



# HERITAGE AND CULTURAL ARTS COMMISSION

## REGULAR MEETING

### *Minutes*

CITY OF DUBLIN

March 10, 2016

The March 10, 2016, Regular Meeting of the Heritage and Cultural Arts Commission was called to order at 7:00 PM at the Dublin Civic Center, Dublin, California, by Chair Kathy Blackburn.

#### **ROLL CALL**

Commissioners (Cm.) Present: Blackburn, Deets, He, Iharosi, Minniear and Tutino  
Commissioners Absent: Szollos

#### **PLEDGE OF ALLEGIANCE**

Chair Blackburn led the Pledge of Allegiance.

#### **ORAL COMMUNICATIONS**

##### **3.1 Public Comments**

Ms. Anita Carr, Alameda County Public Arts Commissioner, informed the Commission that March is Youth Art Month and of upcoming events regarding youth art events and activities.

#### **APPROVAL OF MINUTES**

##### **4.1 December 10, 2015 Regular Meeting**

On a motion by Cm. Deets, seconded by Cm. Minniear, and by a vote of 6-0-0 with Vice Chair Szollos absent, the Commission took the following action:

##### *ACTION:*

Approved minutes of the December 10, 2015 Regular Meeting as presented.

##### **4.2 February 11, 2016 Regular Meeting**

On a motion by Cm. Deets, seconded by Cm. Minniear, and by a vote of 6-0-0 with Vice Chair Szollos absent, the Commission took the following action:

##### *ACTION:*

Approved minutes of the February 11, 2016 Regular Meeting as presented.

**WRITTEN COMMUNICATIONS** – None.

**PUBLIC HEARING** – None.

**UNFINISHED BUSINESS** – None.

#### **NEW BUSINESS**

##### **8.1 Staff Work Plan**

Ms. Tegan McLane, Cultural Arts & Heritage Manager, presented the specifics of the item as outlined in the Staff Report.

Cm. Minniear asked about Staff support for the work plan. Ms. McLane stated she does have Staff support to assist in completing the tasks on the work plan.

Cm. Minniear asked if historic plaques would be included in the inventory and maintenance plan, and Ms. McLane said yes.

Cm. Minniear asked if Staff would be looking for spaces for an art space granting program in Fiscal Year 2016-2017 and Ms. McLane said yes. Cm. Minniear asked how Staff would promote this opportunity to the art community. Ms. McLane said once the program is approved, Staff would publicize the program to the Tri-Valley arts community, as well as through other public outreach methods, such as newspapers. Cm. Minniear suggested that Staff also include non-traditional artists in the program.

Cm. Minniear asked if there is still an option to put a Veteran's memorial space in the Dublin Crossing park development. Ms. McLane stated she was not aware of a plan for a memorial space at Dublin Crossing; however, public art is planned for the development. Cm. Minniear stated the location would be ideal for a memorial space since the property is located in the middle of Dublin and near Camp Parks.

Cm. Tutino asked about the source of the \$90,000 fund for art maintenance and repairs. Ms. McLane explained that the amount would come from the Public Art Fund. Cm. Tutino asked if the budget would include a line item for public art maintenance and repair going forward, and Ms. McLane said yes.

Cm. Tutino asked why the Cemetery expansion project was on hold. Ms. McLane stated she was unsure why the project is currently on hold.

Cm. Blackburn asked how items get placed on the work plan. Ms. McLane explained the items come from the Capital Improvement Plan, City Council, Commission, and Staff.

The Commission received the report.

## **8.2 Dublin Camp Parks Military History Center Update**

Ms. McLane presented the specifics of the item as outlined in the Staff Report.

Cm. Iharosi asked if the project's ambitious time schedule is realistic, and Ms. McLane said yes.

The Commission received the report.

## **OTHER BUSINESS**

### **9.1 Brief Information Only Reports from Heritage & Cultural Arts Commissioners and/or Staff**

Cm. Minniear informed the Commission that he has been looking into the history of Highway 21 in preparation for an upcoming conference of historical groups.

Cm. Tutino stated she attended the Bay West public art preview for the corner of Dublin Boulevard and Golden Gate Drive, and she would be participating in the Integrated Specialist Learning Program (ISLP) for the Visual Arts.

Cm. Iharosi stated she attended the City's Volunteer Appreciation event.

Cm. He suggested including historical information about the City in the Activity Guide.

Ms. McLane provided program and event updates.

**9.2 Discussion of Future Agenda Items**

Ms. McLane provided an overview of upcoming agenda items for the Commission.

Cm. Minniear stated he would like the Commission to have an opportunity to review and recommend amendments to the Commission’s Bylaws and Rules of Procedure. With Cm. Szollos absent, the Commissioners voted in favor of agendizing this item.

**ADJOURNMENT**

Being no further business, the meeting adjourned at 8:06 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

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Kathy Blackburn  
Chairperson

ATTEST: \_\_\_\_\_  
Tegan McLane  
Cultural Arts and Heritage Manager