

**REGULAR MEETING**  
Tuesday, December 18, 2018  
Council Chamber, 100 Civic Plaza  
**DUBLIN CITY COUNCIL**  
**A G E N D A**

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- *Agendas may be picked up at the City Clerk's Office for no charge, or to request information on being placed on the annual subscription list, please call 833-6650.*
- *A complete packet of information containing Staff Reports and exhibits relate to each item is available of public review at least 72 hours prior to a City Council Meeting or, in the event that it is delivered to City Council members less than 72 hours prior to a City Council Meeting, as soon as it is so delivered. The packet is available in the City Clerk's Office and also at the Dublin Library.*

**REGULAR MEETING 6:00 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ORAL COMMUNICATIONS**

**3.1. Recognition of Dublin High School Cross Country Team STAFF REPORT**

Students of the Dublin High School Cross Country Team will be recognized for winning the North Coast Section Championship.

**STAFF RECOMMENDATION:**

Present Certificate of Recognition.

**3.2. Bi-Annual Report by the Senior Advisory Committee STAFF REPORT**

The City Council will receive the bi-annual report on the Senior Advisory Committee's accomplishments during 2017 and 2018.

**STAFF RECOMMENDATION:**

Receive the Report and provide feedback as desired.

**3.3. Employee Introduction: Laura Borjon STAFF REPORT**

New City Staff member, Laura Borjon, Administrative Aide in the Public Works Department, will be introduced.

**STAFF RECOMMENDATION:**

Welcome City of Dublin Staff member.

**3.4. Public Comment**

At this time, the public is permitted to address the City Council on non-agendized items. Please step to the podium and clearly state your name for the record. COMMENTS SHOULD NOT EXCEED THREE (3) MINUTES. In accordance with State Law, no action or discussion may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the City Clerk's Office related to the proper procedure to place an item on a future City Council agenda. The exceptions under which the City Council MAY discuss and/or take action on items not appearing on the agenda are contained in Government Code Section 54954.2(b)(1)(2)(3).

**4. CONSENT CALENDAR**

Consent Calendar items are typically non-controversial in nature and are considered for approval by the City Council with one single action. Members of the audience, Staff or the City Council who would like an item removed from the Consent Calendar for purposes of public input may request the Mayor to remove the item.

**4.1. Approval of the December 4, 2018 Regular City Council Meeting Minutes STAFF REPORT**

The City Council will consider approval of the minutes of the December 4, 2018 Regular meeting.

**STAFF RECOMMENDATION:**

Approve the minutes of the December 4, 2018 Regular City Council meeting.

**4.2. City of Dublin Fiscal Year 2018-2019 Youth Advisory Committee Mini Grant Program Funding Recommendation [STAFF REPORT](#)**

The City Council will consider the Youth Advisory Committee funding recommendations for the Fiscal Year 2018-2019 Youth Advisory Committee Mini Grant Program.

**STAFF RECOMMENDATION:**

Adopt the **Resolution** Approving Funding Recommendation for Fiscal Year 2018-2019 Youth Advisory Committee Mini Grant Program.

**4.3. Consideration of Recreation Management Software Services [STAFF REPORT](#)**

The City Council will consider approval of a new recreation management software for the City's parks and community services programs.

**STAFF RECOMMENDATION:**

Adopt the **Resolution** Approving the Agreement with Active Network LLC for Recreation Management Software Services, and approve the budget change.

**4.4. Annual Report of Developer Impact Fee Funds Deposits: Pursuant to Government Code Sections 66002, 66006 and 66008 (AB 1600) [STAFF REPORT](#)**

State law requires the City to review and report on an annual basis the status of Development fees collected to finance public improvements. The report covers activity which occurred in these funds during Fiscal Year 2017-18. The analysis has determined that all funds held for more than five years are necessary to complete identified projects.

**STAFF RECOMMENDATION:**

Accept the Annual Report, adopt the **Resolution** Making Findings Regarding Unexpended Traffic Impact Fees for Fiscal Year 2017-18, and approve the budget change.

**4.5. Solid Waste Ordinance Update [STAFF REPORT](#)**

On December 4, 2018 the City Council waived the reading and introduced an amended and restated Ordinance for Dublin Municipal Code Section 7.98, Solid Waste and Recycling Enclosure Standards, to establish design criteria and size requirements for enclosures at new developments and specifying locations that trigger a planning entitlement such as a site development review or conditional use permit. The City Council is now being asked to waive the second reading and adopt the Ordinance amending the Dublin Municipal Code Section 7.98.

**STAFF RECOMMENDATION:**

Waive the reading and adopt an Amended and Restated **Ordinance** of the City Council of the City of Dublin Amending Chapter 7.98, Solid Waste and Recycling Enclosure Standards.

**4.6. Payment Issuance Report and Electronic Funds Transfers [STAFF REPORT](#)**

The City Council will receive a listing of payments issued from November 1, 2018 - November 30, 2018 totaling \$10,564,820.15.

**STAFF RECOMMENDATION:**

Receive the report.

**4.7. Authorization to Purchase Mobile Data Terminal (MDT) Computers from NWN Corporation [STAFF REPORT](#)**

The City Council will consider the purchase of four mobile data terminal computers for Dublin Polices Services. Staff conducted research to determine which available MDT would best meet the needs of Dublin Police Services and is recommending the purchase of four Getac V110 G3 GUSA - Intel Core i5-6200U Processors and associated equipment from NWN Corporation.

**STAFF RECOMMENDATION:**

Adopt the **Resolution** Authorizing Staff to Purchase Four Mobile Data Terminal (MDT) Computers from NWN Corporation, and approve the budget change.

- 4.8. Zoning Ordinance Amendments—Chapters 8.08 (Definitions), 8.12 (Zoning Districts and Permitted Uses of Land), 8.40 (Accessory Structures and Uses Regulations), 8.70 (Recreational Facilities (Indoor)), 8.72 (Landscaping and Fencing Regulations), 8.76 (Off-Street Parking and Loading Regulations), 8.80 (Second Units Regulations), 8.96 (Permit Procedures), and 8.104 (Site Development Review), (PLPA-2018-00030) [STAFF REPORT](#)**

The City Council will consider amendments to the Zoning Ordinance to bring greater clarity and consistency to existing regulations. Amendments are proposed to Chapters 8.08 (Definitions), 8.12 (Zoning Districts and Permitted Uses of Land), 8.40 (Accessory Structures and Uses Regulations), 8.70 (Recreational Facilities (Indoor)), 8.72 (Landscaping and Fencing Regulations), 8.76 (Off-Street Parking and Loading Regulations), 8.80 (Second Units Regulations), 8.96 (Permit Procedures), and 8.104 (Site Development Review).

**STAFF RECOMMENDATION:**

Conduct the public hearing, deliberate, waive the reading, and INTRODUCE an Ordinance Amending Chapters 8.08 (Definitions), 8.12 (Zoning Districts and Permitted Uses of Land), 8.40 (Accessory Structures and Uses Regulations), 8.70 (Recreational Facilities (Indoor)), 8.76 (Off-Street Parking and Loading Regulations), 8.80 (Second Units Regulations), 8.96 (Permit Procedures), and 8.104 (Site Development Review) of the Dublin Zoning Ordinance.

- 4.9. Consolidation of City Facility Rental Packets [STAFF REPORT](#)**

The City Council will consider two policy changes related to the priority use of facilities and refunds to ensure consistency for all facilities.

**STAFF RECOMMENDATION:**

Approve the recommended changes to priority use and refunds.

- 4.10. Comprehensive Annual Financial Report (CAFR) and Annual Audit for Fiscal Year Ending June 30, 2018 and Supplemental Reports Completed by the Auditors [STAFF REPORT](#)**

The City of Dublin has prepared its Comprehensive Annual Financial Report (CAFR), for the Fiscal Year ending June 30, 2018. This report includes financial statements prepared by City staff along with the audit prepared by Badawi and Associates, the independent auditors selected by the City Council. The CAFR is a report which encompasses information beyond minimum financial reporting requirements. The Auditors have provided a "clean opinion" based on their review. The report has also been reviewed by the City Council Ad-Hoc Audit Subcommittee. The Auditors have also completed the following supplemental reports: 1) a compliance audit of Alameda County Transportation Measure B Funds; 2) a compliance audit of the Alameda County Transportation Commission Fund (ACTC-VRF) Program; 3) a compliance audit of Alameda County Transportation Measure BB Funds; and 4) a review of the City's Annual Appropriations Limit Calculation.

**STAFF RECOMMENDATION:**

Receive the report.

- 4.11. Date/Time of Assembly Bill (AB) 1234 Ethics Training for City Officials [STAFF REPORT](#)**

Under Assembly Bill (AB) 1234, "local agency officials" must receive ethics training at least once every two years if the City provides compensation, salary, stipend or reimbursement for actual and necessary expenses to a member of a legislative body. The City will offer a mandatory Ethics Training session to all required City officials.

**STAFF RECOMMENDATION:**

Approve January 31, 2019 as the date for AB 1234 Ethics Training session for City officials or provide Staff with alternate direction.

**5. WRITTEN COMMUNICATION – NONE.**

6. **PUBLIC HEARING** NONE.

7. **UNFINISHED BUSINESS** – NONE.

8. **NEW BUSINESS**

8.1. **Certification of November 6, 2018 Election Results** [\*\*STAFF REPORT\*\*](#)

The City has received and will certify the November 6, 2018 election results for the Office of Mayor and two City Councilmembers from the Alameda County Registrar of Voters.

**STAFF RECOMMENDATION:**

Adopt the **Resolution** Reciting the Facts of the General Municipal Election held on November 6, 2018, Declaring the Results Thereof, and Such Other Matters as are provided by Law.

8.2. **Presentation of Plaques to Outgoing Councilmember Janine Thalblum and Former Councilmember Abe Gupta** [\*\*STAFF REPORT\*\*](#)

The City will present plaques to outgoing Councilmember Janine Thalblum and former Councilmember Abe Gupta, in appreciation of their dedicated service to the City.

**STAFF RECOMMENDATION:**

Present the plaques and receive comments from outgoing Councilmember Thalblum and former Councilmember Gupta.

8.3. **Administration of Oath of Office to Newly Elected Mayor and City Councilmembers** [\*\*STAFF REPORT\*\*](#)

The Oath of Office will be administered to the re-elected Mayor and newly elected City Councilmembers.

**STAFF RECOMMENDATION:**

Administer the Oath of Office to the re-elected Mayor and newly elected City Councilmembers.

8.4. **Selection of Vice Mayor** [\*\*STAFF REPORT\*\*](#)

The City Council's policy is to select, in December of each year, a member of the City Council to serve as Vice Mayor for a period of one year. In the absence of the Mayor, the Vice Mayor would become Mayor Pro Tempore and would assume the temporary responsibilities of the Mayor.

**STAFF RECOMMENDATION:**

Determine who shall serve as Vice Mayor for a one-year period.

8.5. **Designate Two Councilmembers to Dublin Pride Week Committee** [\*\*STAFF REPORT\*\*](#)

The City Council will consider appointing two of its members to the 2019 Dublin Pride Week Committee. The Dublin Pride Week Committee plans and prepares the annual spring event, which seeks to engage individuals and groups in action based activities to help improve the community.

**STAFF RECOMMENDATION:**

Appoint two City Councilmembers to the Dublin Pride Week Committee for 2019.

9. **OTHER BUSINESS**

Brief information only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expense (AB1234).

10. **ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the City Clerk's Office (925) 833-6650 at least 72 hours in advance of the meeting.