



HUMAN SERVICES COMMISSION

SPECIAL MEETING

Minutes

CITY OF DUBLIN

January 28, 2016

A Special Meeting of the Dublin Human Services Commission was held on Thursday, January 28, 2016, in the City Council Chamber of the Dublin Civic Center. The meeting was called to order at 5:33 PM by Chair Strah.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the Commission, Staff and those present.

ROLL CALL

Commissioners (Cm.) Present: Brown, Fiedler, Hassan, Songey, and Strah

Commissioner Absent: None

ORAL COMMUNICATIONS

3.2 PUBLIC COMMENTS – None.

APPROVAL OF MINUTES

4.1 Regular Meeting November 19, 2015

On a motion by Vice Chair Brown, seconded by Cm. Fiedler, and by a vote of 5-0-0, the Commission took the following action:

ACTION

Approved minutes of the November 19, 2015 Regular Meeting.

WRITTEN COMMUNICATIONS – None.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

8.1 Election of Officers

Ms. Rhonda Franklin, Management Analyst, provided the specifics of the item as outlined in the Staff Report regarding the election of officers for the Chairperson and Vice Chairperson positions for the 2016 calendar year.

On a motion by Vice Chair Brown, seconded by Cm. Fiedler, and by a vote of 5-0-0, the Commission took the following action:

ACTION

Elected Chair Strah to remain as Chairperson for the 2016 calendar year.

On a motion by Cm. Hassan, seconded by Cm. Fiedler, and by a vote of 5-0-0, the Commission took the following action:

ACTION

Elected Vice Chair Brown to remain as Vice Chairperson for the 2016 calendar year.

8.2 City of Dublin Fiscal Year 2016-2017 Human Services Grant Program Funding Recommendations.

Ms. Franklin presented the Staff Report regarding the City of Dublin Human Services Grant Program funding recommendations for Fiscal Year 2016-2017.

Chair Strah briefed the meeting attendees on the presentation process and outlined the agenda for the item.

Cm. Songey stated for the record: “I want to publically state that I am a Core Team Member of CityServe of the Tri-Valley. I understand that this organization is seeking grant funding today. As an unsalaried member of this nonprofit corporation I am permitted by law to participate in decision making regarding this organization, but am required to disclose my affiliation. I would ask that this statement [be] included in the minutes.”

Cm. Fiedler stated for the record: “I wanted to publically state that I will recuse myself from making and participating in making any decisions involving grant funding to Senior Support Program of the Tri-Valley. I will do so because I currently serve as a Voting Director of the organization. I understand that the Senior Support Program of the Tri-Valley is seeking funding today and its application may eventually make its way to the City Council. I will remove myself from the room when this organization presents to the Commission and will again remove myself during Commission deliberation relating to this organization. I would ask that my statement [be] included in the minutes.”

Chair Strah stated for the record: “I wanted to publicly state that I will recuse myself from making and participating in making any decisions involving grant funding to the Dublin High School PFSO (Parent Faculty Student Organization). I will do so because I currently serve as a Voting Board Member of the organization. I understand that the PFSO is seeking funding today and its application may eventually make its way to the City Council. I will remove myself from the room when this organization presents to the Commission and will again remove myself during Commission deliberation relating to this organization. I would ask that my statement [be] included in the minutes.”

Chair Strah called on organizations to begin the presentations.

Ms. Linda McKeever presented on behalf of Open Heart Kitchen for the Dublin Meals Program.

Mr. Zach Lupton presented on behalf of Easter Seals Bay Area for the Easter Seals Kaleidoscope program.

Ms. Alison DeJung presented on behalf of Eden I & R for the 2-1-1 Alameda County Communication System.

Ms. Irina Milinevskaya presented on behalf of Tri-Valley Haven for the Homeless Services Program.

Ms. Susan Campbell presented on behalf of Dublin Partners in Education for the Community Grant program.

Ms. Sarah Holtzclaw presented on behalf of Chabot-Las Positas Community College District/Tri-Valley One Stop Career Center for the Dublin Job Initiative program.

Chair Strah recused herself from the meeting for the Dublin High School Parent Faculty Student Organization presentation.

Ms. Catheryn Grier presented on behalf of Dublin High School Parent Faculty Student Organization for Dublin High Safe and Sober Grad Night & Senior Scholarships.

Ms. Sarah Holtzclaw presented on behalf of Chabot-Las Positas Community College District/Tri-Valley One Stop Career Center for the Tri-Valley Volunteer Income Tax Assistance program.

Ms. Irina Milinevskaya presented on behalf of Tri-Valley Haven for the Domestic Violence Services Program.

Mr. Roy Cook presented on behalf of Sandra J. Wing Healing Therapies Foundation for the Healing Therapies for Cancer Patients program.

Ms. Sue Compton presented on behalf of Axis Community Health for the Capital Project for Dental Services.

Ms. Holly Fleming presented on behalf of CALICO Center for the Dublin Child Abuse Intervention program.

Ms. Natalie Brown presented on behalf of Hope Hospice, Inc. for the Grief Support Center and Hospice Volunteer Program.

Cm. Fiedler recused himself for the Senior Support Program of the Tri-Valley presentation.

Ms. Nicole Albrecht presented on behalf of Senior Support Program of the Tri-Valley for the Case Management program.

Mr. Ron Halog presented on behalf of Community Resources for Independent Living for the Independent Living Services and Housing program.

Ms. Donna Marie Fuller presented on behalf of Child Care Links for the Early Childhood Education program.

Ms. Lesley Casto presented on behalf of Habitat for Humanity East Bay/Silicon Valley, Inc. for the Homebuyer Financial Literacy Counseling Program.

Ms. Lara Calvert presented on behalf of Spectrum Community Services for the Meals on Wheels for Dublin's Homebound Seniors program.

YMCA of the East Bay, Tri-Valley YMCA was called to present on their funding request in support of Mental Health Services. A representative was not in attendance to present on behalf of the organization.

Ms. Gloria Gregory presented on behalf of City Serve of the Tri-Valley for their organization.

YMCA of the East Bay, Tri-Valley YMCA was called to present on their funding request in support of YMCA Day Camp – Affordable Summer Child Care. A representative was not in attendance to present on behalf of the organization.

Chair Strah announced that the organization presentations had concluded and the Commission would take a break to complete their individual funding recommendations and submit them to Staff for input into a cumulative worksheet for discussion after the break. Chair Strah recessed the meeting for a break at 7:24 PM.

Chair Strah called the meeting back to order at 8:39 PM.

Chair Strah re-opened the floor for public comments. Seeing none, Chair Strah closed the floor for public comments.

Ms. Franklin reviewed the cumulative worksheet that was compiled from the Commissioner's individual recommendations for each organization.

Cm. Fiedler recused himself from the meeting for discussion regarding Senior Support Program of the Tri-Valley.

Chair Strah recused herself from the meeting for discussion regarding Dublin High School PFSO.

Ms. Franklin explained that eligibility for grant funding included this mandatory presentation before the Commission, so as a result of not being in attendance at the meeting, YMCA of the East Bay, Tri-Valley YMCA is disqualified from the process.

On a motion by Cm. Fiedler, seconded by Cm. Hassan, and by a vote of 5-0-0, the Commission took the following action:

ACTION:

Recommend Human Services Grant Funding to the City Council as outlined in the following table and to consider the Axis Community Health Capital Project for Dental Services for the Commission's one-time special project fund at a future meeting.

Fiscal Year 2016-2017			
City of Dublin Human Services Grants Program Recommendations			
Organizations Eligible for CDBG Funds	Funding Request FY 2016-2017	Staff Recommendation	Final HSC Recommendation
Axis Community Health - Capital Project for Dental Services	\$25,000	\$0	\$0
CALICO Center - Dublin Child Abuse Intervention	\$10,000	\$7,735	\$8,625
Open Heart Kitchen - Dublin Meal Programs	\$15,000	\$13,000	\$13,000
Senior Support Program of the Tri-Valley - Case Management	\$14,556	\$12,000	\$11,000
Spectrum Community Services - Meals on Wheels for Homebound Seniors	\$15,750	\$8,600	\$8,710
Tri-Valley Haven - Domestic Violence Services Program	\$8,000	\$8,000	\$8,000
Tri-Valley Haven - Homeless Services Program	\$10,000	\$10,000	\$10,000
Axis Community Health - Facility Project Loan Obligation	N/A	\$13,374	\$13,374
Total Available \$72,709			\$72,709

Organizations Eligible for Affordable Housing Fund	Funding Request FY 2016-2017	Staff Recommendation	Final HSC Recommendation
Community Resources for Independent Living - Independent Living, Housing & Employment Services	\$8,586	\$8,000	\$8,117
Total Available: N/A			\$8,117

Organizations Eligible for General Fund	Funding Request FY 2016-2017	Staff Recommendation	Final HSC Recommendation
Chabot-Las Positas Community College District/Tri Valley One Stop Career Center - Dublin Job Initiative	\$15,611	\$15,000	\$15,200
Chabot-Las Positas Community College District/Tri Valley One Stop Career Center - Tri-Valley Volunteer Income Tax Assistance	\$6,000	\$6,000	\$6,200
Child Care Links - Early Childhood Education	\$15,000	\$15,000	\$15,300
CityServe of the Tri-Valley - CityServe of the Tri-Valley	\$15,000	\$15,000	\$17,100
Dublin High School Parent Faculty Student Organization - Dublin High Safe and Sober Grad Night & Senior Scholarships	\$4,000	\$0	\$3,000
Dublin Partnerships in Education - Community Grant	\$10,000	\$0	\$7,094
Easter Seals Bay Area - Easter Seals Kaleidoscope	\$15,000	\$15,000	\$16,694
Eden I&R, Inc. - 2-1-1 Alameda County Communication System	\$10,000	\$10,000	\$13,695
Habitat for Humanity East Bay/Silicon Valley, Inc. - Homebuyer Financial Literacy Counseling Program	\$10,000	\$9,000	\$8,917
Hope Hospice, Inc - Grief Support Center and Hospice Volunteer Program	\$15,000	\$15,000	\$16,400

Sandra J. Wing Healing Therapies Foundation - Healing therapies for Cancer Patients	\$10,000	\$10,000	\$10,400
YMCA of the East Bay, Tri-Valley YMCA - Mental Health Services	\$25,000	\$10,000	\$0
YMCA of the East Bay, Tri-Valley YMCA - YMCA Day Camp Affordable Summer Child Care	\$25,000	\$10,000	\$0
Total Available \$130,000			\$130,000

OTHER BUSINESS

The Commissioners did not have any brief informational items to report.

Ms. Micki Cronin, Assistant Director of Parks and Community Services provided information on upcoming events.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:04 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

Melissa Strah
Chairperson

ATTEST: _____
Micki Cronin
Assistant Parks and Community Services Director