



**CITY OF DUBLIN
HERITAGE & CULTURAL ARTS COMMISSION
MEETING AGENDA**

**THURSDAY, FEBRUARY 11, 2016, 7:00 P.M.
DUBLIN CIVIC CENTER, 100 CIVIC PLAZA**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATIONS

3.1 Public Comments

At this time, the public is permitted to address the Heritage and Cultural Arts Commission on non-agendized items. The Commission must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Commission may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Office of the Parks and Community Services Department related to the proper procedure to place an item on a future Heritage and Cultural Arts Commission agenda. The exceptions under which the Heritage and Cultural Arts Commission MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. MINUTES OF THE REGULAR MEETING

4.1 Minutes of the September 10, 2015 Joint Meeting

The Commission will consider approval of the minutes of the September 10, 2015 Joint Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the September 10, 2015 Special meeting.

4.2 Minutes of the December 10, 2015 Regular Meeting

The Commission will consider approval of the minutes of the December 10, 2015 Regular Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the December 10, 2015 Regular Meeting.

5. WRITTEN COMMUNICATIONS – None.

6. PUBLIC HEARING – None.

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS

8.1 Election of Officers

The Commission shall annually elect a Chairperson and Vice Chairperson per the Bylaws and Rules of Procedure for the Parks and Community Services Commission.

STAFF RECOMMENDATION:

Conduct elections for Chairperson and Vice Chairperson for the 2016 calendar year.

8.2 Utility Box Art Pilot Program

The Commission will consider a Staff proposal to conduct a pilot project hiring professional artists to create public art on utility boxes in a limited geographic area.

STAFF RECOMMENDATION:

Recommend the City Council allocate up to \$8,000 from the Public Art Fund for the purpose of a Utility Box Art Pilot Program and recommend a theme or themes.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Office of Parks and Community Services (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports and attachments related to each item is available for public review at least 72 hours prior to a Heritage & Cultural Arts Commission Meeting or, in the event that it is delivered to the Commission less than 72 hours prior to a Heritage & Cultural Arts Commission Meeting, as soon as it is so delivered. The packet is available in the Parks & Community Services Department at Civic Center.

9. **OTHER BUSINESS** – Brief INFORMATION ONLY reports from Commissioners and/or Staff, including Reports by Commission related to Meetings Attended at City Expense (AB 1234).
10. **ADJOURNMENT**



STAFF REPORT HERITAGE AND CULTURAL ARTS COMMISSION

DATE: February 11, 2016

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Cultural Arts & Heritage Manager

SUBJECT: Minutes of the September 10, 2015, Joint Meeting
By: Jennifer Kransky, Senior Office Assistant

A handwritten signature in blue ink, appearing to be "Tegan McLane", is located to the right of the "FROM:" field.

EXECUTIVE SUMMARY:

The Heritage & Cultural Arts Commission will consider approval of the minutes of the September 10, 2015, Joint Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the September 10, 2015, Joint Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.

DESCRIPTION:

The Heritage and Cultural Arts Commission will consider approval of the minutes of the September 10, 2015, Joint Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the September 10, 2015, Joint Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.



**CITY OF DUBLIN
JOINT MEETING**

**PARKS AND COMMUNITY SERVICES COMMISSION
AND
HERITAGE AND CULTURAL ARTS COMMISSION**

Minutes

September 10, 2015

The September 10, 2015, Special Joint Meeting of the Parks and Community Services Commission and Heritage and Cultural Arts Commission was called to order at 6:32 PM at the Dublin Civic Center, Dublin, California, by Heritage and Cultural Arts Commission Chair Iharosi.

PLEDGE OF ALLEGIANCE

Heritage and Cultural Arts Commission Chair Iharosi led the Pledge of Allegiance.

ROLL CALL

Commissioners (Cm.) Present: Parks and Community Services Commissioners: Ballesteros, Giannini, Tabaracci, Thalblum, and Totaro

Heritage and Cultural Arts Commissioners: Blackburn, Deets, Iharosi, Minniear, Szollos, and Tutino

Commissioners Absent: Parks and Community Services Commissioners: Tucker

Heritage and Cultural Arts Commissioners: He

ORAL COMMUNICATIONS

3.1 Public Comments

Mr. Rich Guarienti, Dublin resident, encouraged the Commissioners to write Dublin news articles.

APPROVAL OF MINUTES None

WRITTEN COMMUNICATIONS None

PUBLIC HEARING None

UNFINISHED BUSINESS None

NEW BUSINESS

8.1 Trumark Homes Wallis Ranch Public Art Proposal

Ms. Tegan McLane, Cultural Arts and Heritage Manager, presented the specifics of the item as outlined in the Staff Report.

Mr. Garrett Hinds with Trumark Homes ("Trumark") and Mr. Eric Powell, sculptor, presented the Wallis Ranch Public Art Proposal.

Cm. Minniear asked if the sculpture would be in a public or private park. Mr. Hinds stated the sculpture would be located at a public park, on Homeowners Association property. Cm. Minniear asked about parking. Mr. Hinds stated the parking configuration would be part of the park design. Mr. Paul McCreary,

Parks and Community Services Director, added that, in addition to a parking lot, the west edge of the park parcel would also have street parking.

Cm. Minniear asked Mr. Powell how the sculpture relates to Dublin's identity. Mr. Powell stated the sculpture, Globe, is inspired by a universal theme. Cm. Minniear asked if the benches and gate are considered art pieces. Mr. Hinds stated the benches and gate are considered art pieces. The benches would be located along the trails, accessible to the public.

Vice Chair Tutino asked about pedestrian access to the Anton School House. Mr. Hinds stated the trailhead is located next to the school at the Anton Pavilion. Vice Chair Tutino stated the sculpture looks like trees and would blend in nicely with the landscape.

Chair Iharosi asked if the area would be a gated community or if it would be open to the public. Mr. Hinds stated it is a gated community. However, the gate would be open during peak hours for automobiles and the trails would always remain open for public pedestrian access. Mr. McCreary added the art pieces would be in the public areas on the trails and in the parks, which would always be accessible to the public.

Chair Iharosi, Cm. Szollos and Cm. Thalblum asked about the material and safety of the sculptures. Mr. Powell stated that a majority of the sculptures would be made of steel and are all structurally engineered. They would not have any sharp edges and would abide by the "four inch rule" to reduce the risk of anyone's hands stuck in the sculpture.

Chair Iharosi asked about the historic Antone School building on the property. Mr. Hinds stated they are unable to save the structure of the school building, but they would be able to save the wood to incorporate with the Antone Pavilion structure. Cm. Minniear asked if they would be able to incorporate the metal tools from the area into the pavilion panels. Mr. Powell stated they would not be able to use the metal tools in the panels, but the panels are inspired by the found tools.

Cm. Tabaracci stated she likes the plan to use the house's old wood in the new pavilion.

Cm. Thalblum stated she likes the artistic gate, benches and the art aspect in the Antone Pavilion structure. She also said she liked that the art would be in the public areas for everyone to appreciate.

Cm. Giannini stated he likes the proposed plan and asked about the Antone Pavilion's orientation. Mr. Hinds stated the building would be easily visible for police officers driving by. Cm. Giannini suggested installing something to help prevent bird droppings in the pavilion area.

Vice Chair Ballesteros asked about the plans for the inside of the Antone Pavilion. Mr. Hinds stated story boards showing the history of the Antone School are planned for the inside of the Antone Pavilion. Vice Chair Ballesteros asked about the flooring of the pavilion. Mr. Hinds stated it would be a smooth concrete material. Vice Chair Ballesteros stated she likes the gate, the branch aspect on the benches and that the Globe sculpture is on a base to help make it stand out.

Chair Totaro asked if any sports fields are planned for the Wallis Ranch Park. Mr. McCreary stated sports fields and tennis courts are planned for the park. Staff intends for Wallis Ranch Park be a developer-built park. The proposal is scheduled to be presented to City Council in October.

Chair Totaro stated he likes that a local artist was selected and that the art pieces are in the public areas.

Cm. Minniear suggested incorporating the artistic benches and the gate design throughout the park to tie the whole area together.

Cm. Thalblum asked if the sculptures would have a plaque with their title and artist listed. Mr. Powell stated he would include a plaque with the sculptures.

Mr. Kane Wong, Dublin resident, suggested that the art pieces be located within the park. Mr. Wong continued that the artistic gate appears more as a barrier than a public art piece. He said the Globe sculpture would cause unnecessary congestion for the community and would be contrary to the Park Master Plan in regards to lighting.

Mr. Rich Gaurienti, Dublin resident, commented on access to the Tassajara Creek Trail and asked if Trumark would consider giving the historic tools found in the area to the City to display at the Heritage Museum.

Ms. Sandra Louie, Dublin resident, commented on her concern with the Globe sculpture's lighting impact on her home and the loitering it may cause. Ms. Louie suggested that the sculpture be moved back further from the street.

Cm. Minniear asked for clarification on the location of the Globe sculpture. Mr. Hinds stated that the sculpture's planned location is near the public park on Tassajara Road, 75 feet back from the curb. Mr. McCreary stated the location of the sculpture was based on the Heritage and Cultural Arts Commission's recommendation to have high visibility sites for public art.

Cm. Minniear asked about the sculpture's lighting. Mr. McCreary stated the lighting would be within the building code for energy and light pollution restrictions. Mr. Hinds stated the sculpture would have soft lighting, and lighting can be directed away from the neighbors, toward the creek.

Commissioners Deets, Szollos, Tutino, Thalblum and Ballesteros attended the Wallis Ranch Public Art Preview, hosted by Trumark. The Commissioners appreciated Trumark's efforts to reduce the residents concern with the Globe sculpture's lighting discussed at the Preview meeting.

Chair Totaro stated he likes the idea of integrating the community with the public art pieces and is pleased that the project would be completed within a year.

On a motion by Cm. Giannini and by a vote of 5-0-0, with Cm. Tucker absent, the Parks and Community Services Commission voted to recommend the City Council approve the proposed Wallis Ranch Public Art Project.

On a motion by Cm. Deets, seconded by Vice Chair Tutino and by a vote of 6-0-0, with Cm. He absent, the Heritage and Cultural Arts Commission voted to recommend the City Council approve the proposed Wallis Ranch Public Art Project.

OTHER BUSINESS

None

ADJOURNMENT

Being no further business, the meeting adjourned at 7:45 PM.

Minutes prepared by Jennifer Kransky, Senior Office Assistant.

ATTEST: _____

Tegan McLane
Cultural Arts and Heritage Manager

Timea Iharosi
Heritage and Cultural Arts
Commission Chairperson

ATTEST: _____

Micki Cronin
Assistant Director of Parks and Community Services

Anthony Totaro
Parks and Community Services
Commission Chairperson



STAFF REPORT HERITAGE AND CULTURAL ARTS COMMISSION

DATE: February 11, 2016

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Cultural Arts & Heritage Manager

SUBJECT: Minutes of the December 10, 2015, Regular Meeting
By: Rhonda Franklin, Management Analyst

A handwritten signature in blue ink, appearing to be "Tegan McLane", is written over the "FROM:" line.

EXECUTIVE SUMMARY:

The Heritage & Cultural Arts Commission will consider approval of the minutes of the December 10, 2015, Regular Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the December 10, 2015, Regular Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.

DESCRIPTION:

The Heritage and Cultural Arts Commission will consider approval of the minutes of the December 10, 2015, Regular Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the December 10, 2015, Regular Meeting of the Parks and Community Services and Heritage and Cultural Arts Commissions.



HERITAGE AND CULTURAL ARTS COMMISSION

REGULAR MEETING

Draft Minutes

CITY OF DUBLIN

December 10, 2015

The December 10, 2015, Regular Meeting of the Heritage and Cultural Arts Commission was called to order at 7:01 PM at the Dublin Civic Center, Dublin, California, by Chair Iharosi.

ROLL CALL

Commissioners (Cm.) Present:

Deets, Blackburn, Iharosi, Minniear, Szollos, and Tutino

Commissioners Absent:

Blackburn and He

PLEDGE OF ALLEGIANCE

Chair Iharosi led the Pledge of Allegiance.

ORAL COMMUNICATIONS

3.1 Public Comments – None.

APPROVAL OF MINUTES

4.1 September 10, 2015 Joint Meeting

The vote on the minutes of the September 10, 2015 Joint Meeting was postponed to the January 2016 Meeting as the draft minutes were inadvertently not attached to the Agenda Packet.

4.2 October 8, 2015 Regular Meeting

On a motion by Cm. Minniear, seconded by Cm. Tutino, and by a vote of 3-0-2 with Cms. Blackburn and He absent, the Commission voted to approve the minutes of the October 8, 2015, Regular Meeting as presented. Cm. Deets abstained from the vote due to his absence at the meeting. Cm. Szollos arrived to the meeting after the vote.

WRITTEN COMMUNICATIONS – None.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

8.1 Heritage Programming Updates

Ms. Elizabeth Isles, Heritage Center Director, presented the specifics of the item as outlined in the Staff Report pertaining to programming changes planned for the remainder of this Fiscal Year.

Cm. Szollos arrived at 7:28 PM.

ACTION

The Commission received the report.

8.2 Cultural Arts Needs Assessment Update

Ms. Tegan McLane, Cultural Arts and Heritage Manager, presented the specifics of the item as outlined in the Staff Report regarding plans to engage an independent firm to survey the community's needs and wishes related to arts programming and arts facility spaces.

ACTION

The Commission received the report.

8.3 Change to Action Based Minutes for Commissions and Advisory Committees

Ms. Rhonda Franklin, Management Analyst, presented a report on the proposal to change the format of the minutes for Commissions and Advisory Committees from summary minutes to action minutes.

ACTION

The Commission received the report. The majority of those Commissioners present (Cms. Iharosi, Minniear, and Tutino) expressed their preference for summary minutes. Cms. Deets and Szollos expressed their support of action minutes.

OTHER BUSINESS

9.1 Brief Information Only Reports from Heritage & Cultural Arts Commissioners and/or Staff

The Commissioners provided brief informational reports on events and meetings attended.

Ms. McLane provided program and event updates.

ADJOURNMENT

Being no further business, the meeting adjourned at 8:48 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

Timea Iharosi
Chairperson

ATTEST: _____

Tegan McLane
Cultural Arts and Heritage Manager



STAFF REPORT

HERITAGE & CULTURAL ARTS COMMISSION

DATE: February 11, 2016

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Cultural Arts & Heritage Manager

SUBJECT: Election of Officers
By: Tegan McLane, Cultural Arts & Heritage Manager

EXECUTIVE SUMMARY:

The Commission shall annually elect a Chairperson and Vice Chairperson in January of each year per the Bylaws and Rules of Procedure for the Heritage and Cultural Arts Commission. The elections are being conducted in February as the January Commission meeting was cancelled.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Conduct elections for Chairperson and Vice Chairperson for the 2016 calendar year.

DESCRIPTION:

The Bylaws and Rules of Procedure of the Heritage and Cultural Arts Commission state in Article V, Officers:

Section 1. Election and Term of Office. The Chairperson and Vice Chairperson are elected by the majority of the Commission for a 1-year term and hold office until their successors are elected, or until their terms as members of the Commission expire. The officers are elected at the first meeting of the Commission in January of each year. Elections, whether regular or to fill vacancies shall be held only if a simple majority of the Commission members are present. The Commission shall, unless no Commissioners meet the criteria, elect Commissioners to the positions that have not previously served in the position and that have not declined the appointment, with the intent that no one should serve in the position for two consecutive years.

The secretary to the Commission will be the City Manager or his/her designee.

Section 2. Vacancies. In case of any vacancy in the Office of Chairperson or Vice Chairperson, the vacancy shall be filled by an election held at the first regular meeting after the occurrence of such vacancy. The person so elected shall serve the balance of the term.

Section 3. Duties of Officers. The Chairman performs the following duties.

- (a) Presides at all meetings of the Commission.
- (b) Appoints committee and chairpersons of committees as necessary.
- (c) Signs correspondence on behalf of the Commission.
- (d) Represents the Commission before the City Council.
- (e) Performs other duties necessary or customary to the office.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT

HERITAGE & CULTURAL ARTS COMMISSION

DATE: February 11, 2016

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Cultural Arts & Heritage Manager

SUBJECT: Utility Box Art Pilot Program
By: Tegan McLane, Cultural Arts & Heritage Manager

A handwritten signature in blue ink, appearing to read "Tegan McLane", is positioned to the right of the "FROM:" field.

EXECUTIVE SUMMARY:

The Commission will consider a proposal to conduct a Utility Box Art Pilot Program, where Staff would issue a call for local professional artists to design and paint six utility boxes along Village Parkway. Staff will show samples of painted utility boxes from other cities.

FINANCIAL IMPACT:

Staff estimates the cost for a Utility Box Art Pilot Program – including artist payments and staff time – to be approximately \$7,700. Per the Public Art Ordinance, this project is eligible for funding with Public Art Fund monies, with City Council approval.

RECOMMENDATION:

Recommend the City Council allocate up to \$8,000 from the Public Art Fund for the purpose of a Utility Box Art Pilot Program and recommend a theme or themes.

DESCRIPTION:

Over the years, Staff has received feedback from the community relating to the establishment of a Utility Box Art program. Utility Box Art programs are popular because they are a relatively easy and inexpensive way to bring public art to City streets, define neighborhoods and serve as an effective graffiti deterrent. Livermore established its UrbanArt Mural program in 2013. Pleasanton established its Project Paintbox program in 2015. San Jose and Hayward have extensive and long-established programs that have served as models for many other cities throughout the Bay Area.

Each city's program is operated a little differently. Some cities contract with professional artists, while others offer an art contest and award the boxes to students or community groups. Those using professional artists typically provide a small contract and require the artist to provide all supplies. Those using students may or may not offer a stipend and typically the city provides materials or pays for the design to be printed and

wrapped onto a box, much the way ads are wrapped onto a bus. Depending on the format chosen, costs to produce an art box range from \$200-\$1,000.

Most cities focus their art program on fewer than 10 boxes per year, and either seek sponsors for the boxes or fund them out of general operating or program budgets. Pleasanton's was city-funded, while Livermore's program was sponsor-funded.

Some cities determine a unifying theme for their boxes; others let artists choose their own themes or let residents and businesses suggest themes. Pleasanton's theme was "Pleasanton's history, culture, flora and fauna." Livermore requested designs showcasing "Livermore's cultural diversity, historic heritage or acknowledges a key activity that takes place in the area."

Staff estimates direct costs for a six-box program featuring work of professional artists to be \$4,800-\$6,000. Designing and implementing a new utility box program would require approximately 25 hours of supervisor (FI) staff time, estimated at \$1,700.

Long term, the City would also be responsible for art maintenance costs, although maintenance costs on utility box artworks are typically quite low, estimated at less than \$100 annually for all six boxes. Painted utility boxes are seldom vandalized, and in fact many cities add utility box art programs with intention of reducing existing graffiti problems, since the large blank boxes are prime targets for taggers. While Dublin has considerably less graffiti than some of the larger Bay Area cities, utility box graffiti does occur, particularly along Village Parkway, near Dublin High School. MCE's graffiti report showed 41 incidents of street graffiti (utility boxes, street signs and light poles) last year, which cost the City more than \$2,000 in labor and materials.

Staff is proposing a pilot project that would paint six City-owned signal boxes along Village Parkway. The first three on the list fall within the neighborhood around Dublin High School. The second three are proposed in the Village Parkway District within the Downtown Dublin Specific Plan area, which the City has identified as an area it envisions as a "vibrant" and "aesthetically pleasing setting."

The six locations proposed are:

- Southbound Village Parkway at Davona Drive
- Southbound Village Parkway at Brighton Drive
- Southbound Village Parkway at Tamarack Drive
- Southbound Village Parkway at Amador Valley Boulevard
- Northbound Village Parkway at Dublin Boulevard
- Northbound Village Parkway at Lewis Avenue

Based on input from surrounding cities regarding their past experiences, Staff recommends the pilot program invite proposals from local professional artists who have the demonstrated ability to complete such a project. Proposals would be evaluated by the Heritage and Cultural Arts Commission, or a committee of stakeholders that includes two Commission members and representatives from the public and business communities. The Heritage and Cultural Arts Commission would recommend box designs to City Council for final approval.

Staff also recommends the Call for Artists provide general thematic guidelines, perhaps one theme to unify the Downtown boxes and one to unify the High School neighborhood boxes. Another option would be to establish a theme that could potentially be carried throughout the City, should the pilot be successful and the City Council wish to continue the program. For example, artists could be asked to create designs reflecting the new City brand: "The New American Backyard," which was adopted last year.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.