



CITY OF DUBLIN
YOUTH ADVISORY COMMITTEE
MEETING AGENDA

WEDNESDAY, JANUARY, 27 2016, 7:00 PM
DUBLIN SENIOR CENTER, 7600 AMADOR VALLEY BLVD.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ORAL COMMUNICATIONS**

3.1 **Public Comments**

At this time, the public is permitted to address the Youth Advisory Committee on non-agendized items. The Committee must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Parks and Community Services Department related to the proper procedure to place an item on a future Youth Advisory Committee agenda. The exceptions under which the Youth Advisory Committee MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).

4. **MINUTES OF THE SPECIAL MEETINGS**

4.1 **Minutes of the December 9, 2015 Special Meeting**

The Advisory Committee will consider approval of the minutes of the December 9, 2015 Special Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the December 9, 2015 Special Meeting.

4.2 **Minutes of the January 13, 2016 Special Meeting**

The Advisory Committee will consider approval of the minutes of the January 13, 2016 Special Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the January 13, 2016 Special Meeting.

5. **WRITTEN COMMUNICATIONS** – None.

6. **UNFINISHED BUSINESS** – None.

7. **NEW BUSINESS**

7.1 **Youth Benefit Concert Subcommittee**

The Advisory Committee will discuss a partnership with the Dublin Senior Center Advisory Committee to form a Youth Benefit Concert Subcommittee.

STAFF RECOMMENDATION:

Receive report and appoint two Advisory Committee Members to serve on a Youth Benefit Concert Subcommittee.

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Shannon Community Center (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Youth Advisory Committee Meeting or, in the event that it is delivered to the Committee less than 72 hours prior to a Youth Advisory Committee Meeting, as soon as it is so delivered. The packet is available at the Shannon Community Center, 11600 Shannon Avenue, Dublin.

7.2 Tri-Valley Teen Job and Career Fair

The Advisory Committee will receive the report regarding the March 5, 2016 Tri-Valley Teen Career Job located at the Dublin Senior Center from 12:00 PM to 4:00 PM.

STAFF RECOMMENDATION:

Staff recommends all Youth Advisory Committee Members assist in promoting the event at their schools and if available, attend the event.

7.3 Youth Advisory Committee Booth at the City's St. Patrick's Day Festival

The Advisory Committee will receive a report regarding the Youth Advisory Committee Booth at the City's St. Patrick's Day Festival on March 12 and 13, 2016.

STAFF RECOMMENDATION:

Staff recommends that each Youth Advisory Committee Member volunteer at least once at the booth during the St. Patrick's Day Festival on March 12 and 13, 2016.

8. OTHER BUSINESS – Brief INFORMATION ONLY reports from Advisory Committee Members and/or Staff, including Reports by Advisory Committee related to Meetings Attended at City Expense (AB 1234).

9. ADJOURNMENT



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, January 27, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: Minutes of the December 9, 2015 Special Meeting of the Youth Advisory Committee
By: Kristen Middleton, Senior Office Assistant

EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the December 9, 2015 Special Meeting of the Youth Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the December 9, 2015 Special Meeting of the Youth Advisory Committee.

DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the December 9, 2015 Special Meeting of the Youth Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the December 9, 2015 Special Meeting of the Youth Advisory Committee.



YOUTH ADVISORY COMMITTEE
SPECIAL MEETING
Draft Minutes
CITY OF DUBLIN

December 9, 2015

The December 9, 2015 meeting of the Youth Advisory Committee was called to order at 7:04 PM at the Dublin Senior Center by Chair Bedi.

PLEDGE OF ALLEGIANCE

Chair Bedi led the Pledge of Allegiance.

ROLL CALL

Committee Members (CM) Present: Bedi, Meghan Butler, Nicki Butler, Sophie Butler, Gole, Marquez, Nurudin, Rajikumar, Shah, Sher, Tran
Committee Members Absent: Alini, Nunez, Tomlinson, Won, Wong
Liaison Absent: Tabaracci, Parks and Community Services Commission Liaison
Staff Present: Franklin, Siu

ORAL COMMUNICATIONS

3.1 Public Comments – None.

APPROVAL OF MINUTES

4.1 Regular Meeting October 28, 2015

On a motion by CM Nicki Butler, seconded by CM Rajikumar, and by a vote of 11-0-0, the Youth Advisory Committee voted to approve the minutes of the Regular Meeting of October 28, 2015 as presented.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 Change to Action Based Minutes for Commissions and Advisory Committees

Ms. Rhonda Franklin, Management Analyst, presented the specifics of the item as outlined in the Staff Report.

Ms. Franklin indicated that the audio recording of the meeting would be retained permanently as a public record and be available to the public upon request.

The Advisory Committee received the report.

7.2 Youth Advisory Committee Mini Grant Program Applications Review and Selection

The Youth Advisory Committee reviewed and rated the Youth Advisory Committee Mini Grant applications. Of the four applications received the Youth Advisory Committee voted unanimously to invite three applicants to attend a future meeting to present their application before the Advisory Committee. On a motion by CM Bedi, seconded by CM Nicki Butler, and by a vote of 11-0-0, the Youth Advisory Committee voted to invite: Dublin High School Robotics Club, Dublin High School The Dublin

Shield, and Dublin High School American Cancer Society Club to present at the Youth Advisory Committee Mini Grant presentation meeting to be held in January 2016. The Fallon Book Worms club was not invited to present as their application was deemed incomplete.

OTHER BUSINESS – None.

ADJOURNMENT

Being no further business the meeting adjourned at 8:13 PM.

Minutes prepared by Henry Siu, Recreation Coordinator.

Neil Bedi
Chairperson

ATTEST: _____
Lisa McPherson
Recreation Supervisor



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, January 27, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: Minutes of the January 13, 2016 Special Meeting of the Youth Advisory Committee
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee will consider approval of the minutes of the January 13, 2016, Special Meeting of the Youth Advisory Committee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the January 13, 2016 Special Meeting of the Youth Advisory Committee.

DESCRIPTION:

The Youth Advisory Committee will consider approval of the minutes of the January 13, 2016 Special Meeting of the Youth Advisory Committee.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the January 13, 2016 Special Meeting of the Youth Advisory Committee.



YOUTH ADVISORY COMMITTEE

SPECIAL MEETING

Draft Minutes

CITY OF DUBLIN

January 13, 2016

The January 13, 2016 meeting of the Youth Advisory Committee was called to order at 7:02 PM at the Dublin Senior Center by Chair Bedi.

PLEDGE OF ALLEGIANCE

Chair Bedi led the Pledge of Allegiance.

ROLL CALL

Committee Members (CM) Present: Bedi, Meghan Butler, Nicki Butler, Sophie Butler, Gole, Marquez, Nurudin, Rajikumar, Alini, Shah, Tran, Won, and Wong

Committee Members Absent: Sher, Nunez, Tomlinson

Liaison Absent: Tabaracci, Parks and Community Services Commission Liaison

Staff Present: McPherson, Officer Snider

ORAL COMMUNICATIONS

3.1 Public Comments – None.

APPROVAL OF MINUTES – None.

WRITTEN COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

7.1 Youth Advisory Committee Mini Grant Program Applicant Presentations

Staff presented the specifics of the Youth Advisory Committee Mini Grant presentations as outlined in the Staff Report. The Youth Advisory Committee reviewed and rated three Youth Advisory Committee Mini Grant applicant presentations from Dublin High School Gael Force Robotics Club, The Dublin Shield, and Dublin High School American Cancer Society Club. Student representatives of the organizations and clubs were accompanied by an adult sponsor and provided a five-minute presentation regarding their grant funding request. Staff informed presenters that they were welcomed to stay for the duration of the meeting and observe the Committee's discussion and decision on grant funds recommendations.

Dublin High School Gael Force Robotics Club presented first, Dublin High School The Dublin Shield presented second, and Dublin High School American Cancer Society Club presented third. Each presentation gave an overview of their Club. After each presentation, Committee Members asked questions, such as: "What will the grant funds will be used for?", "Does the Club partner with other school clubs?", and "How does this organization benefit Dublin youth?".

Dublin High School Gael Force Robotics Club indicated that they would use grant funds for replacement parts. The club is offered at the Dublin Middle Schools and encourages a positive outlet for Dublin youth.

Dublin High School The Dublin Shield indicated that they would use the grant funds to publish their magazine or assist with website expenses. The organization partners with the Dublin High School Graphic Design Club and is working toward partnering with the Dublin High School Photography Club. The Club offers Dublin youth an opportunity to be involved with journalism since the journalism class was cancelled.

Dublin High School American Cancer Society Club indicated that they would use their grant funds for a Dublin High School Sport Teams Relay of Life event. The club has reached out to the Dublin Middle Schools and provides Cancer awareness among the Dublin youth.

On a motion by CM Bedi, seconded by CM Karmina, and by a vote of 9-3-1 with CM Wong abstaining, the Youth Advisory Committee voted to reward Dublin High School Robotics Club a grant amount of \$500 to assist in purchasing robotics replacement parts. CM Wong abstained from the vote as he is a member of the Dublin High School Robotics Club.

On a motion by CM Bedi, seconded by CM Meghan Butler, and by a vote of 13-0-0, the Youth Advisory Committee voted to reward The Dublin Shield a grant amount of \$500 to assist in publishing their magazine.

On a motion by CM Meghan Butler, seconded by CM Bedi, and by a vote of 12-0-1 with CM Alini abstaining, the Youth Advisory Committee voted to reward Dublin High School American Cancer Society Club a grant amount of \$600 to assist with a Relay of Life event. CM Alini abstained from the vote as he is a member of the Dublin High School Robotics Club.

Staff will be contacting each organization or club regarding their rewarded grant funds by Friday, January 15, 2016. Each organization will be requested to provide a letter indicating how the grant funds were used and if goals were met.

OTHER BUSINESS

CM Bedi reminded the Committee about the Tri-Valley Roundtable event from 1:00 to 4:00 PM on Saturday, January 23, 2016, at the Dublin Senior Center and encouraged all Members to attend.

CM Meghan Butler suggested the Committee offer a college scholarship to Dublin High School students.

ADJOURNMENT

Being no further business the meeting adjourned at 8:24 PM.

Minutes prepared by Lisa McPherson, Recreation Supervisor.

Neil Bedi
Chairperson

ATTEST: _____
Lisa McPherson
Recreation Supervisor



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, January 27, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: **Youth Benefit Concert Subcommittee**
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee will discuss a partnership with the Dublin Senior Center Advisory Committee to plan the Youth Benefit Concert on Sunday, April 10, 2016 at 2:00 PM at the Dublin Senior Center. Staff is seeking two Advisory Committee Members to serve on a Youth Benefit Concert Subcommittee.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Receive report and appoint two Advisory Committee Members to serve on a Youth Benefit Concert Subcommittee.

DESCRIPTION:

The Youth Benefit Concert has become an annual event since 2014. Last year the concert showcased the talents of both local youth and seniors to promote and support an inter-generational event. Another goal of the Youth Benefit Concert is to raise funds for the Youth Fee Assistance Program, which provides fee assistance to lower-income youths who could not otherwise participate in City of Dublin recreation programs.

The duties of the Youth Benefit Concert Subcommittee will consist of attending regularly scheduled meetings, promoting the concert, screening and selecting performers, and assisting Staff at the event.

Youth Benefit Concert application forms will be available online at www.dublin.ca.gov on February 22, 2016. Deadline for completed applications will be on March 18, 2016 at 5:00 P.M. The Youth Benefit Concert

Subcommittee will screen and select performers the week of March 21, 2016. Selected performers will be notified the week of March 28, 2016.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Youth Benefit Concert Application



**City of Dublin
Youth Benefit Concert**

The City of Dublin Youth Benefit Concert will be held at the Dublin Senior Center on Sunday, April 10, 2016 at 2:00 P.M. The goal of the Youth Benefit Concert is to showcase local intergenerational talent and raise funds for the Youth Fee Assistance Program, which provides fee assistance to lower-income youths who could not otherwise participate in City of Dublin recreation programs.

Performers must submit the following to be considered for review:

1. Complete the attached application before Friday, March 18, 2016 at 5:00 PM.
2. Include a video or a link to YouTube of the proposed performance.
3. A letter of endorsement about the performance from an adult (if under 18 years old).

Mail, drop-off, or email your application with enclosures by March 18, 2016 at 5:00 PM to Recreation Coordinator Henry Siu:

(1) **Email:** Henry.Siu@dublin.ca.gov

(2) **Mail:** City of Dublin Shannon Community Center, Attention: Henry Siu, 11600 Shannon Avenue, Dublin, CA 94568

(3) **Drop-off:** City of Dublin Shannon Community Center, Attention: Henry Siu, 11600 Shannon Avenue, Dublin, CA 94568

Completed applications will be reviewed the week of March 21, 2016. Selected performers will be notified the week of March 28, 2016.

Thank you for your interest in performing at the 2016 Youth Benefit Concert.

Sincerely,

Youth Advisory Committee



City of Dublin
Youth Benefit Concert Application
Performance Date: Sunday, April 10, 2016 2:00 PM
Dublin Senior Center, 7600 Amador Valley Boulevard, Dublin, CA 94568

Main Contact Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Evening Phone _____

E-Mail _____

Performer or Group Name _____

Performer or Group's Talent Background:

Describe the performance you or your group will give. What instrument will you be playing; will you be dancing or singing?

Please list the song(s) you will perform and how long it will last.

Please check a box below to indicate that you have provided a video or a YouTube link, and you have provided a letter of endorsement about the performance (if under 18 years old):

- Included a video
- Provide a link to Youtube _____
- Included a letter of endorsement about my/our performance



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, January 27, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services *Micki Cronin*

SUBJECT: **Tri-Valley Teen Job and Career Fair**
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee Members will receive a report regarding the March 5, 2016 Tri-Valley Teen Job and Career Fair being held at the Dublin Senior Center from 12:00 PM to 4:00 PM.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Staff recommends all Youth Advisory Committee Members assist in promoting the event at their schools and if available, attend the event.

DESCRIPTION:

The Tri-Valley Teen Job and Career Fair is an event sponsored by the Dublin/San Ramon Women's Club and the cities of Dublin, Pleasanton and San Ramon. Each year the event is held at a community center and teens are offered the experience of mock interviews, resume writing, and workshops (such as Volunteering into a Job, Managing Finances, and Interview Techniques) for teens and parents. Various local employers attend the event to hire teens for the summer as well as throughout the year. Last year the event was held on March 7, 2015, at the Pleasanton Senior Center with approximately 463 in attendance.

This year the event will be held at the Dublin Senior Center on Saturday, March 5, 2016 from 12:00 PM to 4:00 PM. Event flyers will be distributed to Dublin, Pleasanton, and San Ramon Middle Schools and High Schools in early February. Staff will email an electronic copy to the Youth Advisory Committee Members to assist in promoting the event.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT YOUTH ADVISORY COMMITTEE

DATE: Wednesday, January 27, 2016

TO: Honorable Chair and Committee Members

FROM: Micki Cronin, Assistant Director of Parks and Community Services

A handwritten signature in blue ink that reads "Micki Cronin".

SUBJECT: Youth Advisory Committee Booth at the City's St. Patrick's Day Festival
By: Lisa McPherson, Recreation Supervisor

EXECUTIVE SUMMARY:

The Youth Advisory Committee Members will receive a report regarding a Youth Advisory Committee Booth at the City's St. Patrick's Day Festival on March 12 and 13, 2016. The Youth Advisory Committee will have a booth at the event to collect donations to benefit the Youth Fee Assistance Program.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Staff recommends that each Youth Advisory Committee Member volunteer at least once at the booth during the St. Patrick's Day Festival on March 12 and 13, 2016.

DESCRIPTION:

Each year during the City's St. Patrick's Day Festival the Youth Advisory Committee operates a booth at the Festival. Youth Advisory Committee Members provide a brochure explaining the Youth Fee Assistance Program and offer a "spinning wheel" activity that benefits the Youth Fee Assistance Program. Youth Advisory Committee Members will collect a donation from Festival participants who choose to spin the wheel for various prizes.

Volunteer shifts are available Saturday and Sunday, March 12 and 13, 2016 and are in increments of three hours each. Shift time slots are 9:00 AM to 12:00 PM, 12:00 to 3:00 PM, and 3:00 to 6:00 PM. A minimum of two persons per shift is requested.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.