



MINUTES OF THE CITY COUNCIL OF THE CITY OF DUBLIN

SPECIAL MEETING – APRIL 18, 2012

A special meeting of the Dublin City Council was held on Wednesday, April 18, 2012, in the City Council Chambers of the Dublin Civic Center. The meeting was called to order at 6:06 p.m., by Mayor Sbranti.



1. ROLL CALL

PRESENT: Councilmembers Biddle, Hart, Hildenbrand, Swalwell, and Mayor Sbranti
ABSENT:



PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the City Council, Staff and those present.



2. Public Comments

6:06 p.m.

Sheila Jessup Schwarz thanked the City Council for directing Staff to include, for City Council consideration, an initiative in the 2-year work plan for permanent and/or temporary dog parks.



3. Fiscal Year 2012-2013 & 2013-2014 Budget Study Session #2: Further Direction from City Council on Budget Preparation

6:07 p.m.

City Manager Pattillo presented the Staff Report and advised that this report provided additional information on the impact of Fiscal Year 2012-2013 & 2013-2014 Key Initiatives and other activities discussed by the City Council at the first Budget Study Session held on March 3, 2012.

Mayor Sbranti asked if the savings for the LED lighting installed at the three parks was accurate.

City Manager Pattillo explained that the savings was \$1,400 per year.



Administrative Service Director Rankin explained that added savings was also in long term maintenance.

Mayor Sbranti asked for more details regarding the Neighborhood Outreach and Education Program.

City Manager Pattillo explained that the new Neighborhood Outreach and Education Program would improve core services. This program did not create new positions; it reorganized existing positions. There would be two Code Enforcement positions, one Analyst, and two Neighborhood Resource Specialists.

Mayor Sbranti stated that he liked the idea of the new program.

City Manager Pattillo stated that several initiatives were pending, such as the Emerald Glen Park, Aquatics Complex, Fallon Sports Park, and Library expansion study. These initiatives could potentially have a future budget impact.

City Manager Pattillo commended Amy Cunningham, Assistant to the City Manager/Budget Manager, and Staff on their hard work that went into getting this Staff Report prepared.

The City Council discussed the following Key Initiatives:

General Government

#	Proposed Key Initiative
A	Tri-Valley Federal Legislative Program
B	Biennial Strategic Plan Update - Work on Strategic Plan completed biennially
C	Conduct Pre-Candidate and Candidate Informational meetings for City Council Election Process
D	Provide Summer Internship Program
E	Evaluate Long-Term Data Center Needs - Pursuant to IT Master Plan Phasing
F	Identify additional actions to Develop Long-Term Fiscal Sustainability - Year 1: Develop Fiscal Policies - Year 2: Expand Internal Service Fund Inventory
G	Evaluate prior service reductions to determine whether any areas should be restored, specifically related to infrastructure preservation
H	Implement Geographic Information Systems Master Plan recommendations - Year 1: Acquire and implement hardware and software improvements - Anticipated Project Completion: Summer 2013
	Implement Geographic Information System Portal



I	<ul style="list-style-type: none"> - Year 2: Develop and implement user-friendly portals - Anticipated Project Completion: Summer 2014
J	Implement Telephone System Replacement Project <ul style="list-style-type: none"> - Year 1: Implement system at City Facilities / Fire Stations - Anticipated Project Completion: Summer 2013

Cm. Biddle stated that he liked this new format which was more comprehensive.

Mayor Sbranti asked for clarification on Initiative F.

City Manager Pattillo explained that this is the development of certain reserve policies that would be adopted by the City Council to ensure that they are in line with State and Federal guidelines. Expand Internal Service Fund Inventory is to expand internal service funds that ensures that money would be available for new facilities and equipment.

Vm. Hart asked what the highlighted items were.

City Manager Pattillo explained that the highlighted Initiatives were recommended by the City Council.

Mayor Sbranti asked about the cuts that were made at the Senior Center and if those cuts had been restored. He also asked about the meal preparation and the in-house chef and food service.

Parks and Community Services Director McCreary explained that currently the Senior Center offers meals five days a week at a reduced rate. A survey was conducted and the results indicated that the meals are healthier and supplied at a lower cost.

By consensus, the City Council accepted the Proposed General Government Initiatives A-J.

Public Safety

#	Proposed Key Initiative
A	Establish AED Program for Police Services
B	Assess Police Service Delivery <ul style="list-style-type: none"> - Year 1: Add one Deputy * - Year 2: Add one Lieutenant (in addition to Deputy from Year 1) * *Estimated costs do not include unknown salary/benefit increases.
C	Expand Crime Prevention Education and Outreach Materials on City Website
D	Offer Youth Education Programs on current issues (Teen Driver Education, Cyber Bullying, etc.)
E	Establish Residential Fire Sprinkler Community Awareness Program
F	Explore the feasibility of utilizing part-time volunteers to assist with City Emergency Management Activities



G	Identify New Opportunities for Neighborhood Outreach and Education Programs
H	Evaluate Public Safety Service Levels
I	Promote Disaster Preparedness programming for community
J	Develop Disaster Preparedness exercise that includes School District participation <ul style="list-style-type: none"> - Year 1: Develop and Schedule Exercise - Year 2: Conduct Exercise
K	Explore opportunities for a Public Safety Open House (with Police/Sheriff and Fire facility participation)

By consensus, the City Council accepted the Proposed Public Safety Initiatives A-K, and deleted Initiative H.

Transportation

#	Proposed Key Initiative
A	Construct By-Pass Storm Drain on San Ramon Road between Shannon Avenue and Silvergate Drive <ul style="list-style-type: none"> - Year 1: Complete Design and Begin Construction - Year 2: Complete Construction - Anticipated Project Completion: Winter 2013
B	Establish Storm Drain Capture Project to assist with Trash Reduction (State Mandate) <ul style="list-style-type: none"> - Year 1: Complete Design and Begin Construction - Year 2: Complete Construction - Anticipate Project Completion: Fall 2013

Mayor Sbranti asked about the status of traffic safety on Shannon Ave, and if it should be considered as an Initiative.

City Manager Pattillo explained that the City Council decided that this would be brought back to the Traffic Safety Committee.

Vm. Hart asked about the By-Pass Storm Drain.

Public Works Director Huisingh explained that the By-Pass adds capacity to the storm drain system on San Ramon Boulevard heading south. The mitigation component for both CalTrans and the City is the trash capture component at the end of the By-Pass.

By consensus, the City Council accepted the Proposed Transportation Initiatives A-B.



Health & Welfare

#	Proposed Key Initiative
A	Expand the Dublin Unified School District Recycling Contest to the Middle Schools
B	Explore opportunities to provide a Collection Point for Discarded Pharmaceuticals
C	Coordinate Energy Audit Outcomes - Proposal will be considered as part of Energy Action Plan
D	Work with StopWaste to educate the Community on the Countywide Bag Ban
E	Work with PG&E to promote energy savings programs
F	Partner with California Youth Energy Services to provide Energy Savings to Residents
G	Explore a Collaborative Effort with Dublin San Ramon Services District to Educate the Commercial Community about Water Conservation
H	Update the Climate Action Plan (CAP)
I	Implement Action Items from the Human Services Task Force - Recommendations will be brought to City Council for consideration at conclusion of Task Force work.
J	Review Inclusionary Ordinance
K	Prepare Housing Element Update
L	Coordinate Implementation of the City's Trash Reduction Plan -Included as part of Storm Drain Capture Project (see above: Program – Transportation #B)

Vm. Hart asked for the status of Initiative B and asked what the difference was between Dublin and other cities that have collection points.

City Manager Pattillo explained that there had been several challenges with State, Federal, and local laws.

Assistant City Manager Foss explained the other communities had not been as conservative as Alameda County Sheriff's Office with regard to State and Federal law. Suervisor Miley's program says that it is the drug company's responsibility to provide collection points. The County is currently setting up a program that would put the responsibility on the provider.

Cm. Hildenbrand explained that the Sheriff's Office was not comfortable with having certain drugs at their location.

Vm. Hart requested more discussion on Initiative B to explore pharmaceutical drugs collection point opportunities in Dublin, and to make this a high priority.

Mayor Sbranti stated that part of the solution is the participation of the Police Department, and DSRSD and identifying which businesses could become a Collection Point.



Mayor Sbranti asked for clarification about the California Youth Energy Services.

Assistant to the City Manager Bradley explained that this is a non-profit program funded by PG&E. The program hires the local youth in the community to change light bulbs, and install water filters to help conserve energy and money.

Vm. Hart requested a history of Initiative J, and would like a comparison to other communities.

Mayor Sbranti suggested that the Inclusionary Ordinance be moved to the end of Fiscal Year 2013, and have the Housing Element be done in the beginning of the next Fiscal Year and have both of them done in the same year.

City Manager Pattillo stated that the Mayor's suggestion could not be accomplished in a 6 month span and would need to be looked at from the work load perspective to see if timing of the two projects could align.

By consensus, the City Council accepted the Proposed Health & Welfare Initiatives A-L.

Culture and Leisure Services

#	Proposed Key Initiative
A	Apply for Phase IV of the Museum Assessment Program
B	Update Parks and Community Services Strategic Plan
C	Develop and Implement Parks and Community Services Marketing and Promotions Plan
D	Update Public Facility Impact Fee <ul style="list-style-type: none"> - Year 1: Initiate Update, Complete Appraisal Process - Year 2: Complete Update
E	Expand Options available as part of the Camp Connector Program
F	Expand Saturday programs to include use of existing preschool classrooms at Shannon Community Center and Emerald Glen Park
G	Evaluate Expanding Library Operating Hours <ul style="list-style-type: none"> - Year 1: 2 additional hours - <u>either</u> Tuesday or Thursday evening from 6:00 to 8:00 PM - Year 2: 4 additional hours – <u>both</u> Tuesday and Thursday evening from 6:00 to 8:00 PM
H	Develop a Health and Wellness Task Force (involving different levels of the community) to create a healthy city blueprint / plan
I	Explore future opportunities for a large dog park in Eastern Dublin
J	Explore opportunities to preserve and display Camp Parks historical artifacts collection
K	Dublin Historic Park & Museums phasing: Determine feasibility and cost of accelerating the cemetery expansion



#	Capital Improvement Projects
L	Complete Central Irrigation Control Upgrades - Proposal will be considered as part of Energy Action Plan
M	New Initiative - Fallon Sports Park: Determine feasibility and cost of building restroom, ball field, soccer field - Pending City Council Decision on Phasing of Emerald Glen Park Recreation and Aquatic Complex
N	Initiate Development of Emerald Glen Park Recreation and Aquatic Complex - Pending City Council Decision on Phasing of Emerald Glen Park Recreation and Aquatic Complex
O	Complete Public Art Installation for Emerald Glen Recreation and Aquatic Complex - Pending City Council Decision on Phasing of Emerald Glen Park Recreation and Aquatic Complex
P	Initiate Maintenance Yard Improvements - Year 1: Complete Design & Bidding - Year 2: Construction - Anticipated Project Completion: Spring 2014
Q	Initiate Civic Center Site Expansion Public Safety Complex Project - Year 1: Initiate Programming Study & Design of Interim Improvements - Year 2: Construction - Anticipated Project Completion: Spring 2014
R	Complete Positano Hills Neighborhood Park and assume Maintenance - Year 1: Construction Complete, Assume Maintenance - Year 2: Ongoing Maintenance - Anticipated Project Completion: Winter 2012
S	Complete Passatempo Neighborhood Park and assume Maintenance - Year 1: Design; Begin Construction - Year 2: Complete Construction & Assume Maintenance - Anticipated Project Completion: Spring 2014
T	Coordinate Completion of Schaefer Ranch Park and assume Maintenance - Year 1: Oversee Construction - Year 2: Complete Construction & Assume maintenance - Anticipated Project Completion: Summer 2013
U	Complete Shannon Center Park Parking Lot Repairs - Year 1: Design, Bidding, Begin Construction - Year 2: Complete Construction - Anticipated Project Completion: Winter 2013



V	Construct Fallon Community Park – Lower Terrace Restroom Facility - Recommend Replacement with Revised City Council Initiative #M above
W	Complete Jordan Ranch Community Park Master Plan - Recommend deferral of initiative based on development timing.

Mayor Sbranti requested an update of the Camp Parks Historical Artifacts collection.

Parks and Community Services Director McCreary explained that the artifacts were stored in the Library, and that the items had been cataloged. In year two, Staff would look at which items would be kept and how the artifacts would be exhibited.

Mayor Sbranti suggested that Staff explore the feasibility of having a youth center and possibly have it located at the high school.

Cm. Swalwell stated that the location would be very important for the success of a center.

By consensus, the City Council accepted the Proposed Initiatives Cultural and Leisure Services A-W.

Community Development

#	Proposed Key Initiative
A	Develop On-line Inspection Scheduling
B	Develop On-line posting of Plan Check Comments
C	Explore Changes to City Policy Documents to Implement One Bay Area's Sustainable Communities Strategy
D	Initiate Pilot Program to Televis Planning Commission Meetings - Staff will evaluate program after one year
E	Transition Schaefer Ranch GHAD from Developer to GHAD Board
F	Evaluate Options for Pedestrian Safety Improvements on Amador Valley Boulevard in Downtown
G	Update Bikeways/Pedestrian Master Plan
H	Complete and implement Economic Development Strategy
I	Continue to Offer Incentives to Address Current Market Conditions (Façade Improvement Program, Sales Tax Reimbursement, etc.)
J	Continue to Evaluate Social Media Uses and Options for General City Use
K	Facilitate Roundtables with Commercial Brokers and the Development Community
L	Develop Business Meetings/Summits with Property Owners around Key Areas of Interest
M	Continue the City's efforts to better connect to the Livermore Valley Wine Region
N	Continue to Host and Program the Dublin Farmers' Market
O	Evaluate the Traffic Impact Fee / Fee Deferral for Single Family Housing



Capital Improvement Program	
P	Analyze City's infrastructure to determine gaps in pedestrian connectivity and related costs to construct the new infrastructure <ul style="list-style-type: none"> - Option 1: Widened Shoulder - Option 2: Asphalt Walkway - Option 3: Concrete Sidewalk
Q	Continue Dougherty Road Improvements - Sierra Lane to North City Limit: Widening <ul style="list-style-type: none"> - Year 1: Complete design, environmental review - Year 2: Complete right-of-way acquisition and utility relocation - Anticipated Project Completion: To Be Determined - Future Project Phases Pending Adequate Funding

Mayor Sbranti asked about the timeline for Initiative G, the Bikeways/Pedestrian Master Plan.

Assistant City Manager Foss stated that Staff would get back with the City Council regarding the timeline.

Mayor Sbranti stated that item P under Capital Improvement Program related to alternatives for establishing new pedestrian infrastructure. He recused himself from discussion of the item as his economic interest in the residence gives rise to a potential conflict of interest and requested that this note be stated in the minutes. He further requested to make a public comment.

Mayor Sbranti left the dais.

Cm. Biddle stated that he was concerned about the cost of Initiative P, as there are many Capital Improvement Projects going on. He would like to change the status to Pending.

Vm. Hart requested further discussion on Initiative P because of the cost of this project. He realized the safety issues related to this project.

Tim Sbranti, Dublin resident, provided public comment, and stated that other potential funding could be available for these improvements. He stated that it's unacceptable to wait for Kaiser Hospital to come in and put in sidewalks and bikeways. He suggested that Staff prioritize the gaps, and look to see if there are any other transportation or grant funds available. He agreed that this project does require more Staff analysis.

By consensus the City Council agreed that on Initiative P, Staff would scale down on this project, give this a Pending status. Staff would provide an update during Fiscal Year 2012-2013.

By consensus, the City Council accepted the Proposed Community Development Initiatives A-Q.

Mayor Sbranti returned to the dais.



Mayor Sbranti requested clarification of paragraph on page 11 regarding overseeing construction of St. Patrick Way between Golden Gate Drive and Regional Street, and that the City Council would receive a report on the project status upon completion of the south frontage improvements.

Mr. Huisingsh explained that this is related to the frontage improvements on Essex that would occur when the building is completed.

City Manager Pattillo explained that the proposed initiatives capture only the highlights associated with the Strategic Plan. A majority of the work goes unrecognized in the initiative process. The majority of the work done in Public Works and Public Safety is captured through how we invest our dollars, not the initiatives.

The City Council thanked Staff for their time and effort in completing this Staff Report.



4. ADJOURNMENT

There being no further business to come before the City Council, the meeting was adjourned at 8:21 p.m. in memory of Staff Sgt. Sean Diamond and our fallen troops.

Minutes prepared by Gloria McCafferty, Interim Administrative Technician.

Handwritten signature of Jim Sbranti.

Mayor

ATTEST:

Handwritten signature of Caroli P. Sui.

City Clerk

