

April 16, 2019

SB 343

Senate Bill 343 mandates supplemental materials that have been received by the City Clerk's office that relate to an agenda item after the agenda packets have been distributed to the City Council be available to the public.

The attached documents were received in the City Clerk's office after distribution of the April 16, 2019, City Council meeting agenda packet.

Item 4.4



STAFF REPORT CITY COUNCIL

DATE: April 16, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Christopher L. Foss, City Manager

SUBJECT: City of Dublin Fiscal Year 2019-20 Human Services Grant Program
Funding Recommendations
Prepared by: Bridget Amaya, Assistant Parks and Community Services Director

EXECUTIVE SUMMARY:

The City Council will consider the Human Services Commission funding recommendations for the Fiscal Year 2019-20 Human Services Grant Program.

STAFF RECOMMENDATION:

Adopt the **Resolution** Approving Funding Recommendation for Fiscal Year 2019-20 Human Services Grant Program.

FINANCIAL IMPACT:

The City of Dublin Human Services Grants Program is supported by three funding sources: Federally-funded Community Development Block Grant (CDBG) Fund, City of Dublin General Fund and the Inclusionary Housing Fund. The **estimated** Fiscal Year 2019-20 CDBG allocation is \$91,462 for direct support of social service programs in the Dublin community. This amount is estimated from last year's actual amount, as the final allocation from the Department of Housing and Urban Development (HUD) is currently unknown. General Fund support is \$130,000, and the Inclusionary Housing Fund support is estimated at \$8,000. Each organization is eligible for a minimum award of \$3,500 and a maximum of \$25,000.

DESCRIPTION:

The Human Services Grants Program provides financial support to local non-profit organizations serving the Dublin community. The program is supported through three funding sources including the Federally-funded Community Development Block Grant (CDBG) program, the City of Dublin General Fund and the Inclusionary Housing Fund. Each year the City Council awards funding to organizations that best meet the community's needs in support of the City's adopted Mission and Vision (Attachment 1) and needs identified in the Tri-Valley Needs Assessment (Attachment 2).

Funding Support History

Fiscal Year 19-20 marks the 15th year of Dublin's Human Services Grant Program, with the recent allocation history, shown in the table below. The minimum and maximum grant award amounts have ranged from \$1,000 to \$25,000.

TABLE 1: FUNDING SUPPORT HISTORY

Fiscal Year	General Fund	Inclusionary Housing Fund	CDBG
2009-10	\$110,475	\$30,635	\$59,708
2010-11	\$115,423	\$34,770	\$69,464
2011-12	\$120,000	\$31,180	\$53,826
2012-13	\$125,000	\$36,000	\$54,746
2013-14	\$135,000	\$33,000	\$45,184
2014-15	\$120,000	\$7,000	\$67,402
2015-16	\$120,000	\$8,000	\$69,812
2016-17	\$140,000	\$8,000	\$75,602
2017-18	\$140,000	\$8,000	\$79,781
2018-19	\$130,000	\$8,000	\$91,462

Analysis

The City's Fiscal Year 2019-20 total grant funding allocation is estimated at \$229,462 which includes CDBG **estimated** at \$91,462 for direct support to social services/capital programs, City General Fund at \$130,000, and City Inclusionary Housing Fund at \$8,000.

Of the \$91,462 estimated for CDBG, a portion is earmarked for support to Axis Community Health for the Health Clinic loan obligation. On May 6, 2014, the City Council adopted Resolution 51-14 authorizing the City to enter into a Public Participating Jurisdiction Agreement (PPJ) with the cities of Pleasanton, Livermore, and the County of Alameda for repayment of a HUD loan to support Axis Community Health's Health Center expansion in Pleasanton. The agreement was executed in July 2015 and the facility grand opening was held in May 2016. The PPJ allowed the agencies, with City of Pleasanton acting as lead agency, to borrow \$1.25 million to support Axis Community Health's facility construction. Per the agreement, the City of Dublin is required to repay its portion of the loan, a total of \$265,618, with CDBG funds. The funding allocation for repayment of the loan is included as part of the Staff and Human Services Commission recommendations. The estimated loan repayment amount for Fiscal Year 2019-20 is \$16,854.

During this year's application period, the City of Dublin received 21 applications from 18 organizations. Of the 21 applications received, six (6) are eligible for CDBG funding. Three (3) organizations submitted applications for two (2) different programs/projects. One application (Dublin High School's PFSO's Every 15 Minutes Program) was not recommended for funding as the project does not provide direct human services needs, and the school-based project may be eligible for educational related grants from other sources. After receiving the Staff recommendation to decline funding, the applicant did not make a presentation to the Human Services Commission, which is a requirement of the application process.

Review and Rating Criteria

In February 2019, Staff reviewed the Fiscal Year 2019-20 grant applications to verify that all requests qualify for funding based on the adopted program guidelines. As part of the review, Staff applied the City Council-approved Rating Criteria worksheet (Attachment 6) to each grant application.

The Rating Criteria worksheet is only one of several factors used in determining Staff's funding recommendations. Other factors include consideration of such elements as:

- The number of Dublin residents served and cost per participant;
- Past performance for existing Dublin programs;
- Whether the project addresses one or more of the 14 Key Areas of Concern identified in the 2011 Tri-Valley Needs Assessment Report; and
- Whether City funds are used to leverage other funding sources.

Funding Recommendations

The Human Services Commission is responsible for providing Human Services Grant Program funding recommendations to the City Council each year. On March 28, 2019, the Commission held a public meeting for the Fiscal Year 2019-20 Human Services Grant Program funding recommendations. The Commission received presentations from 17 non-profit organizations that submitted applications for 20 programs. After deliberation, the Commission made recommendations to the City Council with the understanding that Staff would evenly distribute any additional CDBG funds among the eligible projects (Attachment 3).

For City Council's consideration, Staff is presenting revised funding amounts based on the Commission's recommendations and the following changes:

- The Commission was unable to allocate more than \$80,680.25 in CDBG funds due to the formula they decided to use for recommendations. Staff allocated the \$91,462 among eligible projects using the Commission's formula (\$80,680.25) and then evenly distributing the remaining funds (see below):

TABLE 2: CDBG Proposed Funding including Staff Revised

Organization Name	Proposal Title	Human Services Proposed CDBG Fund	Staff Revised Human Services Commission CDBG Funds
Axis Community Health	Ensuring Appropriate and Timely Access to Care with Triage Call Nurse	\$6,783.75	\$9,135.00
Axis Community Health	Loan Obligation	\$16,852.00	\$16,927.00
CALICO Center	Dublin Child Abuse Intervention	\$10,356.00	\$12,400.00
Community Resources for Independent Living	Housing and Independent Living Skills	\$9,106.00	\$11,200.00
Legal Assistance for Seniors	Legal Services, Medicare Counseling and Education for Dublin Seniors	\$6,375.00	\$7,500.00
Open Heart Kitchen	Dublin Meal Programs	\$18,851.50	\$21,300.00
Spectrum Community Services	Meals on Wheels for Dublin's Homebound Elderly	\$12,356.00	\$13,000.00
CDBG Total		\$80,680.25	\$91,462.00

The adjusted recommended award amounts are shown in the table below as well as in Exhibit A of the Resolution (Attachment 5). These are the proposed amounts for City Council to consider:

TABLE 3: GRANT PROGRAM RECOMMENDATION

**HUMAN SERVICES COMMISSION RECOMMENDATION ON
FISCAL YEAR 2019-20
HUMAN SERVICES GRANT PROGRAM**

ORGANIZATION NAME AND PROPOSAL TITLE	FY 2019-20 REQUESTED FUNDING	HUMAN SERVICES COMMISSION RECOMMENDATION *
Association of the United States Army/Dean Chapter - Dublin Military Community Youth Activities and Support Project	\$25,000	\$5,224.23
Axis Community Health - Ensuring Appropriate and Timely Access to Care with Triage Call Nurse	\$9,135	\$9,135
Axis Community Health - Loan Obligation **	\$16,852	\$16,927
CALICO Center - Dublin Child Abuse Intervention	\$15,000	\$12,400
Chabot-Las Positas Community College District/Tri-Valley Career Center - Dublin Career & Business Services	\$12,847	\$8,474.23
Chabot-Las Positas Community College District/Tri-Valley Career Center - Dublin VITA Program	\$7,185	\$5,160.01
Child Care Links - Child Care Links Diaper Pantry	\$12,000	\$6,474.23
Child Care Links - Behavioral Health Care Services	\$25,000	\$9,474.23
Children's Emergency Food Bank - Support for Food Expense	\$15,000	\$8,086.73
CityServe of the TriValley - Homelessness Prevention/Crisis Intervention Services	\$24,900	\$19,824.23
Community Resources for Independent Living - Housing and Independent Living Skills	\$11,523	\$11,200

ORGANIZATION NAME AND PROPOSAL TITLE	FY 2019-20 REQUESTED FUNDING	HUMAN SERVICES COMMISSION RECOMMENDATION *
Deaf Counseling Advocacy and Referral Agency - Deaf Access Services	\$25,000	\$9,724.23
Dublin High School PFSO - Every 15 Minutes Program	\$10,000	\$0
Easter Seals Bay Area - Kaleidoscope Community Adult Program	\$15,000	\$8,736.73
Hope Hospice, Inc - Grief Support Center and Hospice Volunteer Program	\$18,000	\$12,974.23
Legal Assistance for Seniors - Legal Services, Medicare Counseling and Education for Dublin Seniors	\$7,500	\$7,500
Open Heart Kitchen - Dublin Meal Programs	\$24,000	\$21,300
Senior Support Program of the Tri Valley - Case Management	\$22,114	\$12,099.23
Spectrum Community Services - Meals on Wheels for Dublin's Homebound Elderly	\$13,000	\$13,000
Sunflower Hill - Client Centered Vocational Coaching & Training	\$16,000	\$5,324.23
Tri-Valley Haven – Domestic Violence Services	\$25,000	\$14,974.23
Tri-Valley Haven – Homeless Services	\$25,000	\$11,449.23
GRAND TOTAL	\$375,056	\$229,462
<i>* Commission recommendations revised by staff as described above.</i>		
<i>* The Axis Community Health Facility Project Loan is a contractual annual repayment obligation and does not participate in the annual application process.</i>		

Organizations Not Recommended for Funding

This year, the overall funding amount requested exceeded the amount available by over 60%. As a result, the City is unable to fund all requests. Of the 21 applications received, one (1) organization was not recommended for funding as the project does not provide direct critical human service needs, and the funds requested may be eligible for educational-related grants.

TABLE 3: PROJECTS RECOMMENDED BY PROJECT TYPE

The following table shows the number of projects recommended for funding by project type.

Project Type	Quantity	Recommended Funding
Services – Medical/Health	4	\$41,847
Services – Food	3	\$42,300
Services – Homeless	2	\$32,280
Services – Financial/Legal	2	\$15,895
Services – Disabled/Special Needs	4	\$34,730
Services – Other	6	\$62,410
Total Projects	21	\$229,462

*Includes the Axis Community Health Facility Loan Obligation

City and Regional Priorities

Based on the Human Services Commission’s previous work in establishing local and regional priorities, consideration was given to applications addressing needs in the areas of: Behavioral Health (mental health and substance abuse), Health Care (including dental) and Senior Services.

In addition, at the October 20, 2015 City Council Meeting, the City Council discussed the funding priorities for the upcoming grants cycle. The discussion resulted in City Council direction that the Grants Program emphasize funding programs specifically directed towards human service needs. As such, the City Council decided that, going forward grants would not be awarded to arts or school-based programming or events, but would be focused on the most critical human services needs such as health care, food and nutrition, homelessness, child care, etc.

Alameda County Urban County CDBG Program

The City of Dublin participates in Alameda County’s Urban-County CDBG Program. The City of Dublin, along with the cities of Albany, Emeryville, Newark, and Piedmont (cities whose population is or was less than 50,000 residents), are called the “Urban County Cities,” along with the unincorporated areas of Alameda County. During the current Fiscal Year (FY 2018-19), the City of Dublin received \$91,462 in CDBG funds for direct support to organizations. This same amount is being estimated for Fiscal Year 2019-20 until the City is provided the approved funding level from Alameda County.

Project Type: Public Service Project vs. Capital Project

Each year, the County limits each Urban County City to approximately 12% of the CDBG allocation for service-based organizations and projects. The County’s past practice has been to review all applications received from each Urban County City to determine if the overall request for service-based projects exceeds the 12% limit.

For the past few years, the County has requested that the City make adjustments to the service-based project allocation as the County was projected to exceed the 12% limit. If adjustments are needed for Fiscal Year 2019-20, Staff will work with eligible grant applicants and the County to make adjustments, including implementation of a prorated reduction for all CDBG awards, if necessary.

Typically, the City receives far more service project requests than capital project requests. This year, the City did not receive any capital project requests.

Summary

In total, grant applicants requested \$375,056 in funds with only \$229,462 estimated grant funds available. The following chart summarizes the total funding requests and the amount available for the Fiscal Year 2019-20 Human Services Grants Program:

Funding Sources	FY 2019-20 Funding Requested	FY 2019-20 Funds Available
CDBG Fund	\$122,010 *	\$91,462 * **
General Fund	\$245,046	\$130,000
Inclusionary Housing Fund	\$8,000	\$8,000
Total	\$375,056	\$229,462

* Includes allocation to the Axis Community Health Facility Project Loan Obligation.

** Estimated amount available for direct funding to community organizations

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

A web link to the Staff Report was sent to all grant applicants.

ATTACHMENTS:

1. Mission and Vision Statements
2. Tri-Valley Needs Assessment 14 Areas of Concern
3. Human Services Commission Funding Recommendation
4. Resolution Approving Funding Recommendations for Fiscal Year 2019-20 Human Services Grant Program
5. Exhibit A to the Resolution
6. Sample Criteria Rating Sheet


Chris Foss, City Manager 4/10/2019