorough staffing analysis which will provide the necessary information to determine optimum staffing strategies and space needs.

Budget Highlights:

- New five year contract for Police Services provided by the Alameda County Sheriff’s Office was approved by City Council in June 2015, expiring June 30, 2020.
- The Neighborhood Resources program budget transfers to the Police Operations Support program budget.



Police Services continued...

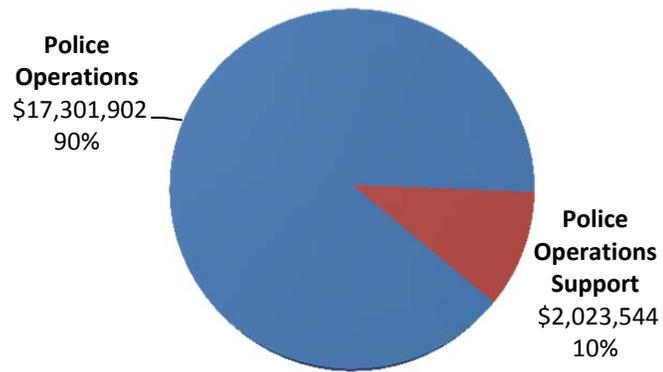
Figure 40| POLICE SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$376,287	\$370,870	\$370,870	\$306,016	\$315,196
Benefits	\$211,289	\$198,383	\$198,383	\$167,002	\$178,423
Services & Supplies	\$111,636	\$669,713	\$681,113	\$698,526	\$699,644
Internal Service Fund Charges	\$691,844	\$737,149	\$745,437	\$702,247	\$644,291
Utilities	\$9,774	\$11,283	\$11,283	\$11,213	\$11,213
Contracted Services	\$14,119,337	\$15,401,977	\$15,449,403	\$17,159,200	\$18,129,249
Capital Outlay	\$177,264	\$315	\$127,070	\$2,130	\$2,130
Other		\$257,756	\$257,756	\$279,112	\$290,203
TOTAL EXPENDITURES	\$15,697,432	\$17,647,446	\$17,841,315	\$19,325,446	\$20,270,349

FUNDING					
General Fund	\$15,425,565	\$17,542,644	\$17,597,432	\$19,210,629	\$20,161,232
State Seizure/Special Act. Fund	\$1,915	\$3,980	\$3,980	\$5,795	\$5,795
Vehicle Abatement		\$822	\$822	\$822	\$822
SLES/COPS Fund - CA	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Federal Asset Seizure Fund	\$163,811		\$136,655	\$5,700	
Enforcement Grants	\$6,140		\$2,426	\$2,500	\$2,500
TOTAL FUNDING	\$15,697,432	\$17,647,446	\$17,841,315	\$19,325,446	\$20,270,349



Police Services



Police Operations

The Police Services Operations Division is comprised of Administration, Investigations, Patrol, Traffic Unit, and Dispatch.

Figure 41 | POLICE OPERATIONS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies		\$163,900	\$163,900	\$170,456	\$177,274
Contracted Services	\$13,973,804	\$15,102,536	\$15,102,536	\$16,852,334	\$17,822,383
Other		\$257,756	\$257,756	\$279,112	\$290,203
TOTAL EXPENDITURES	\$13,973,804	\$15,524,192	\$15,524,192	\$17,301,902	\$18,289,860
FUNDING					
General Fund	\$13,873,804	\$15,424,192	\$15,424,192	\$17,201,902	\$18,189,860
SLES/COPS Fund - CA	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL FUNDING	\$13,973,804	\$15,524,192	\$15,524,192	\$17,301,902	\$18,289,860
PERSONNEL ALLOCATION					
Contract Positions	55.00	56.00	56.00	57.00	57.00
TOTAL POSITIONS	55.00	56.00	56.00	57.00	57.00



Police Operations Support

The Police Services Operations Support Division is comprised of the Records Unit and the Evidence Unit. Records provide assistance to the general public regarding various procedures such as release of reports, impounded vehicles/releases, and filing of police reports. The Evidence Unit is responsible for the processing of evidence collected by patrol and investigations, preparing evidence for court, and releasing back to owners.

Figure 42| POLICE OPERATIONS SUPPORT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$376,287	\$370,870	\$370,870	\$306,016	\$315,196
Benefits	\$211,289	\$198,383	\$198,383	\$167,002	\$178,423
Services & Supplies	\$111,636	\$505,813	\$517,213	\$528,070	\$522,370
Internal Service Fund Charges	\$691,844	\$737,149	\$745,437	\$702,247	\$644,291
Utilities	\$9,774	\$11,283	\$11,283	\$11,213	\$11,213
Contracted Services	\$145,533	\$299,441	\$346,867	\$306,866	\$306,866
Capital Outlay	\$177,264	\$315	\$127,070	\$2,130	\$2,130
TOTAL EXPENDITURES	\$1,723,628	\$2,123,254	\$2,317,123	\$2,023,544	\$1,980,489

FUNDING					
General Fund	\$1,551,762	\$2,118,452	\$2,173,240	\$2,008,727	\$1,971,372
State Seizure/Special Act. Fund	\$1,915	\$3,980	\$3,980	\$5,795	\$5,795
Vehicle Abatement		\$822	\$822	\$822	\$822
Federal Asset Seizure Fund	\$163,811		\$136,655	\$5,700	
Enforcement Grants	\$6,140		\$2,426	\$2,500	\$2,500
TOTAL FUNDING	\$1,723,628	\$2,123,254	\$2,317,123	\$2,023,544	\$1,980,489

PERSONNEL ALLOCATION					
Administrative Aide	2.00	2.00	2.00	2.00	2.00
Management Analyst II	1.00	1.00	1.00		
Office Assistant II	2.00	2.00	2.00	2.00	2.00
Subtotal - City Positions	5.00	5.00	5.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	4.00	4.00



Parks and Community Services

Chart 13: Parks and Community Services Organizational Chart



Description:

The Parks and Community Services Department is comprised of the following areas: Administration/Business Services, Recreation Programs, Heritage and Cultural Arts, Facilities Operations and Rentals, and Library Services.

Accomplishments for 2014-15 and 2015-16:

- Completed update to the Parks and Recreation Master Plan and Public Facility Fee Program.
- Expanded the number of group picnic rental areas to include Schaefer Ranch Park, Kolb Park, and Bray Commons Park.
- Expanded the Summer Camps program to include the Camp Connector program at more sites.
- Installed the Senior Center Marquee and enhanced landscaped area with drought resistant plants.
- Completed the Dublin Camp Parks Military History Center management plan.
- Developed and launched the “Arts Resource Database”.
- Completed an inventory and maintenance plan for the City’s public art collection.
- Began construction on several new parks and facilities, including Emerald Glen Recreation and Aquatic Complex, Fallon Sports Park Phase II, and Jordan Ranch Neighborhood Park.
- Expanded the quantity and availability of tennis court rental facilities.
- Included multi-cultural performance venues at Splatter through partnerships with local performing arts groups.

Objectives for Fiscal Year 2016-17 and 2017-18:

- Complete one full year of operations of the Emerald Glen Recreation and Aquatic Complex.
- Install Public Art at the Emerald Glen Recreation and Aquatic Complex and Fallon Sports Park.
- Work with Facilities Development staff to develop the small expansion space at the Dublin Public Library into a 21st Century Library space for technology based programs that support “Idea Exchange” and “Maker” programs, employment programs, technology training, and education.
- Design and install Dublin Camp Parks Military History Center exhibits at the new Camp Parks Visitor Center, in accordance with the Memorandum of Understanding between the City and Camp Parks Reserve Forces Training Area.
- Implement the maintenance plan for the City’s Public Art Collection, and publish background information on the artwork on the City website.
- Continue to support opportunities for multi-cultural performance venues at Splatter and other City events through partnerships with local performing arts groups.
- Develop and implement Department Marketing and Promotions Plan.
- Develop and implement Department Sponsorship Plan.



Parks and Community Services continued...

- Develop and implement signage and interpretive improvements at Heritage Park and Museums.
- Complete update to the Master Plan and phasing options for the Cemetery development at the Heritage Park and Museums and identify funding sources.
- Digitize cemetery records and create a GIS layer to make cemetery records readily available online.
- Develop and implement an Arts Grant Program.
- Complete Cultural Arts Needs Assessment.
- Funding for additional items approved by the City Council:
 - Additional two hours of library services; and
 - Additional funding for the Community Grants Program (\$20,000).

Budget Highlights:

- New funding for the operation of the Emerald Glen Recreation and Aquatic Complex.
- Increases to Internal Service Fund Charges account for change in IT allocation.
- Moved core staffing into Administration budget rather than distributing to program areas.



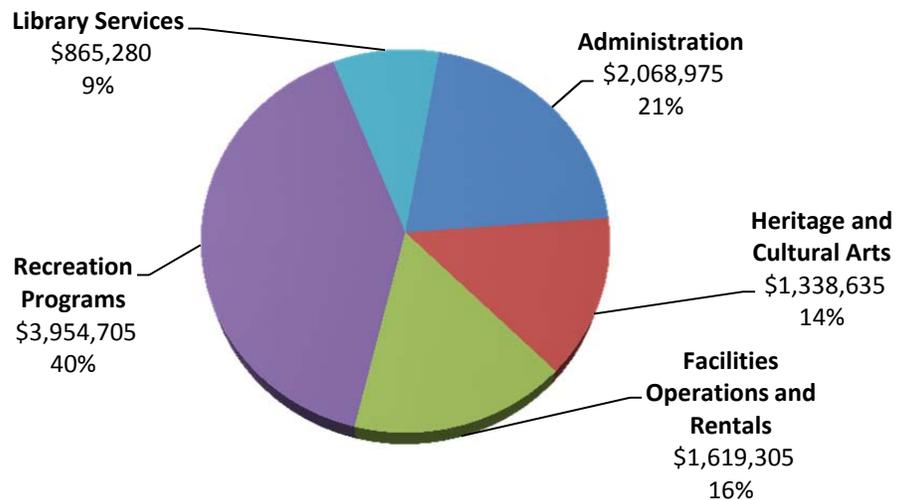
Parks and Community Services continued...

Figure 43| PARKS AND COMMUNITY SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$2,625,490	\$3,376,144	\$3,380,704	\$3,994,471	\$4,822,014
Benefits	\$950,289	\$1,203,811	\$1,203,811	\$1,361,519	\$1,457,802
Services & Supplies	\$509,644	\$671,303	\$710,371	\$854,130	\$930,615
Internal Service Fund Charges	\$176,160	\$415,883	\$422,946	\$549,137	\$554,131
Utilities	\$372,228	\$329,073	\$329,073	\$448,546	\$675,110
Contracted Services	\$2,158,146	\$2,207,152	\$2,642,391	\$2,487,739	\$2,653,318
Capital Outlay	\$17,718	\$172,700	\$382,870	\$151,359	\$69,080
TOTAL EXPENDITURES	\$6,809,675	\$8,376,066	\$9,072,166	\$9,846,901	\$11,162,070

FUNDING					
General Fund	\$6,721,220	\$8,298,254	\$8,975,362	\$9,663,154	\$10,978,323
Public Art Fund				\$100,145	\$100,145
Affordable Housing Fund	\$7,000	\$8,000	\$8,000	\$8,000	\$8,000
Community Dev. Block Grant	\$71,402	\$69,812	\$69,812	\$75,602	\$75,602
Public Facility Fees	\$10,053		\$18,992		
TOTAL FUNDING	\$6,809,675	\$8,376,066	\$9,072,166	\$9,846,901	\$11,162,070

Parks and Community Services



Parks and Community Services Administration/Business Services

The Parks and Community Services Administration/Business Services Division manages the department communications, marketing, budget, human resources for part-time employees, contract administration, technology, and provides administrative support to the Department. In addition, the division operates department administration of the registration and facility reservation system, and publication of the seasonal Activity Guides for the community. The division also provides support to Human Services function for social service related activities and provides staff support to the Human Services Commission.

Figure 44| PARKS AND COMMUNITY SERVICES ADMINISTRATION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$243,498	\$434,312	\$436,706	\$862,197	\$886,799
Benefits	\$122,161	\$198,461	\$198,461	\$424,404	\$444,458
Services & Supplies	\$82,456	\$190,090	\$212,696	\$171,253	\$168,816
Internal Service Fund Charges	\$55,428	\$153,080	\$158,175	\$267,719	\$266,591
Contracted Services	\$418,925	\$499,563	\$542,555	\$343,402	\$333,627
Capital Outlay	\$2,528				
TOTAL EXPENDITURES	\$924,996	\$1,475,506	\$1,548,593	\$2,068,975	\$2,100,291

FUNDING					
General Fund	\$836,541	\$1,397,694	\$1,451,789	\$1,985,373	\$2,016,689
Affordable Housing Fund	\$7,000	\$8,000	\$8,000	\$8,000	\$8,000
Community Dev. Block Grant	\$71,402	\$69,812	\$69,812	\$75,602	\$75,602
Public Facility Fees	\$10,053		\$18,992		
TOTAL FUNDING	\$924,996	\$1,475,506	\$1,548,593	\$2,068,975	\$2,100,291

PERSONNEL ALLOCATION					
Parks & Comm. Services Director	0.80	0.75	0.75	1.00	1.00
Administrative Technician				1.00	1.00
Asst. Parks & Comm. Svcs. Dir.	0.30	0.30	0.30	1.00	1.00
Graphic Design & Comm. Coord.				1.00	1.00
Management Analyst I	0.50	0.50	0.50	1.00	1.00
Office Assistant I/II	0.25	0.25	0.25	0.85	0.85
Parks & Comm Svcs Business Mgr			1.00	1.00	1.00
Senior Management Analyst	1.00	1.00			
Senior Office Assistant		0.70	0.70		
TOTAL POSITIONS	2.85	3.50	3.50	6.85	6.85



Heritage and Cultural Arts

The Heritage and Cultural Arts Division funds the programming and activities of Historic Facility Operations and Rentals; Heritage Center Programs; Cultural Activities; Community Events and Festivals; and burials at the Dublin Pioneer Cemetery.

Figure 45| HERITAGE AND CULTURAL ARTS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$370,921	\$505,071	\$505,185	\$519,423	\$540,355
Benefits	\$166,566	\$228,068	\$228,068	\$244,369	\$255,273
Services & Supplies	\$214,131	\$217,788	\$236,074	\$224,317	\$217,017
Internal Service Fund Charges	\$852				
Utilities	\$260				
Contracted Services	\$102,184	\$93,395	\$114,795	\$350,525	\$365,025
Capital Outlay			\$20,850		
TOTAL EXPENDITURES	\$854,914	\$1,044,322	\$1,104,972	\$1,338,635	\$1,377,670

FUNDING					
General Fund	\$854,914	\$1,044,322	\$1,104,972	\$1,238,490	\$1,277,525
Public Art Fund				\$100,145	\$100,145
TOTAL FUNDING	\$854,914	\$1,044,322	\$1,104,972	\$1,338,635	\$1,377,670

PERSONNEL ALLOCATION					
Parks & Comm. Services Director	0.10	0.05	0.05		
Graphic Design & Comm. Coord.	0.30	0.30	0.30		
Heritage & Cultural Arts Mgr	1.00	0.80	0.80	0.80	0.80
Heritage Center Director	0.80	0.80	0.80	0.80	0.80
Management Analyst I	0.10				
Office Assistant I/II	0.05	0.05	0.05		
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor		1.00	1.00	1.70	1.70
Senior Office Assistant	0.05	0.05	0.05		
TOTAL POSITIONS	3.40	4.05	4.05	4.30	4.30



Facilities Operations and Rentals

The Facilities Operations and Rentals budget includes the scheduling, use and rental of park and community facilities, including the Dublin Public Library Community Room, Dublin Civic Center, Shannon Community Center, Dublin Senior Center, Dublin Heritage Park and Museums, City-owned sports fields and courts, and group picnic areas.

Figure 46| FACILITIES OPERATIONS AND RENTAL EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$509,819	\$555,475	\$556,045	\$470,896	\$492,278
Benefits	\$173,398	\$176,614	\$176,614	\$128,281	\$134,381
Services & Supplies	\$89,757	\$107,658	\$105,950	\$112,860	\$108,460
Internal Service Fund Charges	\$54,258	\$210,389	\$212,357	\$229,004	\$235,126
Utilities	\$227,107	\$226,280	\$226,280	\$243,863	\$262,515
Contracted Services	\$294,581	\$280,243	\$615,997	\$289,372	\$287,372
Capital Outlay	\$5,724	\$150,200	\$314,800	\$145,029	\$62,250
TOTAL EXPENDITURES	\$1,354,645	\$1,706,859	\$2,208,043	\$1,619,305	\$1,582,381

FUNDING					
General Fund	\$1,354,645	\$1,706,859	\$2,208,043	\$1,619,305	\$1,582,381
TOTAL FUNDING	\$1,354,645	\$1,706,859	\$2,208,043	\$1,619,305	\$1,582,381

PERSONNEL ALLOCATION					
Parks & Comm. Services Dir.	0.05	0.05	0.05		
Asst. Parks & Comm. Svcs. Dir.	0.20	0.20	0.20		
Heritage & Cultural Arts Mgr.		0.20	0.20	0.20	0.20
Heritage Center Director	0.20	0.20	0.20	0.20	0.20
Management Analyst I	0.30	0.40	0.40		
Office Assistant I/II	1.05	1.05	1.05	1.25	1.25
Recreation Coordinator				0.25	0.25
Recreation Supervisor	1.0	1.00	1.00	0.55	0.55
Senior Office Assistant	0.80	0.80	0.80	0.55	0.55
City Positions	3.60	3.90	3.90	3.00	3.00
Contract Positions	0.66	0.66	0.66	0.92	0.92
TOTAL POSITIONS	4.26	4.56	4.56	3.92	3.92



Recreation Programs

The Recreation Programs budget funds the programming operations of family and teen programs; recreational activities; preschool programs; senior programs; sports programs; and aquatic programs.

Figure 47| RECREATION PROGRAMS DIVISION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,501,252	\$1,861,747	\$1,863,001	\$2,141,954	\$2,902,582
Benefits	\$488,164	\$592,594	\$592,594	\$564,464	\$623,690
Services & Supplies	\$118,190	\$149,079	\$149,191	\$343,200	\$433,822
Internal Service Fund Charges	\$13,206				
Utilities	\$1,093	\$2,840	\$2,840	\$103,163	\$306,749
Contracted Services	\$764,715	\$719,160	\$754,253	\$800,594	\$937,870
Capital Outlay	\$9,466	\$5,600	\$5,600	\$1,330	\$1,830
TOTAL EXPENDITURES	\$2,896,086	\$3,331,020	\$3,367,479	\$3,954,705	\$5,206,543
FUNDING					
General Fund	\$2,896,086	\$3,331,020	\$3,367,479	\$3,954,705	\$5,206,543
TOTAL FUNDING	\$2,896,086	\$3,331,020	\$3,367,479	\$3,954,705	\$5,206,543
PERSONNEL ALLOCATION					
Parks & Comm. Services Director	0.05	0.05	0.05		
Asst. Parks & Comm. Svcs. Dir.	0.50	0.50	0.50		
Graphic Design & Comm. Coord.	0.70	0.70	0.70		
Management Analyst I	0.10	0.10	0.10		
Office Assistant I/II	0.75	0.75	0.75		
Recreation Coordinator	3.00	4.00	4.00	4.75	4.75
Recreation Supervisor	4.00	3.00	3.00	2.75	2.75
Recreation Technician	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.15	1.45	1.45	1.45	1.45
TOTAL POSITIONS	12.25	12.55	12.55	10.95	10.95



Library Services

The Dublin Public Library is owned by the City of Dublin and library services are provided through a contract agreement with the Alameda County Library System.

Figure 48| LIBRARY SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages		\$19,539	\$19,767		
Benefits		\$8,074	\$8,074		
Services & Supplies	\$5,109	\$6,688	\$6,460	\$2,500	\$2,500
Internal Service Fund Charges	\$52,416	\$52,414	\$52,414	\$52,414	\$52,414
Utilities	\$143,767	\$99,953	\$99,953	\$101,520	\$105,846
Contracted Services	\$577,742	\$614,791	\$614,791	\$703,846	\$729,424
Capital Outlay		\$16,900	\$41,620	\$5,000	\$5,000
TOTAL EXPENDITURES	\$779,034	\$818,359	\$843,079	\$865,280	\$895,184

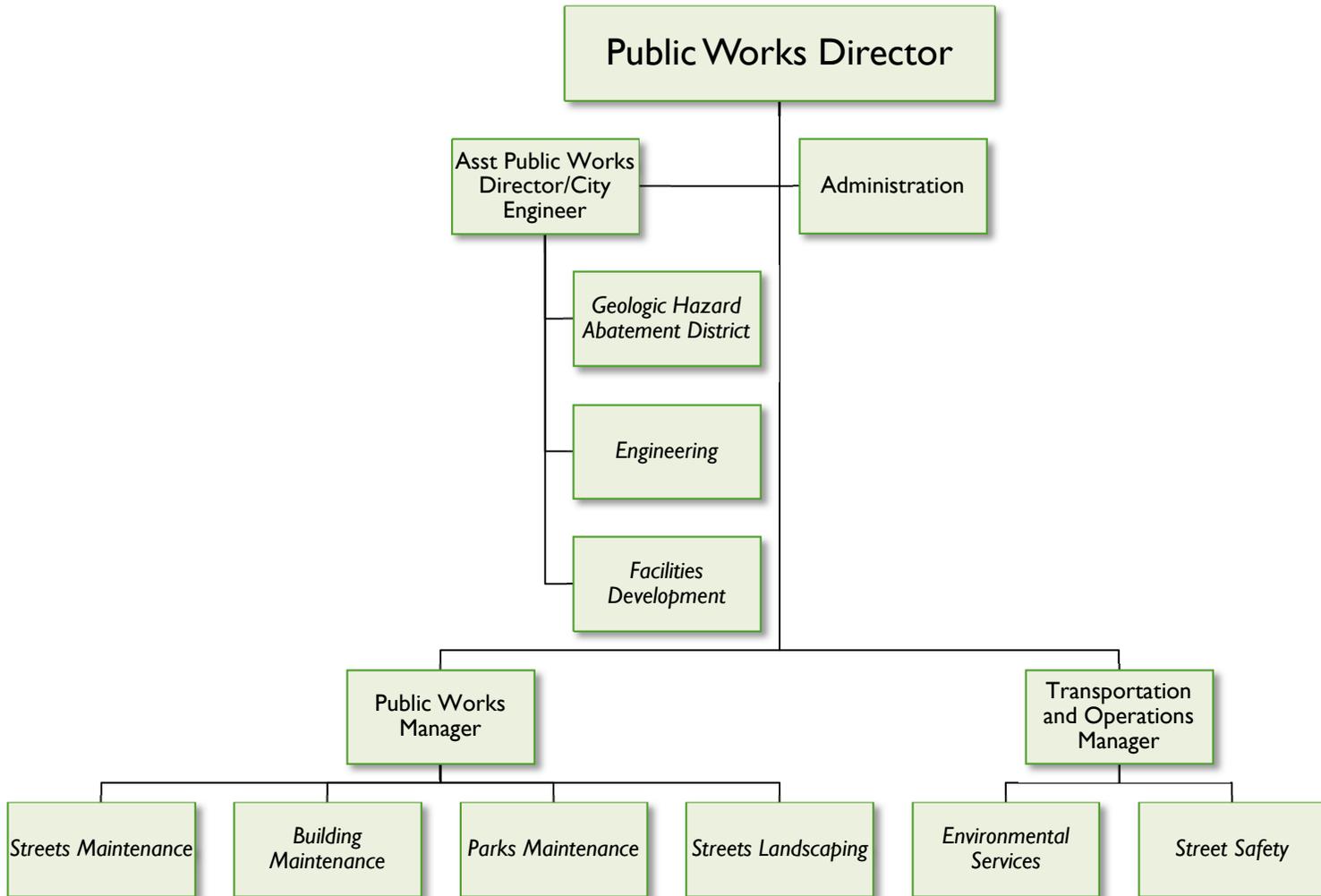
FUNDING					
General Fund	\$779,034	\$818,359	\$843,079	\$865,280	\$895,184
TOTAL FUNDING	\$779,034	\$818,359	\$843,079	\$865,280	\$895,184

PERSONNEL ALLOCATION					
Parks & Comm. Services Director		0.10	0.10		
City Positions		0.10	0.10		
Contract Positions	0.38	0.38	0.38	0.42	0.42
TOTAL POSITIONS	0.38	0.48	0.48	0.42	0.42



Public Works

Chart 14: Public Works Organizational Chart



Description:

The Public Works Department is responsible for developing, operating and maintaining City infrastructure and is comprised of several functional areas including Administration, Building Management, Engineering, Environmental Services, Geologic Hazardous Abatement Districts, Facilities Development, Street Landscaping, Street Maintenance, Park Maintenance and Street Safety.



Accomplishments for 2014-15 and 2015-16:

- Coordinated and administered the Federal and Military Communities Committee established by City Council.
- Adopted the update to the City of Dublin, Bicycle and Pedestrian Master Plan.
- Updated the Countywide Transportation Plan for the City's long term transportation needs.
- Completed annual slurry seal and street overlay programs.
- City's Pavement Condition Index Rating of 84 is #1 in Alameda County.
- Coordinated the City's Energy Action Plan implementation.
- Began Construction at Emerald Glen Recreation and Aquatic Complex.
- Implemented the Green Shamrock Business Program.
- Initiated the implementation of Trash Reduction Plan, designed to reduce the amount of litter by 70% within the City's storm drains, creeks, and waterways by the end of Calendar Year 2017.
- Completed design for Dougherty Road widening.
- Began construction on Fallon Sports Park (Phase II) in spring 2016.
- Completed the Sean Diamond Park Master Plan.
- Completed Dog Park Surface Renovation.
- Completed Corporation Yard construction.

Objectives for 2016-17 and 2017-18:

- Support "Bike to Work Day" and "Walk and Roll to School" activities.
- Construct Dublin Boulevard Improvements – Sierra Court to Dublin Court, and begin utility undergrounding.
- Monitor and evaluate the Energy Upgrade Improvements.
- Complete Green House Gas Inventory for the City to meet the Climate Action Plan requirements.
- Install additional Full Trash Capture Devices as mandated by MRP through TWQCB.
- Construction of Dougherty Road widening project (Sierra Lane to North City Limits).
- Complete construction of Emerald Glen Recreational and Aquatic Complex.
- Complete design and construction of the Public Safety Complex – Police Services Building Project.
- Complete construction of Fallon Sports Park (Phase II).
- Complete construction of Jordan Ranch Neighborhood Park.
- Complete design and begin construction of Sean Diamond Park.
- Complete design and begin construction on Dublin Crossing Community Park – Phase I.
- Complete design and construction of Dublin Ranch – Subarea 3 Neighborhood Square and Community Nature Park.
- Complete the Dublin Sports Grounds Renovation Master Plan.
- Develop a Green Infrastructure Plan as per the new Municipal Regional Permit.
- Update Eastern Dublin Traffic Impact Fee program.
- Complete a Total Cost of Ownership (TCO) study for preparation of a preventative maintenance program.
- Complete the General Plan Amendment and precise plan alignment for Tassajara Road.



Budget Highlights:

- Took over responsibility of Parks and Facilities Development.
- Funding for participation in Alameda County National Pollutant Discharge Elimination System (NPDES) and Congestion Management Agency programs.
- Additional contract staff in FY 2016-17 budget for MCE (maintenance) services: base contract: \$4,663,762; cap for additional work: \$300,000.

Figure 49| PUBLIC WORKS EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,710,479	\$1,825,721	\$1,852,283	\$1,898,582	\$1,858,131
Benefits	\$871,107	\$982,563	\$982,563	\$1,121,462	\$1,171,750
Services & Supplies	\$158,525	\$261,298	\$327,427	\$298,550	\$298,960
Internal Service Fund Charges	\$478,730	\$669,434	\$694,918	\$748,866	\$756,359
Utilities	\$1,741,939	\$2,311,363	\$2,311,363	\$2,369,057	\$2,574,613
Contracted Services	\$6,548,943	\$6,584,415	\$7,069,545	\$7,867,639	\$8,595,259
Capital Outlay	\$164,973	\$134,500	\$382,319	\$137,500	\$137,500
Other		\$250,000	\$220,745	\$500,000	\$500,000
TOTAL EXPENDITURES ⁽¹⁾	\$11,674,695	\$13,019,294	\$13,841,163	\$14,941,656	\$15,892,572



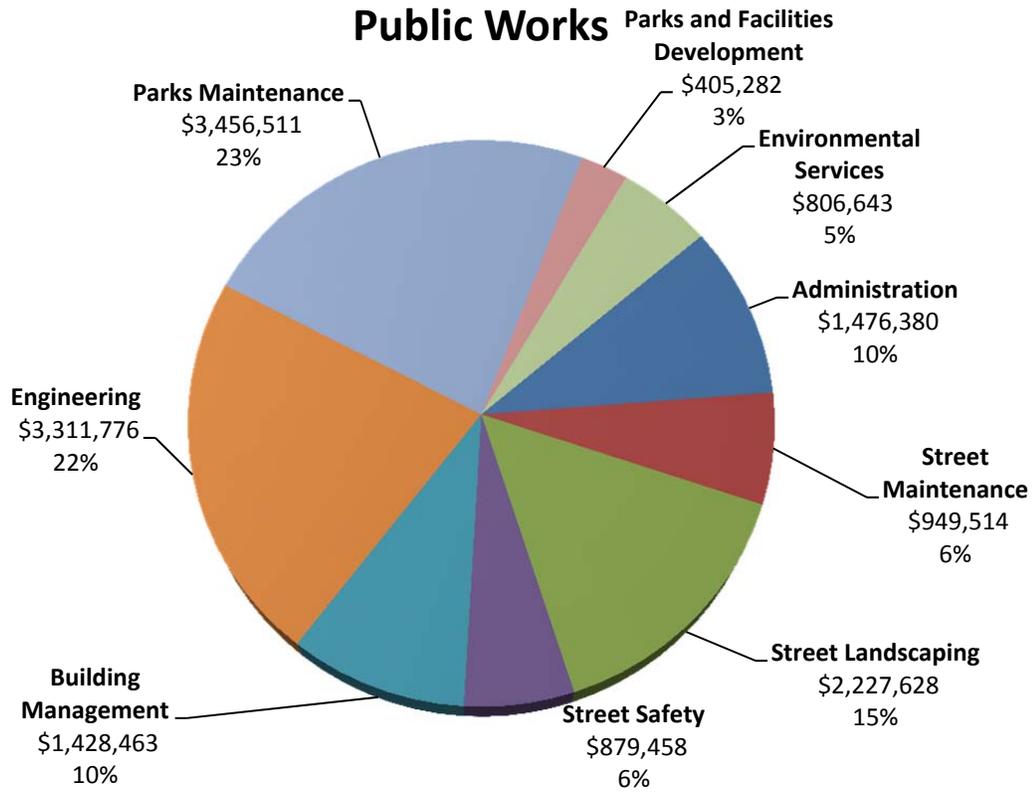
Public Works continued...

Public Works Funding Source

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
FUNDING					
General Fund	\$9,898,469	\$10,704,245	\$11,164,556	\$12,729,151	\$13,557,467
Traffic Safety	\$102,778	\$148,126	\$126,656	\$142,757	\$149,566
State Gas Tax	\$485,493	\$557,159	\$606,015	\$549,726	\$570,897
Trans. Dev. Act		\$115,000	\$115,000		
Measure B - Bike & Pedestrian	\$49,627	\$17,962	\$22,062	\$17,961	\$17,961
Transportation for Clean Air			\$14,367		
ACTC Vehicle Registration Fee	\$161,330	\$149,959	\$149,959	\$161,280	\$173,124
Measure D	\$24,405	\$121,426	\$232,572	\$129,560	\$129,660
Local Recycling Programs	\$33,781	\$26,950	\$55,090	\$15,200	\$15,200
Dublin/Dougherty Storm Water	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Village Pkwy Storm Water	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Street Light District 1983-1	\$301,706	\$315,698	\$317,242	\$341,099	\$348,896
Landscape Dist. Stagecoach 1983-2	\$47,218	\$81,107	\$81,887	\$86,552	\$89,421
Landscape Dist. Dougherty 1986-1	\$77,090	\$133,940	\$134,720	\$138,885	\$143,754
Landscape Dist. Santa Rita 1997-1	\$243,000	\$326,631	\$327,411	\$323,847	\$328,666
Street Light Dist. East Dublin 1999-1	\$139,209	\$161,785	\$161,785	\$183,222	\$194,211
Public Art Fund	\$30,058	\$57,500	\$65,500	\$57,500	\$57,500
Public Facility Fees	\$69,660	\$91,806	\$92,340	\$54,915	\$106,248
Traffic Impact Fee - Category 1	\$282		\$164,000		
Traffic Impact Fee - Downtown	\$588				
TOTAL FUNDING	\$11,674,695	\$13,019,294	\$13,841,163	\$14,941,656	\$15,892,572

⁽¹⁾ Excludes expenditures and FTE allocated to Geologic Hazard Abatement District





Public Works Administration

The Public Works Administration is responsible for oversight of the department and its related functions in the areas of engineering, building maintenance, streets and streets landscaping and maintenance, assessments, etc. The administrative function includes the budgeting, as well as revenue and expense management on work related to capital projects and development. It should be noted that the Public Works Administration budget accounts for staff time and service to most of the functional/budget areas as outlined in this department budget.

Figure 50| PUBLIC WORKS ADMINISTRATION EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$489,328	\$525,208	\$528,400	\$673,691	\$709,817
Benefits	\$230,669	\$256,403	\$256,403	\$339,551	\$355,341
Services & Supplies	\$17,942	\$32,430	\$29,238	\$36,165	\$36,625
Internal Service Fund Charges	\$36,012	\$214,481	\$261,435	\$270,913	\$274,637
Contracted Services	\$211,196	\$206,825	\$210,998	\$156,060	\$156,060
TOTAL EXPENDITURES	\$985,146	\$1,235,347	\$1,286,474	\$1,476,380	\$1,532,480

FUNDING					
General Fund	\$975,797	\$1,217,385	\$1,268,512	\$1,458,419	\$1,514,519
Measure B - Bike & Pedestrian	\$9,349	\$17,962	\$17,962	\$17,961	\$17,961
TOTAL FUNDING	\$985,146	\$1,235,347	\$1,286,474	\$1,476,380	\$1,532,480

PERSONNEL ALLOCATION					
Public Works Dir./Asst City Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Aide	0.50	0.50	0.50	1.00	1.00
Administrative Technician	1.00	1.00	1.00		
Management Analyst II			1.00	1.00	1.00
Office Assistant II	0.45	0.45	0.45	0.45	0.45
Public Works Manager	0.40	0.40	0.40	1.00	1.00
Senior Administrative Analyst	1.00	1.00			
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
City Positions	5.35	5.35	5.35	5.45	5.45
Contract Positions	1.03	1.03	1.03	1.00	1.00
TOTAL POSITIONS	6.38	6.38	6.38	6.45	6.45



Street Maintenance

The Street Maintenance Division is responsible for the following services: street sweeping; street repair; drainage system maintenance; storm patrol and clean-up; emergency and temporary curb, gutter and sidewalk repair; traffic, street and community sign repair and installation; striping and marking; guard rail repair; weed control; and bike and pedestrian path maintenance. Street Maintenance services are provided to the City under private contract (MCE Corporation).

Figure 5 | STREET MAINTENANCE EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies			\$3,500		
Contracted Services	\$593,677	\$694,462	\$744,301	\$699,514	\$726,367
Capital Outlay	\$97,082				
Other		\$125,000	\$121,500	\$250,000	\$250,000
TOTAL EXPENDITURES	\$690,758	\$819,462	\$869,301	\$949,514	\$976,367
FUNDING					
General Fund	\$217,765	\$290,463	\$291,446	\$430,948	\$436,630
State Gas Tax	\$453,673	\$509,159	\$558,015	\$498,726	\$519,897
Measure D	\$9,320	\$9,840	\$9,840	\$9,840	\$9,840
Dublin/Dougherty Storm Water Mgmt	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Village Pkwy Storm Water Mgmt	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL FUNDING	\$690,758	\$819,462	\$869,301	\$949,514	\$976,367
PERSONNEL ALLOCATION					
Contract Positions	2.15	2.15	2.15	1.81	1.81
TOTAL POSITIONS	2.15	2.15	2.15	1.81	1.81



Street Landscaping

Street Landscaping services are provided to the City under private contract (with MCE Corporation). The contract provides for landscape maintenance, including street trees, turf care, irrigation maintenance, weed control, litter pick-up and illegal sign removal. The increase in contracted staff is related to an increase in maintenance services provided by MCE.

Figure 52| STREET LANDSCAPING EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Utilities	\$251,451	\$509,171	\$509,171	\$541,652	\$590,669
Contracted Services	\$1,243,094	\$1,360,884	\$1,359,901	\$1,685,976	\$1,774,184
Capital Outlay	\$1,694			\$0	\$0
TOTAL EXPENDITURES	\$1,496,240	\$1,870,055	\$1,869,072	\$2,227,628	\$2,364,853
FUNDING					
General Fund	\$1,141,664	\$1,346,467	\$1,345,484	\$1,697,320	\$1,822,405
Landscape Dist. Stagecoach 1983-2	\$44,487	\$76,807	\$76,807	\$82,050	\$84,780
Landscape Dist. Dougherty 1986-1	\$73,579	\$128,760	\$128,760	\$133,433	\$138,163
Landscape Dist. Santa Rita 1997-1	\$236,509	\$318,021	\$318,021	\$314,825	\$319,505
TOTAL FUNDING	\$1,496,240	\$1,870,055	\$1,869,072	\$2,227,628	\$2,364,853
PERSONNEL ALLOCATION					
Contract Positions	9.45	9.45	9.45	14.44	15.50
TOTAL POSITIONS	9.45	9.45	9.45	14.44	15.50



Traffic Safety

The Traffic Safety Division is responsible for maintaining safety and circulation of all modes of transportation along City streets. One of the key tasks of this Division is to represent the City at regional and State transportation agencies, and to advocate for regional funding for City projects. It collects traffic volume and speed data regularly to evaluate and address circulation and access issues in different areas and land uses. It works closely with Dublin Police to enhance enforcement of traffic laws, and coordinates on directed enforcement at location of concern. This Division provides input on transportation planning associated with the CIP program and new development. It works closely with Livermore Amador Valley Transportation Authority (LAVTA) on various transit planning and operation issues.

Figure 53| STREET SAFETY EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$20,256	\$32,632	\$32,632	\$41,501	\$42,001
Internal Service Fund Charges	\$12,576	\$46,928	\$25,458	\$25,058	\$25,058
Utilities	\$424,998	\$464,231	\$464,231	\$501,708	\$520,456
Contracted Services	\$247,246	\$227,863	\$227,863	\$256,191	\$274,198
Capital Outlay	\$36,532	\$52,000	\$52,000	\$55,000	\$55,000
TOTAL EXPENDITURES	\$741,609	\$823,654	\$802,184	\$879,458	\$916,714

FUNDING					
General Fund	\$24,055	\$24,601	\$24,601	\$25,994	\$26,535
Traffic Safety	\$102,778	\$148,126	\$126,656	\$142,757	\$149,566
State Gas Tax	\$25,983	\$42,000	\$42,000	\$45,000	\$45,000
ACTC Vehicle Registration Fee	\$161,330	\$149,959	\$149,959	\$161,280	\$173,124
Street Light Dist. 1983-1	\$294,531	\$305,453	\$305,453	\$330,171	\$337,428
Street Light Dist. East Dublin 1999-1	\$132,932	\$153,515	\$153,515	\$174,256	\$185,060
TOTAL FUNDING	\$741,609	\$823,654	\$802,184	\$879,458	\$916,714



Building Management

The Building Management Division is responsible for the maintenance and operations of the Dublin Civic Center, Public Works Corporation Yard, and the Public Safety Complex. Components of this budget includes supplies, utilities, telephone costs for most of the City system, contract services, minor improvements, and repairs associated with these buildings. The maintenance cost for other City facilities, such as the Library, Senior Center, and Shannon Community Center, is included in the respective budgets for each of these facilities.

Figure 54| BUILDING MANAGEMENT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Services & Supplies	\$30,438	\$39,323	\$39,323	\$40,498	\$40,498
Internal Service Fund Charges	\$270,552	\$298,127	\$298,127	\$331,732	\$335,501
Utilities	\$375,772	\$395,234	\$395,234	\$413,105	\$427,902
Contracted Services	\$440,078	\$502,412	\$518,790	\$611,128	\$614,628
Capital Outlay	\$18,807	\$32,000	\$32,000	\$32,000	\$32,000
TOTAL EXPENDITURES	\$1,135,647	\$1,267,096	\$1,283,474	\$1,428,463	\$1,450,529
FUNDING					
General Fund	\$1,135,647	\$1,267,096	\$1,283,474	\$1,428,463	\$1,450,529
TOTAL FUNDING	\$1,135,647	\$1,267,096	\$1,283,474	\$1,428,463	\$1,450,529
PERSONNEL ALLOCATION					
Contract Positions	1.70	1.70	1.70	1.77	2.04
TOTAL POSITIONS	1.70	1.70	1.70	1.77	2.04



Engineering

The Engineering Division is responsible for managing the planning, design, and construction of street infrastructure projects and other civil improvement projects within the Lighting and Landscaping Districts. These projects include new construction and major capital maintenance construction. The Division is also responsible for the review, approval, permitting, and inspection of subdivisions, other private development projects, and encroachments within the public street right-of-way or within City property. The Division manages consultant activities for three Geologic Hazard Abatement Districts.

Figure 55| ENGINEERING EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$799,200	\$882,396	\$905,766	\$772,853	\$710,584
Benefits	\$405,053	\$470,588	\$470,588	\$519,895	\$543,640
Services & Supplies	\$31,485	\$35,625	\$26,505	\$39,365	\$38,915
Internal Service Fund Charges	\$44,990				
Utilities	\$2,277	\$2,370	\$2,370	\$2,770	\$2,770
Contracted Services	\$1,882,918	\$1,398,830	\$1,691,036	\$1,973,393	\$2,139,733
Capital Outlay	\$1,475	\$3,500	\$3,500	\$3,500	\$3,500
TOTAL EXPENDITURES	\$3,167,398	\$2,793,309	\$3,099,765	\$3,311,776	\$3,439,142
FUNDING					
General Fund	\$3,094,229	\$2,635,704	\$2,755,809	\$3,266,906	\$3,393,130
State Gas Tax	\$5,837	\$6,000	\$6,000	\$6,000	\$6,000
Transportation Development Act		\$115,000	\$115,000		
Measure B - Bike & Pedestrian	\$40,278		\$4,100		
Transportation for Clean Air			\$14,367		
Street Light District 1983-1	\$7,176	\$10,245	\$11,789	\$10,928	\$11,468
Landscape Dist. Stagecoach 1983-2	\$2,731	\$4,300	\$5,080	\$4,502	\$4,641
Landscape Dist. Dougherty 1986-1	\$3,511	\$5,180	\$5,960	\$5,452	\$5,591
Landscape Dist. Santa Rita 1997-1	\$6,490	\$8,610	\$9,390	\$9,022	\$9,161
Street Light Dist. East Dublin 1999-1	\$6,276	\$8,270	\$8,270	\$8,966	\$9,151
Traffic Impact Fee - Category 1	\$282		\$164,000		
Traffic Impact Fee - Downtown	\$588				
TOTAL FUNDING	\$3,167,398	\$2,793,309	\$3,099,765	\$3,311,776	\$3,439,142



Engineering continued...

Engineering Personnel Allocation

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PERSONNEL ALLOCATION					
Asst. Public Works Dir/City Engineer	1.00	1.00	1.00	0.75	0.75
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	2.00	2.00	2.00	2.00	2.00
Public Works Trans/Ops Manager	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	8.00	8.00	8.00	7.75	7.75



Parks Maintenance

The Parks Maintenance Division is responsible for the maintenance of the City's 18 public parks, recreational areas and open spaces. Specific maintenance activities include: landscape and turf maintenance; play structure inspection and repair; hardscape maintenance; path, lighting and parking area maintenance; weed abatement and fire protection; and civic facilities maintenance. Park maintenance services are provided to the City under private contract (MCE Corporation).

Figure 56| PARKS MAINTENANCE EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$32,528	\$5,584	\$5,584		
Benefits	\$15,895	\$2,331	\$2,331		
Services & Supplies	\$30,415	\$62,980	\$62,980	\$62,980	\$62,980
Internal Service Fund Charges	\$108,480	\$109,898	\$109,898	\$121,163	\$121,163
Utilities	\$687,440	\$940,357	\$940,357	\$909,822	\$1,032,816
Contracted Services	\$1,847,005	\$2,051,739	\$2,041,284	\$2,065,546	\$2,484,508
Capital Outlay	\$9,384	\$47,000	\$294,819	\$47,000	\$47,000
Other		\$125,000	\$99,245	\$250,000	\$250,000
TOTAL EXPENDITURES	\$2,731,147	\$3,344,889	\$3,556,498	\$3,456,511	\$3,998,467
FUNDING					
General Fund	\$2,701,089	\$3,287,389	\$3,490,998	\$3,399,011	\$3,940,967
Public Art Fund	\$30,058	\$57,500	\$65,500	\$57,500	\$57,500
TOTAL FUNDING	\$2,731,147	\$3,344,889	\$3,556,498	\$3,456,511	\$3,998,467
PERSONNEL ALLOCATION					
Contract Positions	12.82	12.82	12.82	13.91	17.45
TOTAL POSITIONS	12.82	12.82	12.82	13.91	17.45



Facilities Development

The Facilities Development Division is responsible for managing the planning, design and construction of recreation, parks and other municipal facilities. These projects include both new and renovation CIP projects. Staff coordinates with the Parks and Community Services Department on park projects and manages the development of facilities and tenant improvement projects for the City including facilities for the Dublin Police Services, Alameda County Fire Department, and Alameda County Library.

Figure 57| PARKS AND FACILITIES DEVELOPMENT EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$247,763	\$266,578	\$266,578	\$195,154	\$173,141
Benefits	\$156,782	\$188,936	\$188,936	\$144,908	\$151,433
Services & Supplies	\$4,084	\$9,130	\$9,130	\$15,220	\$16,020
Internal Service Fund Charges	\$504				
Contracted Services	\$55,239	\$50,000	\$94,627	\$50,000	\$50,000
TOTAL EXPENDITURES	\$464,371	\$514,644	\$559,271	\$405,282	\$390,594
FUNDING					
General Fund	\$394,711	\$422,838	\$466,930	\$350,367	\$284,346
Public Facility Fees	\$69,660	\$91,806	\$92,340	\$54,915	\$106,248
TOTAL FUNDING	\$464,371	\$514,644	\$559,271	\$405,282	\$390,594
PERSONNEL ALLOCATION					
Facilities Dev. Manager	1.00	1.00	1.00	1.00	1.00
Parks & Facilities Dev. Coord.	3.00	3.00	3.00	2.00	2.00
TOTAL POSITIONS	4.00	4.00	4.00	3.00	3.00



Environmental Services

The Environmental Services Division is responsible for the management and development of environmental programs related to energy, source reduction and recycling, sustainable development, and both municipal as well as community-wide sustainable policies and practices. Specific program areas include: climate change; energy efficiency; environmentally-preferable purchasing; clean water; green building; solid-waste reduction; recycling program promotion and improvement; monitoring, implementation and promotion of the City's Climate Action Plan and Green Plan. Staff also coordinates environmental compliance efforts, develops new sustainable programs and practices, and coordinates the Clean Water Program efforts.

Figure 58: ENVIRONMENTAL SERVICES EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$141,661	\$145,955	\$145,955	\$256,884	\$264,589
Benefits	\$62,708	\$64,305	\$64,305	\$117,108	\$121,336
Services & Supplies	\$23,905	\$49,178	\$124,119	\$62,820	\$61,920
Internal Service Fund Charges	\$5,616				
Contracted Services	\$28,490	\$91,400	\$180,745	\$369,831	\$375,581
TOTAL EXPENDITURES	\$262,379	\$350,838	\$515,124	\$806,643	\$823,426

FUNDING					
General Fund	\$213,513	\$212,302	\$237,302	\$671,723	\$688,406
Measure D	\$15,085	\$111,586	\$222,732	\$119,720	\$119,820
Local Recycling Programs	\$33,781	\$26,950	\$55,090	\$15,200	\$15,200
TOTAL FUNDING	\$262,379	\$350,838	\$515,124	\$806,643	\$823,426

PERSONNEL ALLOCATION					
Environmental Coordinator	0.75	0.75	0.75	1.00	1.00
Environmental Technician	0.25	0.25	0.25	1.00	1.00
Office Assistant II				1.00	1.00
TOTAL POSITIONS	1.00	1.00	1.00	3.00	3.00



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CAPITAL IMPROVEMENT PROGRAM

Overview

The 2016-21 Five Year Capital Improvement Program (CIP), which includes twenty-five (25) projects within the current CIP time frame with a adopted funding allocation for 16 of the projects in FY 2016-17 and 14 projects in 2017-18.

The City's Capital Projects are divided into four Capital Funds: General Improvements, Community Improvements, Parks, and Streets projects. The Fund accumulates resources for capital expenditures, and utilizes those resources to support projects that are general in nature, projects that would promote or enhance redevelopment, revitalization, beautification of the City's infrastructure, projects that would construct, improve or enhance the City's parks and facilities, projects that would construct, improve, or enhance the City's trails, highways, streets, roads, bridges, as well as street lighting, and storm drain systems.

Figure 59 | OVERALL CIP EXPENDITURES

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
EXPENDITURES BY CATEGORY					
General Improvements	\$1,241,494	\$115,833	\$18,269,145		
Community Improvements	\$68,190	\$104,925	\$482,912		
Parks	\$4,742,329	\$14,944,033	\$49,340,793	\$10,470,118	\$9,937,289
Streets	\$3,568,143	\$3,286,260	\$16,997,882	\$15,652,723	\$7,094,422
TOTAL COST ⁽¹⁾	\$9,620,156	\$18,451,051	\$85,090,732	\$26,122,841	\$17,031,711

FINANCING					
General Fund	\$1,393,278	\$4,566,291	\$8,860,609	\$459,510	\$1,567,519
Community Benefit Payment (GF)		\$1,800,000	\$1,800,000		
Traffic Safety		\$68,489	\$133,923		
State Gas Tax	\$766,974	\$1,136,218	\$1,870,695	\$1,041,128	\$920,000
Federal Transportation Grant	\$404,396		\$65,604		
Transportation Development Act	\$150,043		\$33,311		
Measure B Sales Tax - Local Streets Fund	\$682,727	\$565,893	\$1,115,849	\$550,000	\$435,000
Measure B Sales Tax - Bike & Pedestrian Fund	\$20,592	\$30,000	\$110,000	\$250,680	\$194,600
Transportation for Clean Air			\$75,633	\$146,352	
Congestion Management Agency			\$621,513		
Vehicle Registration Fee	\$3,670	\$35,160	\$243,520	\$40,840	\$40,840



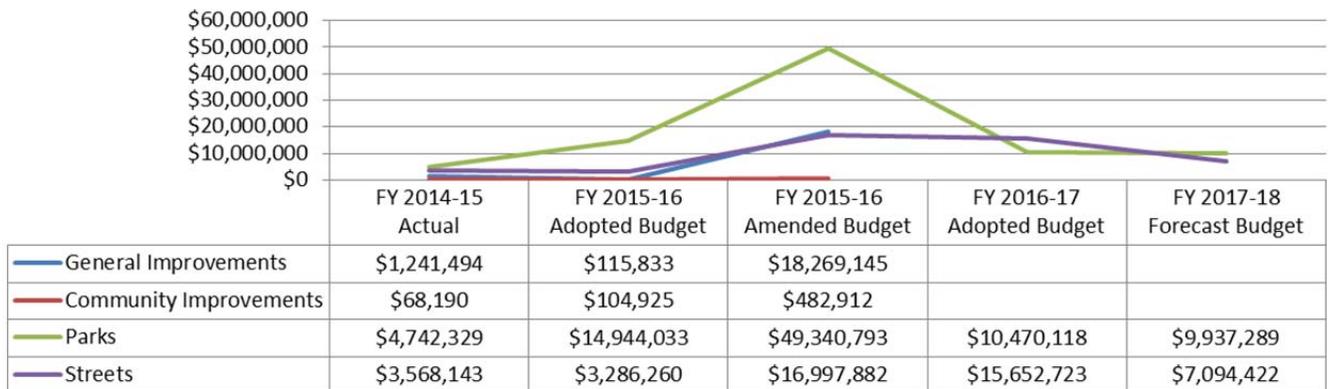
	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
FINANCING					
Measure BB Sales Tax - Local Streets Fund				\$623,600	\$545,000
Measure BB Sales Tax - Bike & Pedestrian Fund				\$28,000	\$121,600
Measure B Grants			\$6,267,000		
Measure BB Grants				\$10,773,000	\$3,100,000
Measure D				\$80,000	
Local Recycling Programs			\$86,000		
Storm Water Management	\$30,175		\$736,537		
East Bay Regional Park District	\$122,085				
Street Light District East Dublin 1999-1	\$31,680	\$35,884	\$68,349	\$351,450	\$38,020
Public Art Fund	\$105,477	\$439,554	\$432,391	\$512,046	\$346,573
Cable TV Facilities			\$325,000		
Housing-Related Parks Grant Fund			\$599,025		
Public Facility Fees	\$4,305,724	\$8,808,678	\$42,384,522	\$8,789,344	\$4,953,596
Traffic Impact Fee - Category 1			\$520,000		\$495,000
Traffic Impact Fee - Category 2		\$67,884	\$257,760	\$1,487,658	\$1,096,362
Traffic Impact Fee - Category 3	\$411,616				
Traffic Impact Fee - Downtown	\$14,330	\$854,000	\$939,670		
Traffic Impact Fee - Dougherty Valley	\$792,932		\$1,992,130		
Mitigation Contributions	\$145,536		\$336,556		
Dublin Crossing Development Fee	\$69,026		\$15,049,854	\$989,233	\$3,177,601
Internal Service Fund - Facilities Replacement	\$361				
Internal Service Fund - Equipment	\$43,247	\$43,000	\$76,514		
Energy Efficient Capital Lease	\$126,287		\$88,767		
TOTAL FINANCING ⁽¹⁾	\$9,620,156	\$18,451,051	\$85,090,732	\$26,122,841	\$17,031,711

⁽¹⁾ Excludes project improvement costs to be constructed by developers and other agencies

The following pages contain a summary of these projects and associated funding sources by category. Detailed information about each of these projects is contained in the 2016-2021 Five Year Capital Improvement Program.



CIP Funding



Capital Improvement Program Operating Impact

Project # & Name		2016-17	2017-18
GI0116	Public Safety Complex - Police Services Building		\$200,000
PK0105	Emerald Glen Recreation & Aquatic Complex - Phase I	\$910,000	\$1,040,000
PK0115	Dublin Crossing Community Park		\$77,000
PK0414	Fallon Sports Park - Phase II		\$347,000
PK0514	Jordan Ranch Neighborhood Park	\$37,000	\$90,000
PK0117	Dublin Ranch Sub Area 3 Parks		\$128,000
Total		\$947,000	\$1,882,000



General Improvements

Figure 60| GENERAL IMPROVEMENTS EXPENDITURES

		Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PROJECT NUMBER & NAME						
GI4099	Civic Center Modification Design & Construction	\$122,339		\$358,118		
GI0115	Civic Center Police Wing Renovation	\$31,857		\$1,968,143		
GI0611	Electronic Agenda System	\$27,902		\$216,103		
GI0913	Energy Upgrade	\$13,360				
GI3513	Geographic Information System	\$43,247	\$37,000	\$130,745		
GI0509	Maintenance Yard Facility Improvements	\$883,578		\$250,023		
GI3014	Network System Upgrade	\$89,790	\$55,000	\$301,003		
GI0712	Public Safety Complex	\$7,021				
GI0116	Public Safety Complex - Police Services Building			\$15,000,000		
Annual	Annual ADA Transition Plan	\$22,400	\$23,833	\$45,010		
TOTAL COST		\$1,241,494	\$115,833	\$18,269,145		
FINANCING						
1001	General Fund	\$1,184,887	\$72,833	\$2,873,057		
2811	Cable TV Facilities			\$325,000		
4401	Dublin Crossing Development Fee			\$15,000,000		
6205	Internal Service Fund - Facilities Replacement	\$361				
6305	Internal Service Fund - Equipment	\$43,247	\$43,000	\$71,088		
7101	Energy Efficient Capital Lease	\$12,999				
TOTAL FINANCING		\$1,241,494	\$115,833	\$18,269,145		



Community Improvements

Figure 61 | COMMUNITY IMPROVEMENTS EXPENDITURES

		Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PROJECT NUMBER & NAME						
CI0114	San Ramon Road Landscape Renovation	\$406		\$238,660		
Annual	Annual Sidewalk Safety Repair Program	\$67,784	\$104,925	\$244,252		
TOTAL COST		\$68,190	\$104,925	\$482,912		
FINANCING						
1001	General Fund	\$68,190	\$104,925	\$482,912		
TOTAL FINANCING		\$68,190	\$104,925	\$482,912		



Parks

Figure 62| PARKS EXPENDITURES

PROJECT NUMBER & NAME		Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PK0115	Dublin Crossing Community Park	\$97,220		\$70,228	\$1,393,286	\$6,124,196
PK0215	Dublin Heritage Park Cemetery Improvements	\$6,928	\$998,151			\$1,459,520
PK0416	Dublin Sports Grounds Renovation			\$599,025		
PK0105	Emerald Glen Recreation & Aquatic Complex - Phase I	\$3,315,811	\$6,181,642	\$31,916,182	\$6,193,624	
PK0414	Fallon Sports Park - Phase II	\$656,963	\$6,850,698	\$14,242,294	\$2,371,162	
PK0514	Jordan Ranch Neighborhood Park	\$39,509	\$109,472	\$506,980		
PK0315	Library Improvement - Center for 21st Century Skills	\$26,447	\$92,700	\$196,009		
PK0212	Passatempo Park	\$897				
PK0311	Positano Neighborhood Park	\$181,637				
PK0217	Public Art - Dublin Crossing Community Park				\$176,446	\$251,593
PK0415	Public Art - Emerald Glen Recreation & Aquatics Complex	\$91,977	\$53,030	\$165,957		
PK0515	Public Art - Fallon Sports Park	\$13,500	\$136,184	\$266,434		
PK0116	Public Art - Heritage Park		\$250,340			
PKNEW6	Public Art - Jordan Ranch Neighborhood Park					\$46,980
PK0417	Public Art - Public Safety Complex - Police Services Building				\$300,000	
PKNEW7	Public Art - Sean Diamond Park					\$48,000
PK0317	Public Art - Subarea 3 Community Park				\$35,600	
PK0216	Sean Diamond Park		\$271,816	\$271,816		\$2,007,000
PK0316	Shannon Center Parking Lot Improvements			\$1,075,000		
PK0713	Shannon Park Water Play Area	\$56,266		\$30,868		
PK0914	Tennis Court Resurfacing Project	\$255,174				
TOTAL COST⁽¹⁾		\$4,742,329	\$14,944,033	\$49,340,793	\$10,470,118	\$9,937,289



Parks Expenditures continued...

Parks CIP Financing

		Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
FINANCING						
1001	General Fund	\$140,018	\$3,895,801	\$4,075,000	\$99,495	\$1,459,520
1005	Community Benefit Payment (GF)		\$1,800,000	\$1,800,000		
2302	Measure D				\$80,000	
2402	East Bay Regional Park District	\$122,084				
2801	Public Art Fund	\$105,477	\$439,554	\$432,391	\$512,046	\$346,573
2904	Housing-Related Parks Grant Fund			\$599,025		
4100	Public Facility Fees	\$4,305,724	\$8,808,678	\$42,384,523	\$8,789,344	\$4,953,595
4401	Dublin Crossing Development Fee	\$69,026		\$49,854	\$989,233	\$3,177,601
TOTAL FINANCING⁽¹⁾		\$4,742,329	\$14,944,033	\$49,340,793	\$10,470,118	\$9,937,289

⁽¹⁾ Excludes project improvements costs to be constructed by developers and other agencies



Streets

Figure 63| STREETS EXPENDITURES

		Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
PROJECT NUMBER & NAME						
ST1513	Accessible Pedestrian Signal Retrofit of Existing Traffic Signals	\$5,502				
ST0815	Amador Plaza Road Bicycle & Pedestrian Improvements	\$14,330	\$863,605	\$1,399,317		
ST0317	Amador Valley Blvd - Wildwood Road Intersection Improvements				\$170,680	
ST1413	Amador Valley Boulevard Pedestrian Safety Improvements at Midblock Crosswalk Between Regional Street & Starwood Drive	\$164,182				
ST0117	Annual Street Resurfacing				\$1,700,000	\$1,700,000
ST0715	City Irrigation Improvements	\$113,288		\$88,767		
ST0517	Citywide Bicycle & Pedestrian Improv.				\$609,600	\$624,200
ST0713	Citywide Signal Communications Upgrade	\$3,670	\$35,160	\$113,599	\$40,840	\$40,840
ST0610	Citywide Street Storm Drain Condition Assessment	\$184	\$83,128	\$289,954	\$252,015	
ST0911	Dougherty Road Improvements Sierra Lane to North City Limit	\$1,204,548		\$8,966,643	\$11,073,000	\$87,808
ST0216	Dublin Boulevard Extension			\$400,000		\$395,000
ST1012	Dublin Boulevard Improvements - Sierra Court to Dublin Court	\$93,447	\$67,883	\$557,005	\$987,658	\$4,008,554
ST0417	Dublin Ranch Street Light Improv.				\$351,450	\$38,020
ST0494	Saint Patrick Way - Regional Street to Golden Gate Drive	\$52,089		\$37,312		
ST0217	San Ramon Road Arterial Management				\$267,480	
ST0514	San Ramon Road Trail Improvements			\$101,603		
ST1212	Storm Drain Bypass San Ramon Road	\$30,175		\$1,089,537		
ST1312	Storm Drain Trash Capture Project		\$400,000	\$578,436		
ST0116	Tassajara Road Realignment & Widening			\$120,000	\$200,000	\$200,000
ST0615	Traffic Sign Inventory & Safety Review		\$68,489	\$133,923		
ST0316	Village Parkway & Brighton Traffic Signal Upgrade			\$196,480		
Annual	Annual Street Overlay Program	\$1,082,863	\$1,047,271	\$1,523,105		
Annual	Annual Slurry Seal Program	\$772,185	\$684,840	\$1,333,852		
Annual	Annual Dublin Ranch Street Light Pole Painting Project	\$31,680	\$35,884	\$68,349		
TOTAL COST⁽¹⁾		\$3,568,143	\$3,286,260	\$16,997,882	\$15,652,723	\$7,094,422



Streets continued...

Streets CIP Financing

		Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
FINANCING						
1001	General Fund	\$184	\$492,733	\$1,429,640	\$360,015	\$108,000
2106	Traffic Safety		\$68,489	\$133,923		
2201	State Gas Tax	\$766,974	\$1,136,218	\$1,870,694	\$1,041,128	\$920,000
2202	Federal Transportation Grant	\$404,396		\$65,604		
2203	Transportation Development Act	\$150,043		\$33,311		
2204	Measure B Sales Tax - Local Streets Fund	\$682,727	\$565,893	\$1,115,849	\$550,000	\$435,000
2205	Measure B Sales Tax - Bike & Pedestrian Fund	\$20,592	\$30,000	\$110,000	\$250,680	\$194,600
2207	Transportation for Clean Air			\$75,633	\$146,352	
2208	Congestion Management Agency			\$621,513		
2212	Vehicle Registration Fee	\$3,670	\$35,160	\$243,520	\$40,840	\$40,840
2214	Measure BB Sales Tax - Local Streets Fund				\$623,600	\$545,000
2215	Measure BB Sales Tax - Bike & Pedestrian Fund				\$28,000	\$121,600
2216	Measure B Grants			\$6,267,000		
2217	Measure BB Grants				\$10,773,000	\$3,100,000
2304	Local Recycling Programs			\$86,000		
2321	Storm Water Management	\$30,175		\$736,537		
2705	Street Light District East Dublin 1999-1	\$31,680	\$35,884	\$68,349	\$351,450	\$38,020
4301	Traffic Impact Fee - Category 1			\$520,000		\$495,000
4302	Traffic Impact Fee - Category 2		\$67,883	\$257,760	\$1,487,658	\$1,096,362
4303	Traffic Impact Fee - Category 3	\$411,616				
4304	Traffic Impact Fee - Downtown	\$14,330	\$854,000	\$939,670		
4305	Traffic Impact Fee - Dougherty Valley	\$792,932		\$1,992,130		
4309	Mitigation Contributions	\$145,536		\$336,556		
6305	Internal Service Fund - Equipment			\$5,426		
7101	Energy Efficient Capital Lease	\$113,288		\$88,767		
TOTAL FINANCING⁽¹⁾		\$3,568,143	\$3,286,260	\$16,997,882	\$15,652,723	\$7,094,422

⁽¹⁾ Excludes project improvements costs to be constructed by developers and other agencies



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Internal Service Funds

The Internal Service Fund provides funding to support the following areas: 1) Replacement of vehicles and fire apparatus; 2) Replacement of major building system components such as heating and air conditioning systems, pumps, boilers, etc. at City owned facilities; 3) replacement of office equipment, computers, network infrastructure, solar equipment, telephone systems, etc.; 4) City employees Other Post-Employment Benefits (OPEB); 5) Energy Efficient Capital Lease.

Each City Operating Department includes, within its budget, charges for equipment usage and City employees' post-employment benefits. The Internal Service Fund charges in each City Operating Department represent revenue to the Internal Services Fund. The charges to the Departments are established at a level to sufficiently accumulate funds over time for the replacement of the equipment and funding for future employee obligations.

The total Internal Service Funds budget for Fiscal Year 2016-17 is \$4,662,121 (excludes depreciation expense and transfers). The Fiscal Year 2016-17 Internal Service Funds budget includes funding for building maintenance, replacement of network servers and computers, and replacement of 1 fire apparatus unit and related equipment, and retiree health.

Fiscal Year 2016-17 is also the first year the City is using an Information Technology (IT) Fund to centralize IT costs. The General Fund will make a planned contribution of \$2 million by June 30, 2016 to the IT Fund, to be used for projects identified in the City's IT Master Plan. Such projects include a new data center, server upgrades virtualization, and the provision of WI-FI in the Downtown area. IT operational costs are also budgeted in the IT Fund, with charges back to departments allocated primarily by the percentage of service calls during the prior year.

The Forecast Budget for Fiscal Year 2017-18 is \$5,745,280 (excludes depreciation expense and transfers). The Fiscal Year 2017-18 Internal Service Fund budget includes funding for building maintenance, replacement of network servers and computers, replacement of seven police patrol cars, 2 fire apparatus units, and related equipment, and retiree health.



ISF continued...

The following are the fund summaries for Internal Service Funds:

Internal Service Fund - Vehicles

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$3,848,104	\$4,486,513	\$4,486,513	\$4,742,529	\$5,040,120
REVENUES					
Internal Service Charges	\$362,066	\$517,795	\$517,795	\$528,051	\$430,494
General Revenues	\$50,618	\$6,000	\$6,000		
Interest	\$17,420	\$17,352	\$17,352	\$19,540	\$14,030
TOTAL REVENUES	\$430,103	\$541,147	\$541,147	\$547,591	\$444,524
EXPENDITURES BY CATEGORY					
Salaries & Wages					
Services & Supplies					
Internal Service Fund Charges					
Contracted Services					
Capital Outlay	\$443,758	\$168,559	\$285,131	\$250,000	\$1,156,000
Fixed Asset Transfer	(\$1,061,043)				
Depreciation	\$408,979				
Transfers Out					
TOTAL EXPENDITURES	(\$208,306)	\$168,559	\$285,131	\$250,000	\$1,156,000
ENDING FUND BALANCE (JUNE 30)⁽¹⁾	\$4,486,513	\$4,859,101	\$4,742,529	\$5,040,120	\$4,328,644

⁽¹⁾ FY 2014-15 Fund Balance includes \$1,799,496 as Net Investment in Capital Assets



ISF continued...

Internal Service Fund - Facilities

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$54,829,735	\$53,156,414	\$53,156,414	\$53,425,025	\$54,027,246
REVENUES					
Internal Service Charges	\$746,280	\$288,091	\$288,091	\$317,671	\$322,345
General Revenues					
Interest	\$35,255	\$30,520	\$30,520	\$34,550	\$36,310
Transfers In				\$300,000	\$750,000
TOTAL REVENUES	\$781,535	\$318,611	\$318,611	\$652,221	\$1,108,655
EXPENDITURES BY CATEGORY					
Salaries & Wages					
Services & Supplies	\$340,881				
Internal Service Fund Charges	\$94				
Contracted Services	\$340				
Capital Outlay		\$50,000	\$50,000	\$50,000	\$50,000
Depreciation	\$2,113,179				
Transfers Out	\$361				
TOTAL EXPENDITURES	\$2,454,856	\$50,000	\$50,000	\$50,000	\$50,000
ENDING FUND BALANCE (JUNE 30)⁽¹⁾	\$53,156,414	\$53,425,025	\$53,425,025	\$54,027,246	\$55,085,901

⁽¹⁾ FY 2014-15 Fund Balance includes \$47,335,812 as Net Investment in Capital Assets



ISF continued...

Internal Service Fund - Equipment

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$3,483,086	\$4,060,656	\$4,060,656	\$4,599,375	\$5,355,253
REVENUES					
Internal Service Charges	\$677,064	\$770,021	\$770,021	\$865,718	\$877,727
General Revenues	\$62				
Interest	\$19,189	\$15,912	\$15,912	\$21,460	\$26,560
TOTAL REVENUES	\$696,314	\$785,933	\$785,933	\$887,178	\$904,287
EXPENDITURES BY CATEGORY					
Salaries & Wages					
Services & Supplies	\$12,154	\$2,000	\$2,000	\$2,000	\$2,000
Internal Service Fund Charges					
Contracted Services					
Capital Outlay	\$116,922	\$168,700	\$168,700	\$129,300	\$179,000
Fixed Asset Transfer	(\$126,156)				
Depreciation	\$72,577				
Transfers Out	\$43,247	\$43,000	\$76,514		
TOTAL EXPENDITURES	\$118,744	\$213,700	\$247,214	\$131,300	\$181,000
ENDING FUND BALANCE (JUNE 30)⁽¹⁾	\$4,060,656	\$4,632,889	\$4,599,375	\$5,355,253	\$6,078,540

⁽¹⁾ FY 2014-15 Fund Balance includes \$1,110,305 as Net Investment in Capital Assets



ISF continued...

Internal Service Fund – IT

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1) <small>(1)</small>				\$1,962,264	\$1,975,552
REVENUES					
Internal Service Charges		\$1,122,361	\$1,152,861	\$1,439,866	\$1,444,775
General Revenues					
Interest					
Transfers In			\$2,000,000		
TOTAL REVENUES		\$1,122,361	\$3,152,861	\$1,439,866	\$1,444,775
EXPENDITURES BY CATEGORY					
Salaries & Wages		\$472,634	\$473,432	\$510,895	\$526,198
Benefits		\$224,546	\$224,546	\$253,532	\$265,520
Services & Supplies		\$312,570	\$306,772	\$400,478	\$439,515
Internal Service Fund Charges		\$32,899	\$33,965	\$23,473	\$23,525
Utilities		\$29,712	\$32,432	\$35,200	\$35,200
Contracted Services		\$70,000	\$119,450	\$203,000	\$153,000
Capital Outlay					
Depreciation					
Transfers Out					
TOTAL EXPENDITURES		\$1,142,361	\$1,190,597	\$1,426,578	\$1,442,958
ENDING FUND BALANCE (JUNE 30)		(\$20,000)	\$1,962,264	\$1,975,552	\$1,977,369

⁽¹⁾ Fund was established in FY 2015-16



ISF continued...

Internal Service Fund – Retiree Health

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$25,855	\$26,208	\$26,208	\$26,208	\$33,802
REVENUES					
Internal Service Charges	\$1,306,999	\$1,477,942	\$1,477,942	\$1,618,330	\$1,613,162
General Revenues	\$535,229	\$601,560	\$601,560	\$627,000	\$727,320
Interest	\$353			\$530	\$530
TOTAL REVENUES	\$1,842,581	\$2,079,502	\$2,079,502	\$2,245,860	\$2,341,012
EXPENDITURES BY CATEGORY					
Salaries & Wages					
Benefits	\$535,229	\$601,560	\$601,560	\$627,000	\$727,320
Internal Service Fund Charges					
Contracted Services	\$1,306,999	\$1,477,942	\$1,477,942	\$1,611,266	\$1,606,120
Capital Outlay					
Depreciation					
Transfers Out					
TOTAL EXPENDITURES	\$1,842,228	\$2,079,502	\$2,079,502	\$2,238,266	\$2,333,440
ENDING FUND BALANCE (JUNE 30)	\$26,208	\$26,208	\$26,208	\$33,802	\$41,374



ISF continued...

Internal Service Fund – PERS Side Fund Payoff

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	(\$1,281,035)	(\$918,005)	(\$918,005)	(\$507,921)	(\$96,328)
REVENUES					
Internal Service Charges	\$363,030	\$410,084	\$410,084	\$411,593	\$96,328
General Revenues					
Interest					
TOTAL REVENUES	\$363,030	\$410,084	\$410,084	\$411,593	\$96,328
EXPENDITURES BY CATEGORY					
Salaries & Wages					
Benefits					
Internal Service Fund Charges					
Contracted Services					
Capital Outlay					
Depreciation					
Transfers Out					
TOTAL EXPENDITURES					
ENDING FUND BALANCE (JUNE 30)	(\$918,005)	(\$507,921)	(\$507,921)	(\$96,328)	



ISF continued...

Internal Service Fund – Energy Efficient Capital Lease

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	(\$5,912,808)	(\$5,659,414)	(\$5,659,414)	(\$5,344,722)	(\$4,915,613)
REVENUES					
Internal Service Charges ⁽¹⁾	\$535,892	\$550,654	\$550,654	\$565,977	\$581,881
General Revenues					
Interest	\$686				
TOTAL REVENUES	\$536,578	\$550,654	\$550,654	\$565,977	\$581,881
EXPENDITURES BY CATEGORY					
Interest payment	\$156,897	\$147,195	\$147,195	\$136,868	\$125,882
Transfers Out	\$126,288		\$88,767		
TOTAL EXPENDITURES	\$283,185	\$147,195	\$235,962	\$136,868	\$125,882
ENDING FUND BALANCE (JUNE 30)	(\$5,659,414)	(\$5,255,956)	(\$5,344,722)	(\$4,915,613)	(\$4,459,614)

⁽¹⁾ Internal Service Charges include the principal payment of the capital lease



Dublin Boulevard Assessment District

This fund makes debt service payments on bonds issued to construct a portion of the Dublin Boulevard Extension improvements. A total of \$2,350,000 in bonds was originally issued on June 2, 1992. The debt service bond was fully retired on September 2, 2012 and the residual funds will be disbursed in accordance with State Law.



Geologic Hazard Abatement Districts

A Geologic Hazard Abatement District (District) is a special entity which is established separate from the City of Dublin and applies to a specific defined area within the City. The District is formed under provisions in the California Public Resources Code which establishes in Section 26500 that a District is a political subdivision of the State and is not an agency or instrumentality of a local agency.

The City's role is limited to providing support to the District, coordinating activities undertaken for the District, administering the District funds and coordinating the payment of expenses associated with the District. GHAD funding is collected as part of property tax bills. The District can perform maintenance on defined areas and can also accumulate reserves to address major or extraordinary work such as a landslide repair.

The Public Resources Code defines a "geologic hazard" as an actual or threatened landslide, land subsidence, soil erosion, earthquake, fault movement, or any other natural or unnatural movement of land or earth. A District may be formed for the following purposes: (a) Prevention, mitigation, abatement, or control of a geologic hazard; or (b) Mitigation or abatement of structural hazards that are partly or wholly caused by geologic hazards (Public Resources Code 26525).

The City of Dublin has established three separate Districts: Fallon Village Geologic Hazard Abatement District, Schaefer Ranch Geologic Hazard Abatement District, and Fallon Crossing Geologic Hazard Abatement District. These Districts are managed by a Board of Directors, which is currently comprised of the Dublin City Council. Assessments are levied in accordance with an Engineer's Report prepared for each District and adopted at a public meeting.

Information in this section is presented for informational purposes, since these activities are not a direct obligation of the City of Dublin.



Fallon Village Geologic Hazard Abatement District

The Fallon Village Geologic Hazard Abatement District (GHAD) was established in accordance with a condition of approval for the Fallon Village development project. On December 4, 2007, the City Council approved Resolution No. 216-07 which created the Fallon Village Geologic Hazard Abatement District. The GHAD was formed to provide a mechanism for the prevention, mitigation, abatement, and control of identified or potential geologic hazards within the District's boundary. The boundary of this assessment district encompasses approximately 175 acres of land, located generally east of Fallon Road.

On May 3, 2011, the City Council approved Resolution No. 52-11 which modified the boundaries of the Fallon Village GHAD. The modification was made to include the Jordan Ranch development, which is adjacent to the Fallon Village development.

At the beginning of FY 2016-17, there will be an additional thirty-six parcels within the GHAD that will be subject to the special assessment. In FY 2017-18, it is estimated an additional forty parcels within the GHAD will be subject to the special assessment.

Figure 64| FALLON VILLAGE GHAD(5301)

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$1,148,585	\$1,790,992	\$1,790,992	\$1,879,874	\$2,056,717
REVENUES					
Assessments	\$695,049	\$735,613	\$735,613	\$882,693	\$912,973
Interest	\$9,372	\$6,040	\$6,040	\$11,450	\$12,850
TOTAL REVENUES	\$704,421	\$741,653	\$741,653	\$894,143	\$925,823
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$35,048	\$50,428	\$50,428	\$18,322	\$18,865
Benefits	\$12,272	\$23,068	\$23,068	\$7,210	\$7,547
Services & Supplies	\$19	\$798	\$798	\$100	\$100
Contracted Services	\$14,676	\$578,477	\$578,477	\$691,668	\$702,333
TOTAL EXPENDITURES	\$62,014	\$652,771	\$652,771	\$717,300	\$728,845
ENDING FUND BALANCE (JUNE 30)	\$1,790,992	\$1,879,874	\$1,879,874	\$2,056,717	\$2,253,696
PERSONNEL ALLOCATION					
Asst. Public Works Dir./City Engineer				0.10	0.10
Public Works Manager	0.35	0.35	0.35		
TOTAL POSITIONS	0.35	0.35	0.35	0.10	0.10



Schaefer Ranch Geologic Hazard Abatement District

The Schaefer Ranch Geologic Hazard Assessment Abatement District was established in accordance with a condition of approval for the Schaefer Ranch development project. On December 5, 2006, the City Council approved Resolution No. 224-06 which created the Schaefer Ranch Geologic Hazard Abatement District. The GHAD was formed to provide a mechanism for the prevention, mitigation, abatement, and control of identified or potential geologic hazards within the District's boundary. The boundary of the District encompasses approximately 500 acres of land located at the westerly boundary of the City limits.

At the beginning of FY 2016-17, there will be an additional thirty-two parcels within the GHAD that will be subject to the special assessment. In FY 2017-18, it is estimated an additional twenty-one parcels within the GHAD will be subject to the special assessment.

Figure 65| SCHAEFER RANCH GHAD (5302)

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$1,330,524	\$1,851,002	\$1,851,002	\$1,887,184	\$2,132,387
REVENUES					
Assessments	\$564,559	\$603,779	\$603,779	\$758,815	\$814,831
Interest	\$10,211	\$6,819	\$6,819	\$11,030	\$13,150
TOTAL REVENUES	\$574,770	\$610,598	\$610,598	\$769,845	\$827,981
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$20,027	\$28,816	\$28,816	\$18,322	\$18,865
Benefits	\$7,012	\$13,061	\$13,061	\$7,210	\$7,547
Services & Supplies		\$456	\$456		
Contracted Services	\$27,252	\$532,083	\$532,083	\$499,111	\$509,783
TOTAL EXPENDITURES	\$54,291	\$574,416	\$574,416	\$524,643	\$536,195
ENDING FUND BALANCE (JUNE 30)	\$1,851,002	\$1,887,184	\$1,887,184	\$2,132,387	\$2,424,173
PERSONNEL ALLOCATION					
Asst. Public Works Dir./City Engineer				0.10	0.10
Public Works Manager	0.20	0.20	0.20		
TOTAL POSITIONS	0.20	0.20	0.20	0.10	0.10



Fallon Crossing (North Tassajara) Geologic Hazard Abatement District

The Fallon Crossing Geologic Hazard Assessment Abatement District was established in accordance with a condition of approval for the Fallon Crossings development project. On August 16, 2011, the City Council approved Resolution No. 147-11 which created the Fallon Crossing Geologic Hazard Abatement District. The GHAD was formed to provide a mechanism for the prevention, mitigation, abatement, and control of identified or potential geologic hazards within the District's boundary. The boundary of the District encompasses approximately 68 acres of land located on the northeast side of Tassajara Road.

At the beginning of FY 2016-2017, all building permits would have been issued within the Fallon Crossing development and there are a total of 106 parcels within the GHAD that will be subject to the special assessment.

Figure 66| FALLON CROSSING GHAD (5321)

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$56,570	\$143,547	\$143,547	\$133,058	\$230,163
REVENUES					
Assessments	\$96,001	\$116,545	\$116,545	\$123,551	\$126,023
Interest	\$614	\$344	\$344	\$720	\$970
TOTAL REVENUES	\$96,615	\$116,889	\$116,889	\$124,271	\$126,993
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$5,007	\$7,204	\$7,204	\$9,161	\$9,432
Benefits	\$1,753	\$3,265	\$3,265	\$3,605	\$3,773
Services & Supplies		\$114	\$114		
Contracted Services	\$2,878	\$116,795	\$116,795	\$14,400	\$40,441
TOTAL EXPENDITURES	\$9,638	\$127,378	\$127,378	\$27,166	\$53,646
ENDING FUND BALANCE (JUNE 30)	\$143,547	\$133,058	\$133,058	\$230,163	\$303,509
PERSONNEL ALLOCATION					
Asst. Public Works Dir./City Engineer				0.05	0.05
Public Works Manager	0.05	0.05	0.05		
TOTAL POSITIONS	0.05	0.05	0.05	0.05	0.05



California Employers' Retiree Benefit Trust (CERBT)

The State of California Public Employees Retirement System (CALPERS) developed the CERBT to allow public agencies to invest money in a trust mechanism to fund other post-employment benefits (OPEB), otherwise known as retiree health care.

The City of Dublin Retiree Health Plan is a single-employer defined benefit health care plan administered by CalPERS. The plan provides medical insurance benefits to eligible retiree and their eligible dependents in accordance with the State Public Employee Retirement Law.

During the Fiscal Year 2006-07, the City made arrangements with CALPERS for the initial establishment of the trust, and transferred \$5.5 million into the trust. The City has established a policy to make annual contribution for the purpose of funding the Annual Required Contribution (ARC) when there are no budget constraints. The ARC amount is determined by an Actuarial Study which is required to be updated biennially. The most recent Actuarial Study was for fiscal year 2014-15. The Annual Required Contribution rates were determined at 15.6% and 15.10% of salaries for the two fiscal years respectively. **It is important to note that the CERBT funds are not controlled by the City, as they are assets held by and distributed by CalPERS. This page is included in the budget document for informational purposes only.**

Figure 67| CERBT SUMMARY

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
BEGINNING FUND BALANCE (JULY 1)	\$12,784,615	\$13,533,664	\$13,533,664	\$15,244,046	\$16,218,378
REVENUES					
Contribution	\$1,306,999	\$1,477,942	\$1,477,942	\$1,618,332	\$1,613,164
Interest	(\$9,530)	\$850,000	\$850,000		
TOTAL REVENUES	\$1,297,469	\$2,327,942	\$2,327,942	\$1,618,332	\$1,613,164
EXPENDITURES BY CATEGORY					
Benefits	\$535,229	\$601,560	\$601,560	\$627,000	\$727,320
Services & Supplies	\$13,192	\$16,000	\$16,000	\$17,000	\$17,000
TOTAL EXPENDITURES	\$548,421	\$617,560	\$617,560	\$644,000	\$744,320
FUNDING					
CERBT	\$548,421	\$617,560	\$617,560	\$644,000	\$744,320
TOTAL FUNDING	\$548,421	\$617,560	\$617,560	\$644,000	\$744,320
ENDING FUND BALANCE (JUNE 30)	\$13,533,664	\$15,244,046	\$15,244,046	\$16,218,378	\$17,087,222



Associated Community Action Funds (ACAP)

Alameda Community Action Program (ACAP) is a California public entity based in the Alameda County. ACAP was formed on July 18, 1995 by a Joint Powers Agreement consisting of 13 member agencies, which include the County of the Alameda and 12 cities within the County's boundary, except the City of Berkeley and the City of Oakland. ACAP is governed by a 13-member Governing Board, comprised of one representative from the Alameda County and one representative from each of ACAP's 12 founding cities. ACAP's purpose was to locally administer certain federal and state anti-poverty programs.

At its board meeting on November 16, 2011 the City of Dublin was appointed as ACAP's Fiscal Agent and Administrator. The City of Dublin manages the ongoing fiscal needs of the agency, prepares the agency's annual budget and audit until which time the agency is dissolved. Note the financial information is presented on a calendar year basis.

Figure 68| ACAP SCHEDULE

	2015	2016	Proposed 2017	Forecast 2018
BEGINNING FUND BALANCE (JANUARY 1)	(\$650,877)	(\$701,380)	(\$737,060)	(\$737,060)
REVENUES				
Contribution from Member Agencies				
Interest	\$211	\$220		
TOTAL REVENUES	\$211	\$220		
EXPENDITURES BY CATEGORY				
Salaries & Wages				
Benefits				
Services & Supplies	\$9,182	\$9,100		
Contracted Services	\$10,662	\$16,800		
Contingency	\$30,870	\$10,000		
TOTAL EXPENDITURES	\$50,714	\$35,900		
ENDING FUND BALANCE (DECEMBER 31)	(\$701,380)	(\$737,060)	(\$737,060)	(\$737,060)

Note: ACAP financials are presented on a calendar year basis. Proposed 2017 and Forecast 2018 budgets are not available.



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City of Dublin 10-Year Strategic Plan

March 7, 2015 Update

Adopted for Fiscal Years 2015-16 & 2016-17 (updated every two years)

Mission

The City of Dublin promotes and supports a high quality of life, ensures a safe and secure environment, and fosters new opportunities.

Vision

Dublin is a vibrant city committed to its citizens, natural resources and cultural heritage. As Dublin grows, it will balance history with progress, to sustain an enlightened, economically balanced and diverse community.

Dublin is unified in its belief that an engaged and informed community encourages innovation in all aspects of City life, including programs to strengthen our economic vitality, and preserve our natural surroundings through environmental stewardship and sustainability. Dublin is dedicated to promoting an active and healthy lifestyle through the creation of first-class recreational opportunities, facilities and programs.

Values

Our Values in Building Community

- Promote locations and events that bring people of all ages together.
- Provide more venues for family-based activities.
- Foster heritage and cultural development.

Our Values in Ensuring a Safe Community

- Provide high quality police and fire services to insure the safety of the citizens living in the community.
- Provide education and training to residents and businesses that would promote public safety.

Our Values in Guiding Development

- Assure that development contributes positively to the City's fiscal health.
- Support pedestrian-friendly development, transit-oriented development, green building and environmental responsiveness.
- Promote high quality design and architectural standards in private development and in all public facilities.
- Develop transportation systems that facilitate ease of movement throughout the City.

Our Values in Governing

- Commit to openness and responsiveness to the public and community.
- Operate at all times with honesty and integrity.
- Exercise fairness in consideration of issues.
- Provide a high level of customer service and responsiveness from City staff to citizens.
- Embrace technology to improve effectiveness and efficiency.
- Strive to build an informed community through communication.

Our Values in Relating to Other Communities and Entities

- Encourage collaboration and communication with other communities on issues of mutual concern.
- Encourage public and private partnerships of mutual benefit.

Strategies

Strategy	
1. Assure the City's long-term financial sustainability.	
Strategic Objectives:	
1A.	Maintain and enhance the current quality of life standards, including public safety services, streets, parks, recreation and facilities.
1B.	Create efficiencies, where applicable, to ensure fiscal stewardship and improve the customer experience.
1C.	Evaluate cost recovery in all City departments.
2. Implement the City's marketing and branding plan.	
Strategic Objectives:	
2A.	Integrate brand into City functions including, but not limited to, economic development, communications, and parks and recreation.
2B.	Work collaboratively with area marketing partners to ensure brand adoption and incorporation.
2C.	Work collaboratively with key commercial centers in Dublin to incorporate messaging.
3. Pursue initiatives to help strengthen and retain current businesses.	
Strategic Objectives:	
3A.	Implement recommendations from the City's adopted Economic Development Strategic Plan.
3B.	Work with Dublin Chamber of Commerce to support ongoing small business efforts.
4. Pursue initiatives that attract new office development and innovative businesses.	
Strategic Objectives:	
4A.	Implement recommendations in the City's adopted Economic Development Strategic Plan.
4B.	Evaluate expansion of fiber and conduit to key office nodes in Dublin – Downtown and Eastern Dublin Transit Center.
4C.	Market, in conjunction with property owners, the office opportunity sites

throughout Dublin.	
5. Strengthen the identity and aesthetic appeal of the Downtown.	
Strategic Objectives:	
5A.	Work with property owners on improvements and assist with incentives where needed (Façade Improvement Program, Small Business Assistance).
5B.	Implement recommendations from the Bicycle and Pedestrian Master Plan that relate to aesthetic/streetscape improvements in the Downtown.
6. Develop and/or offer distinct community recreational and cultural opportunities in the region.	
Strategic Objectives:	
6A.	Update the Parks and Recreation Master Plan to include passive/open space parkland.
6B.	Increase City's community outreach efforts to encourage participation in all aspects of City life, including volunteerism.

Introduction

The City of Dublin adopts a Biennial Budget which incorporates the estimated Revenue and Expenditures for the City each of the two Fiscal Years. The Fiscal Year begins July 1st and ends on June 30th.

The schedules included in the Appendix are intended to provide additional summary and comparison information related to both Revenues and Expenditures. The Appendix also includes a glossary of terms, and detailed demographic information about the City of Dublin. Upon adoption by the City Council, a copy of the resolution will be placed in the Appendix as well. Questions about the presentation of the information can be directed to Administrative Services Department at (925) 833-6640, or via e-mail at admin.services@dublin.ca.gov.

The following are the sections included in the Appendix:

- #1 – Historical Comparison of Revenues by Source**
- #2 – Human Services Grants Program**
- #3 – Position Allocation Plan**
- #4 – Fiscal Year 2016-17 Appropriations Limit**
- #5 – Fund Balance Reserves Policy**
- #6 – Glossary/Index**
- #7 – Demographics**
- #8 – Legal Debt Limit**
- #9 – Budget Resolution**

Historical Comparison of Revenue by Source

Figure 69| HISTORICAL COMPARISON OF REVENUE BY SOURCE

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
General Fund (# 1001 & 1005)					
Property Taxes					
Current Secured	\$23,776,025	\$26,137,321	\$27,265,031	\$28,847,580	\$30,409,038
Current Unsecured	\$1,353,039	\$1,474,378	\$1,474,378	\$1,500,000	\$1,530,000
In Lieu Property Tax	\$4,531,787	\$4,892,064	\$4,892,064	\$5,430,608	\$5,669,551
Property Tax Reduction	(\$1,483,818)	(\$1,500,594)	(\$1,500,594)	(\$1,559,117)	(\$1,621,482)
Supplemental	\$773,560	\$400,000	\$400,000	\$662,990	\$676,250
Prior Secured	\$381,222	\$300,000	\$300,000	\$300,000	\$306,000
Prior Unsecured	\$31,421	\$4,430	\$4,430		
Property Tax Penalties	\$74,715	\$78,437	\$78,437		
Sub-Total	\$29,437,951	\$31,786,036	\$32,913,746	\$35,182,061	\$36,969,357
Sales Tax					
Sales and Use Tax	\$14,002,375	\$19,392,749	\$19,892,749	\$21,074,410	\$21,572,513
In Lieu Sales Tax	\$4,759,687	\$1,170,190	\$1,170,190		
Sales Tax Reimb.	(\$191,006)	(\$326,500)	(\$326,500)	(\$408,150)	(\$461,395)
Sub-Total	\$18,571,057	\$20,236,439	\$20,736,439	\$20,666,260	\$21,111,118
Other Taxes					
Property Transfer Tax	\$1,104,428	\$500,000	\$500,000	\$500,000	\$500,000
Transient Occupancy Tax	\$1,319,409	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Sub-Total	\$2,423,837	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Franchise Taxes					
Electric	\$511,161	\$510,000	\$510,000	\$510,000	\$510,000
Gas	\$103,947	\$100,000	\$100,000	\$100,000	\$100,000
Garbage	\$2,273,501	\$2,048,000	\$2,048,000	\$2,460,000	\$2,522,000
Cable	\$847,208	\$750,000	\$750,000	\$895,000	\$915,000
Sub-Total	\$3,735,817	\$3,408,000	\$3,408,000	\$3,965,000	\$4,047,000



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
GENERAL FUND (#1001 & 1005) continued...					
Licenses					
Business Licenses	\$157,327	\$145,000	\$145,000	\$157,000	\$157,000
Taxi Company	\$4,135	\$4,970	\$4,970	\$4,970	\$4,970
Taxi Driver	\$7,980	\$8,080	\$8,080	\$8,080	\$8,080
Tobacco Retailing License	\$8,424	\$7,800	\$7,800	\$7,500	\$7,500
Massage	\$3,000	\$1,740	\$1,740	\$1,740	\$1,740
Massage - Employee	\$666	\$1,600	\$1,600		
Peddler	\$7,854	\$1,797	\$1,797	\$1,797	\$1,797
Animal	\$5,817	\$7,000	\$7,000	\$7,000	\$7,000
Sub-Total	\$195,203	\$177,987	\$177,987	\$188,087	\$188,087
Permits					
Fire Permits - Self Insp.	\$13,152	\$12,996	\$12,996	\$12,980	\$12,980
Fire Permits - Annual	\$80,707	\$83,700	\$83,700	\$79,697	\$81,291
Planning Permits	\$49,157	\$44,642	\$44,642	\$54,992	\$54,992
Building Permits	\$5,120,437	\$2,444,500	\$4,235,716	\$3,692,895	\$2,903,382
Constrn & Demo Permits	\$131,868	\$91,380	\$134,825	\$93,435	\$75,643
City Calgreen Building Permit Surcharge	\$327,649	\$140,772	\$218,480	\$281,662	\$217,978
Encroachment / Transportation	\$125,073	\$117,791	\$117,791	\$118,000	\$118,000
Grading	\$3,432	\$2,652	\$2,652	\$3,500	\$3,500
Newspaper Racks Permit		\$1,440	\$1,440		\$1,440
Miscellaneous Permits	\$8,578	\$5,832	\$5,832	\$7,876	\$8,198
Sub-Total	\$5,860,052	\$2,945,705	\$4,858,074	\$4,345,037	\$3,477,404
Fines & Penalties					
Other Court Fines	\$47,288	\$35,000	\$35,000	\$35,000	\$35,000
Parking Citations	\$73,483	\$72,432	\$72,432	\$72,432	\$72,432
Business License Penalties	\$3,758	\$2,500	\$2,500	\$2,500	\$2,500
Sub-Total	\$124,529	\$109,932	\$109,932	\$109,932	\$109,932
Revenue from Use of Money & Property					
Interest	\$550,264	\$466,191	\$466,191	\$465,880	\$465,880
Field & Court Rentals	\$227,096	\$193,550	\$193,550	\$200,000	\$200,000
Facility Rentals	\$314,323	\$290,170	\$290,170	\$320,730	\$420,880
Picnic Area Rentals	\$26,159	\$15,740	\$15,740	\$20,000	\$20,000
Leased Property	\$434,003	\$443,613	\$443,613	\$492,758	\$501,036
Sub-Total	\$1,551,845	\$1,409,264	\$1,409,264	\$1,499,368	\$1,607,796



Revenue Comparison continued

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
GENERAL FUND (#1001 & 1005) continued...					
Intergovernmental-State					
Motor Vehicle In Lieu	\$21,909				
Mandated Costs Reimb.	\$254,961	\$15,000	\$15,000	\$15,000	\$15,000
Property Tax Relief (HOPTR)	\$206,430	\$183,620	\$183,620	\$183,618	\$183,618
Sub-Total	\$483,300	\$198,620	\$198,620	\$198,618	\$198,618
Charge for Services					
General & Administrative					
Sale of Documents	\$712	\$3,700	\$3,700	\$500	\$500
Bldg. Use Insurance	\$23,297	\$19,000	\$19,000	\$21,000	\$21,000
<i>General & Admin.</i>	\$24,009	\$22,700	\$22,700	\$21,500	\$21,500
Police Services					
Police Reports	\$4,175	\$2,380	\$2,380	\$2,380	\$2,380
Background Letter	\$1,100	\$1,300	\$1,300	\$1,300	\$1,300
ABC Letter	\$1,029	\$620	\$620	\$620	\$620
Livescan	\$3,810	\$3,000	\$3,000	\$3,000	\$3,000
Fingerprints	\$5,992	\$3,800	\$3,800	\$3,800	\$3,800
Vehicle Release	\$27,336	\$41,780	\$41,780	\$41,780	\$41,780
Fix It Tickets	\$430	\$310	\$310	\$310	\$310
Repo Releases	\$580	\$600	\$600	\$600	\$600
DUI Resp. Costs Recovery	\$4,695	\$2,110	\$2,110	\$2,110	\$2,110
Misc. Police Services	\$1,301	\$820	\$820	\$820	\$820
<i>Police Services</i>	\$50,447	\$56,720	\$56,720	\$56,720	\$56,720
Fire Services					
Fire Alarm	\$63,257	\$15,000	\$45,000	\$18,046	\$3,361
Sprinkler / Underground	\$452,397	\$130,000	\$250,000	\$275,437	\$185,696
Fixed System	\$6,516	\$1,032	\$7,032	\$2,506	\$365
Fire Plan Check	\$83,615	\$25,000	\$67,000	\$59,086	\$46,454
Misc Fire Services	\$11,975	\$500	\$5,300	\$1,000	\$500
Santa Rita Services	\$1,026,809	\$380,200	\$380,200	\$505,200	\$505,200
<i>Fire Services</i>	\$1,644,569	\$551,732	\$754,532	\$861,275	\$741,576
Environmental Services					
EV Charging Stations	\$1,712			\$1,500	\$1,500
Waste Mgt Admin Fee	\$796,288	\$730,000	\$730,000	\$875,000	\$900,000
Local Share Permit Surcharge-Green Bldg.	\$1,491	\$802	\$802	\$1,194	\$905
<i>Environmental Svcs</i>	\$799,491	\$730,802	\$730,802	\$877,694	\$902,405



Revenue Comparison, continued

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
GENERAL FUND (#1001 & 1005) continued...					
Parks & Community Services					
Cultural Arts Activities	\$25,268			\$20,000	\$20,000
Heritage Center Programs	\$19,013	\$10,740	\$10,740	\$16,600	\$15,950
Cemetery	\$920	\$1,150	\$1,150	\$6,222	\$6,222
Community Events & Festivals	\$155,206	\$133,140	\$133,140	\$112,490	\$112,490
Family Programs	\$698,641	\$602,195	\$602,195	\$675,085	\$675,085
Recreational Activities	\$524,801	\$385,607	\$385,607	\$503,000	\$503,500
Preschool Programs	\$412,639	\$389,850	\$389,850	\$336,646	\$368,576
Senior Programs	\$101,778	\$91,150	\$91,150	\$91,150	\$91,150
Sports Programs	\$879,589	\$715,847	\$715,847	\$740,513	\$745,513
Aquatic Programs	\$191,104	\$176,170	\$176,170	\$498,350	\$1,467,875
<i>Parks & Community Services</i>	\$3,008,959	\$2,505,849	\$2,505,849	\$3,000,056	\$4,006,361
Sub-Total	\$5,527,476	\$3,867,803	\$4,070,603	\$4,817,245	\$5,728,562
Development Services					
Zoning	\$1,907,324	\$1,527,450	\$1,527,450	\$951,669	\$701,669
Plan Checking	\$2,848,471	\$2,498,012	\$2,498,012	\$3,376,246	\$3,626,079
Local Share Permit Surcharge- Zone 7	\$19,881	\$2,980	\$2,980	\$16,517	\$13,405
Local Share Permit Surcharge- SMIP	\$2,918	\$1,289	\$1,289	\$2,254	\$1,494
Business License City Admin CASp fee	\$2,488	\$2,275	\$2,275	\$2,450	\$2,100
PFD Development Services	\$424				
Sub-Total	\$4,781,506	\$4,032,006	\$4,032,006	\$4,349,136	\$4,344,748
General Revenue					
Sale of Property	\$285				
Donations and Sponsorships	\$114,320	\$100,250	\$101,750	\$112,960	\$112,960
Miscellaneous Revenue	\$126,301	\$102,001	\$102,001		
Reimbursement, General	\$181,186	\$133,666	\$133,666	\$138,384	\$138,384
Reimbursement, Damage	\$19,698	\$22,500	\$22,500	\$5,000	\$5,000
Community Benefit Payments	\$2,964,899	\$675,678	\$675,678	\$100,000	
Sub-Total	\$3,406,690	\$1,034,095	\$1,035,595	\$356,344	\$256,344
Total	\$76,099,262	\$70,705,887	\$74,450,266	\$77,177,087	\$79,538,966



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
State Seizure/Special Activity Fund (# 2101)					
Interest					
Interest	\$1,011	\$417	\$417	\$850	\$810
Sub-Total	\$1,011	\$417	\$417	\$850	\$810
General Revenue					
Miscellaneous Revenue	\$28,896				
Sub-Total	\$28,896				
Total	\$29,907	\$417	\$417	\$850	\$810

Vehicle Abatement (# 2102)					
Interest					
Interest	\$1,760	\$1,717	\$1,717	\$1,970	\$2,090
Sub-Total	\$1,760	\$1,717	\$1,717	\$1,970	\$2,090
Intergovernmental-County					
County Grants	\$36,368	\$30,457	\$30,457	\$30,457	\$30,457
Sub-Total	\$36,368	\$30,457	\$30,457	\$30,457	\$30,457
Total	\$38,128	\$32,174	\$32,174	\$32,427	\$32,547

SLES/COPS Fund - CA (# 2103)					
Interest					
Interest	\$179	\$167	\$167	\$200	\$200
Sub-Total	\$179	\$167	\$167	\$200	\$200
Intergovernmental-State					
Other State Grants	\$113,164	\$100,000	\$100,000	\$100,000	\$100,000
Sub-Total	\$113,164	\$100,000	\$100,000	\$100,000	\$100,000
Total	\$113,343	\$100,167	\$100,167	\$100,200	\$100,200



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Traffic Safety (# 2106)					
Fines & Penalties					
Vehicle Fines	\$196,101	\$148,279	\$148,279	\$148,279	\$148,279
Sub-Total	\$196,101	\$148,279	\$148,279	\$148,279	\$148,279
Interest					
Interest	\$1,905	\$904	\$904	\$1,760	\$1,750
Sub-Total	\$1,905	\$904	\$904	\$1,760	\$1,750
General Revenue					
Reimbursement, General	(\$11,825)				
Sub-Total	(\$11,825)				
Total	\$186,181	\$149,183	\$149,183	\$150,039	\$150,029

Federal Asset Seizure Fund (# 2107)					
Interest					
Interest	\$1,553	\$675	\$675	\$70	
Sub-Total	\$1,553	\$675	\$675	\$70	
Total	\$1,553	\$675	\$675	\$70	

EMS Special Revenue (# 2109)					
Special Assessments					
Current Assessments	\$171,122	\$162,816	\$162,816	\$176,580	\$183,826
Prior Assessments	\$2,636	\$1,500	\$1,500	\$1,500	\$1,500
Assessment Penalties	\$309	\$500	\$500	\$300	\$300
Sub-Total	\$174,067	\$164,816	\$164,816	\$178,380	\$185,626
Interest					
Interest	\$366	\$292	\$292	\$410	\$490
Sub-Total	\$366	\$292	\$292	\$410	\$490
Intergovernmental-County					
County Grants	\$180,884	\$185,412	\$185,412	\$185,412	\$185,412
Sub-Total	\$180,884	\$185,412	\$185,412	\$185,412	\$185,412
Total	\$355,317	\$350,520	\$350,520	\$364,202	\$371,528



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Enforcement Grants (# 2111)					
Interest					
Interest	\$34	\$34	\$34	\$20	
Sub-Total	\$34	\$34	\$34	\$20	
Intergovernmental-State					
Other State Grants	\$7,301		\$2,426		
Sub-Total	\$7,301		\$2,426		
Total	\$7,334	\$34	\$2,460	\$20	

State Gas Tax (# 2201)					
Interest					
Interest	\$22,258	\$11,349	\$11,349	\$12,960	\$10,250
Sub-Total	\$22,258	\$11,349	\$11,349	\$12,960	\$10,250
Intergovernmental-State					
Gas Tax Section 2105	\$316,910	\$305,441	\$305,441	\$305,441	\$305,441
Gas Tax Section 2106	\$210,141	\$162,273	\$162,273	\$162,273	\$162,273
Gas Tax Section 2107	\$408,101	\$417,594	\$417,594	\$417,594	\$417,594
Gas Tax Section 2107.5	\$15,000	\$7,500	\$7,500	\$7,500	\$7,500
Prop 42 (TCRF) Replacement	\$565,686	\$242,160	\$242,160	\$242,160	\$242,160
Sub-Total	\$1,515,837	\$1,134,968	\$1,134,968	\$1,134,968	\$1,134,968
General Revenue					
Reimbursement, General	\$24,183		\$160,000		
Sub-Total	\$24,183		\$160,000		
Total	\$1,562,279	\$1,146,317	\$1,306,317	\$1,147,928	\$1,145,218

Federal Transportation Grant (# 2202)					
Interest					
Interest	\$24				
Sub-Total	\$24				
Intergovernmental-Federal					
Federal Grants		\$470,000	\$470,000		
Sub-Total		\$470,000	\$470,000		
Total	\$24	\$470,000	\$470,000		



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Transportation Development Act (# 2203)					
Intergovernmental-State					
Other State Grants	\$207,189	\$148,311	\$148,311		
Sub-Total	\$207,189	\$148,311	\$148,311		
Total	\$207,189	\$148,311	\$148,311		

Measure B - Local Streets (# 2204)					
Sales Tax					
Sales and Use Tax	\$396,556	\$709,994	\$709,994	\$428,339	\$430,000
Sub-Total	\$396,556	\$709,994	\$709,994	\$428,339	\$430,000
Interest					
Interest	\$5,899	\$2,033	\$2,033		
Sub-Total	\$5,899	\$2,033	\$2,033		
Total	\$402,455	\$712,027	\$712,027	\$428,339	\$430,000

Measure B - Bike & Ped (# 2205)					
Sales Tax					
Sales and Use Tax	\$149,070	\$240,001	\$240,001	\$165,085	\$165,085
Sub-Total	\$149,070	\$240,001	\$240,001	\$165,085	\$165,085
Interest					
Interest	\$528	\$389	\$389	\$760	\$400
Sub-Total	\$528	\$389	\$389	\$760	\$400
Total	\$149,598	\$240,390	\$240,390	\$165,845	\$165,485

Transportation for Clean Air (# 2207)					
Intergovernmental-County					
County Grants			\$90,000	\$146,352	
Sub-Total			\$90,000	\$146,352	
Total			\$90,000	\$146,352	



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Congestion Management Agency (# 2208)					
Intergovernmental-State					
Other State Grants		\$621,513	\$621,513		
Sub-Total		\$621,513	\$621,513		
Total		\$621,513	\$621,513		

Highway Safety Traffic Reduction Bond (# 2210)					
Interest					
Interest	\$28	\$26	\$26		
Sub-Total	\$28	\$26	\$26		
Total	\$28	\$26	\$26		

ACTC - Vehicle Registration Fee (# 2212)					
Interest					
Interest	\$847	\$718	\$718	\$230	\$520
Sub-Total	\$847	\$718	\$718	\$230	\$520
Intergovernmental-County					
ACTC - Vehicle Reg. Fee	\$252,863	\$234,000	\$234,000	\$252,000	\$252,000
Sub-Total	\$252,863	\$234,000	\$234,000	\$252,000	\$252,000
Total	\$253,710	\$234,718	\$234,718	\$252,230	\$252,520

Measure BB - Local Streets (# 2214)					
Sales Tax					
Sales and Use Tax	\$70,906		\$320,000	\$389,695	\$389,700
Sub-Total	\$70,906		\$320,000	\$389,695	\$389,700
Interest					
Interest				\$310	
Sub-Total				\$310	
Total	\$70,906		\$320,000	\$390,005	\$389,700



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Measure BB - Bike & Ped (# 2215)					
Sales Tax					
Sales and Use Tax	\$24,234		\$110,000	\$134,802	\$135,000
Sub-Total	\$24,234		\$110,000	\$134,802	\$135,000
Interest					
Interest				\$820	\$870
Sub-Total				\$820	\$870
Total	\$24,234		\$110,000	\$135,622	\$135,870

Measure B Grants (# 2216)					
Intergovernmental-County					
County Grants			\$6,267,000		
Sub-Total			\$6,267,000		
Total			\$6,267,000		

Measure BB Grants (# 2217)					
Intergovernmental-County					
County Grants				\$10,773,000	\$3,100,000
Sub-Total				\$10,773,000	\$3,100,000
Total				\$10,773,000	\$3,100,000

Measure D (# 2302)					
Interest					
Interest	\$1,119	\$745	\$745	\$330	\$370
Sub-Total	\$1,119	\$745	\$745	\$330	\$370
Intergovernmental-State					
Other State Grants	\$14,943	\$13,000	\$13,000		
Sub-Total	\$14,943	\$13,000	\$13,000		
Intergovernmental-County					
County Grants	\$146,042	\$134,000	\$134,000	\$134,000	\$134,000
Sub-Total	\$146,042	\$134,000	\$134,000	\$134,000	\$134,000
Total	\$162,104	\$147,745	\$147,745	\$134,330	\$134,370



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Garbage Service Fund (# 2303)					
Interest					
Interest	\$1,583	\$749	\$749	\$450	
Sub-Total	\$1,583	\$749	\$749	\$450	
Environmental Services					
Residential Garbage / Recycle	\$3,193,445	\$3,310,715	\$3,310,715	\$3,770,000	\$4,051,000
Residential Garbage / Recycle Prior Year	\$2,509	\$20,000	\$20,000	\$15,000	\$15,000
Garbage Penalties	\$7,191	\$10,000	\$10,000	\$7,000	\$7,000
Sub-Total	\$3,203,145	\$3,340,715	\$3,340,715	\$3,792,000	\$4,073,000
Total	\$3,204,727	\$3,341,464	\$3,341,464	\$3,792,450	\$4,073,000

Local Recycling Programs (# 2304)					
Interest					
Interest	\$623	\$265	\$265	\$590	\$670
Sub-Total	\$623	\$265	\$265	\$590	\$670
Intergovernmental-State					
Other State Grants			\$86,000	\$26,000	\$26,000
Sub-Total			\$86,000	\$26,000	\$26,000
Intergovernmental-County					
County Grants	\$28,940	\$10,000	\$10,000		\$10,000
Sub-Total	\$28,940	\$10,000	\$10,000		\$10,000
General Revenue					
Miscellaneous Revenue				\$2,200	\$2,200
Sub-Total				\$2,200	\$2,200
Total	\$29,564	\$10,265	\$96,265	\$28,790	\$38,870

Storm Water Management (# 2321, 2323, 2324)					
Interest					
Interest	\$1,351	\$1,010	\$1,010	\$1,380	\$900
Sub-Total	\$1,351	\$1,010	\$1,010	\$1,380	\$900
Intergovernmental-State					
Other State Grants	\$25,733		\$743,836	\$248,000	
Sub-Total	\$25,733		\$743,836	\$248,000	
Total	\$27,084	\$1,010	\$744,846	\$249,380	\$900

Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Box Culvert (# 2322)					
Interest					
Interest	\$2,346	\$2,160	\$2,160	\$2,430	\$2,430
Sub-Total	\$2,346	\$2,160	\$2,160	\$2,430	\$2,430
Total	\$2,346	\$2,160	\$2,160	\$2,430	\$2,430

East Bay Regional Park District (# 2402)					
Intergovernmental-County					
East Bay Regional Park Dist. Measure WW	\$156,549				
Sub-Total	\$156,549				
Total	\$156,549				

Street Light District (# 2701 & 2705)					
Special Assessments					
Current Assessments	\$558,899	\$552,912	\$552,912	\$586,102	\$586,102
Prior Assessments	\$4,751	\$3,107	\$3,107	\$3,100	\$3,100
Assessment Penalties	\$926	\$1,674	\$1,674	\$950	\$950
Sub-Total	\$564,575	\$557,693	\$557,693	\$590,152	\$590,152
Interest					
Interest	\$3,592	\$3,585	\$3,585	\$2,020	\$2,590
Sub-Total	\$3,592	\$3,585	\$3,585	\$2,020	\$2,590
Total	\$568,168	\$561,278	\$561,278	\$592,172	\$592,742

Landscape District Funds (# 2702, 2703, 2704)					
Special Assessments					
Current Assessments	\$523,019	\$561,653	\$561,653	\$619,358	\$619,358
Prior Assessments	\$2,050	\$1,252	\$1,252	\$1,250	\$1,250
Assessment Penalties	\$493	\$1,250	\$1,250	\$475	\$475
Sub-Total	\$525,562	\$564,155	\$564,155	\$621,083	\$621,083
Interest					
Interest	\$2,995	\$2,415	\$2,415	\$3,270	\$3,520
Sub-Total	\$2,995	\$2,415	\$2,415	\$3,270	\$3,520
Total	\$528,558	\$566,570	\$566,570	\$624,353	\$624,603



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Public Art Fund (# 2801)					
Interest					
Interest	\$17,631	\$11,538	\$11,538	\$15,640	\$11,810
Sub-Total	\$17,631	\$11,538	\$11,538	\$15,640	\$11,810
General Revenue					
Developer Contribution	\$969,432		\$240,000		
Sub-Total	\$969,432		\$240,000		
Total	\$987,063	\$11,538	\$251,538	\$15,640	\$11,810

Cable TV Facilities (# 2811)					
Interest					
Interest	\$1,563	\$442	\$442	\$1,290	\$1,910
Sub-Total	\$1,563	\$442	\$442	\$1,290	\$1,910
General & Administrative					
Cable TV Support	\$169,768	\$150,000	\$150,000	\$179,000	\$183,000
Sub-Total	\$169,768	\$150,000	\$150,000	\$179,000	\$183,000
Total	\$171,331	\$150,442	\$150,442	\$180,290	\$184,910

Affordable Housing Fund (# 2901)					
Interest					
Interest	\$81,498	\$57,796	\$57,796	\$47,840	\$44,830
Sub-Total	\$81,498	\$57,796	\$57,796	\$47,840	\$44,830
Loan Repayments					
Interest	\$423,833				
Principal	\$964,730				
Sub-Total	\$1,388,563				
Development Services					
Housing Services	\$26,468	\$37,512	\$37,512	\$30,586	\$26,912
Sub-Total	\$26,468	\$37,512	\$37,512	\$30,586	\$26,912
General Revenue					
Miscellaneous Revenue					
Reimbursement, General					
Developer Contribution	\$2,479,989	\$1,370,000	\$1,370,000	\$815,096	\$25,190
Sub-Total	\$2,479,989	\$1,370,000	\$1,370,000	\$815,096	\$25,190
Total	\$3,976,518	\$1,465,308	\$1,465,308	\$893,522	\$96,932



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Noise Mitigation Fund (# 2902)					
Interest					
Interest	\$577	\$517	\$517	\$400	\$410
Sub-Total	\$577	\$517	\$517	\$400	\$410
General Revenue					
Developer Contribution	\$5,365	\$957	\$957	\$2,411	\$2,225
Sub-Total	\$5,365	\$957	\$957	\$2,411	\$2,225
Total	\$5,942	\$1,474	\$1,474	\$2,811	\$2,635

Community Development Block Grant (# 2903)					
Intergovernmental-Federal					
Federal Grants	\$76,702	\$76,412	\$76,412	\$82,202	\$82,202
Sub-Total	\$76,702	\$76,412	\$76,412	\$82,202	\$82,202
Total	\$76,702	\$76,412	\$76,412	\$82,202	\$82,202

HCD Housing Related Park Grant (# 2904)					
Intergovernmental-State					
Other State Grants			\$599,025		
Sub-Total			\$599,025		
Total			\$599,025		

Public Facility Fund (# 4100)					
Interest					
Interest	\$229,304	\$83,705	\$83,705	\$20,280	\$26,800
Sub-Total	\$229,304	\$83,705	\$83,705	\$20,280	\$26,800
General Revenue					
Developer Contribution	\$8,534,908	\$6,629,500	\$9,242,000	\$9,141,918	\$5,919,329
Sub-Total	\$8,534,908	\$6,629,500	\$9,242,000	\$9,141,918	\$5,919,329
Total	\$8,764,212	\$6,713,205	\$9,325,705	\$9,162,198	\$5,946,129



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Fire Impact Fee Fund (# 4200)					
General Revenue					
Developer Contribution	\$434,307	\$196,692	\$316,692	\$86,496	\$27,704
Sub-Total	\$434,307	\$196,692	\$316,692	\$86,496	\$27,704
Total	\$434,307	\$196,692	\$316,692	\$86,496	\$27,704

Traffic Impact Fee Fund (# 4300)					
Interest					
Interest	\$103,737	\$55,527	\$55,527	\$96,360	\$94,070
Sub-Total	\$103,737	\$55,527	\$55,527	\$96,360	\$94,070
General Revenue					
Developer Contribn.	\$6,154,171	\$956,352	\$2,379,352	\$2,968,575	\$1,461,567
Reim., General	\$13,248				
Sub-Total	\$6,167,419	\$956,352	\$2,379,352	\$2,968,575	\$1,461,567
Total	\$6,271,156	\$1,011,879	\$2,434,879	\$3,064,935	\$1,555,637

Dublin Crossing Fund (# 4400)					
Interest					
Interest	\$17			\$2,060	\$14,230
Sub-Total	\$17			\$2,060	\$14,230
General Revenue					
Developer Contribution				\$533,839	\$1,601,518
Reimbursement, General					
Comm. Benefit Payments			\$15,000,000		\$3,000,000
Sub-Total			\$15,000,000	\$533,839	\$4,601,518
Total	\$17		\$15,000,000	\$535,899	\$4,615,748



Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Internal Service Fund - Vehicles (# 6105)					
Interest					
Interest	\$17,420	\$17,352	\$17,352	\$19,540	\$14,030
Sub-Total	\$17,420	\$17,352	\$17,352	\$19,540	\$14,030
Charge for Services					
Internal Service Charges	\$362,066	\$517,795	\$517,795	\$528,051	\$430,494
Sub-Total	\$362,066	\$517,795	\$517,795	\$528,051	\$430,494
General Revenue					
Sale of Property	\$50,618	\$6,000	\$6,000		
Sub-Total	\$50,618	\$6,000	\$6,000		
Total	\$430,103	\$541,147	\$541,147	\$547,591	\$444,524

Internal Service Fund - Facilities (# 6205)					
Interest					
Interest	\$32,409	\$30,520	\$30,520	\$34,550	\$36,310
Sub-Total	\$32,409	\$30,520	\$30,520	\$34,550	\$36,310
Charge for Services					
Internal Service Charges	\$254,904	\$288,091	\$288,091	\$317,671	\$322,345
Sub-Total	\$254,904	\$288,091	\$288,091	\$317,671	\$322,345
Total	\$287,313	\$318,611	\$318,611	\$352,221	\$358,655

Internal Service Fund - Equipment (# 6305)					
Interest					
Interest	\$19,189	\$15,912	\$15,912	\$21,460	\$26,560
Sub-Total	\$19,189	\$15,912	\$15,912	\$21,460	\$26,560
Charge for Services					
Internal Service Charges	\$677,064	\$770,021	\$770,021	\$865,718	\$877,727
Sub-Total	\$677,064	\$770,021	\$770,021	\$865,718	\$877,727
General Revenue					
Sale of Property	\$62				
Sub-Total	\$62				
Total	\$696,314	\$785,933	\$785,933	\$887,178	\$904,287

Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Internal Service Fund - Maintenance & Repairs (# 6501)					
Interest					
Interest	\$2,847				
Sub-Total	\$2,847				
Charge for Services					
Internal Service Charges	\$491,376				
Sub-Total	\$491,376				
Total	\$494,222				

Internal Service Fund - IT (# 6605)					
Charge for Services					
Internal Service Charges		\$1,122,361	\$1,152,861	\$1,439,866	\$1,444,775
Sub-Total		\$1,122,361	\$1,152,861	\$1,439,866	\$1,444,775
Total		\$1,122,361	\$1,152,861	\$1,439,866	\$1,444,775

Retiree Health Fund (# 6901)					
Interest					
Interest	\$353			\$530	\$530
Sub-Total	\$353			\$530	\$530
Charge for Services					
Internal Service Charges	\$1,306,999	\$1,477,942	\$1,477,942	\$1,618,330	\$1,613,162
Sub-Total	\$1,306,999	\$1,477,942	\$1,477,942	\$1,618,330	\$1,613,162
General Revenue					
Reimbursement, General	\$535,229	\$601,560	\$601,560	\$627,000	\$727,320
Sub-Total	\$535,229	\$601,560	\$601,560	\$627,000	\$727,320
Total	\$1,842,581	\$2,079,502	\$2,079,502	\$2,245,860	\$2,341,012

PERS Side Fund Payoff (# 6951)					
Charge for Services					
Internal Service Charges	\$363,030	\$410,084	\$410,084	\$411,593	\$96,328
Sub-Total	\$363,030	\$410,084	\$410,084	\$411,593	\$96,328
Total	\$363,030	\$410,084	\$410,084	\$411,593	\$96,328

Revenue Comparison continued...

	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18
Energy Efficiency Capital Lease (# 7101)					
Interest					
Interest	\$686				
Sub-Total	\$686				
Charge for Services					
Internal Service Charges	\$535,892	\$550,654	\$550,654	\$565,977	\$581,881
Sub-Total	\$535,892	\$550,654	\$550,654	\$565,977	\$581,881
Total	\$536,578	\$550,654	\$550,654	\$565,977	\$581,881

Grand Total	\$109,517,940	\$94,978,093	\$126,526,759	\$117,162,401	\$109,974,957
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*Excludes Agency Funds and Transfers In



Human Services Grants Program

Figure 70| GRANTS FOR FISCAL YEAR 2016-17

CDBG Funds	City Council Approved Funding	Adopted with Increased Funding
CALICO Center - Dublin Child Abuse Intervention	\$7,735	\$8,314
Open Heart Kitchen - Dublin Meal Programs	\$13,000	\$13,578
Senior Support Program of the Tri-Valley - Case Management	\$12,000	\$12,579
Spectrum Community Services - Meals on Wheels for Homebound Seniors	\$8,600	\$9,179
Tri-Valley Haven - Domestic Violence Services Program	\$8,000	\$8,000
Tri-Valley Haven - Homeless Services Program	\$10,000	\$10,000
Axis Community Health - Facility Project Loan Obligation	\$13,374	\$13,952
Subtotal - CDBG Fund	\$72,709	\$75,602
Affordable Housing Fund		
Community Resources for Independent Living - Independent Living, Housing & Employment Services	\$8,000	\$8,000
Subtotal - Affordable Housing Fund	\$8,000	\$8,000
General Fund		
Chabot-Las Positas Community College District/Tri Valley One Stop Career Center - Dublin Job Initiative	\$15,000	\$15,000
Chabot-Las Positas Community College District/Tri Valley One Stop Career Center - Tri-Valley Volunteer Income Tax Assistance	\$6,000	\$6,000
Child Care Links - Early Childhood Education	\$15,000	\$15,000
CityServe of the Tri-Valley - CityServe of the Tri-Valley	\$15,000	\$15,000
Dublin High School Parent Faculty Student Organization - Dublin High Safe and Sober Grad Night & Senior Scholarships	\$3,000	\$3,000
Dublin Partners in Education - Community Grant	\$7,000	\$7,000
Easter Seals Bay Area - Easter Seals Kaleidoscope	\$15,000	\$15,000
Eden I&R, Inc. - 2-1-1 Alameda County Communication System	\$10,000	\$10,000
Habitat for Humanity East Bay/Silicon Valley, Inc. - Homebuyer Financial Literacy Counseling Program	\$9,000	\$9,000



Human Grants Program continued...

General Fund	City Council Approved Funding	Adopted with Increased Funding
Hope Hospice, Inc - Grief Support Center and Hospice Volunteer Program	\$15,000	\$15,000
Sandra J. Wing Healing Therapies Foundation - Healing therapies for Cancer Patients	\$10,000	\$10,000
YMCA of the East Bay, Tri-Valley YMCA - Mental Health Services	\$10,000	\$10,000
YMCA of the East Bay, Tri-Valley YMCA - YMCA Day Camp Affordable Summer Child Care	\$10,000	\$10,000
Subtotal - General Fund	\$140,000	\$140,000
Grand Total	\$220,709	\$223,602



Position Allocation Plan

Summary by Department

Department / Classification	Actual 2014-15	Adopted Budget 2015-16	Amended Budget 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
City Manager						
City Positions	4.34	4.34	4.34	4.34	4.34	
Total	4.34	4.34	4.34	4.34	4.34	
City Clerk						
City Positions	2.00	2.00	2.00	3.00	3.00	1.00
Total	2.00	2.00	2.00	3.00	3.00	1.00
Human Resources						
City Positions	2.25	2.50	2.50	2.50	2.50	
Total	2.25	2.50	2.50	2.50	2.50	
Administrative Services						
City Positions	11.75	11.75	11.75	11.75	11.75	
Total	11.75	11.75	11.75	11.75	11.75	
Non-Departmental						
City Positions	2.16	2.16	2.16	0.66	0.66	(1.50)
Total	2.16	2.16	2.16	0.66	0.66	(1.50)
Economic Development						
City Positions	3.50	3.50	3.50	3.50	3.50	
Total	3.50	3.50	3.50	3.50	3.50	
Community Development						
City Positions	18.45	18.45	18.45	18.45	18.45	
Contract Positions	8.50	8.75	8.75	9.69	9.21	0.94
Total	26.95	27.20	27.20	28.14	27.66	0.94



Position Allocation Plan: Summary by Department continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
Fire Department						
City Positions	1.00	1.00	1.00	1.00	1.00	
Contract Positions	38.91	38.91	38.91	38.99	38.99	0.08
Total	39.91	39.91	39.91	39.99	39.99	0.08
Police						
City Positions	5.00	5.00	5.00	4.00	4.00	(1.00)
Contract Positions	55.00	56.00	56.00	57.00	57.00	1.00
Total	60.00	61.00	61.00	61.00	61.00	
Parks & Community Services						
City Positions	22.10	24.10	24.10	25.10	25.10	1.00
Contract Positions	1.04	1.04	1.04	1.34	1.34	0.30
Total	23.14	25.14	25.14	26.44	26.44	1.30
Public Works						
City Positions	18.95	18.95	18.95	19.45	19.45	0.50
Contract Positions	27.15	27.15	27.15	32.93	37.80	5.78
Total	46.10	46.10	46.10	52.38	57.25	6.28
City Employees	91.50	93.75	93.75	93.75	93.75	
Contract Employees	130.60	131.85	131.85	139.95	144.34	8.10
TOTAL CITY & CONTRACT	222.10	225.60	225.60	233.70	238.09	8.10

NOTE: All of the designated personnel perform duties directly from City facilities. The Position Allocation Plan does not account for the temporary/seasonal Staff in the Parks & Community Services Department which varies between 50-100 additional employees. It also does not include all the contract personnel who perform work under contract to the City of Dublin at offsite locations. Examples of these contract personnel include Contract Engineering, some MCE Corporation (Public Works); Alameda County employees performing some Police, Fire, and traffic signal maintenance services; or legal services provided by Meyers, Nave, Riback, Silver & Wilson.



Position Allocation Plan: Summary by Department continued...

City Positions

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
City Manager						
City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	
Assistant to the City Manager	0.34	0.34	0.34	0.34	0.34	
Executive Aide	1.00	1.00	1.00	1.00	1.00	
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00	
Total	4.34	4.34	4.34	4.34	4.34	

City Clerk						
City Clerk/Records Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00			(1.00)
Deputy City Clerk				1.00	1.00	1.00
Office Assistant I (2yr Limited Term)				1.00	1.00	1.00
Total	2.00	2.00	2.00	3.00	3.00	1.00

Human Resources						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	
Management Analyst II	0.75	1.00	1.00	1.00	1.00	
Senior Office Assistant	0.50	0.50	0.50	0.50	0.50	
Total	2.25	2.50	2.50	2.50	2.50	



Position Allocation Plan: City Positions continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
Administrative Services						
Administrative Services Director	1.00	1.00	1.00	1.00	1.00	
Accountant	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Asst. Admin. Svcs Dir./Budget Mgr	1.00	1.00	1.00	1.00	1.00	
Finance Technician II	1.75	1.75	1.75	1.75	1.75	
Financial Analyst	1.00	1.00	1.00	1.00	1.00	
GIS Coordinator	1.00	1.00	1.00	1.00	1.00	
Information Systems Manager	1.00	1.00	1.00	1.00	1.00	
Information Systems Technician	2.00	2.00	2.00	2.00	2.00	
Senior Accountant	1.00	1.00	1.00	1.00	1.00	
Total	11.75	11.75	11.75	11.75	11.75	

Non-Departmental						
Assis. to the City Manager	0.66	0.66	0.66	0.66	0.66	
Administrative Aide	0.50	0.50	0.50			(0.50)
Environmental Coordinator	0.25	0.25	0.25			(0.25)
Environmental Technician	0.75	0.75	0.75			(0.75)
Total	2.16	2.16	2.16	0.66	0.66	(1.50)

Economic Development						
Economic Dev Dir/PIO	1.00	1.00	1.00	1.00	1.00	
Management Analyst I	1.00	1.00	1.00	1.00	1.00	
Management Analyst II				1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00			(1.00)
Senior Office Assistant	0.50	0.50	0.50	0.50	0.50	
Total	3.50	3.50	3.50	3.50	3.50	



Position Allocation Plan: City Positions continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2013-14	2016-17 Adopted vs 2015-16 Amended
Community Development						
Community Dev. Director	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	1.00	1.00	1.00	1.00	1.00	
Administrative Technician	1.00	1.00	1.00	1.00	1.00	
Assistant Planner	1.00	1.00	1.00	1.00	1.00	
Associate Planner		1.00	1.00	1.00	1.00	
Assistant to the City Manager	1.00	1.00	1.00			(1.00)
Asst. Director of Community Dev.	1.00	1.00	1.00	1.00	1.00	
Chief Building Official	1.00	1.00	1.00	1.00	1.00	
Code Enforcement Officer	1.00					
Housing Specialist	1.00	1.00	1.00	1.00	1.00	
Office Assistant II	2.45	2.45	2.45	2.45	2.45	
Permit Technician	2.00	2.00	2.00	2.00	2.00	
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00	
Principal Planner	1.00	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	1.00	
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	
Senior Planner	1.00	1.00	1.00	1.00	1.00	
Senior Planner (4 yr Limited Term)				1.00	1.00	1.00
Total	18.45	18.45	18.45	18.45	18.45	

Fire Department						
Office Assistant II	1.00	1.00	1.00	1.00	1.00	
Total	1.00	1.00	1.00	1.00	1.00	



Position Allocation Plan: City Positions continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
Police Department						
Administrative Aide	2.00	2.00	2.00	2.00	2.00	
Management Analyst II	1.00	1.00	1.00			(1.00)
Office Assistant II	2.00	2.00	2.00	2.00	2.00	
Total	5.00	5.00	5.00	4.00	4.00	(1.00)

Parks & Community Services						
Parks & Comm Svcs Director	1.00	1.00	1.00	1.00	1.00	
Administrative Technician				1.00	1.00	1.00
Asst. Parks & Comm Services Dir.	1.00	1.00	1.00	1.00	1.00	
Graphic Design & Comm Coord	1.00	1.00	1.00	1.00	1.00	
Heritage & Cultural Arts Mgr	1.00	1.00	1.00	1.00	1.00	
Heritage Center Director	1.00	1.00	1.00	1.00	1.00	
Management Analyst I	1.00	1.00	1.00	1.00	1.00	
Office Assistant I/II	2.10	2.10	2.10	2.10	2.10	
Parks & Comm Svcs Business Mgr			1.00	1.00	1.00	
Recreation Coordinator	4.00	5.00	5.00	6.00	6.00	1.00
Recreation Supervisor	5.00	5.00	5.00	5.00	5.00	
Recreation Technician	2.00	2.00	2.00	2.00	2.00	
Senior Management Analyst	1.00	1.00				
Senior Office Assistant	2.00	3.00	3.00	2.00	2.00	(1.00)
Total	22.10	24.10	24.10	25.10	25.10	1.00



Position Allocation Plan: City Positions continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
Public Works						
Public Works Director	1.00	1.00	1.00	1.00	1.00	
Administrative Aide	0.50	0.50	0.50	1.00	1.00	0.50
Administrative Technician	1.00	1.00	1.00			(1.00)
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Assistant Public Works Dir/City Engineer	1.00	1.00	1.00	1.00	1.00	
Environmental Coordinator	0.75	0.75	0.75	1.00	1.00	0.25
Environmental Technician	0.25	0.25	0.25	1.00	1.00	0.75
Facilities Development Manager	1.00	1.00	1.00	1.00	1.00	
Management Analyst II			1.00	1.00	1.00	
Office Assistant II	0.45	0.45	0.45	1.45	1.45	1.00
Parks & Facilities Dev. Coord	1.00	1.00	1.00	1.00	1.00	
Parks & Facilities Dev. Coordinator (Limited Term)	2.00	2.00	2.00	1.00	1.00	(1.00)
Public Works Inspector	2.00	2.00	2.00	2.00	2.00	
Public Works Manager (Maintenance)	1.00	1.00	1.00	1.00	1.00	
Public Works Trans/Ops Mgr	1.00	1.00	1.00	1.00	1.00	
Senior Management Analyst	1.00	1.00				
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00	
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00	
Total	18.95	18.95	18.95	19.45	19.45	0.50

GRAND TOTAL - ALL CITY POSITIONS	91.50	93.75	93.75	93.75	93.75	
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Position Allocation Plan: Summary by Department continued...

Contract Positions

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
COMMUNITY DEVELOPMENT						
Building & Safety						
Building Inspector	7.50	8.00	8.00	8.34	8.25	0.34
Plan Checker	1.00	0.75	0.75	1.35	0.96	0.60
Total	8.50	8.75	8.75	9.69	9.21	0.94

Fire Department						
Fire Contract (Alameda County)						
Firefighter/Paramedic	12.00	12.00	12.00	12.00	12.00	
Fire Engineer	12.00	12.00	12.00	12.00	12.00	
Fire Captain	12.00	12.00	12.00	12.00	12.00	
CERT Coordinator	0.13	0.13	0.13	0.13	0.13	
Emergency Prepared. Mgr	0.13	0.13	0.13	0.13	0.13	
Emergency Prepared. Assis.				0.07	0.07	0.07
Sub-Total	36.26	36.26	36.26	36.33	36.33	0.07
Fire Prevention (Alameda County)						
Fire Marshal	0.13	0.13	0.13	0.13	0.13	
Deputy Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Plans Checker	0.13	0.13	0.13	0.13	0.13	
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00	
Sub-Total	2.26	2.26	2.26	2.26	2.26	
Fire Station Maintenance (MCE)						
Landscape Foreman	0.04	0.04	0.04	0.04	0.04	
Landscape Laborer I	0.16	0.16	0.16	0.16	0.16	
Landscape Laborer II	0.06	0.06	0.06	0.07	0.07	0.01
Landscape Laborer III	0.13	0.13	0.13	0.13	0.13	
Sub-Total	0.39	0.39	0.39	0.40	0.40	0.01
Total	38.91	38.91	38.91	38.99	38.99	0.08



Position Allocation Plan: Contract Positions continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
Police Department						
Police Contract (Alameda County)						
Commander	1.00	1.00	1.00	1.00	1.00	
Captain		1.00	1.00	1.00	1.00	
Lieutenant	2.00	2.00	2.00	2.00	2.00	
Sergeant - Training	1.00	1.00	1.00	1.00	1.00	
Sergeant - Patrol	4.00	4.00	4.00	4.00	4.00	
Sergeant - Investigations	2.00	2.00	2.00	2.00	2.00	
Sergeant - Traffic	1.00	1.00	1.00	1.00	1.00	
Sergeant - Crime Prevention	1.00	1.00	1.00	1.00	1.00	
Officer - Patrol	26.00	26.00	26.00	27.00	27.00	1.00
Officer - Investigations	6.00	6.00	6.00	6.00	6.00	
Officer - Traffic	3.00	3.00	3.00	3.00	3.00	
Officer - Crime Prevention	2.00	2.00	2.00	2.00	2.00	
Officer - School	2.00	2.00	2.00	2.00	2.00	
Sheriff's Technician	4.00	4.00	4.00	4.00	4.00	
Total	55.00	56.00	56.00	57.00	57.00	1.00

Parks & Community Services						
Library (MCE)						
Landscape Foreman	0.21	0.21	0.21	0.26	0.26	0.05
Landscape Laborer I	0.17	0.17	0.17	0.16	0.16	(0.01)
Sub-Total	0.38	0.38	0.38	0.42	0.42	0.04
Facilities Operations & Rentals (MCE)						
Landscape Foreman	0.17	0.17	0.17	0.18	0.18	0.01
Landscape Laborer I	0.40	0.40	0.40	0.51	0.51	0.11
Landscape Laborer II	0.09	0.09	0.09	0.13	0.13	0.04
Landscape Laborer III				0.10	0.10	0.10
Sub-Total	0.66	0.66	0.66	0.92	0.92	0.26
TOTAL	1.04	1.04	1.04	1.34	1.34	0.30



Position Allocation Plan: Contract Positions continued...

Department / Classification	Actual 2014-15	Adopted 2015-16	Amended 2015-16	Adopted 2016-17	Forecast 2017-18	2016-17 Adopted vs 2015-16 Amended
Public Works Administrations (MCE)						
Maintenance Superintendent	1.03	1.03	1.03	1.00	1.00	(0.03)
Sub-Total	1.03	1.03	1.03	1.00	1.00	(0.03)
Building Management (MCE)						
Landscape Foreman	0.73	0.73	0.73	1.00	1.00	0.27
Landscape Laborer I	0.81	0.81	0.81	0.69	0.92	(0.12)
Landscape Laborer II	0.08	0.08	0.08			(0.08)
Landscape Laborer III	0.08	0.08	0.08	0.08	0.12	
Sub-Total	1.70	1.70	1.70	1.77	2.04	0.07
Street Maintenance (MCE)						
Landscape Foreman	0.21	0.21	0.21	0.15	0.15	(0.06)
Landscape Laborer I	0.45	0.45	0.45	0.41	0.41	(0.04)
Landscape Laborer II	0.21	0.21	0.21	0.15	0.15	(0.06)
Landscape Laborer III	1.28	1.28	1.28	1.10	1.10	(0.18)
Sub-Total	2.15	2.15	2.15	1.81	1.81	(0.34)
Street Landscaping (MCE)						
Landscape Foreman	0.99	0.99	0.99	1.07	1.07	0.08
Landscape Laborer I	2.68	2.68	2.68	3.30	3.35	0.62
Landscape Laborer II	2.17	2.17	2.17	3.01	3.01	0.84
Landscape Laborer III	3.61	3.61	3.61	7.06	8.07	3.45
Sub-Total	9.45	9.45	9.45	14.44	15.50	4.99
Park Maintenance (MCE)						
Landscape Foreman	1.00	1.00	1.00	1.00	1.00	
Landscape Laborer I	4.13	4.13	4.13	4.20	4.80	0.07
Landscape Laborer II	2.31	2.31	2.31	2.60	3.90	0.29
Landscape Laborer III	5.38	5.38	5.38	6.11	7.75	0.73
Sub-Total	12.82	12.82	12.82	13.91	17.45	1.09
Total	27.15	27.15	27.15	32.93	37.80	5.78

GRAND TOTAL - CONTRACT POSITIONS	130.60	131.85	131.85	139.95	144.34	8.10
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Fiscal Year 2016-17 Appropriations Limit

(Based on Fiscal Year 2015-16 Limit Adopted By City Council Resolution No. 77-15)

The Gann Limit, or Proposition 4 Limit, was a 1979 amendment to the California constitution sponsored by political activist Paul Gann in 1979 on the heels of his property tax-reducing Proposition 13 initiative passed the prior year. The Gann Limit was designed to regulate state and local spending by linking the rate of appropriation growth to a statewide index.

In accordance with Chapter 1025 of the statutes of 1987, as amended, each government entity is required to include the Appropriations Limit in the annual budget. The City of Dublin has calculated a FY 2016-17 limit in accordance with Article XIII B of the California Constitution and the recognized methodology for calculating adjustments. Although this is a two-year budget the City can only adopt the limit for a single year. The details of this calculation are shown on the following page.

The Appropriations Limit does not apply to all funds appropriated by the City Council. State law limits only the appropriations that are funded by “proceeds of taxes,” which are narrowly defined. The law also establishes a formula to be used to calculate annual adjustments to the limit using a combination of two factors selected by the agency.

The first factor is based on changes in population. Agencies may either select the change in the city population or the change in county population. For FY 2016-17 the City of Dublin population growth of 2.42% was larger than the Alameda County population growth of 1.06% (based on the Price and Population Information each May by the California Department of Finance). Therefore, the adjustment calculation uses the City of Dublin population growth.

The second factor allows the City to use either 1) the increase in the State Per Capita Personal Income, or 2) the change in local assessed valuation based on changes in the “Non-Residential New Construction.” The change in the Per Capita Personal Income as provided by the Department of Finance is -5.37%. The change in the assessed valuation compares the total change in assessed valuation to the amount related strictly to non-residential improvements. In April 2016, the Alameda County Assessor provided data related to FY 2015-16 changes in assessed valuation attributable to Non-Residential New Construction. The amount of the increase was \$17,361,549, or 1.17%. Therefore, the City of Dublin elected to use the change in State Per Capita Personal Income.

The two factors discussed above are combined to arrive at a growth rate for appropriations, which is then applied to the prior year to arrive at a limit for the new budget year. The City of Dublin’s FY 2016-17 Appropriations Limit is \$291,414,855, as shown on the following page, while the FY 2016-17 Budget contains appropriations of \$59,101,896 that would be categorized as funded by proceeds of taxes. Therefore, the City’s appropriations subject to the Gann Limit are \$232,312,959 below the allowed amount calculated for FY 2016-17.



CALCULATION OF FISCAL YEAR 2016-17 APPROPRIATIONS LIMIT
 (Based on Fiscal Year 2015-16 Limit)

A. Selection of Optional Factors

1. Change in Population – City vs. County.

Factors	1/1/2016	1/1/2015	% Increase
a. City of Dublin	55,804	54,486	2.42%
b. County of Alameda	1,624,841	1,607,863	1.06%

The City selected Factor 1a. City of Dublin population growth 2.42%

2. Change in State per Capita Personal Income vs. City Non Residential Building Construction.

Factors	% Change
a. Change in State per Capita Personal Income	5.37%
b. Change in Non Residential Assessed Valuation	1.17%

The City selected Factor 2a. Change in State per Capita Personal Income 5.37%

B. FY2016-17 Growth Adjustment Factor

Calculation of factor for FY2016-17 = X*Y = 1.0242*1.0537 = **1.0792**

$$X = \frac{\text{Selected Factor \#1} + 100}{100} = \frac{2.42 + 100}{100} = 1.0242$$

$$Y = \frac{\text{Selected Factor \#2} + 100}{100} = \frac{5.37 + 100}{100} = 1.0537$$

C. Calculation of Appropriations Limit

Fiscal Year 2015-16 Appropriations Limit		\$270,028,591
Fiscal Year 2016-17 Adjustment Factor	x	<u>1.0792</u>
Fiscal Year 2016-17 Appropriations Limit		\$291,414,855



Fund Balance and Reserves Policy

General Fund and Other Governmental Funds

(Updated June 2015)

This document shall establish the foundation for the components of fund balance and provide requirements for maintaining reasonable levels of reserves in governmental funds, with a focus on the General Fund. The presentation of fund balances is also presented in the Comprehensive Annual Financial Report (CAFR) and the official City financial records. This document is intended to comply with Governmental Accounting Standards Board (GASB) Statement No. 54. In the event of a conflict between this policy and the provisions of GASB Statement No. 54 the accounting statement shall prevail.

In accordance with the requirements of GASB, the City Council also confirms as part of this policy the order of expenditures from resources available. The City considers “Restricted” amounts to have been spent prior to “unrestricted” amounts when an expenditure is incurred for purposes for which both are available (“unrestricted” would include Committed, Assigned, and Unassigned). Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers “Committed” amounts to be reduced first, followed by assigned amounts and then the unassigned amounts.

A. POLICY OBJECTIVES

The City of Dublin’s Fund Balance and Reserves Policy has four primary objectives:

- Determine available liquid resources;
- Classify fund balances in accordance with GASB 54;
- Define the methodology of allocating net resources; and
- Provide information needed to make informed financial decisions.

Periodically the City Manager may recommend to the City Council a review of this policy based on overall City initiatives and current balances. Any adjustments to the policy shall be adopted by the City Council.

B. CLASSIFICATION OF FUND BALANCES

In accordance with GASB Statement No. 54 and as reported in the City’s financial statements, fund balances are identified by the following five fund balance classifications:

I. Non-spendable Fund Balance

Non-spendable fund balances are amounts in a form that cannot be spent because they are either (a) in a non-spendable form such as pre-paid items, inventories, or loans receivable; or (b) they have external restrictions imposed by creditors, grantors, contributors, laws, regulations, etc. However, if the use of the proceeds from the collection of those receivables or from the sale of those properties is restricted, committed, or assigned, then they should be included in the appropriate fund balance classification (restricted, committed, or assigned), rather than non-spendable fund balance.

The following are items that are expected to be recorded as “Non-spendable”:

Prepaid Expenditures: The portion of fund balance that represents the asset amount of prepaid expenditures, held by a given fund.

Endowments: The portion of fund balance established as an endowment by the donor and in which the principal balance is not intended for expenditure.

Advances To Other Funds: The portion of the fund balance that represents the asset amount of cash advanced to other funds, held by a given fund.

Notes / Loans Receivable: The portion of fund balance that represents the asset amount of notes or loans receivable, held by a given fund.

II. Restricted Fund Balance

Restricted Fund Balance shall reflect that portion of fund balance that reflects constraints placed on the use of resources (other than nonspendable items) that are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) Imposed by law through constitutional provisions or enabling legislation.

The following are items that are expected to be recorded as “Restricted”:

Public Safety Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Public Safety related activities.

Transportation Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Transportation related activities.

Environmental Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Environmental related activities.

Parks Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Parks related activities.

Assessment District Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Public Safety and Transportation related activities, consistent with the purpose under which the fee is collected.

Cultural & Arts Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Cultural & Arts related activities.

Health & Welfare Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Social Services and Housing related activities.

Impact & Mitigation Capital Project Funds: The portion of fund balances derived from funds collected to be used for parks, public facilities, fire and transportation related activities, consistent with the purpose under which the fee is collected.

Other Restricted: The portion of fund balance in any governmental fund (except the General Fund) that is restricted under the “Restricted Fund Balance” definition as otherwise prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise described in this category above.

III. Committed Fund Balance

Committed Fund Balance shall be comprised of amounts in which the City Council has taken action to commit the funds before the end of fiscal year. The decision to modify the amount or use of funds designated as committed can only be changed by action of the City Council.

Economic Stability: The portion of General Fund Balance committed for the purpose of stabilizing the delivery of City services during periods of severe operational deficits and to mitigate the effects of uncertainties from unforeseen change in revenues and / or expenditures. City Council approval shall be required before expending any portion of this fund balance. Reserve shall be used only if: a) Sudden and unexpected decline in ongoing revenues greater than 5% of General Fund operating revenues; and/or b) Elimination or reduction of State revenue source(s) received consistently for municipal purposes, resulting in a decrease of \$1,000,000 in General Fund revenues; and/or c) Reduction in projected or actual property tax or sales tax of \$1 million or more; and/or d) An increase in contracted Police or Fire Services in excess of 10 percent more than the previous year.

Downtown Public Improvements Seed Funding: The portion of General Fund Balance established by the City Council for public improvements in the downtown. The use of this balance is intended to address public improvements within the Downtown Specific Plan Area. The expenditure is to be identified as a specific appropriation made by the City Council. The appropriation shall be a minimum of \$50,000.

Open Space Funding: The portion of General Fund Balance established by the City Council for the acquisition and long term protection of open space in the City. The acquisition may be in cooperation with other agencies. The expenditure is to be identified as a specific appropriation made by the City Council.

Affordable Housing Funding: The portion of General Fund Balance established by the City Council to support the construction, acquisition, or creation of affordable housing in the City. The acquisition may be in cooperation with other public and private entities. The expenditure is to be identified as a specific appropriation made by the City Council.

Emergency Communications System: The portion of General Fund Balance established by the City Council to fund the purchase of emergency radio system equipment. This includes a pro-rata share of regional radio infrastructure as well as City owned radios for Police, Fire, and Public Works. Further the reserve may be used to fund the upgrade of centralized City telephone and communication systems. The expenditure is to be identified as a specific appropriation made by the City Council.

Fire Retiree Other Post-Employment Benefits (OPEB): The portion of General Fund Balance established by the City Council for the future liability related to retiree medical benefits offered to the inactive Dougherty Regional Fire Authority Staff, as well as the City share of obligations with the OPEB benefits for Alameda County Fire Department. The expenditure is to be identified as a specific appropriation made by the City Council.

Innovations & New Opportunities: The portion of General Fund Balance established by the City Council to fund potential projects which require up-front costs, but would provide longer term benefits and / or potential operating cost reductions. The expenditure is to be identified as a specific appropriation made by the City Council.

One Time Initiatives: The City Council recognizes that there may be fluctuations in revenues and expenditures over time. Periodically the Council may determine that funds are best set-aside to address certain one-time initiatives within the operating and/or capital budget. The expenditure is to be identified as a specific appropriation made by the City Council.

Joint City / School Projects This commitment shall be used to fund projects undertaken via a joint effort of the City and the Dublin Unified School District. The expenditure is to be identified as a specific appropriation made by the City Council.

Fund Balance-Committed: The portion of Fund Balance that is in any non-general fund governmental fund that is committed under the “Committed Fund Balance” definition as otherwise prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise described in this category above. The portion of Fund Balance that was restricted but later found to be unrestricted shall be designated as a “Committed” balance.

Committed for Specific Projects: The portion of fund balance that is established annually by the City Council to fund design, improvements, and equipment required for a variety of capital improvement projects. Specific project designations will be identified with the Resolution Authorizing Special Designations of General Fund Reserves, to be considered for adoption by the City Council prior to the end of each fiscal year. This reserve category replaces all subcategories for specific projects, except for the reserves listed here separately, which are more long term in nature and/or are considered contingency reserves to be used in the case of specific fiscal necessity.

IV. Assigned Fund Balance

Assigned fund balances are amounts constrained by the City’s intent to be used for a specific purpose, but are neither restricted nor committed.

The City Council has authorized the City Manager or his/her designee to make assignments in accordance with this policy and in conformance with any formal direction provided by the City Council.

Accrued Leave Subject To Year End Calculations: Certain fund balances are calculated based on the financial performance of the reporting period including accrued Leave. These amounts fluctuate each year and are reflected as part of the year-end financial statements.

Carry-Over Items (Operating Budget & Capital Improvement Projects): Fund balance may be assigned for operating expenditures (excluding personnel costs) which were not expended in the current year and the expense will occur in the following year, i.e. encumbrances. Similarly, a Capital Improvement Project may have funds allocated in a specific year and the project remains incomplete at year end. The City Manager or his/her designee may assign fund balance representing the unexpended funds. These funds are available for authorized appropriations in the subsequent year.

Non-Streets Capital Improvement Projects (CIP) Reserve: The portion of General Fund Balance intended to fund future non-streets capital projects, where total funding may not currently be known, and for which lump sum amounts will be set aside over time. These funds are available for authorized appropriations in the subsequent year.

Carry-Over Fiscally Responsible Adjustment: In any year that an appropriation was made to the contingency For Fiscally Responsible Adjustment the unused fund balance may be assigned as a carry-over for personnel costs. The City Manager or his/her designee may assign fund balance representing the unexpended funds. These funds are available for authorized appropriations in the subsequent year in conformance with personnel policies and procedures.

Catastrophic Facility / Infrastructure Loss & City Business Recovery: The City Council recognizes the importance to maintain funds to recover from a catastrophic loss which are unexpected and incur more than \$500,000 in

expenses to public facilities and infrastructure. This may also be used for short-term recovery and business operations following a catastrophic loss pending the reimbursement from insurance or grants to the extent that they are available. The balance is established in the General Fund and the expenditure shall be made only by City Council appropriation, which shall include a special emergency appropriation. The target established for the maximum balance in this category is an amount equal to 15% of the reported book value of the City owned Buildings and Improvements recorded as Capital assets.

Service Continuity Obligations: The City Council recognizes the importance to maintain funds for continued obligations to provide Building and Safety inspections in the event that program supporting fees are collected in one year and the expenditures occur in a subsequent year. The City Council hereby establishes as policy that the assigned funds shall not exceed 125% of the budgeted Building and Safety Division operating cost.

Pension and Other Post-Employment Benefits: The City Council recognizes that investment earnings can fluctuate from year to year and they are an important component of the funding of retiree benefits. Investment performance impacts annual contributions and expenditures made towards retiree obligations. The intent of the City Council is to establish a fund balance that can provide supplemental financing to lessen the impacts from decreases in investment performance on retiree obligations. The City Manager or designee may allocate from what would otherwise be “Unassigned” fund balance to increase the fund balance. The use of funds from this fund balance may be used: (a) if the City Employer share of the Public Employee Retirement System (PERS) rate increases by 3 percent; and / or (b) If the City Annual Required Contribution (ARC) for retiree medical benefits increases by 3 percent or more; and / or (c) If the City Council by majority vote authorizes a lump sum use of the fund balance to reduce pension or OPEB liabilities.

Assigned for Specific Projects: The portion of fund balance that is intended to be used to fund design, improvements, and equipment required for a variety of capital improvement projects, via recommendation of either the City Council or the City Manager. Specific assigned reserves will be identified with the Resolution Authorizing Special Designations of General Fund Reserves, to be considered for adoption by the City Council prior to the end of each fiscal year. This reserve category replaces all subcategories for specific projects, except for the reserves listed here separately, which are more long term in nature and/or are considered contingency reserves to be used in the case of specific fiscal necessity.

IV. Unassigned Fund Balance (General Fund Only)

Unassigned fund balance represents amounts that have not been restricted, committed, or assigned and is available for any purpose. The City Council at its discretion may modify unassigned fund balance, and designate in the future an intended “Commitment” or “Assignment”.

Unrealized Gain on Investments: Used to account for that portion of fund balance that is the result of unrealized investment gains that have been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Unassigned For Cash Flow Purposes: The City Council recognizes the importance to maintain funds for cash flow purposes to balance the fact that the receipt of major revenues and major expenditure disbursements are not evenly distributed throughout the year. The City Council establishes as policy that this fund balance shall be at a minimum equal to two months of budgeted operating expenditures with a goal to achieve a maximum of four months. As part of the annual budget appropriation the City Council may also appropriate as a source of funding “Unrestricted – Capital Contribution” from this source. This shall typically be done only for high priority one time capital expenditures, provided the minimum fund balance would remain.

C. CHANGES IN GENERAL FUND RESOURCES

In accordance with the requirements of GASB the City Council also confirms as part of this policy how General Fund resources shall impact changes in balances.

Revenue Sources Allocated to Fire OPEB: The entire amount of the General Fund resources derived from the repayment of funds advanced to the PERS Side Fund, shall be assigned to the Fire OPEB Committed Balance, until such time that either there are no longer any repayments made, or the balance equals \$8.6 million, whichever occurs first.

Revenue Sources Allocated to Service Continuity: If the “Assigned” balance is below the target maximum of 125% of Building & Safety Expenditures, the following criteria shall be used for calculating an adjustment.. The Administrative Services Director shall complete an analysis of major building permits issued in the period April – June and shall assign an allocation of the portion of revenue that is expected to be related to expenditures occurring in the subsequent year. The amount derived shall be recommended to the City Manager. If annual building permit revenue is less than the annual Building and Safety expenditures, the City Manager is authorized to reduce the assigned amount by the amount necessary to balance revenues and expenditures.

Allocation of Residual Resources: When there are net resources in excess of what is classified as Non-spendable, Restricted, Committed, and/or Assigned, and after maintaining the minimum level of unassigned cash-flow funding, those resources shall be allocated as follows: a) 50% to Pension and Other Post Employment Benefits; and b) 50% to Non-Streets CIP Reserve.



Glossary/Index

Term	Description	Page#
Amended Budget	The increase or decrease of the amount budgeted for a program or account code.	B-5
Appropriation	The amount of money that has been designated for specific purposes and approved by the City Council. A legal authorization granted by the City Council to expend monies, and incur obligations for specific purposes.	B-6
Appropriations Limit	Local agencies are subject to annual spending limits. The limit applies only to tax revenues.	K-32
Annual Required Contribution (ARC)	The annual amount that is needed to pay for retiree benefits.	I-6
Assessment District	A defined area of land that will be benefitted by the acquisition, construction, or maintenance of a public improvement; it is not a separate governmental entity.	D-1
Budget	The plan of expenditures and revenues for a specific period.	B-1
Budget Deficit	The gap between revenue and expenditures; a deficit occurs when expenditures are greater than revenues.	B-4
Capital Expenditures	Expenditures that are used to improve the infrastructure of the City.	G-1
Capital Outlay	One time expenditures for the purchase of furniture, equipment, or vehicles.	B-6
Capital Improvement Program (CIP)	Program used for City infrastructure improvement projects. The CIP appropriations are approved by the City Council in a separate document.	B-10
Charge for Services	These are fees and charges that are imposed for services and facilities provided, such as recreational classes or plan checking. Use of the revenue is limited to paying for the service for which the fees are collected, but may include overhead, capital improvements, or debt service.	K-4
Community Development Block Grant (CDBG)	This is a grant from the Federal Department of Housing and Urban Development (HUD). The funds are used to support programs such as housing programs, and grants to nonprofit agencies providing social services.	D-2
Development Impact Fees	These are fees which may be imposed on new construction to pay for improvements and facilities required to serve the new development and to reduce the impacts of new development on the community. For example, they may pay for streets, sewers, parks and schools. They may not be used for day-to-day operating expenses.	B-5
Equipment Replacement	An internal service fund that is used to set aside funds for future equipment purchases. Charges are made to the department and the money is placed into the equipment replacement fund.	B-8
Fiduciary Fund	This is a fund where the City acts as a trustee of impact fees received	B-1



Term	Description	Page#
	from developers of properties. All of the funds used in the Fiduciary Fund are set aside for specific types of projects or purposes.	
Fiscal Year (FY)	This is the year used for accounting purposes that begins July 1 and ends June 30.	B-4
Franchise	These fees are collected in lieu of rent for use of city streets from refuse collectors, cable television companies and utilities. Some franchise fees are limited by statute.	B-5
Funds	Different accounts that are used to separate expenses and revenues used for specific purposes.	B-4
Full Time Equivalent (FTE)	Some positions are part-time and are budgeted based on the hours, and are then converted to a full-time equivalent of a position. One FTE is equivalent to 2080 hours of work per year.	F-70
GASB 45	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) on how and when to account for expenditures and liabilities relating to Other Post-Employment Benefits (OPEB).	F-17
GASB 54	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) on fund balance reporting and classification of Governmental Funds.	K-33
GASB-68	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) requiring governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability, and to more comprehensively and comparably measure the annual costs of pension benefits.	F-17
Gas Tax	This tax is an 18 cent per gallon tax on fuel used in vehicles and aircraft. The use of gasoline tax revenue is restricted to research, planning, construction, improvements, maintenance, and operation of public streets and highways, or public mass transit guide ways.	B-11
General Fund	The main governmental operating fund for the City. The General Fund is the largest of the City funds and the majority of government activities are in this fund.	B-4
General Revenue	Revenues that cannot be associated with a specific expenditure, such as property taxes, sales tax, and business license tax.	E-7
Internal Service Fund Charges	Charges that are made to departments to support internal operations, for example IT, phone service and vehicle repair.	B-6
Modified Accrual Basis	The basis for budgeting and accounting in the governmental funds where the revenues are recognized as they are measureable and available, when the invoice for payment is issued. The expenditures are recognized as they occur, and not as the check clears.	C-6
Operating Budget	This is the budget that is used to plan for City operational expenditures and revenues each fiscal year.	B-6
OPEB – Other Post-Employment Benefits	These are the costs related to benefits paid to employees who have retired from the City.	E-2
CalPERS – The California Public Employee	The City is part of the State’s PERS retirement system. Employees contribute to PERS for employee defined benefit pension costs. Each year, CalPERS sends the City the required contribution	B-6



Term	Description	Page#
Retirement System	information, based on age and number of employees.	
Projected	The projected amount of expenditures or revenues for the City, before the account books have been closed out for the fiscal year and an audit of expenses and revenues has been conducted.	B-6
Property Tax	This tax is imposed on real property and tangible personal property, and is based on the value of the property. It is collected by Alameda County and allocated to cities, counties, special districts and school districts	B-5
Proposed Budget	The budgeted revenues and expenditures that are presented to the City Council for consideration. After the City Council has approved the proposed budget, then it becomes the Adopted Budget beginning July 1 st .	K-42
Proprietary Funds	These are the funds that receive the majority of revenue from user fees and not through taxes. Proprietary Funds are considered business-related because of the nature of activity that takes place within the fund such as sewer charges.	C-6
Quimby Act	The Act was passed by the California State Legislature in 1975 which authorizes local governments to require developers to set aside land, make a donation, or pay fees for park improvements (California Government Code 66477).	K-42
Resolution	The legal document that is approved or rejected by the City Council for a specific action regarding City government. A resolution is often prepared in conjunction with a staff report which is present to the City Council for consideration and vote.	C-4
Reserves	Money that is set aside for future expenditures and emergencies. The City Council approves a reserve policy for the General Fund.	B-1
Sales and Use Tax	Sales and use tax revenue received by cities is general purpose revenue and is deposited into a city's General Fund. A sales tax is collected by the state Board of Equalization, and imposed on retailer for the privilege of selling tangible personal property in California. A use tax is imposed on purchasers for transactions in which the sales tax is not collected, such as for goods purchase out of state for use in California.	K-2
Special Revenue Funds	These are funds used to account for activities paid for by taxes or other designated revenue sources that have specific limitations on their use according to law.	C-6
Staff Report	The memorandum or report that is presented to the City Council for information or approval.	K-42
Transient Occupancy Tax (TOT)	This tax may be levied by a city under the police powers granted to cities in the state Constitution. It is a tax imposed on people staying for 30 days or less in a hotel, inn or other lodging facility.	C-7
Vehicle License Fee (VLF)	This is a tax on ownership of a registered vehicle. The tax rate is based on the value of the vehicle, and paid to the Department of Motor Vehicles.	D-2



Demographics

Since the City of Dublin’s incorporation in 1982, the City’s population has progressively increased as both residents and businesses found the benefits of calling Dublin home. The U.S. Census Bureau is continually releasing additional data from the 2010 U.S. Census. The full 2010 Census Population Demographics Report, as well as the 2016 Demographic Snapshot report (provided by Neilsen Site Reports) may be found on the City’s website under the Community and Economic Profile Section. The data shown is based on the 2016 Demographic Report.*

Area Population and Population Density	Population	%
Total Population, 2015	55,132	
Population Estimate, 2021	60,680	
Land Area in Square Miles	14.59	
2011 Population per Square Mile (Land Area)	3,779	
Estimated Growth 2016-2021		+10.06%

Population, Age, and Sex Characteristics	Population	%
Total Population	55,132	
Male (Median Age 36.2)	28,354	51.43%
Female (Median Age 37.6)	26,778	48.57%
Persons under 5 years	3,679	6.67%
Persons 5-17 years	9,077	16.47%
Persons 18-34 years	12,834	23.8%
Persons 35-64 years	24,464	44.37%
Persons 65+	5,078	9.22%

**It should be noted that the population numbers included in this section vary slightly from some the numbers included earlier in the report. The source of the formal population numbers is the California Department of Finance as of January 1, 2016 (front section of the Budget Document). The number listed here is inclusive of group quarters and reflects the population of one year prior.*



Racial Detail Population by Single Race		Population	%
Total Population		55,132	100%
Total Population of One Race		51,306	95.25%
White		25,207	45.72%
Black or African American		4,820	8.74%
American Indian and Alaska Native		262	0.48%
Asian		18,023	32.69%
Native Hawaiian and Other Pacific Islander		352	0.64%
Other		2,640	4.79%
Two or More Races		3,828	6.94%
Not Hispanic or Latino		47,643	86.42%
Hispanic or Latino		7,489	13.58%

Education	Population	%
Less than High School Diploma	3,468	9.05%
High School Graduate (or GED)	5,724	14.93%
Some College, no Degree	7,244	18.90%
Associate Degree	2,720	7.10%
Bachelor's Degree	12,183	31.78%
Master's Degree	5,031	13.13%
Professional School Degree	1,001	2.61%
Doctorate Degree	960	2.50%

Households	\$	Population	%
2016 Estimate		17,954	
Estimated Growth 2011-2016			11.09%
Family Households		12,704	70.76%
Nonfamily Households		5,250	29.24%
Average Household Size		2.75	
Average Household Income	\$149,510		
Median Household Income	\$121,617		
Per Capita Income	\$44,679		

Top Ten Employers	
United States Government & Federal Correction Institute	Alameda County
Ross Stores Headquarters	Target
Dublin Unified School District	Callidus Cloud
SAP	Safeway
Zeiss Meditec	Microdental DTI



Legal Debt Limit

The City of Dublin does not currently have any bonded indebtedness, and does not intend to issue any such debt in the foreseeable future.

The following table illustrates the City’s most recent debt limit over a five-year period, as presented in the FY 2014-15 Comprehensive Annual Financial Report. The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based on 25% of market value. Effectuation with FY 1981-82, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown below reflect a conversion of assessed valuation data for each fiscal year from the current full valuation to the 25% level that was in effect at the time that the legal debt margin for local governments was enacted by the State.

Figure 71 | LEGAL DEBT LIMIT

Fiscal Year	2011	2012	2013	2014	2015
Assessed valuation	\$8,190,747,208	\$8,363,640,410	\$8,790,788,955	\$9,643,278,030	\$11,113,995,626
Add back exempted real property	\$115,875,189	\$120,225,737	\$112,296,063	\$111,067,996	\$121,616,290
Total assessed valuation	\$8,306,622,397	\$8,483,866,147	\$8,903,085,018	\$9,754,346,026	\$11,235,611,916
Conversion Ratio	25%	25%	25%	25%	25%
Converted assessed valuation	\$2,076,655,599	\$2,120,966,537	\$2,225,771,255	\$2,438,586,507	\$2,808,902,979
Debt limit percentage	15%	15%	15%	15%	15%
Debt limit	\$311,498,340	\$318,144,981	\$333,865,688	\$365,787,976	\$421,335,447
Total net debt applicable to the limit as a percentage of debt limit	0	0	0	0	0
Legal debt margin	\$311,498,340	\$318,144,981	\$333,865,688	\$365,787,976	\$421,335,447
Total debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%



Budget Resolution

RESOLUTION NO. 93 -16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ADOPTING A BUDGET FOR THE CITY OF DUBLIN

FOR FISCAL YEAR 2016-17

WHEREAS, the City Council of the City of Dublin desires to establish a Budget for Fiscal Year 2016-17; and

WHEREAS, the City Council has reviewed and considered the Budget documents and has received input from the public; and

WHEREAS, the City Manager has prepared a balanced budget which provides for organizational adjustments and allocation of resources in a manner which aligns with available resources and the Strategic Plan elements; and

WHEREAS, the General Fund Operating Budget is balanced without the need to draw from the Reserve for Economic Stability in order to balance funding with planned expenditures; and

WHEREAS, the City Council is required to adopt a budget and financial plan before the Fiscal Year begins on July 1, 2016; and

WHEREAS, the Summary of Appropriations (Exhibit A) attached hereto and made part of this Resolution, reflects the Fiscal Year 2016-17 Budget (All Funds) for the City of Dublin; and

WHEREAS, Exhibit A has been segregated to isolate a grant appropriation for a community organization, Dublin Partners in Education, (DPIE) which will be voted on as a separate Resolution as one City Councilmember is also a member of the community organization's Board of Directors; and

WHEREAS, the action taken by this resolution shall approve the appropriation of all funds excluding the DPIE appropriation; and

WHEREAS, the City Council also desires to confirm adjustments made administratively to the Capital Project balances during the preparation of the Proposed Budget and accommodate the carryover of unspent Fiscal Year 2015-16 Capital Project appropriations, for those projects where work and expenditures will continue in Fiscal Year 2016-17; and

WHEREAS, the City Council also desires to accommodate a process for the carryover of unspent FY2015-16 operating expenditures, both encumbered and unencumbered, (excluding personnel costs) for activities where work and expenditures will continue in Fiscal Year 2016-17; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby:

1. Adopt the Fiscal Year 2016-17 Budget Appropriation for the City of Dublin, as outlined in **Exhibit A** (Column A – Excludes DPIE Contribution);
2. Adopt the additional budget proposal listed in **Exhibit B**;
3. Authorize the City Manager to make expenditures appropriations in accordance with the Budget as adopted, with the exception of those expenditures which require prior City Council approval, in accordance with the adopted City ordinances, rules and regulations;



4. Authorize the City Manager to transfer budgeted amounts between line items, provided that the transfer is within the same fund, regardless of the specific department activity. This includes the authority to transfer from the General Fund budgeted contingency amounts that are approved by the City Council during the budget adoption. A full accounting of any such transfers will be provided to the City Council during the quarterly financial reviews;
5. Recognize that the Budget as presented also includes a Contingency for Fiscally Responsible Adjustments of \$404,979, the utilization of which will be determined by fiscal outcomes of June 30, 2016;
6. Authorize the City Manager to increase revenue and expenditure budget for various departmental functions, when corresponding revenues comes in over budget: this would apply to developmental activity, inspection activity, recreation program activity, and any other departmental activity which generates correlating revenues, as verified by the Administrative Services Director. Increased appropriations shall continue to be documented in the financial records and conveyed to the City Council as part of the quarterly financial reviews;
7. Authorize the City Manager to increase revenues and expenditures related to the award of grants, where there is no net impact to the City, as verified by the Administrative Services Director. Increased appropriations shall continue to be documented in the financial records and conveyed to the City Council as part of the quarterly financial reviews;
8. Authorize the City Manager to make transfers among the various funds, consistent with the "Fund Balances FY 2016-17" as presented in the Proposed Budget. Fund transfers are reported as part of the regular financial reports provided to the City Council;
9. Authorize the City Manager to increase the appropriations for Fiscal Year 2016-17 expenditures in an amount not to exceed the amount of funds encumbered or designated by the City Manager as needed for expenses that did not occur prior to the year-end, but are expected to be expended in Fiscal Year 2016-17 consistent with the original purpose. This ability to carry-over funding shall not apply to savings from personnel services and shall only occur if the Department Activity total for non-personnel expenditures was less than the amount budgeted for the same. This must also be evaluated on a fund by fund basis. The actual amount of the increased appropriation shall be reported to the City Council, and the City Manager may assign the fund balance in an amount sufficient to account for the increase;
10. Authorize the City Manager to adjust the Fiscal Year 2016-17 appropriations to account for the carryover of unspent Capital Project appropriations from Fiscal Year 2015-16. All such adjustments shall be clearly recorded in the City financial records and shall only be for projects that remain incomplete as of June 30, 2016; and
11. Authorize the City Manager to transfer funds between capital projects, within the same funding source. Any revisions, which alter the project's budget by adding a new funding source, are to be approved by the City Council.



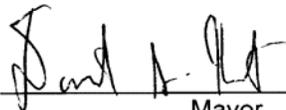
PASSED, APPROVED AND ADOPTED this 7th day of June, 2016, by the following vote:

AYES: Councilmembers Biddle, Gupta, Hart, Wehrenberg, and Mayor Haubert

NOES: None

ABSENT: None

ABSTAIN: None



Mayor

ATTEST:



City Clerk



**EXHIBIT A
FISCAL YEAR 2016-17 SUMMARY OF APPROPRIATIONS**

	A EXCLUDING DPIE	B DPIE	C INCLUDING DPIE
City Council	\$531,676		\$531,676
City Manager	\$1,227,510		\$1,227,510
City Clerk	\$733,813		\$733,813
Human Resources	\$1,251,106		\$1,251,106
City Attorney	\$881,182		\$881,182
Administrative Services - Finance	\$1,729,426		\$1,729,426
Non-Departmental	\$6,514,434		\$6,514,434
Economic Development	\$1,039,350		\$1,039,350
Community Development	\$6,346,556		\$6,346,556
Fire Department	\$13,633,453		\$13,633,453
Police Department	\$19,325,446		\$19,325,446
Parks & Community Services	\$9,789,901	\$7,000	\$9,796,901
Public Works	\$14,941,656		\$14,941,656
Total Operating Program	\$77,945,508	\$7,000	\$77,952,508

Parks	\$10,470,118		\$10,470,118
Streets	\$15,652,723		\$15,652,723
Total Capital Improvement Program	\$26,122,841		\$26,122,841

Administrative Services - Information Services	\$1,426,578		\$1,426,578
Non-Departmental	\$3,235,543		\$3,235,543
Total Internal Services Program	\$4,662,121		\$4,662,121



EXHIBIT B

FISCAL YEAR 2016-17 ADDITIONAL BUDGET REQUEST

ADDITIONAL ITEM (GENERAL FUND)	\$
Expanded Library Hours	\$50,000

